

**Exhibit 6
SRF Public Hearing Checklist**



A public hearing must be held locally if the State Revolving Fund will be used to finance the project. The primary purpose of the hearing is to discuss the results of the environmental review.

- Adequate public notification provided to the media and all interested parties at least 30 days prior to the hearing. The purpose of the public hearing must be identified in the notification.
- Reports, documents and data relevant to the discussion at the public hearing shall be available at the project central depository for public review generally not less than 30 days before the public hearing.
- Hearings must be held at convenient times and places.
- Alternative strategies, environmental impacts, and institutional arrangements including user charge estimates should be discussed.
- All interested parties should be allowed adequate time to present their views. A question and answer period is recommended.
- The municipality shall prepare a transcript, recording or other complete record of the hearing and make it available for public review.
- A responsiveness summary (summary of public comments) and proof of publication must be submitted to the Environmental Review Specialist.

***Send materials to Environmental Review Services, State Revolving Fund,
401 SW 7th Street, Suite M, Des Moines, IA 50309.***