



Manure Management Plan Administrative Review Check List

Facility Name: _____ Facility ID No.: _____

(Check box if included in MMP) County: _____

- 1. Signed and dated (if paper submittal)
- 2. County verification received
- 3. Compliance fee paid (If needed)
- 4. Filing fee paid (If needed)
- 5. Indemnity fee paid (If needed)
- 6. 200A IDALS License (check license expiration date)
STOP here for annual update short form and 200A
- 7. Plat map included with building location
- 8. RUSLE2 Profile Erosion Calculation Record for each field?
 SSURGO soils being used? If not, Incomplete Letter issued.
- 9. P index detailed report for each field?
 Correct version being used? If not, Incomplete Letter issued.

Page 1 Animal Feeding Operation Information

- Location of the operation
- Owner / Address / Phone
- Complete contact address / phone
- New, existing or expanding

Table 1

- Animal Type/Production phase
- Maximum # of animals confined?
- Manure storage structure
- N and P concentration
- Annual manure produced
- Estimated annual animal production
- Do the animal numbers match the approved numbers in AFO?
- Source of manure nutrient content data
 - Standard Values/ Book Value/ Appendix A
 - Or is proven analysis being used?
 - If analysis is used, is lab sheet included?
 - Are samples less than 4 years old?

Page 2 Determining Maximum Allowable Manure Application

Rates

- Methods to determine crop yields
- Timing of application
- Method of application
- Application loss factor

Table 2

- Total N and P₂O₅
- %TN available 1st year, 2nd year, and 3rd year
- Available N 1st year, 2nd year, and 3rd year
- Proof of manure availability from other source if applicable
**MN study no longer accepted after 1/1/26.

Table 3

- Corn nitrogen crop usage rate (if corn is in the crop schedule)

Table 4

- Row 1 Applying manure for (2-year minimum)

- Row 2 Optimum crop yield
- Row 3 P₂O₅ removed with crop by harvest
- Row 4 Crop N utilization
- Row 5 A, B, C Carryover N Legume credit
- Row 6 Remaining crop N need
- Row 7 Manure rate to supply remaining N
- Row 8 P₂O₅ applied with N-based rate

Table 5 (For purposes of an administrative review, Table 5 can be blank)

Table 6

- Row 13 Planned Manure Application Rate

Page 3 Year by Year Manure Management Plan Summary

- Field designation
- Field location
- Mgt. ID
- Planned Crop
- Acres receiving manure
- Owned/rented/agreement(s) included Y/N
 - If this is a change of ownership, are the agreements with the new owner?
- P index value
- HEL (Y/N)
- Planned application rate (gal or ton/acre)
- Planned application (gal or ton/field)
- Correct Soils Test for P (Y/N). If noted on the plan, are soil samples less than 4 years old?
 - If this is a new site or new owner, include action of "Inadequate soil sampling", full plan required next year.
 - If this is an update, Incomplete letter for not having updated soil samples.
- Total acres available for manure application
- Total gallons/tons that could be applied
 - Is enough land available, compare page 1 with page 3.