



Department of Natural Resources  
Multi-Permit LEAN Design Event  
November 30 – December 2, 2015  
Air Quality Bureau, 7900 Hickman Rd



## SCOPE

Create a new permit format allowing the option for multi-emission unit permitting.

## OBJECTIVES

1. Identify and integrate efficiencies created with the new permitting option that apply to the existing permit options.
2. Identify key strategies and resources for assuring customer awareness of available permit options.
3. Capture opportunities to simplify the application process.
4. Determine how applications for permits are affected.
5. Determine how modifications of multi-permits will be completed.
6. Determine how to transition between permitting options.
7. Identify efficiencies to the overall permitting process, as appropriate, to decrease the time required to issue permits.
8. Streamline, eliminate duplication, and ensure all applicable regulations are reflected in the permit.

## GOALS

1. Reduce the length of construction permits for those using new format by: 35 %.
2. Reduce the length of time necessary to process/issue a permit (when using new format by: 15%.
3. Fully implement the process by: 1/1/16.

## PARTICIPANTS OF THE EVENT

Sponsor: Ms. Catharine Fitzsimmons, AQB

Facilitator: Ms. Susan Godwin, DHS

Team leader: Mr. Kevin Wright, DHS

Sub Team leader: Ms. Sarah Piziali, AQB

Members: Mr. Cory Carr - 3M

Mr. Mick Durham - Grain Processing Corporation

Mr. Mark Mathias - Monsanto Company

Mr. Terry Noteboom - Pella Corporation

Mr. Lain Pacini - Stanley Consultants Inc.

Ms. Julie Vande Hoef - Office of the Governor, State of Iowa

Mr. David Miller - Field Services, Mason City

Mr. Shawn Corbin - DNR

Mr. Gary Smith - DNR

Mr. Peter Zayudis - DNR

Mr. Danjin Zulic – DNR

Observer(s): Ms. Marisa Roseberry, DNR

Ms. Lori Hanson, DNR

Ms. Anne Preziosi - Legal Services, DNR

**PRE-WORK**

1. Compile information on similar permitting models currently in use within DNR. (AQ Construction permit staff).
2. Benchmark other states' processes for similar permitting models (AQ Construction permit staff).
3. Provide high level map of the overall permitting process as it currently exists (Sarah).
4. Legal review of permit processing and format elements (Anne, Sarah, Catharine).
5. Provide feedback on goal development to Susan/Kevin (All)

**Non-Negotiables:**

1. A solution requiring a capital expenditure is not available.
2. Permits must remain enforceable as a practical matter.

## Follow Up Meetings:

30 days: Tuesday, January 12, 2016, 10:00am.

60 days: Thursday, February 11, 2016, 10:00am during the AQ Client Contact meeting.

120 days: Thursday, May 12, 2016, 10:00am during the AQ Client Contact meeting.

1 year: Thursday, December 8, 2016, 10:00am.