



Community Forestry Grant Program Description and Instructions

The Iowa Legislature appropriated state infrastructure funds to the Iowa Department of Natural Resources (Iowa DNR) to be used for a community-based tree planting program for derecho recovery tree planting. A total of \$250,000 in funds are still available for 27 impacted counties. The Community Forestry Grant Program provides reimbursable grants ranging from \$500 to \$5,000 to be used for the purchase and planting of trees suitable to Iowa. This Community Forestry Grant is available to state and local governments entities, schools and volunteer organizations and service organizations involved with local urban and community forest services, for planting trees on publicly owned lands owned by state, county or local governments and located within the State of Iowa (DNR lands are not eligible). Qualifying public planting lands include, but are not limited to, street right-of-ways, parks, school grounds, courthouse lawns, public buildings, fairgrounds, cemeteries, libraries and trails. Award recipients are required to provide a dollar-for-dollar cash match for purchase of trees and materials.

1. Applications will be posted on December 4, 2023.
2. **Applications are due Friday, March 1, 2024.**
3. Awards will be announced by Friday, March 22, 2024.
4. If awarded, all planting dates need to be finalized by March 29, 2024 so a DNR staff member can be scheduled to attend and/or inspect the planting.
5. Planting dates should take place between April 12, and June 5, 2024. If any issues change the planting date, keep DNR staff updated.
6. Key objectives are to establish community tree planting projects on public lands. State Infrastructure funds are a response to the August 10, 2020 derecho damage and to aid in recovering lost community canopy cover.
7. Eligible areas include the 27 Iowa counties in the 2020 Governor's disaster proclamation. See map and list for eligible counties.
8. Applicants must be regional or local units of Iowa state, county or city government, local governmental departments, school districts, volunteer organizations, and service clubs involved with local urban and community forestry resources. Eligible projects must occur on public lands within the state of Iowa (DNR land is not eligible). Examples of planting areas include street landscaping/right of ways, public schools, city and county parks, community sports complexes, public lands arboretums, courthouses, law enforcement facilities, public libraries, cemeteries, fairgrounds, and trails.
9. The Community Forestry Grant Program requires a \$1 for \$1 match in local funds (in-kind match such as staff or volunteer time cannot be used) for grants from \$500 to \$5,000 to plant trees on public areas for the spring of 2024.
10. Trees must be landscape-sized and purchased from nurseries and garden centers either locally from Iowa, or outside of Iowa. Landscape-size starts at #5 hard pot, air-pruned container, growbag, or balled and burlap trees. Preference will be given to air-pruned containers and growbags.
11. The grants are reimbursable and each grant will be paid pursuant to the provisions of a **Grant Project Cooperative Agreement** entered into between the grant recipient and DNR. Reimbursement will be paid on the basis of the approved percentage of all eligible expenditures up to the amount of the approved grant. To receive reimbursement, grantees must first complete the project by the project completion date stated in the grant announcement, undergo project inspection by a DNR forester, and submit all required documentation including proof of payment. All requests for reimbursement must be submitted and postmarked by **Friday, July 12, 2024**.
12. Allocated funds may only be used for tree or landscape plantings on public areas in Iowa identified in the application form. Special requests may be made (buildings and vehicles are not eligible) but will require a more detailed description of the request and need.
13. Priority will be given to: (1) demonstrated need from the impact, (2) cost-effectiveness of the \$1 for \$1 cash match, (3) community involvement, (4) meeting Tree City/Campus/Line USA designation, and (5) species/genera diversity and environmental impact. **Application scoring is based on these criteria.**
14. Expenditures for the match made between March 22, and July 12, 2024 will qualify. Applicants may use funds to purchase plant materials, products, and services. In-kind and personnel funds will not be awarded.

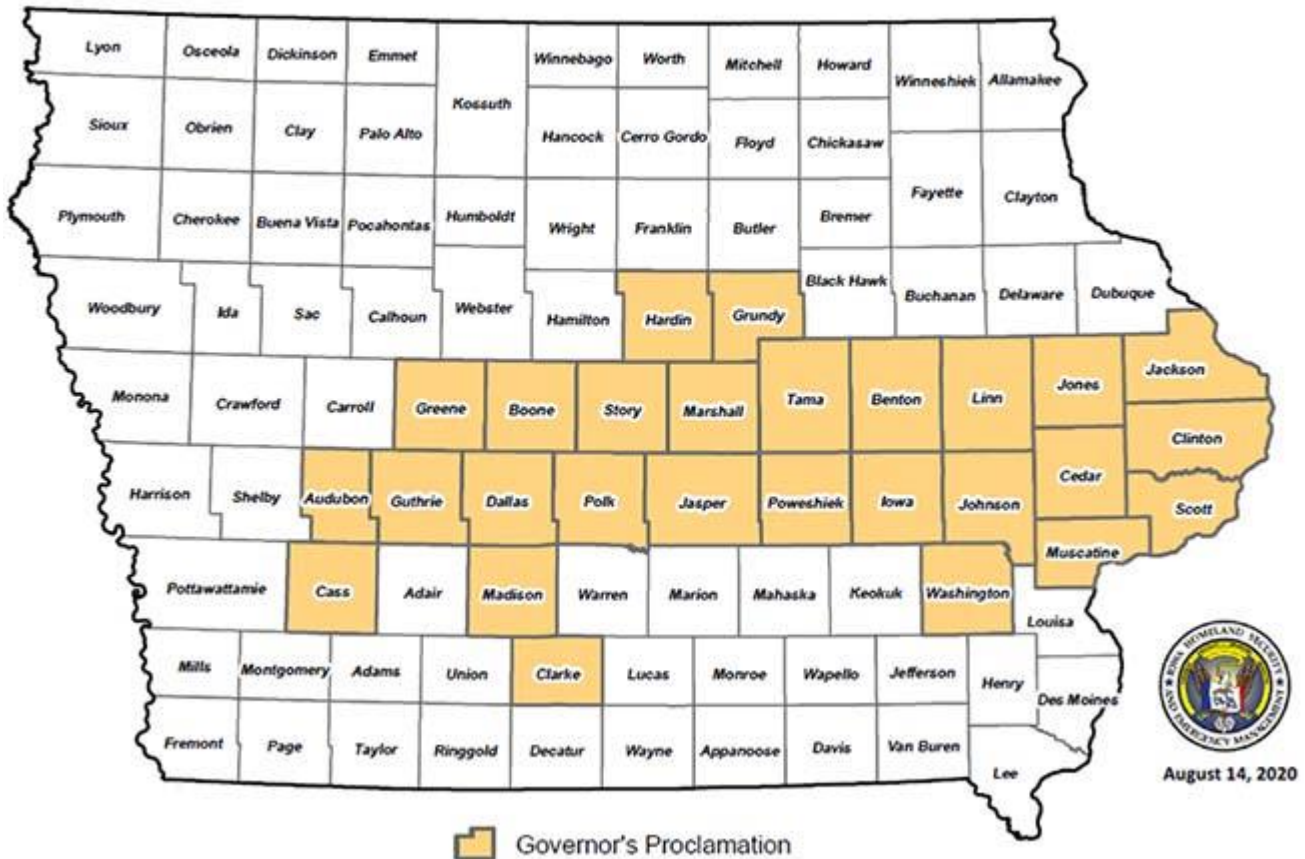
15. Complete applications **must include**:

- Application materials including a proposal, briefly describing the eligible applicant and a detailed project request, including the federal derecho grant amount requested and the total local match, the source of the match, and the proposed project completion date and make-up date between April 12th, and June 5, 2024;
- Commitment to and description of 10-year maintenance plan; and
- Map of Planting Site (8.5"x11").
- Completed applications shall be signed by an authorized official.

16. Applicants awarded a Community Forestry Grant must provide a current IRS Form W-9, and Federal ID. Applicants must sign a **Grant Project Cooperative Agreement** with the Iowa Department of Natural Resources.

GOVERNOR'S DISASTER PROCLAMATION

Severe Weather - August 10, 2020 and Continuing



Derecho Recovery State Infrastructure eligible counties include: Audubon, Benton, Boone, Cass, Cedar, Clarke, Clinton, Dallas, Greene, Grundy, Guthrie, Hardin, Iowa, Jackson, Jasper, Johnson, Jones, Linn, Madison, Marshall, Muscatine, Polk, Poweshiek, Scott, Story, Tama, and Washington counties.

Tree List

Please note that this list is not intended to be fully comprehensive. Questions about specific species or cultivars should be directed to Ellie.jones@dnr.iowa.gov or 319-826-0814.

Prohibited Trees: Freeman/Hybrid Maple (*Acer x freemanii* Autumn Blaze, Armstrong, Marmo, and Sienna Glen are frequently seen cultivars), Amur Maple, Norway Maple, Ash, Blue Spruce, Callery/Ornamental Pear, Ornamental Cherry, Mulberry, Golden Raintree, Tree of Heaven, Black Locust, White Poplar, Siberian Elm, Russian Olive & Salt Cedar

Recommended Trees

PLEASE NOTE: Species survivability may vary by location

	Common Name	Scientific Name	Acceptable Cultivars
SHADE TREES	Black Maple	<i>Acer nigrum</i>	
	Sugar Maple	<i>Acer saccharum</i>	Commemoration , Crescendo , Endowment , Fall Fiesta , Legacy , Green Mountain
	Ohio Buckeye	<i>Aesculus glabra</i>	
	River Birch	<i>Betula nigra</i>	Heritage
	White-barked Birch Northeast Iowa only	<i>Betula populifolia</i>	Whitespire
	Pecan	<i>Carya illinoensis</i>	
	Shellbark Hickory Southern Iowa only	<i>Carya laciniosa</i>	
	Shagbark Hickory	<i>Carya ovata</i>	
	Hackberry	<i>Celtis occidentalis</i>	Chicagoland , Prairie Pride , Windy City
	Katsuratree	<i>Cercidiphyllum japonicum</i>	
	Yellowwood	<i>Cladrastis kentuckea</i>	
	Persimmon	<i>Diosyros virginiana</i>	
	Ginkgo (male only)	<i>Ginkgo biloba</i>	Autumn Gold , Golden Colonnade , Halka , Magyar , Presidential Gold , Princeton Sentry
	Thornless Honeylocust	<i>Gleditsia triacanthos</i>	Northern Acclaim , Skyline , Shademaster
	Kentucky Coffeetree	<i>Gymnocladus dioicus</i>	Decaf , Espresso , Kentucky Colonel , Kentucky True North , Little Joe , Prairie Titan , Skinny Latte , Stately Manor
	Larch	<i>Larix decidua</i>	
	Sweetgum Southern Iowa only	<i>Liquidambar styraciflua</i>	
	Tuliptree Southern Iowa only	<i>Liriodendron tulipifera</i>	
	Cucumbertree Magnolia	<i>Magnolia acuminata</i>	
	Blackgum Southern Iowa only	<i>Nyssa sylvatica</i>	
	American Hophornbeam	<i>Ostrya virginiana</i>	
	London Planetree	<i>Platanus x acerfolia</i>	Bloodgood , Exclamation
	White Oak	<i>Quercus alba</i>	
	Swamp White Oak	<i>Quercus bicolor</i>	
	Scarlet Oak	<i>quercus coccinea</i>	
	Shingle Oak	<i>Quercus imbricaria</i>	
	Bur Oak	<i>Quercus macrocarpa</i>	
	Chinkapin Oak	<i>Quercus muehlenbergii</i>	
	Pin Oak	<i>Quercus Palustris</i>	
	Northern Red Oak	<i>Quercus rubra</i>	
	Shumard Oak	<i>Quercus Shumardii</i>	
	Bald Cypress Southern Iowa only	<i>Taxodium distichum</i>	

	Common Name	Scientific Name	Acceptable Cultivars
	Littleleaf Linden	<i>Tilia Cordata</i>	Glenleven This cultivar only
	American Linden	<i>Tilia americana</i>	Boulevard , Front Yard , Legend , American Sentry
	Silver Linden	<i>Tilia tomentosa</i>	
	American Elm	<i>Ulmus Americana</i>	Jefferson , Prairie Expeditions , New Harmony , St. Croix
LOW-GROWING TREES	Serviceberry	<i>Amelanchier spp.</i>	Autumn Brilliance , Cole's Select , Cumulus , Princess Diana , Strata , Allegheny , Lamarkii , Shadblow , Snowcloud , Spring Flurry
	American Hornbeam	<i>Carpinus caroliniana</i>	
	Eastern Redbud	<i>Cercis canadensis</i>	
	Pagoda Dogwood	<i>Cornus alternifolia</i>	
	Witch hazel	<i>Hamamelis virginiana</i>	
	Eastern Wahoo	<i>Euonymus atropurpureus</i>	
	Loebner Magnolia	<i>Magnolia x loebneri</i>	Ballerina , Leonard Messell , Merrill , Spring Snow
	Saucer Magnolia	<i>Magnolia x soulangeana</i>	
	Star Magnolia	<i>Magnolia stellata</i>	Centennial , Royal Star
	Flowering Crabapple	<i>Malus spp.</i>	Adirondack , Donald Wyman , Doublooms , Golden Raindrops , Harvest Gold , Indian Magic , Louisa , Orange Crush , Purple Prince , Raspberry Spear , Red Jewel , Royal Fountain , Royal Raindrops , Ruby Dayze , ShowTime , Snow Crystal , Sparkling Sprite , Sugar Tyme
	Bladdernut	<i>Staphylea trifolia</i>	
	Blackhaw Viburnum	<i>Viburnum prunifolium</i>	
EDIBLE FRUIT TREES	Paw Paw	<i>Asimina triloba</i>	
	Edible Apple	<i>Malus spp</i>	Enterprise , Freedom , Liberty , Macfree , Redfree , Sundance
	Edible Cherry	<i>Prunus spp</i>	Mesabi , Meteor , Montmorency , Northstar
	Edible Pear	<i>Pyrus spp</i>	Luscious , Patten , Parker , Summercrisp
CONIFERS	White Fir	<i>Abies concolor</i>	
	Dawn Redwood	<i>Metasequoia glyptostroboides</i>	
	Norway Spruce	<i>Picea abies</i>	
	White Spruce	<i>Picea glauca</i>	May not use in windbreak settings due to rhizosphaera needle cast
	Black Hills Spruce	<i>Picea glauca var. densata</i>	May not use in windbreak settings due to rhizosphaera needle cast
	Serbian Spruce	<i>Picea omorika</i>	
	White Pine	<i>Pinus strobus</i>	
	Eastern Hemlock	<i>Tsuga canadensis</i>	

Community Forestry Grant Program Application

This application, including the project proposal, must be received by Ellie Jones Ellie.jones@dnr.iowa.gov, no later than **4:30 pm on Friday, March 1, 2024.**

Please fill out all fields of the application. In addition, an 8" by 11" site map (may add additional maps if there are multiple site) and nursery quote shall be included as attachments.

APPLICANT INFORMATION

Applying Organization: _____

Primary Contact: _____

Email: _____ Phone: _____

Mailing Address: _____

City: _____ County: _____ State: _____ Zip Code: _____

Please include a brief description of the Applicant, including the type of legal entity. If the Applicant is a private entity, please include a description of basic functions and types of projects conducted by the Applicant:

PROJECT INFORMATION:

Funding Amount Requested: _____ Matching Funding (split 50/50): _____

Project Supervisor: _____

Email: _____ Phone: _____

Project Location/Address: _____

City: _____ County: _____ State: _____ Zip Code: _____

Date & Time (Please be specific): _____ Makeup Date & Time: _____

(Planting date should be between April 12 and June 5, 2024. Please include the date and time even if it is tentative.)

Planting Location Type (City, County, School, etc.): _____

Will plantings be done by volunteers, staff, landscaping crew, or combination of these? Please explain:

Will Youth be involved: ☐ No ☐ Yes If yes, an estimate of number of participants: _____

Number of Trees: _____

Nursery Name & Primary Contact: _____

City: _____ Phone: _____ Email: _____

***Please note:** All planting dates need to be finalized by March 29, 2024 so a DNR staff member can be scheduled to attend and/or inspect the planting. If there are issues that may change the planting date (e.g. tree delivery delays, working with volunteer groups that need to reschedule, etc.), please keep DNR staff updated.

BUDGET PROPOSAL

Using the table below, please include a detailed budget of proposed expenses. Please include line items describing each item, task, and expense. In-kind contributions, such as salary and volunteer time, are not allowed. Projects will be funded by state infrastructure funds for derecho recovery (\$500 to \$5,000 total). Reminder: This grant requires a \$1 for \$1 cash match grant, and in-kind contributions, such as salary and volunteer time, are not allowed. Split the total cost for each line item between state infrastructure funding and local match to reflect the dollar-for-dollar match requirement (used exact amounts, do not round).

Description of Plant Materials, Products, and Services purchased from Iowa firms (If tree: Number, size and species)	50% State Infrastructure Funds in \$	50% Local Match Funds in \$	Total Cost in \$
	Total State Infrastructure Funds (\$5,000 max)	Total Local Matching Funds (\$5,000 max)	Total Cost (\$10,000 max)

***Total requested funds for trees must be equal or less than \$1 for \$1 Matching Funds**

PROJECT NEED AND COMMUNITY ENGAGEMENT

Please describe the impact from August 2020 Derecho on your community.

Please describe how this project will engage members of the community. If applicable, list an estimated number of participants and youth.

PROJECT NARRATIVE

Please provide a detailed summary of your project, including timeline and proposed completion date, people and organizations involved, goals and benefits, future use for the planting, and any collaboration or professional assistance.

PROJECT ONGOING CARE AND MAINTENANCE PLAN

Please detail how trees will be watered and maintained for the first 2 years and the ongoing plan for 10 years after project completion, including who will be responsible and how often duties will be performed:

ENVIRONMENTAL IMPACT

Please describe if the project appears to have a positive impact on the area's environment such as shading a walking trail, mitigating stormwater, enhancing local species diversity, energy efficiency, etc.

PREVIOUS GRANT RECIPIENT

Has your community/organization previously received funding from the Community Forestry Grant Program?

☐ Yes ☐ No Year(s) Awarded: _____

TREE CITY/CAMPUS/LINE USA PARTICIPATION

Is your community/organization designated as Tree City/Campus/Line USA? (Must be current as of 2023)

☐ Yes ☐ No Name of Designee(s) _____

NURSERY QUOTE

Please attach a quote from each participating nursery including ALL of the following:

- Species common name and cultivar (if applicable)
- Species scientific name
- Quantity per species
- Container size and type for each species
- Cost per tree and total cost, including mulch (if applicable)

*Please note applications will be scored based on species/genera diversity

PLANTING SITE MAP

Please attach an 8" by 11" map of the planting site with approximate locations of where trees will be planted. If there are multiple planting locations (for example, tree planting sites at two parks across town), include a map for each location.

CERTIFICATION

- ☐ By checking this box, I acknowledge that I understand the nursery stock requirements set forth above, and that **stock will meet the standards set forth in ANSI Z60.1**. I also understand that I must acquire permission from the Iowa DNR for any deviations from these requirements. I am fully aware that stock will be inspected by a DNR forestry representative at time of planting, and that any stock determined to be dead or dying, subject to disease, or otherwise unfit for planting will be rejected.
- ☐ By checking this box, I hereby certify that, to the best of my knowledge, the information contained in this application and its supplements is correct and true. I acknowledge that I have read the "Description and Instructions" at the beginning of the application and that any deviations from the specifications outlined have been approved by the DNR program coordinator. I fully understand that any deviations from said restrictions that have NOT been expressly approved by the DNR program coordinator may result in withholding of funds by the Iowa Department of Natural Resources.
- ☐ By checking this box, I acknowledge that the Grantee agrees to provide a ten-year maintenance agreement, as described above, for all trees planted using funds from this grant.
- ☐ By checking this box, I hereby certify that the project funds will be spent in accordance with all applicable federal and state laws, rules and regulations.
- ☐ By checking this box, I hereby certify that the Iowa Department of Natural Resources and the Iowa urban and community forestry council is released from any liability associated with this project.

SIGNATURES:

Signature of Applicant: _____ **Date:** _____

Landowner Signature and Title of Authorized Official of state, regional or local government under whose jurisdiction the project will occur (this is not required if the applicant is the landowner or has jurisdiction over the project site):

_____ **Date:** _____