

Instructions for using Paint Booth Permit-By-Rule

To be eligible for a permit by rule for paint booths, a facility must meet all applicable requirements established in 567 Iowa Administrative Code (IAC) subrule 22.8(1) **and** must certify the facility currently is or will be in compliance with or otherwise exempt from the requirements of National Emissions Standards for Hazardous Air Pollutants (NESHAP) for Miscellaneous Surface Coating Operations at Area Sources (40 CFR Part 63, Subpart HHHHHH) and the NESHAP for Metal Fabrication and Finishing at Area Sources (40 CFR Part 63, Subpart XXXXXX) by the applicable NESHAP compliance dates. The owner or operator shall complete this form and submit **one (1) original** to the Department. For assistance in completing this form, please call 1-877-AIR-IOWA (1-877-247-4692).

Retain a copy of the completed form for your records.

The permit becomes effective upon the DNR's receipt of this notification letter and required fee.

Facilities Eligible for Permit By Rule

Please read the Facilities Eligible for Permit By Rule screen carefully to be certain you can meet the conditions contained therein. Please check the box at the bottom that you have read the statement. If you cannot meet those conditions or you want to operate differently, you should complete a Construction Standard Application.

Applicants for qualifying facilities who are willing and able to operate their plants in conformance with the conditions contained in the Aggregate Processing Plant template can help speed the issuance of their permits by completing the template and submitting it to the Department.

Permitting Requirements for Paint Booth Permit-By-Rules

Please read the Permitting Requirements for Paint Booth Permit-By-Rules screen carefully to be certain you can meet the conditions contained therein. Please check the box at the bottom that you have read the statement.

Contact Information Screen Instructions

1. **Contact Person:** Provide the name and contact information for the person within the company who should be contacted regarding questions or other pertinent information related to the permit application. If this person is the responsible official, please check the box stating this.
2. **Facility Name/Company Name:** Name of the company or organization applying for the permit. The facility information will automatically fill-in. If the facility information is not correct, please contact easyair@dnr.iowa.gov to change the facility information.
3. **Equipment Location Address:** Provide the address for where the equipment will be or is already installed.

Applicability and Lead Applicability

Please answer the questions based on your operations. If you cannot meet those conditions or you want to operate differently, you should complete a Construction Standard Application. As you answer the questions, more questions may appear based on your answers.

Spray Booth Description

Please add a new record for each spray booth at the facility. Please enter the spray booth ID (unique identifier for each spray booth), describe the spray booth location, and select the spray gun type. Please click the green “check mark” to add the spray booth to the list or the red “X” delete the spray booth entry. **Please click “Save” at the bottom of the screen to save the spray booth description(s) to the applications. If you don’t do this prior to moving to the next screen, it will not save.**

Spray Booth Certification

Please read the certification at the top of the screen and check the box. Also, please use the link to the Notification Form, print it off, and submit it to the Department as instructed on the form.

Green House Gas Form

Attachments

You may submit Safety Data Sheets (SDS) if you wish.

Validation

If the validation doesn’t pass, the top of screen will state what item didn’t pass validation. Please go to the necessary screen and correct the item to pass validation. The validation must pass before you are able to submit the application in Iowa EASY Air.

Payment

A fee of 100 dollars is due with the Paint Booth Permit-By-Rule template. This can be paid with Check, Credit Card, Money Order, or eCheck.

Submission - Only the Responsible Official (RO) can complete this section.

Please read the certification at the top of the screen and check the box.

Answer the security question and enter your pin number. If you forgot your pin number, please click, “Forgot Your Pin Number?” and follow the instructions.

Please read the Security Precautions and Disclaimer before submitting.

Once you hit submit, a confirmation of submittal page will appear. If a receipt is needed, in the bottom of the gray box at the top allows you to click “Here” for your receipt. Also, you should receive a confirmation email. If you have questions about your submittal you can email easyair@dnr.iowa.gov or call the Construction Permitting helpline toll free at 1-877-AIR-IOWA (1-877-247-4692).