

Derelict Building Grant Program

Application Checklist

Before submitting your application to the Department of Natural Resources, please review and complete the following checklist to ensure that your application is complete:

1. Application Cover Sheet

- Applicant Name
- Applicant Type and Population
- Designated Contact (Name, Title, Address, City/State/Zip, Day Phone, Email Address)
- Type of Assistance requested
- Amount of Funding Requested
- Amount of Applicant Cash Match Committed
- Total Project Cost
- Signature and Date

2. Project Identification Page

- Derelict Building Address
- Building Stories and Total Square Footage
- Year of Building Construction
- National Register List of Historic Places listing
- Name of Current Owner
- Legal Action to gain Access or Ownership
- Other Grant Funds
- Listing of Bids
- Current status of Building
- Years building has been abandoned (if applicable)
- Asbestos Inspection Conducted
- Asbestos and Hazardous Waste Identification

3. Project Identification Continued

- Describe Project, Potential Recycling Markets, Asbestos Removal Plans, Deconstruction/Rehabilitation/Mothballing Plans and Future Plans

4. Budget & Timeline

- Budget Detail
- Budget Narrative
- Sources of Cash Match
- Project Timeline
- Photos of building and other required submittals