Iowa Department of Natural Resources
Land Quality Bureau

WASTE TIRE HAULER REGISTRATION

INSTRUCTIONS

Notice to applicants: Please read and understand these instructions before you complete the application form. Failure to complete the form correctly or to provide all the requested information will result in the application being returned.

All items must be completed before the application will be considered. If there is insufficient space on the form to provide all the requested information, attached additional pages.

Instructions to complete application:

- ✓ **Item 1** **Provide the name of the business** applying for registration as a waste tire hauler. Note: The business listed should be the same name as that to be on invoices given to customers, and shall be the same name that will be shown on all vehicles providing the waste tire hauling services.
- ✓ **Item 1A** **Provide the name(s) of any other parent-company**, corporation or other business that the business listed under Item #1 may be directly affiliated with (if any).
- ✓ **Item 2** **Provide the address, phone number, and email** of the principal place of business.
- ✓ **Item 3** **Provide the name, address, phone number, and email of the person(s)** making the application as a waste tire hauler.
- ✓ **Item 4** **List the name(s) and address(es) of the president of a corporate waste tire hauler** and the owners of 10% or more of a waste tire hauler, if operating as a proprietorship or partnership.
- ✓ **Item 5** **List each vehicle to be used for hauling tires**, including its vehicle identification number (VIN), year, make, model, and license plate number, and the state in which the vehicle is licensed (e.g. - IA, MN, WI, KS, etc.)
- ✓ **Item 6** **Provide the names of all facilities** where waste tires are hauled for disposal, storage or processing or of another site of end use where the waste tires will be transported.
- ✓ **Item 7** **Attach a $150,000 surety bond, with Obligee of the bond to be noted as: "State of Iowa" - with the Obligee's address: Iowa DNR, 6200 Park Ave Ste 200, Des Moines, IA 50321**, for all new registration applicants, per Iowa Code chapter 455D.11. The bond must be on the attached form which is prescribed by the insurance commissioner. If this application represents an annual renewal, a new bond is not needed. However, all renewals must provide a continuation or renewal statement from the bonding company.
- ✓ **Item 8** **Vehicles must be correctly marked.** *Iowa Administrative Code* 567 chapter 102 requires the waste tire hauler to mark all vehicles used to transport waste tires. The following information must be displayed on each side of the vehicle, in letters and figures large enough to be read easily at a distance of fifty (50) feet and in a color contrast to the background color of the vehicle, as follows:
  1. name of the registered waste tire hauler under whose authority the equipment is being operated
  2. the address (city and state) of the registered waste tire hauler
  3. registration number of the waste tire hauler, as assigned by the department (this information can be found in the upper right-hand corner of the waste tire hauler certificate)
- ✓ **Item 9** **Notify the department within 30 days of any changes to any information on this application**, once a registration has been issued to the hauler.
- ✓ **Item 10** **The applicant shall pay all amounts due to any individual, group, or entity for damages caused by improper disposal of waste tires** by the applicant or the applicant's employee while acting within the scope of employment. Such damages shall not be limited to the value of the hauler's bond.
- ✓ **Item 11** **The person completing the application must sign it and print their name.** Be sure you have read and understand items 1-9 before signing the application
- ✓ **Item 12** **Attach the annual registration fee of $50.** *Make checks payable to the "Iowa Department of Natural Resources."* Registration fees are non-refundable; incomplete applications or applications not meeting the requirements of Iowa Administrative Code 567 chapter 102 will be denied.

Return completed application and fee to: Becky Jolly, Iowa Department of Natural Resources, 6200 Park Ave Ste 200, Des Moines, IA 50321.