



## Community Forestry Grant Program - Fall 2022 Frequently Asked Questions

### **How much of the grant is reimbursable?**

Award recipients will be reimbursed \$1,000 to \$10,000 for their community tree planting project. For this round, projects will be funded by both state infrastructure funds for derecho recovery (\$500 to \$5000 total) and federal EAB reforestation funds (\$500 to \$5000 total). When completing the budget proposal in the application, please split the total cost for each line item between both sources of funding to reflect the dollar-for-dollar match.

Example: Your project requires \$7,000 of funding. Your budget proposal would include \$3,500 of state infrastructure funds and \$3,500 of federal EAB funds for a total request of \$7,000.

### **Should I submit multiple applications for multiple projects/planting locations?**

One applicant (a local government entity, school, service organization, etc.) can submit an application for multiple projects or locations for up to \$10,000. If the total amount exceeds \$10,000, please submit separate applications. If your planting project will cover a large area or multiple locations, you may attach a planting map for each site location. Reminder: Eligible applicants include state and local governments entities, schools and volunteer organizations, and service organizations involved with local urban and community forest services, for planting trees on publicly owned lands owned by state, county, or local governments and located within the State of Iowa (DNR lands are not eligible). Applicants must have a current IRS Form W-9, Federal ID, and Current SAM registration.

### **Does my application need multiple quotes from nurseries? What nurseries can I work with?**

Applicants only need to submit a quote from the nursery (or nurseries if you need to work with more than one) they plan to order from. Nurseries must be located in Iowa. The recommended list of tree species in the application can help you determine what nursery to work with based on what they will have in stock. If you need assistance finding a nursery, contact Janessa Hollmaier - [janessa.hollmaier@dnr.iowa.gov](mailto:janessa.hollmaier@dnr.iowa.gov).

Reminder: Trees must be landscape-sized. Landscape-size starts at #5 hard pot, air-pruned container, growbag, or balled and burlap trees. Preference will be given to air-pruned containers and growbags. If it can be avoided, please do not make substitutions. If a substitution is necessary, please let DNR staff know of any changes.

### **How are the applications scored?**

Scoring criteria includes: detailed project summary and maintenance plan, demonstrated need for tree funding due to loss from both the derecho and EAB, cost-effectiveness, community involvement, species diversity (ideally  $\leq 10\%$  of total trees is one species and  $< 20\%$  of genus), positive environmental impact on the area, and Tree City/Campus/Line USA designation.

### **When will it be announced what projects were awarded?**

Awards will be announced on September 15, 2022. Award recipients will be emailed an award letter and cooperative agreement that will require signatures. Award recipients also need to provide a current IRS Form W-9, Federal ID, and Current SAM registration.

Reminder: Communicate with the nursery you are working with that September 15 is the date that award notifications will be sent out.

### **When does our planting project need to be completed?**

Planting projects for this round need to be scheduled between September 22 and October 31, 2022. Please plan for a make-up date that also falls within this date range in case of poor weather or other unforeseen circumstances. Once the planting project is complete and has been inspected by DNR staff, you will receive an email requesting final documents that are due by December 9, 2022.

Reminder: If your project is awarded, please keep DNR staff updated with any changes (date, time, project details, etc.).

**Who can I contact for help with species selection, planting locations, or the grant application?**

Please contact Janessa Hollmaier - [janessa.hollmaier@dnr.iowa.gov](mailto:janessa.hollmaier@dnr.iowa.gov), 319-826-0814 - if you would like to schedule a site visit or need assistance with the application.

For more resources on species selection, planting, and maintenance, check the [Iowa DNR Urban Forestry website](#).