

Iowa Department of Natural Resources
Natural Resource Commission

ITEM

14

INFORMATION

TOPIC

Chapter 15 – General License Regulations

The Natural Resource Commission is requested to review the draft of the Notice of Intended Action to amend Chapter 15 “General License Regulations.” The proposed changes would revise the administrative fee charged to customers for most privileges sold through the Electronic Licensing System of Iowa (ELSI).

The Department has successfully sold hunting and fishing licenses through ELSI since 2001, which has been well received by both license sellers and buyers. The Department has executed a new contract with the existing vendor that includes the transition to a new system (ELSI 2). ELSI 2 will be a web-based system that incorporates new technology and offers a number of improvements to the current system that benefits license sellers and buyers as well as the Department. Along with the new technology and the benefits that ELSI 2 will bring, the cost of implementing the program will increase as well. The proposed revision will help to offset those costs.

Mark R. Warren, Executive Officer
Customer Service Bureau
May 14, 2009

Attachment: Notice of Intended Action to amend Chapter 15 General License Regulations draft

NATURAL RESOURCE COMMISSION[571]

Notice of Intended Action

Pursuant to the authority of Iowa Code subsection 455A.5(6) and Iowa Code section 483A.10, the Natural Resource Commission hereby gives Notice of Intended Action to amend Chapter 15 “General License Regulations,” Iowa Administrative Code. Iowa Code section 483A.10 authorizes the Commission to adopt rules governing issuance of licenses. As part of these rules, the commission is authorized to assess an administrative fee, which shall be forwarded to the department. This fee shall be used to offset costs incurred in administrating the licensing program. See Iowa Code subsection 455A.5(6).

This amendment revises the administrative fee charged to customers for most privileges sold through the Electronic Licensing System of Iowa (ELSI). The department has executed a new contract with its existing vendor which includes the transition to a new system (ELSI 2). ELSI 2 will incorporate new technology and will be a web-based system. ELSI 2 will offer a number of improvements to the current system that benefit license sellers and buyers as well as the

department. For example, state of the art equipment allowing for a more user-friendly sales process, speedier transactions, and improved communication with license agents including electronic newsletters, updates and messaging. Along with the new technology and the benefits that ELSI 2 will bring, the cost of implementing the program will increase as well. For example, the fee the department pays to its contractor for most privileges sold will increase from 74 cents to \$1.30 per privilege and the ability to register and title boats through ELSI includes a \$3.65 per transaction fee paid to the contractor as well. The proposed revision will help to offset these costs.

The proposed amendment would revise language in a previous amendment to Chapter 15 adopted by the Commission on _____ and published in the Iowa Administrative Bulletin on _____, as ARC _____. It is anticipated that this previous amendment will become effective on July 22, 2009.

Any interested person may make written suggestions or comments pertaining to the proposed rule revisions by _____. Such written materials should be directed to Mark Warren, Department of Natural Resources, Wallace State Office Building, 502 East 9th Street, Des Moines, Iowa, 50319-0034; fax (515)281-6794; or E-Mail Mark.Warren@dnr.iowa.gov. Persons who wish to convey their views orally should contact Mark Warren at (515)281-8907 or at Mark Warren's office on the fourth floor of the Wallace State Office Building.

This amendment is intended to implement Iowa Code chapters 321G, 456A, 462A, 481A, 481B, 482, 483A, 484A, and 484B.

The following amendment is proposed:

15.4 Administration fee. An administration fee of ~~50 cents~~ \$1.30 per privilege purchased shall be collected from the purchaser at the time of purchase, except upon the issuance of free landowner deer and turkey licenses, free annual hunting and fishing licenses, free lifetime fishing licenses, ~~and free group home fishing licenses, and boat registrations, titles and renewals.~~ An administrative fee of \$3.65 will be collected from the purchaser at the time of boat registration, title and renewal purchases.

Date

Richard A. Leopold, Director

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