

Environmental Management System (EMS)
Funding Assistance Process FY17

EMS Funding Assistance – passed by EMS Council 5/19/16

Background Information:

- EMS designees receive funding assistance as recommended by the council (EMS Council) and approved by the commission (Environmental Protection Commission) pursuant to section 455J.7.
- EMS Funding Assistance Criteria is set by the EMS Council and approved by the Environmental Protection Commission as required by Iowa Code 455J.7 which states that “the criteria shall conform to the goals and purposes of this chapter as described in section 455J.1 and shall be approved by the commission.”
- At the beginning of each fiscal year, the EMS Council sets the program budget based on:
 - Information provided by DNR staff regarding funds available per section 455E.11, subsection 2, paragraph “a”, subparagraph (1), subparagraph division (d). The budget includes the amount available for funding assistance.
 - Program participation, including possible special consideration for funding assistance for new program designees.

New Funding Assistance Information:

- In accordance with the motion passed at the March 31, 2016 meeting, each designated EMS program participant will be allotted an equal portion of the funds budgeted for that Fiscal Year’s funding assistance.
- Note: New EMS program designees (Tier 1) may be eligible for additional funding as set by EMS Council when the budget is set. The Funding Assistance Method outlined below will be utilized.
- An EMS Grant Proposal Review Committee (Review Committee) will provide a yes or no vote for each project regarding whether or not a project receives funding. The Review Committee is made up of active EMS Council members, represented by:
 - Iowa Recycling Association
 - Iowa Society of Solid Waste Operations
 - Iowa Waste Exchange
 - Department of Natural Resources (EMS Council)

And

- An additional DNR senior staff reviewer

Proposed Funding Assistance Method:

- During each Fiscal Year, EMS program participants may contact DNR to request Funding Assistance and Project Development Assistance.

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- The assistance total may be up to the dollar amount specified by the EMS Council annually as stated above.
- The EMS Council will keep the Project Applications “Not Funded” on file for review.
- Participants will be required to provide a 25% cash match for any requested funding.
- Anytime during the Fiscal Year, when funding is desired, an EMS Project Funding Assistance Form will be completed and submitted to DNR.
 - DNR staff and/or the consultants may assist program participants in filling out this form.
- When a completed EMS Project Funding Assistance Form is submitted to DNR, it will be distributed by DNR to the Review Committee.
- Within a set timeframe, each Review Committee member will give feedback on the project(s), selecting one of these choices:
 - - Yes the project will be funded (approved by a majority of Review Committee members)
 - Yes / Maybe
 - More information is necessary. Applicant will work with DNR to provide the information requested
 - No / Funding will not be provided for this project. Applicant will be encouraged to consider a different project.
 - The review committee will provide at least one reason for the denial

Review Committee replies will cause the following outcomes:

- DNR staff will prepare a summary of the outcome of each EMS Project Funding Assistance Form to the full EMS Council as information.
 - If an EMS Council member has questions about a project, they may contact the DNR staff lead. The staff lead can answer the questions or send to the review committee and get a collective answer to the question to share with the specific council member.
 - DNR staff will work with participants in various stages of the cycle/process.