

EHSMS Training Matrix

Document Number: _____
 Effective Date: _____
 Revision Number: _____

Reviewed By: _____
 Approved By: _____
 Signature: _____

Training Class																																									
Schedule / Due Dates	n/a	6/1	n/a	6/1	2/28	3/1 2012	Feb 3/1	Feb 3/1	Feb 3/1	Feb 3/1	Apr 5/1	May 6/1	May (Feb) 6/1	May 6/1	May 6/1	May 6/1	May 6/1	May 6/1	Aug 2013	Aug 9/1	Aug 9/1	Sep 10/1	Sep 10/1	Sep 10/1	Sep 10/1	Nov 12/1	Nov 12/1	Nov 12/1	Nov 12/1	Dec 12/1	Dec 12/1	Dec 12/1	n/a	n/a	n/a	n/a	n/a	6/30 2012	n/a		
Job Description/Title	General Safety Policy**	General Safety Policy**	Personnel Policy	Personnel Policy	EHSMS Training***	AED, CPR, First Aid	PPE/JSA	Hearing Conservation	Fall Protection/Ladder Safety (TBT)	Work Platform	Waste Screening****	Confined Space Entry (Per facility)	Blood Borne Pathogen (TBT)	Fire Extinguisher (TBT)	Heat Stress (TBT)	Emergency Response Plan/ERRAP	Appliance Demanufacturing - Internal	Hazardous Material Handling - Seasonals	Forklift Evaluation/Recertification	Lock Out / Tag Out	SPCC & SP3	Emergency Drills (TBT)	Hot Work (TBT)	NAHMMMA HAZWOPER Refresher	Respiratory Plan / Fit Test	Back Injury Awareness (TBT)	Cold Exposure (TBT)	Ergonomics (TBT)	Hazardous Communications Plan	EDF Document Control	Ewaste Operations Training	Supervisor Drug/Alcohol Training	Forklift Certification	Appliance Demanufacturing	DOT Training	NAHMMMA HAZWOPER	Certified Landfill Operator Training	Operator Continuing Education	Supervisor Drug/Alcohol Training		
Training Frequency	0	1	0	1	1	2	1	1	1	1	1	1	1	1	1	1	1	1	3	1	1	1	1	1	1	1	1	1	1	1	1	1	1	0	0	0	0	0	2	0	
Hours						6																		8							1			8	4	24	25	10	2		
Director	x		x		x	x	x				x		x	x		x					x	x				x		x	x	x									x	x	
Office Staff	x		x		x	x	x				x		x	x		x					x	x					x		x	x											
Office Staff - Michelle	x		x		x	x	x				x		x	x		x				x	x					x		x	x	x	x										
Special Waste Manager - Keith	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x	x	x	x	x	x	x				x	x	x
Operations Manager - Brian S.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x	x									x	x	x
Special Waste Coordinator - Bryce	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x	x	x	x	x	x	x	x								x	x	x
LF Facility Supervisor - Nolan	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x	x	x	x	x	x	x									x	x	x
MRF Facility Supervisor - Gary K.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x	x	x	x	x	x												
EW Facility Supervisor - Brian B.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x	x	x	x	x	x	x	x	x									
Environmental Technician(s)	x		x		x	x	x	x	x	x			x	x	x					x	x	x	x	x	x	x	x	x	x												
Site Technician - LF - Joe W.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - LF - Joe M.					x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - LF - Jon K.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - LF - Jason B.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - LF - Eric P.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x	x	x	x	x	x												
Site Technician - LF - Joe W.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - LF - Mike R.	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - LF - Greg E.	x		x		x	x	x	x	x				x	x	x					x	x	x	x				x	x	x												
Site Technician - MRF	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Site Technician - EW	x		x		x	x	x	x	x	x	x	x	x	x	x					x	x	x	x	x			x	x	x												
Seasonal Staff - LF		x		x	x		x	x			x												x																		
Seasonal Staff - EW		x		x	x		x	x															x																		

* Course is planned to be taken in the future but not required at this time.

** General Safety Policy: Back Injury Awareness, Blood Borne Pathogen, Cold Exposure, Confined Space, ERRAP, Fall Protection, Fire Extinguisher, Haz. Comm., Heat Stress, Lock Out/Tag Out, PPE, SPCC/SP3, Waste Screening

*** EHSMS Training: Background on Iowa EMS, Commission EHSMS Policy, Summary of Commission's Significant Aspects & Impacts, Commission's Objectives & Targets, Expectations of Commission Employees Related to EHSMS

**** Waste Screening: Not required for the following office staff: Michelle, Bobbi, Erin, Paula, Interns