

**Iowa Department of Natural Resources**  
**Land and Water Conservation Fund, Outdoor Recreation Legacy Partnership (ORLP) Program**  
**Round 7**  
**Environmental Review Process**

The Notice of Funding Opportunity for the Outdoor Recreation Legacy Partnership (ORLP) Round 7 funding lists the following as a required application element: “Confirmation of IPaC Report Submission to USFWS.” Iowa DNR has received approval from NPS to utilize the established Iowa DNR Environmental Review process; this tool is currently utilized for Land and Water Conservation Fund (LWCF) local projects.

To meet this requirement, local sponsors should request an Environmental Review through the Iowa DNR’s Permit and Environmental Review Management Tool (PERMT), found here: <https://programs.iowadnr.gov/perm/>. Before you request the Environmental Review, you must print a resource list from the US Fish and Wildlife’s Information for Planning and Consultation (IPaC) website, found here: <https://ipac.ecosphere.fws.gov/>. You will upload this resource list as “supporting documentation” to your Environmental Review application. A short tutorial on how to print the IPaC resource list is found at the bottom of this document. After you have submitted the request for the Environmental Review, you will receive a confirmation email that will include a tracking number for your request. The PDF attached to that email is all that is required for your ORLP application, but Iowa DNR suggests you request the Environmental Review as soon as possible as the response you receive may help inform project planning.

The PERMT system can also be used to screen your project and, if applicable, complete a joint application for a State of Iowa flood plain permit, State of Iowa sovereign lands construction permit, US Army Corps of Engineers 404 water quality permit, as well as request technical assistance. You can request an Environmental Review as part of the joint application. Feel free to reach out to Jessica Flatt at 515-975-8569 or [Jessica.flatt@dnr.iowa.gov](mailto:Jessica.flatt@dnr.iowa.gov) to determine if filing a joint application would be advisable for your project.

Please contact Jessica Flatt with any questions on this process. A user guide for the PERMT system can be found here: [https://www.iowadnr.gov/Portals/idnr/uploads/water/floodplain/fp\\_permtuserguide.pdf](https://www.iowadnr.gov/Portals/idnr/uploads/water/floodplain/fp_permtuserguide.pdf)

#### **Tutorial for Printing IPaC Resource List**

Go to <https://ipac.ecosphere.fws.gov/>, click “Get Started” button. Use the zoom or search tool to navigate to your project location.

Define the area of impact for your project by utilizing the tools provided. Remember to not only consider the specific project location but other areas that could be impacted with activities related to your project including installation of utilities, staging areas, and borrow sites.

Once you have defined the area, click the “Continue” button. You will see the listed species and their associated critical habitats that are potentially affected by activities in the defined area.

Click the “Print Resource Button” on the left side of the screen. A pop-up window will appear that asks if you need official correspondence from USFWS. For the purposes of this step in the application, you do not. Click “I’m Printing This Page for Other Purposes” button and save as a PDF. This is the IPaC resource list you need to provide as “supporting documentation” for your Environmental Review request.