

POSTED: 01/07/04

FREE PRODUCT REPORTS

In many cases monthly free product recovery reports have become extremely cumbersome. In an effort to reduce the amount of paper the department must process, store, and archive we are requesting that groundwater professionals evaluate future free product recovery reports for the possibility of paper reduction. The following are our recommendations:

- Limit the historical data in the report to the most recent 18-24 months (provided older data is available in previous submittals). A minimum of 12 month's data should be included to allow for review of seasonal groundwater and product variation (starting a "new" page and including only data for the reporting month is not acceptable).
- Request quarterly reporting when applicable. Sites with minimal or stable amounts of recovery are good candidates. Unless a variance is granted, sites submitting quarterly reporting must continue monthly free product recovery.
- A separate, typed cover page attached to free product recovery reports is not necessary unless a change in recovery activity is requested or reported. A complete Free Product Recovery Report title page containing site information and appropriate signatures is adequate.
- In the event a monthly recovery report is not submitted, do not send two reports together the following month. A single report containing data from both months is sufficient.
- Although periodic monitoring of additional wells for free product is encouraged, monthly reporting for wells which have never indicated the presence of free product in the past is unnecessary.

Please contact Elaine Douskey at (515)281-8011 or elaine.douskey@dnr.iowa.gov if there are questions

www.iowadnr.gov

