

**Bypasses and upsets, 5-day Written Report**  
**567 Iowa Administrative Code chapter 63.6(455B)**

Facility Name: \_\_\_\_\_ NPDES Permit No: \_\_\_\_\_

**Why is this Required?**

Pursuant to 567 IAC 63.6(3), the owner or operator of a treatment facility or collection system shall notify the DNR by telephone as soon as possible but not later **than 24 hours after the onset or discovery** of a bypass or upset due to a mechanical failure or acts beyond the control of the owner or operator, e.g., a wet weather event.

**To Notify the DNR**

Contact the appropriate [DNR Field Office](#) (If after normal business hours, call (515) 725-8694). At a minimum, the Field Office will ask for the following information:

- Reason for the bypass
- Amount and duration of any rainfall event that contributed to the bypass;
- Date and time of onset or discovery of the bypass;
- Duration of the bypass;
- Estimated amount of untreated or partially treated sewage or wastewater discharged;
- Location of the bypass; and
- Name of any body of surface water affected by bypass.

**Public Notice**

After receiving the notification, the DNR will determine if a public notice is necessary. If the department determines that public notification is necessary, the owner or operator of the treatment facility or the collection system shall prepare a public notice.

**Follow-Up (You may use this form for your written report)**

Within five (5) days of the bypass, a written report describing the bypass must be submitted to the appropriate DNR Field Office. **This form may be used for your written report as long as the following information is provided:**

- Reason for the bypass \_\_\_\_\_
- Was this precipitation induced     Yes    No  
    If Yes, amount and duration: \_\_\_\_\_
- Date and time of onset or discovery of the bypass \_\_\_\_\_
- Date and time bypass ended \_\_\_\_\_
- Estimated amount of untreated or partially treated wastewater discharged: \_\_\_\_\_ gal
- Did the bypassed wastewater enter a storm sewer:     Yes    No
- Location of the bypass (address/ditch/road/storm sewer/etc.) \_\_\_\_\_
- Name of waterbody affected by the bypass \_\_\_\_\_
- What is being done to prevent further bypasses? \_\_\_\_\_

**Additional Information or Action May Be Required**

Per 567 IAC 63.6(4), additional information may be required after a bypass occurs, including but not limited to:

- Additional monitoring, sampling, or analysis of the bypass or upset requested by the DNR;
- Temporary disinfection depending on the volume and duration of the bypass;
- Classification of the stream affected by the bypass;
- Cleanup of any debris and waste materials deposited in the area affected by the bypass, including but not limited to, lime application to the ground surface or disinfection of the area with chlorine solution.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_