

Iowa Department of Natural Resources  
Natural Resource Commission

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ITEM

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DECISION

TOPIC

Chapter 15 – General License Regulations, Notice of Intended Action

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The Natural Resource Commission is requested to review the attached Notice of Intended Action to amend Chapter 15 “General License Regulations.” The changes proposed would revise the administrative fee charged to customers for most privileges sold through the Electronic Licensing System of Iowa (ELSI) from 50 cents to \$1.50 and includes an administrative fee of \$3.65 for boat regulations, renewals and transfers.

The DNR has successfully sold hunting and fishing licenses through ELSI since 2001 and it has been well received by both license sellers and buyers. The DNR has executed a new contract with the existing vendor, which includes the transition to a new system (ELSI 2). ELSI 2 will incorporate new technology and will be a web-based system. ELSI 2 will offer a number of improvements to the current system that benefit license sellers and buyers as well as the department.

Along with the new technology and the benefits that ELSI 2 will bring, the cost of implementing the program will increase as well. For example, the fee the DNR pays to its contractor for most privileges sold will increase from 74 cents to \$1.28 per privilege. The DNR also pays its contractor \$3.65 per transaction for the ability to register, renew and transfer boats through ELSI. The proposed revision will help to offset those costs as well as other administrative costs.

Mark R. Warren, Executive Officer  
Customer Service Bureau  
Management Services Division  
June 11, 2009

Attached: Chapter 15 – General License Regulations, Notice of Intended Action Rule

NATURAL RESOURCE COMMISSION[571]  
Notice of Intended Action

Pursuant to the authority of Iowa Code subsection 455A.5(6) and Iowa Code section 483A.10, the Natural Resource Commission hereby gives Notice of Intended Action to amend Chapter 15 “General License Regulations,” Iowa Administrative Code.

Iowa Code section 483A.10 authorizes the Commission to adopt rules governing issuance of licenses. As part of these rules, the Commission is authorized to assess an administrative fee, which shall be forwarded to the Department. This fee shall be used to offset costs incurred in administering the licensing program. See Iowa Code subsection 455A.5(6).

This amendment revises the administrative fee charged to customers for most privileges sold through the Electronic Licensing System of Iowa (ELSI) from 50 cents to \$1.50 and includes an administrative fee of \$3.65 for boat registrations and renewals. The department has executed a new contract with its existing vendor which includes the transition to a new system (ELSI 2). ELSI 2 will incorporate new technology and will be a web-based system. ELSI 2 will offer a number of improvements to the current system that benefit license sellers and buyers as well as the department. For example, state of the art equipment allowing for a more user-friendly sales process, speedier transactions, and improved communication with license agents, including electronic newsletters, updates and messaging. Along with the new technology and the benefits that ELSI 2 will bring, the cost of implementing the program will increase as well. For example, the fee the department pays to its contractor for most privileges sold will increase from 74 cents to \$1.28 per privilege and the ability to register, renew, and transfer boats through ELSI includes a \$3.65 per transaction fee paid to the contractor as well. The proposed revision will help to offset these costs as well as other administrative costs.

The proposed amendment would revise language in a previous amendment to Chapter 15 adopted by the Commission on May 14, 2009, and published in the Iowa Administrative Bulletin on June 17, 2009, as ARC 7825B. It is anticipated that this previous amendment will become effective on July 22, 2009.

Any interested person may make written suggestions or comments pertaining to the proposed rule revisions by 3:30 p.m. July 21, 2009. Such written materials should be directed to Mark Warren, Department of Natural Resources, Wallace State Office Building, 502 East 9<sup>th</sup> Street, Des Moines, Iowa, 50319-0034; fax (515)281-6794; or E-mail Mark.Warren@dnr.iowa.gov. Persons who wish to convey their views orally should contact Mark Warren at (515)281-8907 or at Mark Warren's office on the fourth floor of the Wallace State Office Building.

A public hearing will be held on July 21, 2009, at 1:30 p.m. in the Fourth Floor East Conference Room, Wallace State Office Building, at which time persons may present views either orally or in writing. At the hearing, persons will be asked to give their names and addresses for the record and to confine their remarks to the subject of the amendment.

Any persons who intend to attend a public hearing and have special requirements such as hearing or mobility impairments should contact the Department of Natural Resources and advise of specific needs.

This amendment is intended to implement Iowa Code chapters 321G, 456A, 462A, 481A, 481B, 482, 483A, 484A, and 484B.

The following amendment is proposed.

**571--15.4(483A) Administration fee.** An administration fee of ~~50 cents~~ \$1.50 per privilege purchased shall be collected from the purchaser at the time of purchase, except upon the issuance of free landowner deer and turkey licenses, free annual hunting and fishing licenses, free lifetime fishing licenses, ~~and free group home fishing licenses, and boat registrations, renewals, transfers, and duplicates.~~ An administrative fee of \$3.65 will be collected from the purchaser at the time of boat registration, renewal, transfer, and duplicate purchases.

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Date

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Richard A. Leopold, Director