

(Recognized EMS Logo that may be used at a later date by organizations acquiring EMS Designation?)	EMS Background, Guidance and Pilot Application Form (Online) Draft 1/2009
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BACKGROUND INFORMATION/LINKS

[EMS Legislation](#)

[EMS Overview](#)

[EMS Elements](#)

[Continuous Improvement Defined \(Link?\)](#)

[Conflict of Interest Statement](#)

[Initial Application Letter](#)

INTRODUCTION/GUIDANCE

Participation in the EMS Designation Program requires continuous improvement in each of the following areas: Yard Waste Management, Household Hazardous Waste Collection, Water Quality Improvement, Greenhouse Gas Reduction, Recycling Services and Environmental Education.

This preliminary application form is intended to provide a “snapshot” of current programs. In most cases, a one or two paragraph summary of the current program(s), proposed improvement(s) and anticipated outcome(s) will suffice.

It is anticipated six planning areas will be selected for the first program round with additional ongoing application opportunities. **IF SELECTED**, a detailed narrative will be solicited at that time.

The detailed narrative for **SELECTED** entities will require the following:

1. **Environmental Policy Statement**
2. **Identification of Environmental Impacts**
3. **Identification of Legal and Other Requirements**
4. **Organizational Objectives and Targets**
5. **Action Plan in Achieving Objectives and Targets**
6. **Identification of Key Resources**
7. **Identification of Communication/Training/Awareness Tools/Initiatives**
8. **Identification of Monitoring and Measuring Tools**
9. **Identification of Assessment Procedures**

For a detailed definition of each element view [EMS Elements](#)

DEADLINE AND SUBMITAL INSTRUCTIONS

APPLICATION DEADLINE: _____

PLEASE SUBMIT COMPLETED APPLICATION FORMS VIA EMAIL TO THE FOLLOWING:

APPLICATION

CONTACT INFORMATION

Comprehensive Planning Area:	
Address:	
Telephone:	
Fax:	
Email:	
Comprehensive Planning Area Website:	

EMS Contact:	
Address:	
Telephone:	
Fax:	
Email:	

DEMOGRAPHIC INFORMATION

Planning Area Description:	
Population Served:	
Full time staff members employed:	
Part time staff members employed:	
Annual budget:	
Comprehensive Waste Reduction Goal Progress:	%

SIGNATURE

Date of Application:	
Comprehensive Planning Area Authorized Signature:	

CURRENT PROGRAMS/PROPOSED PROCESS IMPROVEMENTS/ANTICIPATED OUTCOMES

YARD WASTE MANAGEMENT

1. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area provide or intent to pursue a Yard Waste Management Program? Yes No
 - a. Briefly describe current Yard Waste Management program(s) in place.
 - b. Briefly describe proposed improvement(s) to the existing Yard Waste Management Program(s).
 - c. Briefly summarize anticipated outcome(s) of the proposed Yard Waste Management Program improvement(s).

HAZARDOUS WASTE DISPOSAL/COLLECTION

2. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area provide or intent to pursue a program for the proper management and disposal of Household Hazardous Materials (HHM)? Yes No
 - a. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area operate a Regional Collection Center (RCC) or participate as a satellite of an existing RCC? Yes No
 - b. Briefly describe current HHM collection/disposal program(s) in place.
 - c. Briefly describe proposed improvement(s) to the existing HHM collection/disposal program(s).
 - d. Briefly summarize the anticipated outcomes of the proposed HHM collection/disposal improvement(s).

WATER QUALITY IMPROVEMENT

3. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area provide or intent to pursue a Water Quality Improvement Program(s)? Yes No

- a. Briefly describe current Water Quality Improvement Program(s) in place.
 - b. Briefly describe proposed improvement(s) to the existing Water Quality Improvement Program(s).
 - c. Briefly summarize the anticipated outcome(s) of the proposed improvement(s) to the Water Quality Improvement Program(s).
4. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area provide or intent to pursue a Greenhouse Gas Reduction Program(s)? Yes No
- a. Briefly describe current program(s) in place.
 - b. Briefly describe proposed improvement(s) to the existing Greenhouse Gas Reduction Program(s).
 - c. Briefly summarize the anticipated outcome(s) of the proposed improvement(s).
5. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area provide or intent to pursue a Recycling Program(s)? Yes No
- a. Briefly describe current program(s) in place.
 - b. Briefly describe proposed improvement(s) to the existing Recycling Program(s).
 - c. Briefly summarize the anticipated outcome(s) of the proposed improvement(s).
6. Does the Comprehensive Planning Area and/or members within the Comprehensive Planning Area provide or intent to pursue an Environmental Education Program(s)? Yes No
- a. Briefly describe current program(s) in place.
 - b. Briefly describe proposed improvement(s) to the existing Environmental Education Program(s).
 - c. Briefly summarize the anticipated outcome(s) of the proposed improvement(s).

REGULATORY COMPLIANCE

7. Are the Comprehensive Planning Area and all members of the Comprehensive Planning Area in compliance with all State, Local and Federal regulatory requirements?

Yes No

- a. If **“No”** explain below:

DRAFT