

Exhibit 13 - STIMULUS
SRF Bid Document Checklist – Revised August 11, 2009



This checklist includes the special requirements that apply only to projects funded with federal economic stimulus dollars. Please use this checklist if instructed by SRF staff.

When bids are received and the Owner accepts a bid proposal, the Consultant prepares and submits to the SRF a packet of documents. Required documents are listed below. Please submit the completed checklist with the bid document packet. When all the information is complete, SRF issues to the Owner a letter of concurrence in award, which also explains the amount of bid that is eligible for CWSRF reimbursement.

Date: _____

From: _____

CWSRF Number: CS192_____

The following documents are enclosed for review and approval prior to contract award:

Engineering Documents

Please note: If there have been any changes made to the DNR-approved plans and specifications, submittal of an as-bid set of plans and specifications is required. Where there have not been any changes made to the DNR-approved plans and specifications, project managers may request an as-bid set as needed.

- As-bid set of plans and specifications or statement by Engineer that no changes to the DNR-approved plans and specifications have been made
- Tabulation of bids
- Engineer's written recommendation of award
- Engineering Services Agreement

Contractor Documents

- Successful bid and/or proposal loan recipient chooses to accept
- Any addenda not previously submitted and bidder acknowledgment of all addenda
- Attachment 1: Certification of Non-Segregated Facilities Form
- Attachment 2: Certification Regarding Debarment and Suspension Form
- Attachment 3: Disadvantaged Business Enterprise Certification Form
- Attachment 4: DBE Program Subcontractor Performance Form
- Attachment 5: DBE Program Subcontractor Utilization Form
- Contract (demonstrating that Buy American contract language is included)**
- Attachment 10: Buy American Certification showing percent of U.S.-made project components**

- Buy American waiver if 100% of project components cannot be certified as U.S.-made
- Davis-Bacon wage determination
- Bonds (if available)
- Notice to Proceed (date must be before February 17, 2010)

All contracts for projects funded through ARRA must be executed before loan agreements can be signed. The deadline is February 17, 2010. Will there be additional phases or contracts associated with this project?

- YES NO

If YES, please provide the following information for each phase or contract:

Description	Anticipated Bid Date	Anticipated Date of Submittal to DNR	Anticipated Date of Notice to Proceed

For more information, please contact Eunice Boyd at 515-725-0327 or Eunice.boyd@dnr.iowa.gov. Send bid document packets to State Revolving Fund, 401 SW 7th Street, Suite M, Des Moines, IA 50309.