

## Instructions to Reset Your Account Password

Use the following link to access the Water Allocation Compliance and Online Permitting (WACOP) application:

<https://programs.iowadnr.gov/wacop/>

For assistance with creating an account, finding a username, or resetting a password, call the OCIO Help Desk: 515-281-5703 or 1-800-532-1174.

If you need assistance navigating the WACOP portal after reviewing these instructions, contact the Water Use program: 515-725-0341.

1. Navigate to the [WACOP](#) landing page. Click the Login button.

WACOP - Home Page

Welcome to the Water Allocation Compliance and Online Permitting (WACOP) Application.

This database stores information about Water Use Permits and allows users to manage their permit(s) online.

For information about the Water Use & Allocation Program, visit <https://www.iowadnr.gov/wateruse>.

Pay Annual Fees

Account

Login

Create an Account

Permit/Registration

Search For a Permit

Search For a Registration

Apply for a Water Use Permit or Registration

PDF Download Water Use Permit Application

2. You are now redirected to the login screen. Click the Forgot Password link at the top of the screen.

Enterprise A&A

Sign In

Create An Account

Forgot Password

Forgot Id

DNR Water Use Permits

Enter your Account Id and Password and press sign in to continue.

Account ID:

first.last@IOWAID

Sign In

Password:

show

Account Details

Help

What is A&A?  
Report Issue to State Service Desk

Account Id Examples

Public User Account Format:  
first.last@iowaid

State Employee Account Format:  
first.last@iowa.gov

\*If you do not have an @iowa.gov account use your State of Iowa employee email address.

3. Make sure the correct Account ID is entered, then click the Retrieve Password button.

Enterprise A&A    Sign In    Create An Account    **Forgot Password**    Forgot Id

# DNR Water Use Permits

Enter your Account Id to see your personal security baseline questions.

Account Id:

**Retrieve Password**

Help

What is A&A?  
Report Issue to State Service Desk

Trans Id: XN5594  
You are looking at:  
CI Logon

Additional Terms, Privacy & Warranty Information  
Enterprise Authentication & Authorization - Common Interface

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4. You will be redirected to a screen where you will be asked to answer the questions to your identity baseline. After entering your answers, click the Continue button.

Forgot Password

# DNR Water Use Permits

Self Service Password Change  
Identity Baseline for Heidi.Cline@dnr.iowa.gov

Question 1: *What was the name of your childhood pet?*  
Answer 1:

Question 2: *What is your grandmother's first name?*  
Answer 2:

Question 3: *Maternal Grandmother*  
Answer 3:

**Continue**    Cancel    Help

If you do not remember your baseline questions you can click [here](#) to begin the baseline questions reset process.

5. You will now be redirected to a screen where you can set a new password for your account.

Set New Password

# DNR Water Use Permits

Password Change for Heidi.Cline@dnr.iowa.gov

Enter new password:  show

Confirm new password:  show

**Password Rules**

Passwords must be: At least 8 characters long (alphanumeric). Include at least one special character (e.g. !, @, #, \$, ^, \*, etc.). A mix of uppercase and lowercase letters. You may not use pieces of your name or email address in your password.

6. If you are locked out of your account due to exceeding the maximum number of login attempts, please contact the OCIO support desk at 515-281-5703 or 1-800-532-1174 to unlock your account.