

Sample Floodplain Inspection Report

General Information

Date: _____

Permit #: _____

Inspector: _____ Applicant: _____

Project Identifier/Address: _____

Type of inspection:

- Pre-construction*
- Elevation
- Final
- Other (enter in Notes)

Pre-Construction Inspection (office work) (If no pre-construction inspection was done, inspect these items at the time of the elevation inspection.)

- Review permit file before going to the field
- Ask permit reviewer any questions, if necessary
- Check for any necessary State or Federal permits

Field Work

- Check building or development location. Measure distances from waterway or landmarks. Locate floodplain and floodway boundaries.

Elevation Inspection

- Check elevation of the lowest floor. Is it at or higher than the permitted elevation?
 - YES, development continues
 - NO, TAKE IMMEDIATE ACTION
- If fill is used, check fill location, compaction, and side slopes.

Final Inspection

- Elevation or Floodproofing Certificate in files (if not required from owner prior to final acceptance).
- Check fill and grading for any floodplain or floodway encroachment.
- For enclosures below BFE - check use, number, and size of openings (at least 2 openings on different walls; openings size totals 1 sq. in./1 sq. ft. of enclosure; openings no more than 12 in. above grade.
- Check that the furnace, air conditioner, etc. are elevated at or above the lowest floor elevation.
- For factory-built homes, check anchoring.

INSPECTION APPROVED?

- YES
- NO, PROVIDE EXPLANATION IN NOTES SECTION

NOTES