

### Modeling Staff - Time Allocations

Annual Work Hours	Hrs / Yr	% Total Hrs
Hrs/Work Day	8	
Work Days/Week	5	
Weeks/yr	52	
<b>Total Annual Work Hours</b>	<b>2080</b>	

Permitting Activities	Hrs / Yr	% Total Hrs
Direct Application Review Fee Based	345	17%
Direct Application Review Non-Fee Based	20	1%
<b>Total Permitting Activities</b>	<b>365</b>	<b>18%</b>

Employee Benefits (Sick, Vacation, Holidays, etc.)	Hrs / Yr	% Total Hrs
State holidays (9 fixed + 2 unscheduled)	88	4%
Vacation (14.67 hr/month)	176	8%
Sick (12 hr/month)	144	7%
Paid Breaks (0.5 hr/day)	105	5%
<b>Total Time Off Benefits hours</b>	<b>513</b>	<b>25%</b>

Mandatory Indirect Activities	Hrs / Yr	% Total Hrs
Weekly Status Reports/Meetings (0.5 hrs/wk)	26	1%
Time Reporting	26	1%
Staff Meetings (1.5 hr/2 wk)	39	2%
Database Maintenance	60	3%
Training	80	4%
Management and Lead Worker Duties	129	6%
<b>Total Mandatory Indirect Activities</b>	<b>360</b>	<b>17%</b>

Non-Mandatory Indirect Activities	Hrs / Yr	% Total Hrs
Other assistance and support	817	39%
<b>Total Non-Mandatory Indirect Activities</b>	<b>817</b>	<b>39%</b>

Mandatory Program Support	Hrs / Yr	% Total Hrs
Other assistance and support	25	1%
<b>Total Mandatory Program Support</b>	<b>25</b>	<b>1%</b>

Summary	Hrs / Yr	% Total Hrs
Total Annual Work Hours	2080	
Total Permitting Activities	-365	18%
Total Time Off Benefits hours	-513	25%
Total Mandatory Indirect Activities	-360	17%
Total Non-Mandatory Indirect Activities	-817	39%
Mandatory Program Support	-25	1%
<b>Summary Total</b>	<b>0</b>	<b>100%</b>

