SCOPE
Create a new permit format allowing the option for multi-emission unit permitting.

OBJECTIVES
1. Identify and integrate efficiencies created with the new permitting option that apply to the existing permit options.
2. Identify key strategies and resources for assuring customer awareness of available permit options.
3. Capture opportunities to simplify the application process.
4. Determine how applications for permits are affected.
5. Determine how modifications of multi-permits will be completed.
6. Determine how to transition between permitting options.
7. Identify efficiencies to the overall permitting process, as appropriate, to decrease the time required to issue permits.
8. Streamline, eliminate duplication, and ensure all applicable regulations are reflected in the permit.

GOALS
1. Reduce the length of construction permits for those using new format by: 35%.
2. Reduce the length of time necessary to process/issue a permit (when using new format by: 15%.
3. Fully implement the process by: 1/1/16.

PARTICIPANTS OF THE EVENT
Sponsor: Ms. Catharine Fitzsimmons, AQB
Facilitator: Ms. Susan Godwin, DHS
Team leader: Mr. Kevin Wright, DHS
Sub Team leader: Ms. Sarah Piziali, AQB
Members: Mr. Cory Carr - 3M
          Mr. Mick Durham - Grain Processing Corporation
          Mr. Mark Mathias - Monsanto Company
          Mr. Terry Noteboom - Pella Corporation
          Mr. Lain Pacini - Stanley Consultants Inc.
          Ms. Julie Vande Hoef - Office of the Governor, State of Iowa
          Mr. David Miller - Field Services, Mason City
          Mr. Shawn Corbin - DNR
          Mr. Gary Smith - DNR
          Mr. Peter Zayudis - DNR
          Mr. Danjin Zulic – DNR
Observer(s): Ms. Marisa Roseberry, DNR
             Ms. Lori Hanson, DNR
             Ms. Anne Preziosi - Legal Services, DNR
PRE-WORK
1. Compile information on similar permitting models currently in use within DNR. (AQ Construction permit staff).
2. Benchmark other states’ processes for similar permitting models (AQ Construction permit staff).
3. Provide high level map of the overall permitting process as it currently exists (Sarah).
4. Legal review of permit processing and format elements (Anne, Sarah, Catharine).
5. Provide feedback on goal development to Susan/Kevin (All)

Non-Negotiables:
1. A solution requiring a capital expenditure is not available.
2. Permits must remain enforceable as a practical matter.

Follow Up Meetings:
30 days: Tuesday, January 12, 2016, 10:00am.
60 days: Thursday, February 11, 2016, 10:00am during the AQ Client Contact meeting.
120 days: Thursday, May 12, 2016, 10:00am during the AQ Client Contact meeting.
1 year: Thursday, December 8, 2016, 10:00am.