

Start of Construction and Start of Operation Notices - Frequently Asked Questions

Q. What are the start of construction and start of operation notices?

A. Per 567 IAC 22.3(3)"b", users are required to notify the Department the actual start of construction, installation, or alteration and the actual start of operation following the issuance of an air permit. The notices must be submitted within 30 days of the start of construction or 15 days of the start of operation.

Q. Are the notices required for all permit modifications? If there is no physical change in my permit modification, do I still need to submit the notices?

A. Yes, the start of construction and start of operation notices (also referred to as equipment start-up notice) are required for all permit modifications, regardless of the change in the permit.

Q. Can I submit the notices in Iowa EASY Air?

A. Yes, you are required to submit the notices in Iowa EASY Air. The notices can be created by starting a new submittal from the Dashboard (Figure 1) or the Submittal menu (Figure 2) and changing the submittal category to "Report" or "All" (Figure 3). The reports will also be available on your main Iowa EASY Air dashboard under "Upcoming Submittal Obligations" (Figure 4) when the reports are within 6 months of being due. See more details in the "[Start of Construction/ Start of Operation Notice Entry](#)" pdf by visiting the [eAirServices](#) webpage.

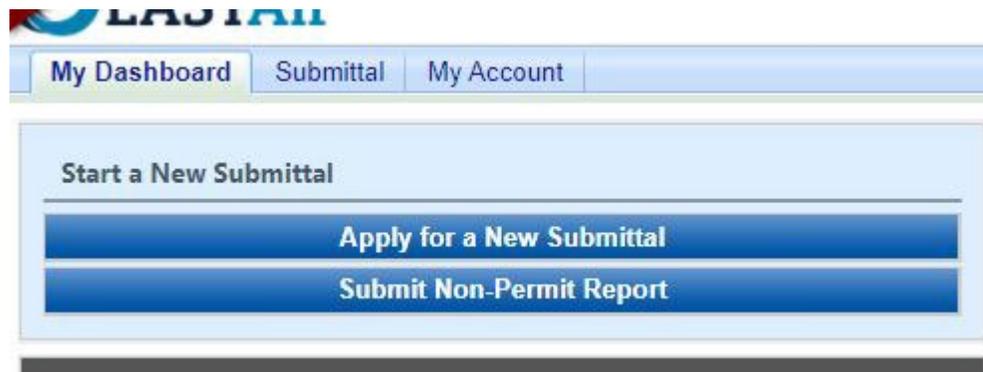


Figure 1: Apply for a new submittal from the Dashboard

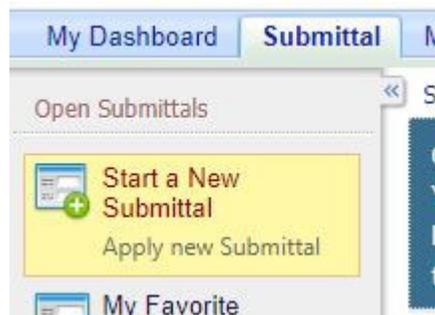
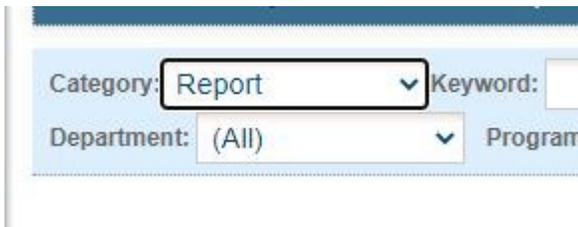


Figure 2: Start a new submittal from the Submittal menu



A screenshot of the Iowa EASY Air web application interface. It shows a search filter section with a 'Category' dropdown menu set to 'Report', a 'Keyword' text input field, a 'Department' dropdown menu set to '(All)', and a 'Program' text input field.

Figure 3: Select submittal category



Figure 4: Start of Construction and Start of Operation Notices in Iowa EASY Air

Q. Can I submit the notices by mail?

A. No, as of January 1, 2023, the reports may only be submitted online in Iowa EASY Air.

Q. If there is no physical change in my permit modification, what date should I use for the start of construction and start of operation?

A. You may use the permit issuance date as the start of construction and start of operation dates.

**If you have questions, please contact the Iowa EASY Air Help Desk
by sending an email to easyair@dnr.iowa.gov.
Or, call (515) 725-9569 or (515) 725-9547**