



STATE OF IOWA

TERRY E. BRANSTAD, GOVERNOR
KIM REYNOLDS, LT. GOVERNOR

DEPARTMENT OF NATURAL RESOURCES
CHUCK GIPP, DIRECTOR

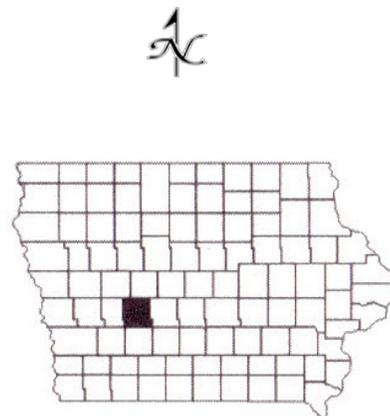
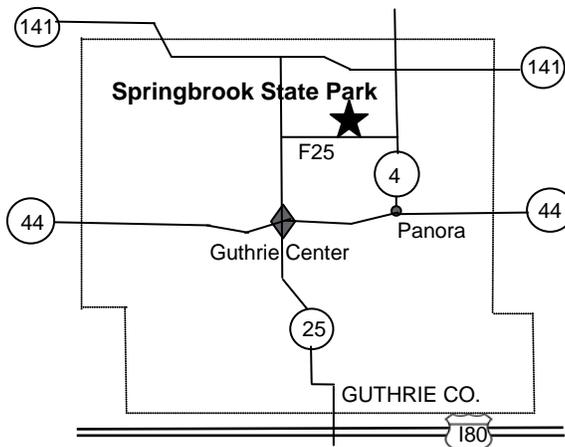
“Promoting participation in the outdoors through education and involvement with the cooperation of individuals, schools, and organizations to improve the quality of life in Iowa and ensure a legacy for future generations.”

WE ARE a residential environmental education campus operated by the Iowa Department of Natural Resources. Our year-round facility is a popular destination for school groups, teachers, conservation organizations, governmental organizations, organized youth groups, family outings, weddings, and many others. We provide indoor meeting rooms to accommodate almost any type of group as well as over 900 acres of outdoor classroom space. Over fifty outdoor learning experiences and multiple lodging and dining arrangements are offered to fit any group’s needs. School and Conservation Education Groups qualify for staff-assisted educational programs and reduced facility fees.

OUR FACILITY is embedded within the boundaries of the 930-acre Springbrook State Park. Our handicapped accessible facility includes three fully heated/air conditioned dormitories with a total capacity of 104, each with restrooms, showers, bedrooms, and a lobby area. The dormitories offer twin sized beds, guests are asked to provide their own bedding and towels for their stay. Our three meeting rooms can accommodate groups of 25 to 200 and are equipped with wireless internet and audio visual equipment including ceiling mounted projection systems. A concessionaire is on-site to provide meal service with a variety of breakfast, lunch, and dinner menu options and can prepare select meals for special dietary needs. Some groups may have an option to rent the kitchenette to make their own meals. Camping, lake fishing, picnicking, beach, and additional foot trails are located right next door.

RESERVATIONS for school groups and DNR camps may be made three years in advance. All other groups may reserve one year in advance on a rotating calendar on a first-come, first-serve basis. Staff can assist you in determining which category defines your group and then you can select from the optional services offered (kitchenette, classroom use, dormitory use, etc.) to determine the applicable fee.

OUR LOCATION is approximately fifty-five miles northwest of Des Moines, just eight miles north of Guthrie Center, Iowa.



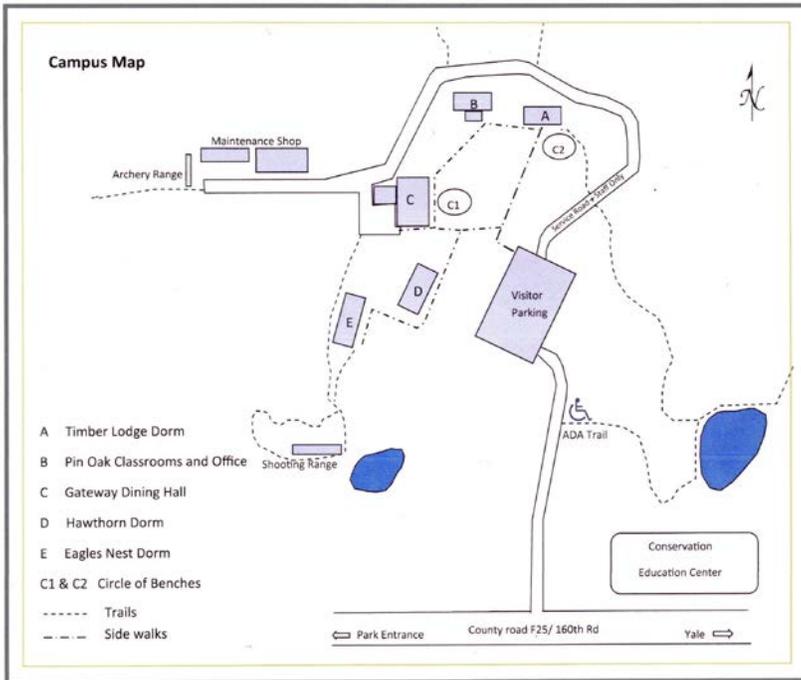
OUR STAFF thanks you for taking interest in the Springbrook Conservation Education Center, located within Springbrook State Park. We strive to provide quality standards in our facility and in the programs we offer. We accept any suggestions that you may have that would enhance your stay and are willing to accommodate whenever possible. Please let us know if we can further answer any questions you may have or if you would like to schedule a visit. We look forward to helping make your visit being pleasant, rewarding, and educational.

Springbrook Conservation Education Center, 2473 160th Road, Guthrie Center, Iowa 50115; (641)-747-8383; consed@netins.net
502 EAST 9th STREET / DES MOINES, IOWA 50319-0034
PHONE 515-725-8200 FAX 515-725-8201 www.iowadnr.gov

Visitor Rules and Policies

Please distribute this information to all group members prior to you visit.

1. The responsible party must check in upon arrival at the Pin Oak building, and then proceed to the Gateway building to check in with the Concessionaire. All payments are due upon arrival.
2. Staff and emergency numbers are posted in each building. Urgent messages received will be delivered as soon as possible.
3. All issues should be reported immediately. Maintenance staff is not available on weekends or holidays, unless it is an emergency.
4. Smoking is not allowed inside any state building. Please use receptacles for disposal.



5. Cleaning procedures are posted in each dorm and in the kitchenette. If your group is renting the kitchenette please follow the posted guidelines.
6. Do not dismantle bunk beds or move furniture in the dormitories.
7. Use free standing decorations only. Do not use tape, tacks or other adhesives on walls or ceilings.
8. Personal belongings must be removed from all dormitories by 8:00 AM (Mon-Sat) and 9:00 AM (Sun), on day of departure. Dorms will be locked after this time. Dorms are cleaned between 8 AM and Noon for guests with more than a one night stay.
9. All exterior windows and doors must remain closed to ensure efficient heating and cooling.
10. All food and drink must be consumed in the Gateway building.
11. Classroom tables and chairs are arranged for efficient use. Please place them back in the original configuration before you leave.
12. There is an unloading area next to the Pin Oak classrooms. After unloading, park all vehicles in the visitor's parking lot.
13. Any state property that is damaged or removed will be charged to the group. Applicable damage deposits are not a limit of liability.
14. Please stay on designated sidewalks and trails.
15. Privately owned animals are not allowed on campus. Exceptions will be made for all certified service animals.
16. Please do not litter. Waste and recycling receptacles are provided in various locations.
17. Any belongings left behind will be kept in "Lost and Found" for two (2) weeks.
18. Overnight accommodations are allowed only in the dormitories. Campers with recreational vehicles, campers or tents may use the Springbrook State Park campground, for an additional fee.
19. Springbrook State Park closes between 10:30 PM and 4:00 AM. Conservation Education Center visitors are not allowed in the park while it is closed. Please remain on campus during this time.