

Instructions for Agency Staff - Questionnaires for Participants

Program Type: Skills Training Seminars or Learn-to-Hunt Seminars

This document contains three questionnaires that program staff should administer to participants of their event. All of the questions within this document were developed to measure specific objectives outlined in the Skills Training Seminars or Learn-to-Hunt Seminars results chain.

Many of the following evaluation questions will require program staff to customize the questions' content in order to make it more relevant to the specific program being conducted. Additionally, staff should feel comfortable to add questions that might be useful for improving their specific program. However, please recognize that the questions listed within the below questionnaires are essential to measuring the objectives set out in the program results chain and should not be omitted or significantly altered.

[Pre-Event Questionnaire](#)

[Post-Event Questionnaire](#)

[Follow-Up Questionnaire](#)

Pre-Event Questionnaire

Name of Event: INSERT

Date of Event: [INSERT - MM/DD/YYYY]

Thank you for participating in X seminar... Prior to beginning this event, we have a couple of questions to ask you that will help us learn from and improve this event over time. We will also be asking you several other questions at the close of this event. Thank you for your time and participation.

Note to agency staff: use introductory text appropriate to your program or event.

Familiarity with Topic(s) Being Presented

1. Have you ever done X activity before?

- Yes If yes, how often? _____
- No

2. How much **knowledge** do you have of the following topics? (In other words, how much do you know about the topic even though you may or may not have applied what you know.)

Note to agency staff: the following are just examples. List topics that are relevant for your seminar. List only the aspects of the seminar that are knowledge based; specific skills are addressed in question 3.

Topic	A lot	Some	A little	None
Game biology & behavior				
Hunting strategy				
Specific equipment orientation				
Etc.				

3. How confident do you currently feel in your **skills** related to the following topics?

Note to agency staff: the following are just example and likely too broad in scope. List specific topics that are relevant for your seminar. List only the topics that are skills based. There may be slight overlap with the prior question on knowledge.

Topic	Very confident	Confident	Somewhat confident	Not at all confident
Planning a hunt				
Navigation				
Selecting the right clothing & equipment				
Spotting game				
Using a game call				
Etc.				

Background Data:

5. Name:

*Please note: Your responses will be kept **confidential** and only be used for administrative and program improvement purposes.*

End-of-Event Questionnaire

Name of Event: INSERT

Date of Event: [INSERT - MM/DD/YYYY]

Thank you for participating in X event...Please take some time to fill out this questionnaire to help us learn from and improve this event over time. Thank you for your time and input.

Note to agency staff: use introductory text appropriate to your program or event.

Skills Development

1. How much did this event help you to develop the following skills?

Note to agency staff: add or delete skills from this list, as appropriate for your event. Use same topics used in question 3 on the Pre-Event Questionnaire.

Topic	A lot	Some	A little	Not at all
Planning a hunt				
Navigation				
Selecting the right clothing & equipment				
Spotting game				
Using a game call				
Etc.				

2. How confident are you in the skills you learned to now be able to do X activity? (*i.e., the focus of the seminar*)

- Very confident
- Confident
- Not very confident
- Not all confident

3. Are there ways this event could better help you learn any of the above skills? If so, please specify which skills and what help you would need.

Note to agency staff: this question could also include a "yes, no" option prior to the "if so..." option.

4. Are there any additional hunting skills that you would like to have learned at the event? If so, what are they?

Note to agency staff: this question could also include a "yes, no" option prior to the "if so..." option.

Background Data:

5. Name:

*Please note: Your responses will be kept **confidential** and only be used for administrative and program improvement purposes.*

Follow-Up Questionnaire

Name of Event: INSERT

Date of Event: [INSERT - MM/DD/YYYY]

Note to agency staff: Ask the following questions within an appropriate timeframe (ideally, based on the objectives you set) after the event via a follow-up survey or phone call.

On MM/DD/YYYY, you participated in X event.... To gauge the success of that event and to learn from and improve the event over time, we have some follow-up questions. Thank you for your time and input.

Note to agency staff: use introductory text appropriate to your program or event.

Skills Development

1. To what degree did this event help or encourage you to develop new hunting skills?

- A lot
- Some
- A little
- Not at all

2. Of the skills you learned at the event, which of the following have you continued to develop on your own? (*Check all that apply*)

Note to agency staff: use the same list developed for question 3 on the Pre-Event Questionnaire. Also, the use of square boxes indicates that the below selections are part of a "check all that apply" list.

- Planning a hunt
- Navigation
- Selecting the right clothing & equipment
- Spotting game
- Using a game call
- Other (specify _____)

3. What additional hunting skills (not stated above) have you acquired since participating in the event?

4. As a result of participating in this program, have you gone hunting or participated in any new hunting-related activities?

- Yes
- No

If no...

Why didn't you participate in any new activities?

If yes...please answer the following three questions

Note to agency staff: the following questions may be customized based upon the program's objectives.

- a) What activities?

- b) What, if any, support or help have you received that encouraged you to participate in new hunting activities?

- c) What additional support or help do you need to continue participating in hunting activities?

Background Data:

5. Name:

*Please note: Your responses will be kept **confidential** and only be used for administrative and program improvement purposes.*