

Definition of Terms for Delay Reasons Spreadsheet

Column Heading	Explanation
Permit #	The identification number of the facility as listed on the NPDES permit and as assigned by permit staff
Facility Name	The name of the facility as listed on the NPDES permit or as noted by the facility
Application Received	Date that a permit writer received a permit application
Delay Reason	Reason that the permit cannot be issued at this time (see below for delay reason definitions)
Last Date Reviewed	The date that the permit application and delay status were last reviewed by the permit writer listed for the pending record
Permit Writer	For active permits, the permit writer who issued the permit; for pending permits, the permit writer currently assigned to issue the permit (Note: for questions, contact the permit writer assigned to the pending permit, see current permit writers tab for contact information)
Comments	The permit writers' comments concerning the delay.

Delay Reasons	Explanation
Additional Information Requested	The permit writer has requested that the facility provide information needed to draft a permit. This information is in addition to the information required as part of the permit application. This is different from an incomplete application (see below).
Antidegradation Review	A tier 2 antidegradation review review is required before the permit can be issued or reissued because the facility discharge to an OIW stream. The review has not yet been completed by the facility.
Application Overdue	The permit application was not submitted by the due date; the permit writer is taking the appropriate action
Compliance Schedule	A compliance schedule to meet new limits and/or for construction is needed for the draft permit; the permit writer is in the process of developing the schedule with the facility and the wastewater engineering section of DNR.
Enforcement Action Pending	The facility has been referred to Attorney General for enforcement or to DNR legal staff for issuance of an Administrative Order or Consent Order but final action has not been concluded. The permit writer is awaiting the final action from legal staff before proceeding.
Engineer Review	The wastewater construction section is reviewing engineering or construction information; the permit writer is waiting for the complete review from the DNR wastewater engineer.
Facility Plan Approval Required	The wastewater construction section is reviewing facility plan; the permit writer is waiting for the approval of the facility plan by the DNR wastewater engineer.
FO Compliance Check	The DNR Field Office staff must determine if a facility is in compliance (or not) before a permit can be issued or reissued; the permit writer is waiting on the field office staff to perform their compliance review.
In Process	Action is needed by permit writer to move a permit towards issuance. The permit writer will take action as their schedule allows.
Incomplete Application	A permit application has been submitted, but not all of the required information was included. For example, a facility may have submitted an application but not provided analytical results for one or more parameters (no effluent sampling data), or a facility may not have provided a map or schematic diagram. As the permit application is not complete, it cannot be reviewed by the permit writer.
Noncompliance/ No enforcement	The facility is not in compliance with the active NPDES permit and the field office and/or DNR legal staff are still developing an appropriate response to the noncompliance; the permit writer cannot issue or reissue the permit until enforcement action is taken.
Public Hearing	A public hearing was requested during the public notice period, and the permit cannot be reissued until the hearing has been held and all of the public comments have been addressed.
Req. New Application	The permit writer has requested a new permit application from the facility and is waiting to receive the application.
Stream Designation Review	The final designation of the receiving stream has not yet been approved by U.S. EPA; the permit writer must wait for the final approval of the stream designation before proceeding.
Treatment Agreement Required	A new or revised treatment agreement has been requested but not submitted; the permit writer is waiting for the Treatment Agreement submittal.
Waiting for Internal Decision	A condition of the draft permit requires further scrutiny by either DNR management or EPA; the permit writer is waiting on the final decision on how to proceed.
Waiting for TMDL Implementation	The facility discharges to an impaired waterbody, and a decision has been made to delay the permit until the TMDL has been approved by EPA.
Wasteload Allocation Requested	A wasteload allocation that will assist in determining the permit limits has been requested from the DNR wasteload staff; the permit writer is waiting on the completion of the wasteload allocation.
WET Testing Requested	The permit writer has requested that the facility perform Whole Effluent Toxicity testing; the permit writer is waiting on the results of the testing before proceeding.