Iowa Department of Natural Resources
Underground Storage Tank Section
6200 Park Ave Ste 200
Des Moines IA 50321
www.IowaDNR.gov/UST

Notification of Change of Ownership

A person, company or lending institution that assumes ownership or operation of a regulated underground storage tank must submit this form, copies of training certificates for the Class A/B operators and proof of financial responsibility in accordance with 567 IAC 136 within **30 days** of acquisition and prior to tank operation. The new owner is responsible for any current tank management fees that have not been previously paid.

1. Location Of Tanks (new site name or existing name of site, if not changing)

Facility Name _____ Registration No _____

Street Address _____ Phone _____

City _____ ZIP _____ Distribution Center Number _____ FAX _____

2. Type of Owner

☐ Private or Corp ☐ City ☐ County ☐ State ☐ Federal ☐ School ☐ Indian Trust Land

3. Type of Facility

☐ Petroleum Retail Sales ☐ Non-Retail Sales ☐ Government ☐ Farm/Residential ☐ Emergency Power

4. Ownership Of Tanks (new owner)

Company Name (Corp., Individual, Agency) _____ Deed Holder? ☐ Yes ☐ No

Contact Person _____ Email _____

Street Address _____ Phone _____

City _____ State _____ ZIP _____ FAX _____

Iowa Secretary of State Corporation Number _____ and Corporation Registered Agent _____

5. Authorized Representative (person to receive all correspondence)

Company Name (Corp., Individual, Agency) _____

Contact Person _____ Email _____

Street Address _____ Phone _____

City _____ State _____ ZIP _____ FAX _____

6. Lessee/Tank Operator (if you are leasing the site, complete this section)

Company Name (Corp., Individual, Agency) _____

Contact Person _____ Email _____

Street Address _____ Phone _____

City _____ State _____ ZIP _____ FAX _____

7. Previous Tank Owner

Individual or Company Name _____

Mailing Address _____ Phone _____

City _____ State _____ ZIP _____ FAX _____

8. The Type of Change Being Submitted

☐ Ownership ☐ Authorized Rep ☐ Lessee ☐ Facility Name Change ☐ New Address ☐ New Contact

FINANCIAL ASSURANCE

I have financial responsibility to cover pollution liability for my underground storage tanks in accordance with 567- Chapter 136 of the Iowa Administrative Code by the following method.

ATTACH A COPY OF YOUR FINANCIAL RESPONSIBILITY DOCUMENT.

- ☐ Self-insured- tangible net worth of $10 million and ability to pass one of the financial tests in 40 CFR 280.95
- ☐ Insurance coverage through private insurance carrier
- ☐ Guarantee from corporate parent or other firm able to pass the net worth financial test in 40 CFR 280.95
- ☐ Surety bond
- ☐ Letter of credit
- ☐ Trust Fund
- ☐ Combination of the above methods (please mark those methods being used)

Name of Insurer: _____ Policy No.: _____

For local governments and their agencies, the following may also be used:

- ☐ Local government bond rating test
- ☐ Local government financial test
- ☐ Local government guarantee
- ☐ Local government fund

NOTE: Proof of financial responsibility must be maintained by owner on record in order to store fuel in the tanks. **You must submit a current copy** of the financial assurance document such as a new certificate of pollution liability insurance or proof of self-insurance every year. If financial responsibility is not maintained, the department can stop fuel delivery. Insurance does not transfer to new owner.

Provide Class A and B Operators for this site. A trained Class A and B operator is required before you can receive fuel and operate the underground storage tanks. The Class B Operator must be located within a 2-hr response time of an unstaffed site. If the site dispenses fuel to the public, the employee on site must be trained at least as a Class C Operator. Information on operator training can be found at www.iowadnr.gov/ust under UST Owner & Operator. Class A, B, and C operator records should be retained onsite.

ATTACH A COPY OF THE CERTIFICATES OF A & B OPERATOR TRAINING.

Class A Operator Training Certificate: ☐ Attached ☐ Previously Submitted

First Name: _____ Last Name: _____

Principal Business Address (Address/City/State/Zip): _____

Email and Phone: _____

Class B Operator Training Certificate: ☐ Attached ☐ Previously Submitted

First Name: _____ Last Name: _____

Principal Business Address (Address/City/State/Zip): _____

Email and Phone: _____

OWNER CERTIFICATION (READ AND SIGN AFTER COMPLETING FORM)

I certify under penalty of law that I have personally examined and am familiar with the information submitted in this document and that based on my inquiry of those individuals immediately responsible for obtaining the information, I believe the submitted information is true, accurate and complete.

_____ _____

Print or Type Name of Owner | Print or Type Official Title of Owner

_____ _____

Signature of Owner | Date Signed

Date of Ownership Change: _____

Registration is required by Iowa law for all underground storage tanks that have been used to store regulated substances since January 1, 1974, and were still in the ground as of July 1, 1985, or tanks brought into service after July 1, 1985. This information is required by 567-Chapter 135 of the Iowa Administrative Code (567-455B and Iowa Code Section 455B.473).

Submit this form and supporting information (via email) to: USTOperations@dnr.iowa.gov, or via mail to: Iowa Department of Natural Resources, UST Section, 6200 Park Ave Ste 200, Des Moines IA 50321.