Water Supply Construction Permitting Process (Planning)

<table>
<thead>
<tr>
<th>Owner</th>
<th>Consultant (AE)</th>
<th>Other IDNR Sections / IFA</th>
<th>Interested Parties</th>
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<tbody>
<tr>
<td>Hire Consultant</td>
<td>Apply for P&amp;D Loan if needed</td>
<td>Prepare viability assessment</td>
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<tr>
<td>Prepare viability assessment</td>
<td>Prepare IUP application</td>
<td>Submit viability assessment</td>
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<tr>
<td>Submit viability assessment</td>
<td>Submit IUP app.</td>
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<tr>
<td>DNR assigns a PM</td>
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<tr>
<td>Receive viability assessment</td>
<td>Receive IUP app.</td>
<td>Receive PER</td>
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<td>Receive PER</td>
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# Water Supply Construction Permitting Process (Planning)

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<th>Water Supply Construction (WSC)</th>
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## Water Supply Construction (WSC)

1. **Owner**
   - Receives viability assessment approval

2. **Consultant (AE)**
   - PM reviews viability assessment
   - Viability assessment approval?
     - **Yes**
       - Receive PER approval
     - **No**
       - Receive PER approval

3. **Water Supply Construction (WSC)**
   - PM scores project for IUP
   - Put on IUP
   - PER approval?
     - **Yes**
       - Project Meeting and ERS Begins
     - **No**
       - Receive PER approval

4. **Other IDNR / Sections / IFA**
   - Receive PER approval

5. **Interested Parties**
   - Prepare ERS Checklist
   - Receive notification of IUP placement

---

### Notes:
- PM: Project Manager
- ERS: Environmental Review System
- IUP: Initial Use Permit

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**Flowchart Diagram:**

- **B:** PM reviews viability assessment
- **C:** PM scores project for IUP
- **D:** PM reviews PER
- **E:** Viability assessment approval?
- **F:** Interested Parties
- **G:** Other IDNR / Sections / IFA

---

**Decision Points:**

- **8:** PM reviews PER
- **9:** Viability assessment approval?
- **10:** PM scores project for IUP
- **11:** Prepare ERS Checklist
- **12:** Project Meeting and ERS Begins
Water Supply Construction Permitting Process (Planning) – Site Survey

Owner
- Receive site survey request
- Contact Owner and AE to set up investigation time
- Conduct Site Survey
- Prepare and fwd site survey report
- Coordinate with DNR to revise project**
- Receive site approval

Consultant (AE)
- If needed, Submit Schedule 4 and Schedule 1a
- Assist Site Survey
- Receive site approval

Water Supply Construction (WSC)
- Request site survey
- If needed, Submit Schedule 4 and Schedule 1a
- Conduct Site Survey
- Prepare and fwd site survey report
- Coordinate with DNR to revise project**
- Receive site approval
- Send Site Survey Report approval

Other IDNR Sections / IFA
- Receive site survey request
- Contact Owner and AE to set up investigation time

**If project revision is required and the project is SRF, be sure to contact the ERSC for an assessment of the impact of this revision.
Water Supply Construction Permitting Process (Planning) — Environmental Review

**Owner**

Place 30-day public notice

**Consultant (AE)**

Public Hearing

Provide proof of Public Notice, minutes of Public Hearing, and a signed copy of the EID

**Water Supply Construction (WSC)**

Pursues additional permits as needed (stormwater, NPDES, well, floodplain, wetlands, etc.)

**Other IDNR Sections / IFA**

ERSC Solicit clearances

ERSC Coordinate with Owner and AE for public hearing date and provide a prelim. EID

ERSC Produce and distribute a final EID

**Interested Parties**

ERSC Does CX apply?

ERSC

Q

P

H
Water Supply Permitting Process (Planning) — Environmental Review Categorical Exclusion

**Owner**
- Receive CX
- Place 30-day public notice on CX
- Provide proof of Public Notice and any comments
- Receive CX Clearance letter

**Consultant (AE)**
- Receive CX
- Receive CX Clearance letter

**Water Supply Construction (WSC)**
- Receive notification of CX Clearance

**Other IDNR Sections / IFA**
- Q: ERSC Prepare, issue and distribute CX
- P: Objections to the CX?
  - Y: ERSC CX Clearance letter distributed
  - N: ERSC CX Clearance letter distributed

**Interested Parties**
- Receive and review CX
- Prepare and submit comments
Water Supply Construction Permitting Process (Planning) — Environmental Review FNSI

**Owner**
- Receive FNSI
- Receive FNSI Clearance letter

**Consultant (AE)**
- Receive FNSI
- Receive FNSI Clearance letter

**Water Supply Construction (WSC)**

**Other IDNR Sections / IFA**
- A
- H
- ERSC
  - Is FNSI appropriate?
  - Y: Prepare, issue and distribute FNSI
  - N, needs revisions
  - If not appropriate, next step:
  - N, impact unavoidable
  - N: ERSC
  - Mitigation or project revision necessary?
  - Y: ERSC FNSI Clearance letter distributed
  - N: IFA Receive notification of FNSI Clearance

**Interested Parties**
- Receive and review FNSI
- Prepare and submit comments
- Receive notification of FNSI Clearance
## Water Supply Construction Permitting Process (Design)

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<tr>
<td></td>
<td>G</td>
<td>Prepare project design</td>
<td></td>
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<tr>
<td></td>
<td>21</td>
<td>Prepare contract specifications (well project require Certified Well Contractors) and plans</td>
<td>SRF front-end documents</td>
<td></td>
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<tr>
<td>22</td>
<td></td>
<td>Prepare DWSRF</td>
<td></td>
<td></td>
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<tr>
<td>23</td>
<td></td>
<td>Submit Construction Permit application and fee</td>
<td>Coordinate with DNR to revise design**</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td></td>
<td>Receive Construction Permit application and fee</td>
<td>Review Construction Permit application</td>
<td>CP Approvable?</td>
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<tr>
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<td></td>
<td></td>
<td>Y</td>
</tr>
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<td>25</td>
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**If project revision is required and the project is SRF, be sure to contact the ERSC for an assessment of the impact of this revision.
Water Supply Construction Permitting Process (Construction)

Owner

1. Owner
2. Bid project
3. Signs DWSRF Loan
4. Submit Bid Document package
5. Submit Reimbursement Request
6. Owner has an opportunity to rephrase/clarify request

Consultant (AE)

1. Receive reimbursement requests
2. Issue Award Concurrence
3. IFA Receives DNR confirmation of eligibility
4. Reimbursement

Water Supply Construction (WSC)

1. IFA Contact about closing DWSRF loan
2. IFA Receive Award Concurrence
3. IFA Receive reimbursement requests

Other IDNR Sections / IFA

1. T
2. Is it eligible?
   - N: Claim is rejected
   - Y: Reimbursement

Interested Parties

1. Shaded Areas
2. White Areas
Are change orders approvable?**

- **Y**: Receive Change Order approval → Project Completion
- **N**: Change Order Rejected → Additional Action to Be Determined by Project Manager

**If project revision is required and the project is SRF, be sure to contact the ERSC for an assessment of the impact of this revision.**