

Environmental Management System (EMS) Implementation/Certification Workshop Agenda
Iowa Department of Natural Resources
Des Moines, Iowa
October 22-23, 2013

Day 1 – Tuesday, October 22, 2013

Approximate Time(s)	Training Topic(s)
8:00 – 9:00	Welcome and Introductions What do you want to get out of this workshop?
9:00 – 10:00	Overview of ISO 14001/ ISO 14001 Background EMS Benefits & Incentives Success Stories
10:00 – 11:00	Introduction to the ISO 14001 Standard
11:00 – 12:00	Ten Simple Steps to Implementing an Effective EMS
12:00 – 1:00	Lunch
1:00 – 2:30	EMS Planning Steps: Policy, Aspect/Impacts, Legal & Other Requirements, Objectives & Targets
2:30 – 4:00	“Environmental Aspects” Workshop: Identifying Environmental Aspects & Impacts and Defining Significance

Day 2 – Wednesday, October 23, 2013

Approximate Time(s)	Training Topic(s)
8:00 – 9:00	Continued Environmental Aspects Workshop (if needed)
9:00 – 10:30	Setting Objectives, Targets, & Programs Developing and Controlling EMS Documentation & Records EMS Training, Awareness, & Competence
10:30 – 12:00	EMS Internal Auditing/Nonconformities “Audit for Objective Evidence” Workshop
12:00 – 1:00	Lunch
1:00 – 2:00	Identifying Root Cause and Applying Corrective Action “Corrective Actions” Workshop: Is the Corrective Action Appropriate?
2:00 – 3:00	Management Review & Ongoing Commitment
3:00 – 4:00	ISO 14001 Registration Process Cost/Resource Estimate Discussion Parting Tips & Advice Additional Questions & Discussion

All times are approximate. We will have regular short breaks throughout both days.

