
AQRR - Compliance Reporting Public User Guide



Search for active applications, issued permits and permits seeking public comment.

[Construction Permit Search](#)



Login to submit compliance reports (ACC, SAMR, NSPS, NESHAP).

[AQRR - Compliance Reporting](#)



DNR Staff access to AQRR.

[DNR Staff Login](#)



Iowa DNR's centralized electronic document search.

[OpenText - Document Search](#)

AQRR Helpdesk contact information

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Iowa Department of Natural Resources Air Quality Bureau
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Des Moines, IA 50321

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Overview

This guide provides instructions on how to utilize AQRR-Compliance Reporting to upload and submit compliance reports to the Iowa DNR. It is intended for authorized facility contacts and their consultants.

The Air Quality Records and Reporting System (AQRR) is a web-based application that provides information and resources pertaining to Air Quality Records and Compliance. AQRR is comprised of the following:

- Construction Permit Search
 - Access to issued Construction Permits and Construction Permits out for public comment.
- AQRR-Compliance Reporting
 - Web-based secure system for submitting compliance reports to the Iowa DNR.
- DNR Staff Login
 - For authorized DNR staff only.
- Open Text Document Search
 - The Iowa DNR's centralized electronic document search system.

Definitions, Acronyms, and Abbreviations

The definitions of all terms, acronyms, and abbreviations necessary to properly interpret this Public User Guide are shown below.

Term	Definition
ACC	Title V Annual Compliance Certification
AQB	Iowa DNR Air Quality Bureau
AQRR	Air Quality Record and Reporting
CEMS/COMS	Continuous Emissions Monitoring/Continuous Opacity Monitoring
CROMERR	Cross-Media Electronic Reporting Rule (40 CFR Part 3)
Iowa DNR	Iowa Department of Natural Resources
NESHAP	National Emissions Standards for Hazardous Pollutants
NSPS	New Source Performance Standards
RO	Responsible Official
SAMR	Title V Semi-Annual Monitoring Report
EPA SCS	Environmental Protection Agency Shared CROMERR Services
SLEIS	Iowa DNR State and Local Emissions Inventory System
TV	Title V of 1990 Clean Air Act

Prerequisites

To utilize AQRR - Compliance Reporting the following items are needed:

- SLEIS account, user must be registered and authorized in SLEIS
- EPA SCS account
- Internet Connection
- Web browser
- Email address
- PDF file viewer

User Accounts

Login information:

AQRR – Compliance Reporting utilizes Environmental Protection Agency Shared CROMERR Services (EPA SCS) to create and securely issue signing credentials to authorized users. You can log into AQRR – Compliance Reporting using your existing EPA SCS username and password. If you do not already have an EPA SCS account, you can create an account in AQRR.

Authorization to upload and/or submit compliance reports:

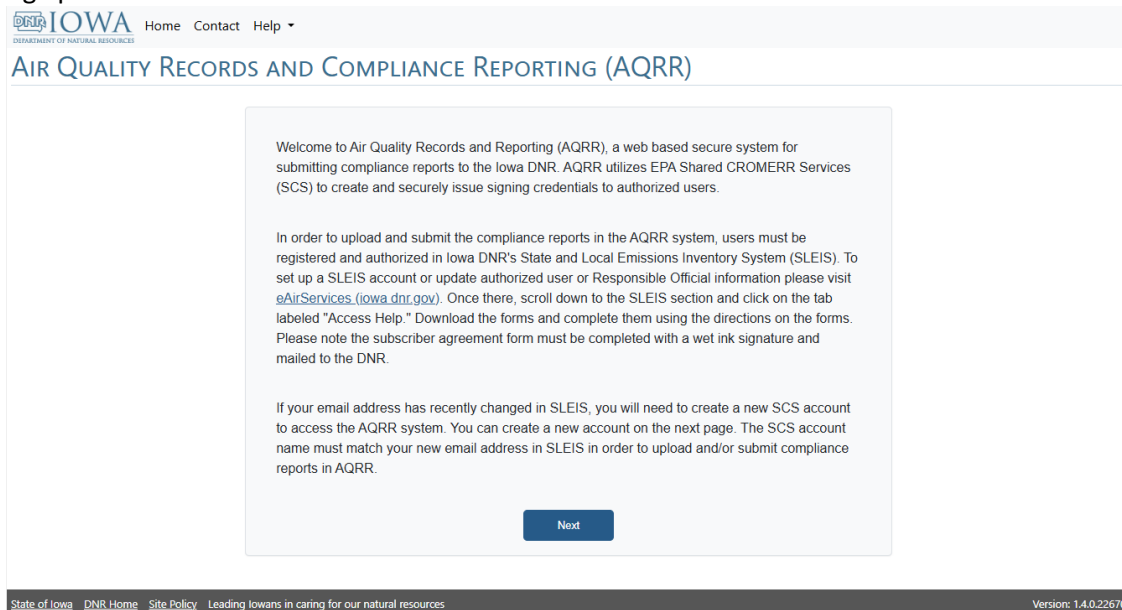
AQRR utilizes a user's SLEIS account to determine what facility(s) a user has access to and what actions are authorized. Individuals assigned as a Submitter (RO) in SLEIS are authorized to upload and submit compliance reports. All other active users in SLEIS are allowed to upload compliance reports but cannot submit compliance reports. If you need to create or update SLEIS authorizations please visit [eAirServices \(iowa.dnr.gov\)](http://eAirServices.iowa.dnr.gov). Once there, scroll down to the SLEIS section and click on the tab labeled "Access Help".

Account Setup

Step 1: Select AQRR - Compliance Reporting



Step 2: This page provides information related to EPA SCS accounts and SLIES accounts. Click Next in to continue.



Step 3:

The screenshot shows the AQRR login and account creation interface. At the top, there's a navigation bar with the Iowa DNR logo and links for Home, Contact, and Help. Below this is the title "AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)". The main content area is split into two sections: "Log In" and "Create Account". The "Log In" section has a text prompt "To sign in, please use your EPA SCS registered email and password." and two input fields for "Email" and "Password". There are also links for "Forgot Password" and a "Log In" button. The "Create Account" section has a text prompt "Why is this needed? You must create an EPA SCS account in order to submit your compliance reports electronically to the Iowa DNR. Creating an account will protect the security of your submissions and prevent unauthorized individuals from accessing your information." and a "Create Account" button. There are two callout boxes labeled 'a' and 'b' pointing to the "Log In" and "Create Account" buttons respectively. At the bottom, there's a footer with links for State of Iowa, DNR Home, Site Policy, and a version number "Version: 1.4.0.22670".

- Existing account holders:** For those with an existing EPA SCS account, log into AQRR – Compliance Reporting with your current username and password. Please note, when the account was created AQRR sent an email with the subject line *Iowa DNR AQRR User Verification* containing a link to complete the verification process. The registration process will need to be completed in order to access the Manage Account functions such as changing your password or updating your security questions. If a new link is needed log-in to AQRR-Compliance Reporting and select Manage Account in the upper right-hand side to request a new link.
- Create EPA SCS Login:** To set up an EPA SCS account click on Create Account. Complete all required fields pertaining to username, password, contact information, and security questions and select Create Account at the bottom of the page. All fields with an asterisk (*) are required. The security questions and answers will be used by the RO as part of the certification process to submit compliance reports.

AQRR will send an email with the subject line *Iowa DNR AQRR User Verification* containing a link to complete the verification process. The registration process will need to be completed in order to access the Manage Account functions such as changing your password or updating your security questions. If a new link is needed log-in to AQRR-Compliance Reporting and select Manage Account in the upper right-hand side to request a new link.

Manage Account

Manage Account function allows users to edit their information including password, security questions and answers, and contact information. The current password is needed to change passwords and to change security questions and answers. If your email address changes in SLEIS, an EPA SCS account with the new email address will be needed to login to AQRR– Compliance Reporting. See the Create New Account section of this manual for more information.

The screenshot shows the AQRR Dashboard. At the top, there's a navigation bar with the Iowa DNR logo and links for Home, Contact, Help, and Dashboard. Below this is the title "AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)". The main content area is titled "Dashboard" and features an "Upload Document" button. To the right, there's a "Manage Account" button and a "Log out - AQRR@DNR.IOWA.GOV" link. Below the "Upload Document" button, there's a "Reports Uploaded" section. This section includes a "Show 10 entries" dropdown, a search bar, and a table with columns: Facility Name, Facility Number, Document Type, Details, Upload Date, and Uploaded By. The table contains one entry with the following data: Facility Name (View), Facility Number (99-99-999), Document Type (CEMS/COMS), Details (Quarter 1), Upload Date (11/6/2024), and Uploaded By (DNR Compliance Staff). At the bottom, there's a "Showing 1 to 1 of 1 entries" message and a pagination bar with "Previous", "1", and "Next" buttons.

Dashboard

The Dashboard is comprised of a button to upload compliance reports and two grids. The top grid provides access to reports that have been uploaded and are awaiting submission and the bottom grid provides a history of reports that have been submitted to the DNR. The grids have a search function to narrow the results shown based on key words (i.e. facility number or ACC). See below for more information.

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

Dashboard

[Upload Document](#)

Tips and Tricks

Reports submitted in AQRR do not require a wet ink signature.
Reports are electronically signed and submitted by the Responsible Official.
Submission in AQRR satisfies the requirement to submit to the Air Quality Bureau and Field Office.

Reports Uploaded

Show 10 entries

Search:

Facility Name	Facility Number	Document Type	Details	Upload Date	Uploaded By	
View	99-99-999	CEMS/COMS	Quarter 1	11/6/2024	DNR Compliance Staff	b

Showing 1 to 1 of 1 entries


Previous1Next

Reports Submitted

Show 10 entries

Search:

Facility Name	Facility Number	Document Type	Details	Submitted Date	Submitted By
View	99-99-999	CP/CI		9/16/2025	DNR Compliance Staff
View	99-99-999	NSPS	A	9/16/2025	DNR Compliance Staff

- The Reports Uploaded grid contains reports that can be edited or submitted. Select view to be taken to the Compliance Report Detail page to edit an upload or to Certify and Submit the compliance report.
- The  (document) icon is a quick link to the uploaded document(s).
- The Reports Submitted grid provides a history of reports submitted using AQRR. Select the view button to access the Compliance Report Detail page. Submitted reports cannot be edited. If a report was submitted in error please contact the AQRR helpdesk.

Upload Compliance Report

Step 1: Select Upload Document

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

Dashboard

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Submission in AQRR satisfies the requirement to submit to the Air Quality Bureau and Field Office.

Reports Uploaded

Show entries

Search:

Facility Name	Facility Number	Document Type	Details	Upload Date	Uploaded By
View	99-99-999	CEMS/COMS	Quarter 1	11/6/2024	DNR Compliance Staff

Showing 1 to 1 of 1 entries

Previous Next

Reports Submitted

Show entries

Search:

Facility Name	Facility Number	Document Type	Details	Submitted Date	Submitted By
View	99-99-999	CP/CI		9/16/2025	DNR Compliance Staff
View	99-99-999	NSPS	A	9/16/2025	DNR Compliance Staff

Step 2: Complete the data fields using the drop downs or text boxes. Attach files by selecting the browse button, drag and drop files into the box, or click the box to select files. Select the Upload button to complete the upload process. AQRR will notify the RO via email that report has been uploaded and is available for certification and submission.

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

Dashboard

Compliance Report Upload

Facility Number - Name

Document (Report) Type

Attach File(s): Up to 5 pdf files

Drag & drop files here ...
(or click to select files)

[Browse ...](#)

[Upload](#) [Clear](#)

Step 3: After completing the upload, the Compliance Report Detail page allows the user to edit or delete the uploaded report. See items a. - d. for additional information. If changes are made, AQRR will notify the RO via email that an uploaded report has been modified. If there are no changes needed select Return to Dashboard to upload additional reports. Or to submit the compliance report follow the instructions for submitting a compliance report beginning with [Step 2](#).

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

[Return to Dashboard](#)
Compliance Report Detail

Facility Name:

Report Name:
11062024CEMS/COMS9999999

Facility Number:
99-99-999

Report Status:
Uploaded

Report Type:
Continuous Emissions Monitorin

Report Quarter:
Quarter 1

c
Save Changes
Delete
d

Attachments Add Attachments b

Each document uploaded must be viewed as part of the certification process. Select the document icon to review the uploaded document(s). Once all documents have been reviewed select the Certify and Submit button above.

Attachment Name	Uploaded by	Uploaded Date	
11062024CEMS/COMS9999999(1).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	Delete
11062024CEMS/COMS9999999(2).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	Delete

Showing 1 to 2 of 2 entries

State of Iowa DNR Home Site Policy Leading Iowans in caring for our natural resources
AQRR@DNR.IOWA.GOV Version: 1.4.0.22670

- a. Report Type (NSPS, NESHAP, CEMS/COMs, ACC, SAMR, Engine Registration) and Report Details (NSPS/NESHAP Subpart, CEMS/COMs Quarter, TV permit number) can be edited.
- b. Additional attachments can be added or deleted.
- c. Select to Save Changes to the Report Type, Report Details, or attachments.
- d. The Delete button will remove the upload from AQRR-Compliance Reporting.

Submit Compliance Report

AQRR – Compliance Reporting utilizes a user’s SLEIS account to determine what facility(s) a user has access to and what actions are authorized. Only those assigned as a Submitter (also known as a Responsible Official) in SLEIS are authorized to submit compliance reports. If you need to create or update SLEIS authorizations please visit [eAirServices \(iowa.dnr.gov\)](https://eAirServices.iowa.dnr.gov). Once there, scroll down to the SLEIS section and click on the tab labeled “Access Help”.

Step 1: Select view in the Reports Uploaded grid.

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

[Upload Document](#)

Tips and Tricks

Reports submitted in AQRR do not require a wet ink signature. Reports are electronically signed and submitted by the Responsible Official. Submission in AQRR satisfies the requirement to submit to the Air Quality Bureau and Field Office.

Reports Uploaded

Show 10 entries

Facility Name	Facility Number	Document Type	Details	Upload Date	Uploaded By
View	99-99-999	CEMS/COMS	Quarter 1	11/6/2024	DNR Compliance Staff

Showing 1 to 1 of 1 entries

Previous
1
Next

Reports Submitted

Show 10 entries

Facility Name	Facility Number	Document Type	Details	Submitted Date	Submitted By
View	99-99-999	CP/CI		9/16/2025	DNR Compliance Staff
View	99-99-999	NSPS	A	9/16/2025	DNR Compliance Staff

Step 2: View all attachments by selecting the document icon(s). Once all attachments have been viewed, The Statement of Compliance, as required by 567 IAC 24.107(4), will be displayed below the Certify and Submit button. Certify to the statement by selecting the box.

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

Return to Dashboard

Compliance Report Detail

Facility Name:

Facility Number:

Report Type:

Report Name:

Report Status:

Report Quarter

11062024CEMS/COMS9999999

99-99-999

Continuous Emissions Monitorin

11062024CEMS/COMS9999999

Uploaded

Quarter 1

Save Changes

Delete

Certify and Submit

Statement of Certification of Compliance (As required by 567 IAC 24.107(4). The Responsible Official, as defined under 567 IAC 24.100.

☐



I certify that I have not violated any term in my Electronic Subscriber Agreement and that I am otherwise without any reason to believe that the confidentiality of my user ID and/or password have been compromised now or at any time prior to this submission. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.

I certify under penalty of law that, based on information and belief formed after reasonable inquiry, the statements and information contained in this document accurately reflect the compliance status of this facility for this reporting period to date, and are true, accurate, and complete.

Attachments

Add Attachments

Each document uploaded must be viewed as part of the certification process. Select the document icon to review the uploaded document(s). Once all documents have been reviewed select the Certify and Submit button above.

	Attachment Name	Uploaded by	Uploaded Date	
	11062024CEMS/COMS9999999(1).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	<div>Delete</div>
<div>Viewed</div>				
	11062024CEMS/COMS9999999(2).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	<div>Delete</div>
<div>Viewed</div>				

Showing 1 to 2 of 2 entries

AIR QUALITY RECORDS AND COMPLIANCE REPORTING (AQRR)

Return to Dashboard

Compliance Report Detail

Facility Name:

Facility Number:

Report Type:

Report Name:

Report Status:

Report Quarter

11062024CEMS/COMS9999999

99-99-999

Continuous Emissions Monitorin

11062024CEMS/COMS9999999

Uploaded

Quarter 1

Save Changes

Delete

Certify and Submit

Statement of Certification of Compliance (As required by 567 IAC 24.107(4). The Responsible Official, as defined under 567 IAC 24.100.

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	Attachment Name	Uploaded by	Uploaded Date	
	11062024CEMS/COMS9999999(1).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	<div>Delete</div>
<div>Viewed</div>				
	11062024CEMS/COMS9999999(2).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	<div>Delete</div>
<div>Viewed</div>				

Showing 1 to 2 of 2 entries

Step 3: Select the Certify and Submit button. Complete the identity verification process by providing an answer to a security question and password on the pop up. An email notification will be sent to the RO that provides confirmation of the submission and a zip file with the Copy of Record (COR).

AIR QUALITY RECORDS AND COMPLIANCE

[Return to Dashboard](#)

Facility Name:

Report Name:

11062024CEMS/COMS9999999

Verify Identity

Question: Where did you first meet your spouse?

Answer:

Password:

Password

Close

Verify Identity and Submit

Save Changes

Delete

Certify and Submit

Statement of Certification of Compliance (As required by 567 IAC 24.107(4). The Responsible Official, as defined under 567 IAC 24.100.

☒ I certify that I have not violated any term in my Electronic Subscriber Agreement and that I am otherwise without any reason to believe that the confidentiality of my user ID and/or password have been compromised now or at any time prior to this submission. I understand that this attestation of fact pertains to the implementation, oversight, and enforcement of a federal environmental program and must be true to the best of my knowledge.

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	Attachment Name	Uploaded by	Uploaded Date	
 Viewed	11062024CEMS/COMS9999999(1).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	<button>Delete</button>
 Viewed	11062024CEMS/COMS9999999(2).pdf	AQRR@DNR.IOWA.GOV	11/6/2024	<button>Delete</button>

Showing 1 to 2 of 2 entries