



Bypasses and Upsets, 5-Day Written Report

567 Iowa Administrative Code Rule 63.6(455B)

Facility Name: _____ NPDES Permit No: _____

Why is this Required?

Pursuant to 567 IAC 63.6(3), the owner or operator of a treatment facility or collection system shall notify the DNR by telephone as soon as possible but not later **than 24 hours after the onset or discovery** of a bypass or upset due to a mechanical failure or acts beyond the control of the owner or operator, e.g., a wet weather event. Basement backups are reportable bypasses unless they are caused by problems with the building lateral or private sewer line.

Note: Requests for anticipated bypasses must be submitted to the DNR in accordance with Subrule 567 IAC 63.6(2).

Notify the DNR

Contact the appropriate [DNR Field Office](#) during normal business hours to report the bypass or upset. **After hours, call the DNR Emergency Response line at 515-725-8694.**

Date reported: _____ Time reported: _____ DNR staff member contacted: _____

Follow-Up Written Report

A written report must be submitted to the appropriate DNR Field Office **within five days** of the bypass. **This form may be used for your written report as long as the required information is provided.** Additional information or longer comments can be attached in a separate document.

Reason for the bypass: _____

Was this precipitation induced? Yes No

If yes, amount and duration of rainfall: _____

Date and time of onset or discovery of the bypass: _____

Date and time bypass ended: _____

Estimated amount of untreated or partially treated wastewater discharged: _____ gal

Location of the bypass (address/ditch/road/storm sewer/etc.): _____

Did the bypassed wastewater enter a storm sewer or surface water body? Yes No

If yes, name of water body affected by the bypass: _____

What is being done to prevent further bypasses? _____

Additional Information or Action Required

Per 567 IAC 63.6(4), additional information may be required after a bypass occurs, including but not limited to:

- Additional monitoring, sampling, or analysis of the bypass or upset;
- Public notice;
- Temporary disinfection;
- Cleanup of any debris and waste materials deposited in the area affected by the bypass.

Samples collected? None Bypass Water body upstream of bypass Water body downstream of bypass

Sampling results? None Attached Not yet received (Submit copies to the DNR Field Office once received.)

Public notice required? Yes No

If yes, public notice date(s) and method of distribution: _____

Disinfection of affected area? Not required Lime application Chlorine solution

Signature: _____ Date: _____