



Clean Vessel Act Grant Program APPLICATION FORMS & INSTRUCTIONS FOR IOWA

Clean Vessel Act Grant

Application Checklist--All parts must be completed and submitted

By: _____

- Application Form
- Narrative Statement Environmental Evaluation Form
- Attachment #1 - Location Map*
- Attachment #2 - Development Plan (i.e. Site Plan)*
- Certification Statement

*Maps and drawings should be limited to 8 ½" x 11" whenever possible and must never be larger than 11" x 17".

Email completed application to: George.Scholten@dnr.iowa.gov

1. General Information

Project Applicant (Name - Agency or Company): _____

Address: _____

City: _____, IA Zip Code: _____

Authorized by (Name/Title): _____

Contact Name: _____ Contact Phone: _____

Contact Email Address: _____

Applicant's Unique Entity Identifier (UEI) (obtained via [SAM.gov](https://sam.gov)): _____

Project Facility Name: _____ Phone: _____

Project Location: City: _____

County: _____

Water Body: _____

Existing Facilities at Site (check all the apply and note current number of pumpouts and holding tanks and usage fee if applicable).

Item	Number	Usage Fee (\$)
<input type="checkbox"/> Pumpouts		
<input type="checkbox"/> Holding Tanks		
<input type="checkbox"/> Fuel		
<input type="checkbox"/> Food Service		
<input type="checkbox"/> Restrooms		

Type of Pumpout Planned (check all that apply):

- Stationary Unit
- Dump Station
- Portable Unit on Wheels
- Portable Unit on Boat
- Remote Operated Multi-State System

Pumpout waste will be discharged to (check):

- Public wastewater treatment system
- Holding tank
- Package treatment plant
- Septic system

Estimated peak number of uses per day once installation is completed: _____

2. Grant Money Request

Grant for pumpout, dump station or related construction is for (check one):

New

Improve Existing

Other (explain): _____

Total cost of project (\$): _____

Federal Funds Requested (\$): _____ *

*No more than 75% of total.

3. Facility Description

Type of Facility (check):

Marina

Boatyard

Yacht Club

Other (describe): _____

Mooring Field

Landing

Boat Ramp

Ownership (check):

Commercial

Private Non-Profit Club

Public Agency

Other (describe): _____

Capacity:

Item	Number
Slips	
Moorings	
Dry Racks	
Total	

4. Pumpout Operation and Maintenance

Normal pumpout services availability (after completion of project)

Months

January

February

March

April

May

June

July

August

September

October

November

December

Days of the Week

Daily

Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

Normal Hours of Operation

24 Hours Or between: _____ am and _____ pm

Accessible to all recreational vessels:

- Yes
- No (attach explanation)

Pumpout fee to be charged (\$): _____

If greater than \$5.00, explain. (Must be approved by DNR.)

5. Concise Description of Proposed Project

Do NOT use an attachment. Identify only component parts of project, for example pumpout, hook-up into sewer, holding tank, etc.

6. Estimated Project Development Costs

Development Item (e.g. Pumpout Station)	Quantity (e.g. 1)	Cost Estimate (e.g. \$8,500)	Construction Method (See below (e.g. P))

Total Cost: _____ Federal Share (75%): _____

Construction Method

- P - Purchase Order - Purchase of item only for installation
- C - Bid Contract - Construction contracts and material purchases
- O - Other - Describe

7. Archeological Survey

Projects assisted with CVA funds may require completion of an archeological survey of the project site. Federal law requires that projects funded with federal assistance may not impact significant cultural resources. Estimated costs for the survey may be included in the project budget or may be added later, but before submission is made to the Service. Iowa DNR staff will determine if a survey is required. You will be notified if the survey is needed and what the estimated cost will be. Cost of the survey will be the responsibility of the applicant but may be reimbursed at 75 percent of its cost.

CLEAN VESSEL ACT GRANT PROGRAM

NARRATIVE STATEMENT
ENVIRONMENTAL EVALUATION

Narrative Statement

Instructions: Describe, at a minimum, the overall concept of the project, other agencies or companies involved (if applicable), approach to implementation, project location, equipment, facilities to be provided through the project, need for the project (therefore, why do you need the pumpout or other proposed action?), and anticipated benefits (therefore, what will be the affect of having a pumpout? How will recreational boating be improved?).

Need:

Purpose:

Objectives:

Results or Benefits Expected:

Approach:

Useful Life:

Geographic Location:

Project Personnel:

Timeline:

General:

Environmental Evaluation

Instructions: Describe the immediate and surrounding area which will be affected by project work, including approximate acreage or square feet. Include major forms of vegetation (e.g. forest, cultivated grass, isolated shade trees, wetlands, surface waters of lakes or reservoirs, etc.) and, if known, existence of cultural historic resources, endangered/threatened species. Print photographs (B/W or color; do not send slides) inserted into plastic cover pages may be used to assist. Describe any anticipated effects of the proposal on these features.

Project Maps (must include north arrow and scale)

- Attachment #1: Attach a local area map (e.g. city, township, or county) showing location of the proposed project. Please ensure the street/road names on the map are legible.
- Attachment #2: Attach a site development map which clearly outlines existing facilities and proposed changes or additions.

This page should be completed by the head of the company or agency (e.g., property owner, mayor/city manager, director) that will enter into the Subrecipient Agreement with the Iowa Department of Natural Resources.

As an official of the _____, I do hereby certify that the
(Agency/Company Name)

information presented in this grant application is true and correct. I do further certify that the project, if approved, will be completed in accordance with all applicable local, state,

and federal laws and that the _____ has the financial
(Agency/Company Name)

resources to satisfactorily complete and operate/maintain the proposed project facility. It is understood that the proposed project must be completed within 24 months following notification of project approval from the Iowa Department of Natural Resources and execution of the Subrecipient Agreement. Failure to comply with the specified project execution timeframe could be cause of project termination.

Name: _____ Title: _____

Signature: _____

Additional Information

Grantees receiving grant funds are required to permit the grantor agency, the Auditor General, or the Attorney General to inspect and audit any books, records, or papers related to the program, project, or use for which grant funds were provided.

Grantee will be required to certify under oath that all information in the grant agreement is true and correct to the best of the grantee's knowledge, information, and belief; that the funds shall be used only for the purposes described in the grant agreement; and that the award of grant funds is conditioned upon such certification.