

CHAPTER 92
CLEAN WATER STATE REVOLVING FUND

567—92.1(455B) Statutory authority. The authority for the Iowa department of natural resources to administer the clean water state revolving fund (CWSRF) to assist in the construction of wastewater treatment facilities and water pollution control projects is provided by Iowa Code sections 455B.291 to 455B.299.

Commented [1]: Now in new 90.1(1) Statutory authority.

567—92.2(455B) Scope of title. The department has jurisdiction over the surface water and groundwater of the state to prevent, abate and control pollution. As a part of that general responsibility, the department and the Iowa finance authority are jointly delegated the administration of: (1) the clean water state revolving fund (CWSRF) to assist in water pollution prevention and abatement and water quality protection projects pursuant to the Clean Water Act, and (2) the drinking water facilities revolving loan fund (DWSRF) described in 567—Chapter 44. A project must comply with this chapter to be eligible for a CWSRF loan. This chapter provides the general rules of practice for the department's administration of the CWSRF program, including the criteria for loan eligibility, and the general project and program administration rules. Definitions provided in 567—Chapter 90 apply to this chapter.

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Commented [3]: Now in new 90.1(7).

Commented [4]: Now in new 90.1(2) Purpose.

Section 603(e) of Title VI of the Clean Water Act allows the use of state revolving funds to assist municipalities to construct publicly owned treatment works and to implement a nonpoint source pollution management plan as provided for in Section 319 of the Clean Water Act. Nonpoint source water quality programs are described in 567—Chapter 93.

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Water pollution control projects that provide the best water quality improvements or protection based on the rating system and are ready to proceed are to be funded. This chapter provides for the general rules of practice for the department's administration of the CWSRF program based on this principle.

Commented [6]: Now in new 90.1(7) Project determination.

567—92.3 Reserved.

567—92.4(455B) General policy. Loans of up to 100 percent of the eligible costs of water pollution control projects will be made available pursuant to the requirements of these rules, rules established by the authority, and Title VI of the Clean Water Act.

Commented [7]: Now in 90.1(4), Program funding.

90.1(3)92.4(1) Administration. The department, in conjunction with the authority, has been delegated the responsibility of administering the CWSRF program described in this chapter and the DWSRF program described in 567—Chapter 44. The director may coordinate with the authority under the terms of an interagency agreement entered into pursuant to Iowa Code chapter 28E.

The department may enter into agreements with other private, public or quasi-public agencies to assist with the implementation of the CWSRF program.

90.1(4)92.4(2) Program funding. The commission shall set funding targets for point source and NPS activities and adjust the fundable project list to ensure that the short- and long-term goals of the IUP are achieved. It is the intent of the commission to reserve a portion of the CWSRF funds to provide for the purpose of making low-interest loans for NPS WPC projects. The amount for each NPS program will be determined in the IUP. Loans of up to 100 percent of the eligible costs of WPC projects will be made available pursuant to these rules, rules established by the authority, and Title VI of the CWA.

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92.4(2) Set aside funding. Consistent with the pollution sources identified in the department's nonpoint source management program, set asides will be used to target assistance to nonpoint source activities that are contributors of pollutants to Iowa's waters. Set asides will be used for assisting construction of water pollution control facilities for livestock operations, local water protection projects, onsite wastewater management systems and general nonpoint source projects. The amount for each nonpoint source program will be determined in the intended use plan.

90.1(8)92.4(3) Decisions. Decisions of department staff are final unless the recipient files a written petition for review with the director. The petition must be addressed to the director and clearly state the decision in question and the basis for the requested review. The recipient has the right to appeal a decision to the commission pursuant to Iowa Code chapter 17A or to the state court.

92.4(4) Reserved.

90.1(7)92.4(5) Fundable project determination. A project must comply with this chapter to be eligible for a CWSRF loan. The department shall use a priority rating system to rate eligible projects for funding. An eligible

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project may be either a point source project or an NPS project or activity. CWSRF assistance will be available to projects in priority order. Additional rating criteria for NPS activities will be established in the IUP and circumstances for use are described in 90.14(1). Projects or activities qualifying for CWSRF assistance shall be identified in the IUP on the state PPL, developed pursuant to this chapter, and only those projects or activities on the state project priority list developed pursuant to 567—Chapter 91 may be considered fundable. WPC projects that provide the best water quality improvements or protection based on the rating system and are ready to proceed are to be funded. CWSRF assistance will be available to point source projects in priority order. Funding for nonpoint source activities will be established in the intended use plan.

90.1(5)92.4(6) State capitalization grant. The CWA Clean Water Act authorizes the Environmental Protection Agency (EPA) to offer capitalization grants to states for use in a revolving fund loan program. A portion of the capitalization grant, as allowed by Title VI of the CWA Clean Water Act, will be used to administer the CWSRF program.

90.1(6)92.4(7) Federal funding coordination. Projects may use CWSRF funds to complete the financing of projects partially funded by other federal programs, such as Environmental Quality Incentives Program and Community Development Block Grants.

90.1(9) Public Participation. The public has an opportunity annually, and quarterly as needed, to comment on both the fundable list and the short- and long-term goals of the IUP.

[ARC 8596B, IAB 3/10/10, effective 4/14/10]

567—92.5 Reserved.

~~567—92.6(455B) Intended use plan management.~~

~~567—90.3(455B) 92.6(1) Intended use plan IUP preparation.~~

90.3(1) a.—Development. The department shall prepare an intended use plan (IUP) at least annually and on a quarterly basis as needed. The IUP will be subject to a public participation hearing and approved by the commission.

90.3(2) b.—Notification. A public hearing process is included in part of the IUP adoption process to provide opportunity for public participation. A notice is published that in a newspaper of general circulation prior to the public hearing. A general notice is also made to all applicants and interested agencies and organizations. The notice explains the purpose of the IUP and how additional information may be obtained. All materials relating to the IUP will be posted at www.iowasrf.com.

90.3(3) c.—Comments. Comments regarding the proposed IUP will be accepted during the notice period, at the public hearing, and in writing for five business days following the public hearing. After evaluation of all pertinent comments, the IUP will be revised, if necessary, and recommended for commission approval by the environmental protection commission (EPC). Subsequent approval by the commission EPC will establish the IUP to be used for loan assistance.

567—90.4(455B) IUP contents. ~~92.6(2) Contents.~~ The IUP will identify the anticipated uses of loan funds available for that fiscal year and will include the following information:

90.4(1) a.—State project priority list PPL. The state project priority list PPL contains the projects and set asides eligible for CWSRF direct loans. The PPL state project priority list will include, for POTW projects, the name of the eligible applicant, any applicable NPDES permit number and the projected amount of loan assistance. For nonpoint source set asides, the IUP will include the name of the program and amount set aside.

b.—Fundable list. The fundable list includes projects scheduled for loans from funds available during the fiscal year. Projects will be considered in priority order for placement on the fundable list. Subsequent segments of a project which has been awarded financial assistance for Category I and Category II needs will be placed on the fundable list ahead of other new projects whose schedules also would allow funding during the fiscal year. The fundable lists of POTW projects and nonpoint source set asides shall be listed in priority order and shall include the need category(ies) of the projects.

a. The department will consider the following in developing the list of fundable projects for the IUP intended use plan:

- (1) How the project conforms to the short- and long-term goals of the CWSRF;
- (2) The priority rating of the POTW project;

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(3) Whether a POTW project will be ready to proceed on a schedule consistent with time requirements for outlay of funds;

(4) Whether the proposed project addresses the need upon which the eligible entity's priority is based;

(5) The funds available, department priorities, and the department's administrative capacity ~~of the department~~; and

(6) The applicant's conformance to process guidelines provided by the department.

b. The PPL will be reviewed at least annually or quarterly as needed to update schedules and project cost estimates.

90.4(2) Priority for loan assistance. A fundable project must be technically and administratively complete. A community is responsible for complying with the technical procedures for facility planning and preparation of plans and specifications, including department approval of those documents.

90.4(3) Notification of revisions. The department will notify, in writing, all communities that are removed from or placed on an approved fundable list based on revisions.

90.4(4) Special considerations. Exemptions to the point source rating criteria may be considered by the department, and funding variances may be granted by the commission for projects that have unique or unusual circumstances but that do not logically fit into the criteria. The commission may grant interest rate reductions or other favorable loan incentives to applicants that sponsor a project that improves the quality of the water in the watershed where a city water or wastewater facility is located.

e. Contingency list. A contingency list will be included so that POTW projects on the contingency list could become fundable should a fundable project not proceed in a timely manner.

90.4(5) Additional contents. The IUP will also include:

dg. Goals. The IUP will include ~~t~~The long- and short-term goals of the CWSRF;

eh. Supported activities. The IUP will include ~~i~~Information on the types of activities to be supported by the CWSRF. The IUP will identify requests for planning and design loans and funds to be directed to ~~the~~NPS programs; ~~set asides to implement Iowa's nonpoint source management program.~~

fc. Assurances. The IUP will include ~~a~~Assurances and specific proposals on how the state intends to meet ~~the~~ requirements of the ~~o~~Operating ~~a~~Agreement between the state of Iowa and the ~~U.S.~~EPA;

gd. Rates, terms and fees. Loan interest rates and terms, interest rates and terms for linked deposit programs, and loan origination fees and servicing fees; ~~and will be established in the IUP.~~

hg. Amendments. The IUP will include ~~t~~The method to be used by the department if the IUP is amended.

i. Consistency with water quality management plans. Projects must be consistent with any Iowa water quality management plans in order to be considered for inclusion on the state project priority list.

92.6(3) Priority for loan assistance. A fundable project must be technically and administratively complete. A community is responsible for complying with the technical procedures for facility planning and preparation of plans and specifications, including department approval of those documents.

92.6(4) Annual update. The state project priority list will be reviewed at least annually or quarterly as needed to update schedules and project cost estimates.

92.6(5) Notification of revisions. The department will notify, in writing, all communities that are removed from or placed on an approved fundable list based on revisions.

92.6(6) Special considerations. Exemptions to the point source rating criteria may be considered by the department, and funding variances may be granted by the commission for projects that have unique or unusual circumstances but that do not logically fit into the criteria. The commission may grant interest rate reductions or other favorable loan incentives to applicants that sponsor a project that improves the quality of the water in the watershed where a city water or wastewater facility is located.

[ARC 8596B, IAB 3/10/10, effective 4/14/10]

567—90.592.7(455B) Point source project procedures.

92.790.5(1) Application forms. ~~An applicant may request an application package from the department.~~
AnThe applicant shall complete the application for placement on the IUP, ~~and shall provide documentation on the project, and submit the application package to the department.~~ Forms may be ~~downloaded~~obtained from the State Revolving Fund, Iowa Department of Natural Resources, 401 SW 7th Street, Suite M, Des Moines, Iowa 50309. Forms may also be downloaded from www.iowasrf.com.

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90.592.7(2) General requirements. ~~In addition to completing the IUP application and providing documentation required in 92.7(1), the applicant must include~~ The following items **must be included** in a complete CWSRF application for point source projects:

a. ~~Three copies of the facility plan. The~~ A facility plan **that conforms to the IWFDS and is** shall be certified by a professional engineer licensed to practice in Iowa and shall be in conformance with Chapter 11 of the Iowa Wastewater Facilities Design Standards (567—paragraph 64.2(9)“b”);

b. A schedule for submission of plans and specifications for the project; and

c. A project construction schedule.

90.592.7(3) Timing.

a. ~~All POTW project~~ applications received by the department for eligible projects will be ~~scored given a score~~ using the rating criteria in ~~rule 567—90.7(455B) 567—Chapter 91~~ and will be placed on the ~~PPL state project priority list~~. Applications may be submitted on an ongoing basis ~~and will be reviewed in accordance with the schedule in the IUP.~~

b. Applications received after ~~the drafting of the IUP~~ is drafted will not be placed on the ~~PPL state project priority list~~ but will be considered for loan assistance when the next IUP is prepared.

90.592.7(4) Project initiation conference. The department may require ~~an~~ the applicant or ~~their~~ the applicant's representative to meet ~~with a location designated by~~ the department. ~~If required, t~~ The eligible applicant's official representative (and usually the applicant's consultant) will meet with the department to discuss:

a. CWSRF program policies, procedures, and guidelines;

b. Allowable costs;

c. Wastewater treatment alternatives and technologies;

d. Environmental impacts and review considerations;

e. Public participation;

f. Scheduling; and

g. Other information as needed.

90.592.7(5) Review criteria for point source projects. The department shall review CWSRF applications from eligible applicants and verify the following items:

a. The project is on the ~~PPL state project priority list~~;

b. The applicant has prepared an adequate facility plan report;

c. The project will be in conformance with any applicable areawide water quality management plans;

d. The applicant has adopted or will adopt an acceptable user charge system;

e. The applicant has demonstrated its ability to provide the necessary legal, institutional, managerial, and financial capability to ensure adequate construction, operation and maintenance. If the department has reasonable grounds to believe that an applicant's wastewater treatment facilities are not viable, the department may require the applicant to submit management and financial plans as prescribed in Iowa Code section 455B.174; and

f. The applicant has provided an acceptable project schedule for project initiation and completion.

90.592.7(6) Allowable and unallowable costs. Allowable costs shall be limited to those eligible costs deemed necessary, reasonable, and directly related to the efficient completion of the project. Unallowable costs include, but are not limited to, the following:

a. Cost of service lines and in-house plumbing;

b. Administrative costs of the recipient;

c. Purchase of vehicles and tools;

d. Land purchase and easement or rights-of-way costs, except as authorized under the CWA Clean Water Act;

e. Pretreatment program development costs, unless required by federal regulations; and

f. Operation and maintenance costs.

90.592.7(7) Audit and inspection. The recipient shall provide access at all times for the department, the authority, the state auditor, and the U.S. EPA Office of the Inspector General to all project records and documents for inspection and audit purposes for a period of three years after the date of last loan payment. The same access to the project site(s) shall be provided for inspection purposes.

~~92.7(8) Cross-cutting laws. Other federal and state statutes and programs may affect a CWSRF project.~~

[ARC 8596B, IAB 3/10/10, effective 4/14/10]

567—90.692.8(455B) Point source project requirements. All wastewater treatment system projects receiving assistance from the CWSRF which entered into binding loan commitments on or after October 1, 1994, and did not initiate construction of the projects in whole or in part prior to October 1, 1994, shall meet the following requirements:

90.692.8(1) Planning. The planning phase of a project consists of those necessary plans and studies that ~~which~~ directly relate to a facility's ~~ies~~ needed to comply with enforceable requirements of the CWA ~~Clean Water Act~~ and state statutes. This phase consists of a systematic evaluation of feasible ~~alternatives that are feasible~~ considering the unique demographic, topographic, hydrologic, and institutional characteristics of the planning area. Facilities planning must support selection of the proposed alternative. The planning phase must include the following:

a. *Facility plan.* The facility plan must contain a description of the proposed project and the complete system of which it is a part. The facility plan must be prepared in accordance with Chapter 1+ of the IWFDS ~~Iowa Wastewater Facilities Design Standards~~ and meet the applicable provisions of this subrule.

b. *Environmental review.* Loan recipients shall conduct environmental review of projects using procedures in 40 CFR Part 6, September 19, 2007, July 1, 2002, as a part of facility planning. An ~~The~~ applicant should work with the department as early as possible in the facilities planning process to determine if the project qualifies for a categorical exclusion from 40 CFR Part 6 requirements or whether a finding of no significant impact is required. In conjunction with the facility planning process as described in 40 CFR §35.2030(c), December 19, 2014, July 1, 2002, a potential applicant may request formal determination under 40 CFR Part 6. All of 40 CFR Part 6, September 19, 2007, July 1, 2002, pertaining to Procedures for Implementing the Requirements of the Council on Environmental Quality of the National Environmental Policy Act, is hereby adopted by reference and incorporated herein. However, all references to the EPA ~~U.S. Environmental Protection Agency~~ as performing acts or reviews shall be substituted with references to the department for the purposes of this chapter.

90.692.8(2) Point source project design and construction. The project design and construction phase must include all of ~~the~~ the following:

a. *Recipient capability.* The recipient must demonstrate to the department that it has the legal, institutional, managerial, and financial capability to ensure adequate construction, operation and maintenance of treatment works.

b. *Disadvantaged business enterprise (DBE).* The recipient must comply with the requirements of DBE participation as found in 40 CFR Parts 30, 31, 33, 35 and 40, May 19, 2022, March 26, 2008.

c. *Site.* When it is necessary to acquire ~~that~~ real property be acquired as part of the project and within the project period, the recipient may be required to submit documentation of the acquisition, including the legal description, the date the property was acquired, and an appraisal report from ~~by~~ a qualified appraiser. If required, submittal to the department shall ~~is to~~ occur prior to contract award.

d. *Project changes.* Prior to the final loan disbursement, the recipient must submit to the department for approval all modifications to the project, including changes to the plans and specifications and changes in the contract (change orders). The recipient is responsible for any costs or actions necessary should the changes be implemented prior to departmental review and subsequently found to be unapprovable.

e. *State inspections.* Personnel of the d ~~Department~~ personnel shall have the right to examine all construction aspects of the project, including materials and equipment delivered and stored on site for use on the project.

[ARC 8596B, IAB 3/10/10, effective 4/14/10]

These rules are intended to implement Iowa Code sections 455B.291 to 455B.299.

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