



**Business Form for
COMMERCIAL Manure Services**

*Animal Manure
Management Form*

To license your Commercial Manure Service (CMS), designate one manager and complete **Parts A, B, C and D**.
Please designate the fees that your company will be paying for representatives in **Part D**.

Attachments: For each representative (employee) the CMS is paying fees for, including the manager, attach a copy of the Individual Training or Testing Record for Commercial Managers and Representatives (Form 542-4010).

Substitutions or Terminations: Send form 542-4023 to the DNR within 30 days of the new hire or termination.

<p>Part A. Commercial Manure Service PLEASE PRINT</p> <p>Business Name _____</p> <p>Main Business Address _____ (Street)</p> <p>_____ (City/State/Zip) (Business Location - County)</p> <p>Phone No. (____) _____ Cell No. (____) _____</p> <p>E-mail Address _____</p>	<p>CASHIER USE ONLY</p> <p>Fund No. 0473-542-473A-0570 Fund No. 0473-542-473C-0570</p>																																										
<p>Part B. Name of Manager (Name <i>only</i> one & attach Form 542-4010)</p> <p>Name _____ Social Security or Driver's License No. _____</p>																																											
<p>Part C. Business Fees</p> <p>Send: \$225.00 — Includes Business License \$200.00 (<i>fund 2114</i>) and Manager's Education Fee \$25.00 (<i>fund 2115</i>)</p> <p>Add: \$12.50 Late Fee* if postmarked after March 1. (Does not apply to first-time applicants.) (<i>fund 2111</i>)</p> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="text-align: right;">Business Fee Subtotal</td> <td style="text-align: right; border: 1px solid black;">\$225.00</td> </tr> <tr> <td></td> <td style="text-align: right; border: 1px solid black;">\$ _____.</td> </tr> <tr> <td></td> <td style="text-align: right; border: 1px solid black;">\$ _____.</td> </tr> </table>		Business Fee Subtotal	\$225.00		\$ _____.		\$ _____.																																				
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<p>Part D. Number of Representatives and Fees</p> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="width:40%;"></th> <th style="width:10%; text-align: center;">Cost</th> <th style="width:5%;"></th> <th style="width:15%; text-align: center;">No. of Representatives</th> <th style="width:5%;"></th> <th style="width:25%; text-align: center;">Total</th> </tr> </thead> <tbody> <tr> <td>Certification (<i>fund 2112</i>)</td> <td style="text-align: center;">\$75.00</td> <td style="text-align: center;">x</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">=</td> <td style="text-align: center;">\$ _____.</td> </tr> <tr> <td>Education Fees (<i>fund 2113</i>)</td> <td style="text-align: center;">\$25.00</td> <td style="text-align: center;">x</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">=</td> <td style="text-align: center;">\$ _____.</td> </tr> <tr> <td>Add Late Fee* (<i>fund 2111</i>) if postmarked after March 1</td> <td style="text-align: center;">\$12.50</td> <td style="text-align: center;">x</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">=</td> <td style="text-align: center;">\$ _____.</td> </tr> <tr> <td colspan="5" style="text-align: right;">Representative Fee Subtotal (<i>from Part D</i>)</td> <td style="text-align: center; border: 1px solid black;">\$ _____.</td> </tr> <tr> <td colspan="5" style="text-align: right;">Business Fee Subtotal (<i>from Part C</i>)</td> <td style="text-align: center; border: 1px solid black;">\$ _____.</td> </tr> <tr> <td colspan="5" style="text-align: right;">Total Enclosed (<i>Add Parts C and D</i>)</td> <td style="text-align: center; border: 1px solid black;">\$ _____.</td> </tr> </tbody> </table>			Cost		No. of Representatives		Total	Certification (<i>fund 2112</i>)	\$75.00	x	_____	=	\$ _____.	Education Fees (<i>fund 2113</i>)	\$25.00	x	_____	=	\$ _____.	Add Late Fee* (<i>fund 2111</i>) if postmarked after March 1	\$12.50	x	_____	=	\$ _____.	Representative Fee Subtotal (<i>from Part D</i>)					\$ _____.	Business Fee Subtotal (<i>from Part C</i>)					\$ _____.	Total Enclosed (<i>Add Parts C and D</i>)					\$ _____.
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* Late fee is charged for the business, including the manager, and for each additional representative, if form is postmarked after March 1. The late fee does not apply to first-time applicants.

- Send one copy of this application, postmarked no later than **March 1**, along with Form 542-4010 for the manager and each representative (if the company is paying part or all of the fees), and the appropriate fees to the DNR at the address listed to the right.
- Make checks payable to the DNR.
- Persons meeting all requirements will receive their certificate by return mail.
- **Please allow 30 days for delivery of certificates.**
- The certification will expire annually on March 1.
- Call 515-281-5918 with questions.

**Iowa Department of
Natural Resources
Wallace State Office Building
502 East 9th St.
Des Moines, Iowa 50319-0034**