

**Solid Waste Alternatives Program Advisory Council  
Hilton Garden Inn  
May 28, 2009: 3:30 p.m.**

**Minutes**

3:30 p.m. Meeting Begins

3:45 p.m. Public Participation Period (3 Minutes Per Person)

Absent: Tony Colosimo, Tom Hadden, Sherry Timmins

Approval of Agenda

DECISION ITEM

Request to add the application discussion to approve Leslie's changes to the application.

Motion and 2 <sup>nd</sup> to Approve amended agenda Unanimous approval
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RFP - Leslie

DECISION ITEM

- It was supposed to be issued 5-29-09 – It won't go out then. It could be up to 4 weeks before we can issue it. Brian will push it through as best as he can. There are several approval levels needed before we can issue it. (accounting, legal, etc.) We can approve the content (to go into the DNR approval process). We'll put the approved language into the template. See edits of the RFP. Add: 12 month contract with an extension of up to 6 months. Deadline for both hard copy and electronic is firm. We need both copies at the deadline. Are we going to keep the legislative revision? No, this isn't something that is in legislation, take it out. Discussion of percentages, keep them as is. Do we want the pilots to participate on the selection of the RFP? No – this would not hold up if it was challenged. They could give input, but they don't get to score the proposals. It is good to invite their input.

Motion and 2 <sup>nd</sup> to Approve the content of the RFP for insertion into the template Unanimous Approval
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Application

- Add Quantity of full time staff
- Add Federal ID #
- Change to the formatting
- Leslie's change – add that they need to fill it out even if they answer "no"
- Budget – add it back in. Total annual budget of the applying agency?

Motion and 2 <sup>nd</sup> to Approve the amended application Unanimous Approval
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Scheduling Future Meetings

INFORMATION

- June 23, 2009, 9 a.m. Altoona Public Library, 700 8th St SW, Altoona, IA 50009
  - Policy Statement - Speaking on behalf of the council - Tony
  - We need to figure the funds distribution between the consultant and what would be available for the pilot areas. We need to lay out the criteria in which pilot areas will be eligible for funds
  - Weighting criteria for selecting the pilot areas, this needs to be done before the applications (due 7-15-09) are submitted.
- July 20, 2009, 9 a.m., Urbandale Public Library

Future Agenda Items

- Presentations by those with resources. (Al Bonini, etc.)

Adjourn

DECISION ITEM

Next meeting is at the Altoona Library.

Motion and 2 <sup>nd</sup> to Adjourn Unanimous Approval
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Homework

