

FEE PAYMENT QUESTIONS: HOW ARE FEES PROCESSED FOR EACH PERMIT APPLICATION TYPE?

Major Source Construction Permitting & Title V Operating Permitting

Major source construction permitting applicants will be invoiced upon completion of final permit action. DNR will email invoices to the billing contact listed by the company on DNR Form AF. Title V applicants will be invoiced on a calendar quarter basis for operating permit application review activities until the project is completed. Invoices will be emailed to the billing contact on the Form 1.0 (Facility Identification & Application Certification) and will be sent from [Iowa EASY Air](#), the DNR's electronic permit application system. Payment information is provided on the invoice.

Minor sources:

Fees are due when the permit application is submitted to the DNR.

How do I pay the fees for the permit application?

There are multiple choices for fee payment:

1. Online Checkout through Iowa EASY Air with a credit/debit card or e-check.
2. Payment using the [DNR's Payment Portal](#) at <https://programs.iowadnr.gov/payments> using a credit/debit card or e-check. DNR accepts Visa, Mastercard, Discover, and American Express.
3. By mail with a check or money order. The mailing address is Iowa DNR - Air Quality Bureau, Attention: Cashier, 6200 Park Ave Ste 200, Des Moines IA 50321. The check or money order should reference the application that was submitted previously. DNR does not accept purchase orders as form of payment.

If making a payment using Iowa EASY Air or the Payment Portal, the user will be redirected to the State's Gov2Go payment platform through NIC Iowa. Upon completion of fee payment, the user will again be redirected back to Iowa EASY Air.

Are there any additional fees for paying online?

A service charge of \$1.50 will be applied for each credit/debit card and e-check payment that covers the cost to use the NIC payment portal. For credit/debit card payments, there is an additional 2.5% processing fee to cover charges assessed to the DNR by your credit/debit card issuer. These fees are not Air Quality Bureau fees.

If I want to mail a payment, what do I submit with my payment?

As you finish filling out the application, if you are using a template or if you are a minor source, you will be asked to pay your fees when submitting the application. There's a link to the receipt for your submittal under "Submittal -> Track Submissions -> View". Print a copy of the submittal receipt and mail it in with the payment, or write the submittal ID number on the check or money order. Major sources (both Construction and Title V facilities) will be billed at the hourly rate following the review and approval process.

How secure is the online payment system?

The DNR utilized an online payment processing system that meets all current industry standards for secure payments.

If I'm a TV facility, what happens in the payment step when I'm completing my application?

There is no payment during the process of completing your Title V application. After you submit your application, the Air Quality Bureau will invoice you each quarter for expenses associated with the review of your application

during the previous calendar quarter.

If I have further questions, who should I contact?

For questions about construction permitting contact the DNR Construction Permit Help Line at 877-AIR-IOWA (877-247-4692). For assistance with Iowa EASY Air, contact the DNR at easyair@dnr.iowa.gov or call (515) 725-9569 or (515) 725-9547.