

# Air Quality Records and Compliance Reporting (AQRR) Frequently Asked Questions (FAQs)

These FAQs have been prepared by the Iowa Department of Natural Resources (DNR) to provide information regarding Air Quality Records and Compliance Reporting (AQRR). This document is intended solely as guidance, cannot be used to bind the DNR and is not a substitute for reading applicable statutes and rules.

## 1. What is AQRR and is a login required to utilize the application tools?

The Air Quality Records and Reporting System (AQRR) is a web-based application that provides information and resources pertaining to Air Quality Records and Compliance. AQRR is comprised of the following tools:

- AQRR-Compliance Reporting
  - Web-based secure system for submitting compliance reports to the Iowa DNR.
  - An Environmental Protection Agency Shared CROMERR Services (EPA SCS) account is required to login.
- Construction Permit Search
  - Access issued Construction Permits and Construction Permits out for public comment.
  - No login is required.
- Electronic Document Search (OpenText)
  - The Iowa DNR's centralized electronic document search system.
  - No login is required.

## 2. What types of Compliance Reports can be submitted in AQRR- Compliance Reporting?

The following Compliance Reports may be submitted in AQRR-Compliance Reporting:

- National Emissions Standards for Hazardous Pollutants (NESHAP)
- New Source Performances Standards (NSPS)
- Continuous Emissions Monitoring/Continuous Opacity Monitoring (CEMS/COMS)
- Title V Annual Compliance Certification (ACC)
- Title V Semi-Annual Monitoring Reports (SAMR)
- Engine Registrations (Compression and Ignition less than 400 hp)

## 3. Is a wet ink signature required on documents submitted in AQRR-Compliance Reporting?

No, AQRR eliminates the requirement to have a wet ink signature by utilizing an EPA approved electronic certification and signature.

## 4. Will I still need to send a copy of the report to the Field Office?

No. Submitting the report in AQRR-Compliance Reporting will satisfy the requirement to provide a copy to the AQB and a copy to the Field Office.

## **5. How do I login and get authorization to upload and/or submit compliance report in AQRR?**

Login information:

AQRR – Compliance Reporting utilizes Environmental Protection Agency Shared CROMERR Services (EPA SCS) to create and securely issue signing credentials to authorized users. You can log into AQRR – Compliance Reporting using your existing EPA SCS username and password. If you do not already have an EPA SCS account, you can create an account in AQRR.

Authorization to upload and submit compliance reports:

AQRR utilizes a user's SLEIS account to determine what facility(s) a user has access to and what actions are authorized. Individuals assigned as a Submitter (RO) in SLEIS are authorized to upload and submit compliance reports. All other active users in SLEIS are allowed to upload compliance reports but cannot submit compliance reports. If you need to create or update SLEIS authorizations please visit [eAirServices \(iowa.dnr.gov\)](https://eAirServices.iowa.dnr.gov). Once there, scroll down to the SLEIS section and click on the tab labeled "Access Help".

## **6. Will Consultants be able to upload compliance reports in AQRR?**

Yes. Consultants will need an EPA SCS account to login to AQRR. Consultants will be able upload compliance reports for facilities the same facilities that they are registered for in SLEIS. There is no limit to the number of facilities a consultant can be associated with. Consultants will only need to login once to be able to upload Compliance Reports for all the facilities their email address is associated with in SLEIS.