



## DNR 5 Steps to Reduced Trash Hauling \$ in Multi-Unit Residential Buildings

### Step 1: Evaluate

1. Evaluate your building's present waste and recycling size, quantity and setup.
2. Calculate your building's waste and recyclable generation and rate.
3. Figure the cost you are paying per cubic yard landfilled and recycled. Are you paying for excess capacity trash capacity?

#### Toolkit Components

DNR Waste Generation and Recycling Rate Worksheet

#### How Much are YOU recycling?

Use the DNR Waste Generation Worksheet to find out.

If you're not recycling 30%-50% of the waste stream, there's room for improvement - for the environment and your budget!

### Step 2: Assess

1. Assess your present hauler's capabilities
2. Contact your waste hauler to provide new or different waste and/or recycling services.

Sample Waste and Recycle Request For Proposal

### Step 3: Plan

1. Plan your building's recycling program based on recycling opportunities in your area, your building's size and residents' requirements.
2. Consider using lease language or condominium by-laws for recycling requirements by residents.

City Ordinances - Model, Examples

Tenant Lease Language, Condominium By-Laws or other formal documents listing required resident behavior

### Step 4: Educate

1. Educate residents on the new or revised recycling program.
2. Let your residents know what, where and how to collect recyclables.
3. Continue to reach out to residents.

Sample Letter to Residents

Sample Recycling Poster/Flyer

### Step 5: Monitor & Encourage

1. Monitor changes in trash and recycling volumes and track cost savings.
2. Encourage residents to recycle even more through continued education and additional methods.

DNR Waste Generation Worksheet

Outreach and Information: Poster, Pledge Card

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