

**IOWA DEPARTMENT OF NATURAL RESOURCES  
NATURAL RESOURCE COMMISSION**

**Commissioner Training:** Wednesday, June 12, 2013

**Commissioner Training Location:** Wallace Building-4<sup>th</sup> Floor, 502 E 9<sup>th</sup> Street, Des Moines, IA 50319

**COMMISSIONER TRAINING AGENDA**

Commissioner Training 1:00pm-5:45pm

- Welcome
- Statutory Authority through the Iowa Code
- Legal Overview
- Budget Overview
- CRD Bureau Presentations

**Business Meeting Date:** Thursday, June 13, 2013

**Business Meeting Location:** Wallace Building-4<sup>th</sup> Floor, 502 E 9<sup>th</sup> Street, Des Moines, IA 50319

**BUSINESS MEETING AGENDA**

Meeting convenes at 8:30am

Public Participation begins at approximately 10:00a

Lunchtime Presentations beginning at approximately 12p

- Engineering Green Features (Rain Gardens, Recycled Board Material)

1.	Approval of Agenda Consent Agenda ( <i>*within agenda indicates proposed consent agenda item</i> ) *10. Contract with The Food Bank of Iowa for HUSH *18. Donations *19. Contract with Kalkomey Enterprises, Inc., for Recreational Education Materials *22.4. Ocheydan WMA – Clay Co. – DOT *22.5. Hawthorn Lake WMA – Mahaska Co. – Dunnick *23. Land Management Project - Minne Estema Area – Benton Co. – Benton CCB	Decision	Commission
2.	Approve Minutes of 05/09/13 NRC Public Meeting	Decision	Commission
3.	Director Remarks	Information	Director
4.	Green Valley State Park friends – Green Valley Trail Project	Decision	Chuck Corell
5.	Honey Creek Resort State Park Update	Information	Chuck Corell
6.	Chapter 52, “Wildlife Refuges” – Final Rule	Decision	Dale Garner
7.	Chapter 100, “Crow and Pigeon Regulations” – Final Rule	Decision	Dale Garner
8.	Chapter 106, “Deer Hunting by Residents” – Final Rule	Decision	Dale Garner
9.	Chapter 108, “Mink, Muskrat, Raccoon, Badger, Opossum, Weasel, Striped Skunk, Fox (Red and Gray), Beaver, Coyote, River Otter, Bobcat, Gray (Timber) Wolf and Spotted Skunk Seasons” – Final Rule	Decision	Dale Garner
*10.	Contract with The Food Bank of Iowa for HUSH	Decision	Dale Garner
11.	2013-2014 Deer Management Zone Hunts	Decision	Dale Garner
12.	Cooperative Agreement with Ducks Unlimited, Inc.	Decision	Dale Garner

For details on the NRC meeting schedule, visit:

<http://www.iowadnr.gov/InsideDNR/BoardsCommissions/NaturalResourceCommission.aspx>

Comments during the public participation period regarding proposed rules or notices of intended action are not included in the official comments for that rule package unless they are submitted as required in the Notice of Intended Action.

13.	Cooperative Agreement with the Iowa Natural Heritage Foundation	Decision	Dale Garner
14.	Agreement with Iowa State University – Research Studies	Decision	Joe Larscheid
15.	Master Contract for Archaeological and Architectural Services	Decision	Joe Larscheid
16.	Publicly Owned Lakes Program Watershed Eligibility	Decision	Joe Larscheid
17.	Agreement with U. S. Fish & Wildlife Service	Decision	Joe Larscheid
*18.	Donations	Decision	Chuck Corell
*19.	Contract with Kalkomey Enterprises, Inc., for Recreational Education Materials	Decision	Chuck Corell
20.	Construction Projects		
20.1	Lake Macbride State Park, Vault Latrines at Boat Ramps	Decision	Gabe Lee
20.2	Wilson Island State Park, Flood Damage Remediation & Campground Upgrade	Decision	Gabe Lee
20.3	Lost Grove Wildlife Management Area, Main Boat Ramps	Decision	Gabe Lee
21.	Small Construction Projects	Information	Gabe Lee
22.	Land Acquisition Projects		
22.1	Dugout Creek WMA – Dickinson Co. – Goodell	Decision	Travis Baker
22.2	Elk Lake WMA – Clay Co. – Salton	Decision	Travis Baker
22.3	Union Hills WPA – Cerro Gordo Co. – INHF	Decision	Travis Baker
*22.4	Ocheydan WMA – Clay Co. – DOT	Decision	Travis Baker
*22.5	Hawthorn Lake WMA – Mahaska Co. – Dunnick	Decision	Travis Baker
*23.	Land Management Project - Minne Estema Area – Benton Co. – Benton CCB	Decision	Travis Baker
24.	Division Administrator Comments	Information	Chuck Corell
25.	General Discussion <ul style="list-style-type: none"> <li>• Boating Regulations at Lake Macbride and Statewide</li> <li>• NRC Goal Setting</li> </ul>		
<p>Upcoming NRC Meeting Dates:</p> <ul style="list-style-type: none"> <li>• July 11, 2013 - Henry Wallace State Office Building, Des Moines, 9:30am</li> <li>• August 08, 2013 - Henry Wallace State Office Building, Des Moines, 9:30am</li> <li>• September 5, 2013 - Mines of Spain/EB Lyons Interpretive Ctr, Dubuque, IA, 8:30am</li> <li>• October 10, 2013 - Henry Wallace State Office Building, Des Moines, 9:30am</li> </ul>			

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**Iowa Department of Natural Resources  
Honey Creek Resort State Park  
Comparative Financial Statements**

**April 30, 2013**

Property Management by:  
CENTRAL GROUP MANAGEMENT LLC



**Honey Creek Resort State Park**  
**Property Business Critique**  
**April 2013**

**Operating Statistics:**

April room revenue was just under budget and up significantly from last year. Weekend business continued to be consistent and group business helped boost midweek occupancy. Lodge revenue was over budget by \$2,140 and was \$24,687 more than last year. Cottage revenue was \$3,506 under budget but \$1,363 more than 2012. The total number of occupied units was 143 more than budget but the average daily rate in the lodge was lower due to special promotions and increased midweek traffic. Average rate in the cottages was lower due to a long-term stay.

According to Smith Travel Research Honey Creek Resort finished the month significantly ahead of its competition in occupancy and revenue per available room, but slightly lower in average daily rate. The resort achieved an occupancy index score of 113.5% (100% being even with our comp set), an average daily rate index score of 92.7%, and a RevPAR index score of 105.3%. For the twelve month period ending April 30<sup>th</sup> the resort has an occupancy index score of 117.5%, an average daily rate index score of 104.8%, and a RevPAR index score of 123.2%. For the past twelve months the resort has a positive year over year RevPAR index score of 7.7%. Our competitor's index score for the same period is a negative 0.4%.

Our reservationist and sales department booked 1,458 reservations equating to 2,805 room nights and \$328,662 in revenue. There are 24,218 room nights consumed and on the books for the fiscal year beginning July 1<sup>st</sup> accounting for more than \$3,136,00 in room revenue.

**Rooms Department:**

The Lodge and Cottages had combined revenue of \$175,201 compared to a budget of \$176,567 and \$149,151 last year. The lodge ADR was \$88.41 with group business accounting for 54.2% and leisure business 45.2%.

The cottages had an average daily rate of \$187.88 with 265 cottages rented. The market mix of the cottage revenue was 12.8% from the one bedroom cottages, 45.2% from the two bedroom, and 42.0% from the four bedroom cottages.

The RV Park had minimal business due to the colder temperatures and late season snow.

Front office and gift shop payroll, including management and reservations, was \$2,043 less than budget.

Housekeeping payroll includes the housekeeping and laundry staff, housekeeping supervisor, inspectors and public space staff. Staff time for these positions was budgeted at \$12.34 per occupied room and was \$10.50 in April. Cottage housekeeping payroll was 10.24% of revenue on a budget of 12.75%.

Linen was purchased during the month but the expense remains under budget for the year. Cottage other expense reflects the purchase of kitchen supplies for the upcoming season. There were no other unusual expenditures and other expenses were \$2,311 over budget.

Gift shop revenues were \$1,871 less than budgeted and net income was off \$1,439. For the year the gift shop remains on budget.

**Food and Beverage:**

Total food and beverage revenue was \$4,410 less than budgeted and \$15,507 less than April 2012. Restaurant covers were 266 less than budgeted and the average check was higher than budgeted for breakfast and dinner and on budget for lunch. Total Grille revenue was \$4,663 less than budgeted and \$10,104 less when compared to last year.

Total banquet revenue which includes food, beverage and other revenue was \$55,647 compared to a budget of \$55,394 and \$61,050 in 2012.

Food cost, not including meeting room and other revenue was 33.9% of pre-discounted sales compared to a budget of 35.5%. Food Payroll was \$1,749 more than budgeted and is in line with expectations for the year. We will continue to manage our labor closely and work to come in under budget by the end of the year.

Beverage cost as a percentage of total sales was 31.9% for the month compared to a budgeted cost of 28.9%. Beverage payroll was \$397 more than budgeted and remains under budget for the year. Other expenses for the food and beverage department were \$1,814 over budget for the month but remain under budget for the year.

**Water Park:**

Buccaneer Bay had another strong month. Waterpark pass and birthday party sales were on budget in April and snack bar sales were over budget by \$907. Total revenue exceeded budget by \$906 and was \$1,416 more than 2012.

Water park labor was \$605 over budget and other expense were \$303 under budget. For the year Buccaneer Bay is on budget and performing 9.1% better than it did in 2012.

**Golf:**

April was a slightly better month regarding weather but cooler temps and rain did restrict play on 12 days of the month. Despite green fee revenue being below budget at \$25,499, other revenue streams contributed to the Golf department finishing April \$18,615 over budget. Rounds played were over budget at 1,337 (budget 1,111) due in large part to high school play and a 3 day collegiate event. Season pass, GPS, and punch card revenue for April was \$14,628 (budget \$6,000) and for the fiscal year stands at \$72,647 (budget \$46,000). Merchandise sales were another reason our golf revenue for April was over budget. Merchandise sales for the month were \$18,800 (budget \$10,277) while food and beverage revenues were right on budget at \$9,725.

Payroll and other expenses have been controlled with the inconsistent spring weather. Our objectives regarding the overall improvement of golf course condition, although slowed by cooler temperatures and rain, are still on schedule. GPS units were installed early in April and have proven to be an attraction among guests.

April rains have increased Rathbun Lake levels to a point of concern. Significant rains in May could cause an issue with our bridges. We have contingency plans in place to keep the golf course open and accessible if this were to occur.

### **Administrative and General:**

Administrative payroll expense was \$1,181 under budget for the month of April.

Credit card fees were higher for the month reflecting more reservation activity. Total other expenses were over budget by \$2,593.

### **Property Operations/Maintenance:**

The maintenance department payroll includes the lodge, restaurant, and cottage maintenance staff as well as landscaping and recycling staff. Payroll for the month was \$90 over budget.

Electrical and mechanical equipment was more than budgeted due to repairs to two kitchen refrigeration units. Our quarterly elevator service agreement is also charged to this account.

Furniture and fixtures includes the cost of a new ice cream freezer for the lounge.

Pest control expense reflects the cost of treating the cottages. This expense is budgeted in May and as a result there will be a savings next month.

Plumbing and heating repairs includes repairs to the IT room air system.

Swimming pool repairs include the cost of a control board for the water park air handling system.

All other line item expenses were in line with budget for the month and total operating expenses were \$9,413 over budget.

The cost for electricity was \$1,005 under budget for the period and propane expense was \$4,112 over budget with an additional delivery in April. For the year, energy costs are \$35,175 less than budget and \$13,988 less than last year.

### **Sales and Marketing:**

During the month of April the sales team received signed contacts in the manufacturing, corporate and association segments. There were 30 new contracts equating to 745 group room nights. Group room production for April was 833 room nights equaling \$83,358 and banquet revenue of \$55,724. Both exceeded budget for the month. There are currently 29 weddings on the books for 2013.

Sales, marketing and public relations efforts included attending the Hy-Vee Bridal Show, West End Bridal Fair, Eastern Iowa Bridal Expo, Downtown Des Moines Chamber luncheon and Meeting Planners International meeting/luncheon.

Honey Creek Social Events included Geo Caching and Art on the Lake. Honey Creek Resort hosted the Rotary 6000 Conference, with up to 400 guests in attendance over three days.

The sales department focus continues to be on driving group business opportunities for Sunday through Thursday and promoting more local banquet opportunities for spring and summer 2013.

Promotions running in April included our summer 3-night family package for \$419. The package includes 4-half day bike rental, water park passes and \$20 snack bar voucher. Distribution channels used were trade options, print advertising, HCR website and email blasts. We also utilized radio to drive the summer campaign as well as golf specials and Mother's Day brunch.

Golf marketing initiatives included radio promotions running on Ottumwa radio. Print ads in the Des Moines Register and Juice driving early bird rates and packages, along with upcoming events at The Preserve. Website specials and email blast to our golf list were also utilized.

Marketing efforts for the Grille were allocated to local newspapers to drive local dinner demand.

Supporting materials include, a new summer menu to be completed by June is in development for the restaurant, and revisions are being made to the kids menu and guest room menu.

### **90-Day Outlook:**

**May:** We have forecasted occupancy of 43.1% in the lodge and 38.0% in the cottages. We are forecasting an ADR of \$106.00 in the lodge and \$253.20 in the cottages.

**June:** We have forecasted occupancy of 68.7% in the lodge and 81.0% in the cottages. We have 89% of lodge revenue on the books and 106% of cottage revenue. We are forecasting an ADR of \$124.00 in the lodge and \$307.00 in the cottages.

**July:** We have forecasted occupancy of 73.7% in the lodge and 93.3% in the cottages. We have 63% of lodge revenue on the books and 94% of cottage revenue. We are forecasting an ADR of \$128.00 in the lodge and \$343.00 in the cottages.

**Honey Creek Resort State Park**  
**Operating Statistics**  
For the Ten Months Ending April 30, 2013

CURRENT MONTH				YEAR TO DATE		
<u>THIS YEAR</u>	<u>BUDGET</u>	<u>LAST YEAR</u>		<u>THIS YEAR</u>	<u>BUDGET</u>	<u>LAST YEAR</u>
<b><u>LODGE OCCUPANCY STATISTICS:</u></b>						
\$88.41	\$95.51	\$86.13	AVERAGE DAILY RATE	\$96.63	\$106.05	\$100.71
43.7%	40.5%	36.8%	PERCENT OF OCCUPANCY	49.9%	45.8%	44.6%
1,377	1,275	1,159	TOTAL ROOMS SOLD	15,929	14,622	14,238
40	0	31	COMPLIMENTARY ROOMS	536	0	487
1,417	1,275	1,190	TOTAL ROOMS OCCUPIED	16,465	14,622	14,725
<b><u>ADR BY MARKET SEGMENT:</u></b>						
\$70.33	\$90.61	\$83.00	CORPORATE	\$82.56	\$86.32	\$75.12
\$89.43	\$88.93	\$84.45	GROUP	\$92.58	\$104.50	\$92.84
\$87.46	\$102.82	\$88.15	TOURIST/OTHER	\$99.97	\$108.53	\$107.58
<b><u>MARKET MIX PERCENT:</u></b>						
0.6%	3.0%	0.4%	CORPORATE	0.4%	3.4%	0.8%
54.2%	50.0%	54.1%	GROUP	44.3%	42.9%	44.9%
45.2%	47.0%	45.5%	TOURIST/OTHER	55.3%	53.7%	54.3%
3.0	1.9	2.2	NUMBER OF GUEST/ROOM SOLD	2.6	2.0	2.5
\$38.65	\$38.66	\$31.69	REVENUE PER AVAILABLE ROOM	\$48.22	\$48.58	\$44.92
<b><u>COTTAGE OCCUPANCY STATISTICS:</u></b>						
\$187.88	\$201.88	\$154.23	AVERAGE DAILY RATE	\$233.73	\$243.39	\$229.50
31.5%	31.4%	37.4%	PERCENT OF OCCUPANCY	45.4%	46.7%	45.4%
265	264	314	TOTAL COTTAGES SOLD	3,864	3,978	3,867
\$59.27	\$63.45	\$57.65	REVENUE PER AVAIL. COTTAGE	\$106.10	\$113.74	\$104.26
<b><u>RATHBUN LAKESHORE GRILLE</u></b>						
6,000	6,266	6,836	NUMBER OF COVERS	78,751	76,907	76,793
\$11.59	\$9.50	\$9.03	DINING AVE COVER - BREAKFAST	\$9.57	\$9.50	\$9.25
\$10.37	\$10.40	\$12.64	DINING AVE COVER - LUNCH	\$10.08	\$10.40	\$10.37
\$11.74	\$10.95	\$10.44	DINING AVE COVER - DINNER	\$10.33	\$10.95	\$10.70
<b><u>BANQUETS</u></b>						
3,107	3,825	3,635	NUMBER OF COVERS	32,672	39,834	32,437
\$13.88	\$9.00	\$8.28	BANQUET - BREAKFAST	\$9.52	\$9.00	\$8.71
\$6.28	\$5.75	\$7.93	BANQUET - BREAKS	\$5.20	\$5.75	\$6.25
\$12.55	\$9.50	\$10.23	BANQUET - LUNCH	\$13.05	\$10.40	\$12.56
\$18.23	\$16.00	\$18.88	BANQUET - DINNER	\$20.06	\$20.80	\$22.10

**Honey Creek Resort State Park  
Combined Balance Sheet  
April 30, 2013**

**Current Assets**

Cash on Hand and in Bank	\$ 315,405.71
Accounts Receivable	\$ 97,429.19
Inventory on Hand	\$ 172,095.85
Prepaid Insurance and Expenses	\$ 177,414.34
Operating Reserve	\$ 159,551.72
Construction and Bond Reserve	\$ 202,788.21

**Fixed Assets**

Land Improvements	\$ 9,160,807.00
Buildings	\$ 29,826,988.62
Golf Course and Buildings	\$ 7,709,607.50
Furniture Fixtures and Equipment	\$ 4,623,421.01

**Other Assets**

Pre-Bond and Legal	\$ 2,053,132.82
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**Total Assets**

\$ 54,498,641.97

**Current Liabilities**

Accounts Payable	\$ 236,353.86
Advance Payments	\$ 689,012.49
Taxes Payable	\$ 21,011.54
Accrued Payroll	\$ 119,983.39
Accrued Interest Payable	\$ 613,868.75

**Long Term Liabilities and Equity**

Bonds Payable	\$ 28,000,000.00
Funding	\$ 33,391,024.17

**Retained Earnings**

Construction Expenses	\$ (2,094,171.66)
Debt Service	\$ (5,610,661.92)
Operations Retained Earnings	\$ (860,245.83)
Operating Income - Current Fiscal Year	\$ (7,532.82)

**Total Liabilities & Equity**

\$ 54,498,641.97

Honey Creek Resort State Park  
 Summary Income Statement  
 For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	REVENUES	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
125,411	32.23	123,271	2,140	100,724	28.60	Room	1,566,404	32.87	1,564,878	1,526	1,452,468	31.78
49,790	12.79	53,296	(3,506)	48,427	13.75	Cottage	903,124	18.95	968,193	(65,069)	887,493	19.42
111,753	28.72	111,486	267	125,697	35.69	Food	1,284,838	26.96	1,386,823	(101,985)	1,264,939	27.68
17,595	4.52	22,272	(4,677)	19,158	5.44	Beverage	271,741	5.70	300,264	(28,523)	261,030	5.71
3,362	0.86	5,233	(1,871)	4,810	1.37	Gift Shop	48,624	1.02	63,241	(14,617)	67,515	1.48
7,241	1.86	6,335	906	5,825	1.65	Buccanner Bay Waterpark	99,757	2.09	106,555	(6,798)	90,534	1.98
66,480	17.08	59,868	6,612	39,193	11.13	The Preserve - Golf	458,885	9.63	532,417	(73,532)	465,166	10.18
0	0.00	0	0	0	0.00	Telephone	0	0.00	0	0	15	0.00
7,516	1.93	8,227	(711)	8,381	2.38	Other	132,295	2.78	140,291	(7,996)	80,874	1.77
389,148	100.00	389,988	(840)	352,215	100.00	Total Revenue	4,765,668	100.00	5,062,662	(296,994)	4,570,034	100.00
46,049	11.83	49,420	(3,371)	41,705	11.84	DEPARTMENTAL COSTS AND EXPENSES	481,962	10.11	495,849	(13,887)	422,032	9.23
8,468	2.18	9,294	(826)	9,781	2.78	Room	94,145	1.98	130,259	(36,114)	109,719	2.40
100,502	25.83	97,139	3,363	114,047	32.38	Cottage	1,168,934	24.53	1,185,802	(16,868)	1,117,949	24.46
10,810	2.78	11,199	(389)	13,209	3.75	Food	152,645	3.20	163,113	(10,468)	154,610	3.38
4,083	1.05	4,515	(432)	4,599	1.31	Beverage	38,496	0.81	53,610	(15,114)	58,730	1.29
14,471	3.72	13,383	1,088	14,378	4.08	Gift Shop	162,352	3.41	168,720	(6,368)	159,364	3.49
67,039	17.23	79,042	(12,003)	72,901	20.70	Waterpark	507,576	10.65	561,828	(54,252)	517,201	11.32
3,963	1.02	3,519	444	3,689	1.05	Golf	46,756	0.98	42,029	4,727	43,987	0.96
255,385	65.63	267,511	(12,126)	274,309	77.88	Telephone	2,652,866	55.67	2,801,210	(148,344)	2,583,592	56.53
133,763	34.37	122,477	11,286	77,906	22.12	Total Dept Costs & Expense	2,112,802	44.33	2,261,452	(148,650)	1,986,442	43.47
40,335	10.36	38,923	1,412	38,281	10.87	UNDISTRIBUTED EXPENSES	455,203	9.55	440,872	14,331	422,897	9.25
64,019	16.45	52,603	11,416	50,333	14.29	Administrative & General	550,522	11.55	579,418	(28,896)	570,607	12.49
39,331	10.11	29,828	9,503	25,326	7.19	Sales & Marketing	328,159	6.89	292,063	36,096	263,593	5.77
36,354	9.34	33,090	3,264	26,205	7.44	Property Operation/Maintenance	341,625	7.17	376,800	(35,175)	355,613	7.78
180,039	46.26	154,444	25,595	140,145	39.79	Energy	1,675,509	35.16	1,689,153	(13,644)	1,612,710	35.29
(46,276)	(11.89)	(31,967)	(14,309)	(62,239)	(17.67)	Total Undistributed Expenses	437,293	9.18	572,299	(135,006)	373,732	8.18
18,166	4.67	18,166	0	17,253	4.90	Income Bf Mgmt Fee & Fixed Chg	181,656	3.81	181,660	(4)	172,530	3.78
8,250	2.12	6,300	1,950	6,300	1.79	MANAGEMENT FEES AND FIXED CHARGES	70,460	1.48	63,000	7,460	63,000	1.38
19,860	5.10	20,375	(515)	18,535	5.26	Base Management Fee	192,705	4.04	203,750	(11,045)	177,313	3.88
122,774	31.55	122,774	0	124,390	35.32	Asset/Prop Management Fees	1,227,738	25.76	1,227,740	(2)	1,243,904	27.22
169,050	43.44	167,615	1,435	166,478	47.27	Rent, Prop Tax & Insurance	1,672,559	35.10	1,676,150	(3,591)	1,656,747	36.25
(215,326)	(55.33)	(199,582)	(15,744)	(228,717)	(64.94)	Interest	(1,235,266)	(25.92)	(1,103,851)	(131,415)	(1,283,015)	(28.07)
						Total Mgmt Fee-Fixed Charges						
						Net Income Before Taxes						

Honey Creek Resort State Park  
 Summary Income Statement  
 For the Ten Months Ending April 30, 2013

	122,774	31.55	122,774	0	\$	124,390	35.32	1,227,738	25.76	1,227,740	(2)	1,243,904	27.22
Current Month This Year	(92,552)		(76,808)			(104,327)		(7,528)		123,889		(39,111)	
			Current Month Budget		Current Month Last Year			Year to Date This Year		Year to Date Budget		Year to Date Last Year	
BOND FUND INTEREST													
								Bond Interest Accrued					
								Net Operating Income					
STATISTICS													
	35,111		35,187		31,779			Total Revenue PAR		45,678		41,233	
	(4,175)		(2,884)		(5,616)			Income before Fixed Chgs PAR		5,164		3,372	
	(19,428)		(18,007)		(20,636)			Income Before Income Tax PAR		(9,960)		(11,576)	

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

ROOMS SCHEDULE											
Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
REVENUE											
633	0.50	3,443	(2,810)	415	0.41	5,201	0.33	42,557	(37,356)	8,488	0.58
66,715	53.20	56,738	9,977	52,950	52.57	652,851	41.68	656,284	(3,433)	593,423	40.86
54,399	43.38	61,590	(7,191)	46,455	46.12	881,170	56.25	851,837	29,333	831,954	57.28
3,664	2.92	1,500	2,164	904	0.90	27,182	1.74	14,200	12,982	18,603	1.28
125,411	100.00	123,271	2,140	100,724	100.00	1,566,404	100.00	1,564,878	1,526	1,452,468	100.00
PAYROLL & RELATED EXPENSES											
3,262	2.60	3,083	179	3,167	3.14	31,762	2.03	30,830	932	21,064	1.45
8,146	6.50	10,368	(2,222)	9,628	9.56	79,018	5.04	89,024	(10,006)	79,871	5.50
3,240	2.58	3,240	0	1,233	1.22	32,832	2.10	32,832	0	24,426	1.68
4,910	3.92	5,708	(798)	4,687	4.65	60,805	3.88	64,389	(3,584)	60,732	4.18
1,411	1.13	1,721	(310)	1,301	1.29	17,197	1.10	19,141	(1,944)	18,035	1.24
1,121	0.89	1,275	(154)	794	0.79	11,864	0.76	14,622	(2,758)	8,618	0.59
2,527	2.01	2,666	(139)	2,497	2.48	27,952	1.78	26,660	1,292	26,872	1.85
4,587	3.66	4,557	30	3,951	3.92	44,757	2.86	45,570	(813)	42,099	2.90
3,193	2.55	3,840	(647)	2,694	2.67	30,224	1.69	30,224	(3,753)	25,395	1.75
3,506	2.80	3,628	(122)	3,858	3.83	35,919	2.29	38,896	(2,977)	35,032	2.41
3,177	2.53	3,806	(629)	2,059	2.04	34,469	2.20	35,663	(1,194)	22,266	1.53
39,080	31.16	43,892	(4,812)	35,869	35.61	403,046	25.73	427,851	(24,805)	364,410	25.09
OTHER EXPENSES											
824	0.66	128	696	0	0.00	19,506	1.25	1,353	18,153	1,626	0.11
1,385	1.10	1,350	35	1,348	1.34	13,850	0.88	13,500	350	13,482	0.93
0	0.00	0	0	0	0.00	0	0.00	0	0	388	0.03
1,128	0.90	0	1,128	861	0.85	5,678	0.36	7,500	(1,822)	2,316	0.16
0	0.00	200	(200)	0	0.00	871	0.06	1,500	(629)	454	0.03
490	0.39	225	265	432	0.43	4,314	0.28	2,250	2,064	3,135	0.22
626	0.50	663	(37)	710	0.70	6,876	0.44	7,603	(727)	8,870	0.61
1,012	0.81	2,168	(1,156)	1,297	1.29	15,716	1.00	24,859	(9,143)	19,746	1.36
482	0.38	539	(57)	537	0.53	4,812	0.31	6,510	(1,698)	4,036	0.28
256	0.20	102	154	452	0.45	1,938	0.12	1,169	769	1,339	0.09
455	0.36	0	455	114	0.11	1,774	0.11	0	1,774	674	0.05
50	0.04	0	50	0	0.00	500	0.03	0	500	150	0.01
261	0.21	153	108	85	0.08	3,081	0.20	1,754	1,327	1,406	0.10
6,969	5.56	5,528	1,441	5,836	5.79	78,916	5.04	67,998	10,918	57,622	3.97
79,362	63.28	73,851	5,511	59,019	58.59	1,084,442	69.23	1,069,029	15,413	1,030,436	70.94
STATISTICS											
14,333		14,088	245	11,511		17,902		17,884	18	16,600	

Honey Creek Resort State Park  
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Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
COTTAGE SCHEDULE											
REVENUE											
6,367	12.79	7,109	(742)	7,014	14.48	106,515	11.79	121,860	(15,345)	114,942	12.95
22,518	45.23	22,576	(58)	24,073	49.71	385,054	42.64	424,506	(39,452)	369,049	41.58
20,905	41.99	23,611	(2,706)	17,340	35.81	411,555	45.57	421,827	(10,272)	403,502	45.47
49,790	100.00	53,296	(3,506)	48,427	100.00	903,124	100.00	968,193	(65,069)	887,493	100.00
PAYROLL & RELATED EXPENSES											
3,370	6.77	4,602	(1,232)	4,384	9.05	44,402	4.92	68,697	(24,295)	55,912	6.30
889	1.79	1,056	(167)	1,193	2.46	11,314	1.25	13,556	(2,242)	12,781	1.44
480	0.96	563	(83)	776	1.60	6,349	0.70	9,200	(2,851)	8,053	0.91
359	0.72	573	(214)	844	1.74	4,700	0.52	6,289	(1,589)	6,606	0.74
5,098	10.24	6,794	(1,696)	7,197	14.86	66,765	7.39	97,742	(30,977)	83,352	9.39
OTHER EXPENSES											
895	1.80	895	0	894	1.85	8,945	0.99	8,950	(5)	8,938	1.01
449	0.90	0	449	316	0.65	2,264	0.25	2,500	(236)	915	0.10
116	0.23	224	(108)	91	0.19	796	0.09	3,382	(2,586)	2,105	0.24
449	0.90	713	(264)	660	1.36	7,158	0.79	10,740	(3,582)	8,228	0.93
822	1.65	53	769	0	0.00	1,902	0.21	795	1,107	0	0.00
639	1.28	615	24	623	1.29	6,297	0.70	6,150	147	6,181	0.70
0	0.00	0	0	0	0.00	18	0.00	0	18	0	0.00
3,370	6.77	2,500	870	2,584	5.34	27,380	3.03	32,517	(5,137)	26,367	2.97
41,322	82.99	44,002	(2,680)	38,646	79.80	808,979	89.58	837,934	(28,955)	777,774	87.64
STATISTICS											
21,339		22,841		20,754		38,705		41,494		38,035	

Current Month This Year      Current Month Budget      Current Month Last Year      Year to Date This Year      Year to Date Budget      Year to Date Last Year

Honey Creek Resort State Park  
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For the Ten Months Ending April 30, 2013

FOOD SCHEDULE											
Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent	Year to Date Budget	Year to Date Variance
68,255	61.08	65,439	2,816	73,314	58.33	800,803	(8,136)	788,831	62.36	800,803	(8,136)
0	0.00	0	0	0	0.00	0	0	0	0.00	0	0
42,329	37.88	40,784	1,545	45,152	35.92	516,671	(80,417)	408,789	32.32	516,671	(80,417)
0	0.00	0	0	0	0.00	0	0	0	0.00	0	0
0	0.00	0	0	0	0.00	0	0	0	0.00	0	0
0	0.00	0	0	0	0.00	0	0	0	0.00	0	0
(9,102)	(8.14)	(2,290)	(6,812)	(4,643)	(3.69)	(28,028)	(37,131)	(47,766)	(3.78)	(28,028)	(37,131)
101,482	90.81	103,933	(2,451)	113,823	90.55	1,289,446	(125,684)	1,149,854	90.90	1,289,446	(125,684)
REVENUE											
3,966	3.55	2,823	1,143	4,805	3.82	37,001	16,124	51,687	4.09	37,001	16,124
1,000	0.89	353	647	1,654	1.32	4,624	5,918	9,558	0.76	4,624	5,918
1,007	0.90	706	301	813	0.65	9,251	723	9,570	0.76	9,251	723
0	0.00	0	0	0	0.00	0	1,044	1,995	0.16	0	1,044
4,298	3.85	3,671	627	4,602	3.66	46,501	(110)	42,275	3.34	46,501	(110)
10,271	9.19	7,553	2,718	11,874	9.45	97,377	23,699	115,085	9.10	97,377	23,699
111,753	100.00	111,486	267	125,697	100.00	1,386,823	(101,985)	1,264,939	100.00	1,386,823	(101,985)
FOOD COST OF SALES											
37,535	33.59	37,709	(174)	43,398	34.53	454,665	(637)	433,790	34.29	454,665	(637)
37,535	33.59	37,709	(174)	43,398	34.53	454,665	(637)	433,790	34.29	454,665	(637)
74,218	66.41	73,777	441	82,299	65.47	932,158	(101,348)	831,149	65.71	932,158	(101,348)
PAYROLL & RELATED EXPENSES											
5,083	4.55	7,750	(2,667)	7,319	5.82	77,500	(17,753)	26,933	2.13	77,500	(17,753)
12,213	10.93	11,430	783	14,390	11.45	170,106	(9,028)	155,310	12.28	170,106	(9,028)
7,376	6.60	7,487	(111)	9,840	7.83	85,380	(12,906)	84,559	6.68	85,380	(12,906)
17,052	15.26	15,870	1,182	13,153	10.46	178,074	15,144	194,810	15.40	178,074	15,144
3,379	3.02	1,969	1,410	3,261	2.59	34,102	1,756	30,337	2.40	34,102	1,756
6,334	5.67	4,429	1,905	7,935	6.31	60,588	13,411	73,197	5.79	60,588	13,411
2,453	2.20	3,206	(753)	2,830	2.25	30,812	(1,792)	24,396	1.93	30,812	(1,792)
53,890	48.22	52,141	1,749	58,728	46.72	636,562	(11,168)	589,542	46.61	636,562	(11,168)

Honey Creek Resort State Park  
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For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
0	0.00	416	(416)	1,004	0.80	127	0.01	5,159	(5,032)	1,944	0.15
0	0.00	0	0	163	0.13	0	0.00	0	0	163	0.01
0	0.00	0	0	0	0.00	1,355	0.11	1,355	0	1,355	0.11
0	0.00	100	(100)	137	0.11	1,152	0.09	2,200	(1,048)	2,345	0.19
0	0.00	0	0	312	0.25	4,766	0.37	0	4,766	3,986	0.32
0	0.00	0	0	0	0.00	928	0.07	900	28	942	0.07
303	0.27	208	95	66	0.05	531	0.04	2,578	(2,047)	66	0.01
540	0.48	312	228	294	0.23	4,153	0.32	3,869	284	3,768	0.30
3,046	2.73	1,975	1,071	4,662	3.71	27,442	2.14	24,500	2,942	33,880	2.68
0	0.00	0	0	0	0.00	0	0.00	300	(300)	304	0.02
330	0.30	104	226	0	0.00	963	0.07	1,289	(326)	299	0.02
273	0.24	0	273	0	0.00	4,457	0.35	1,800	2,657	2,216	0.18
0	0.00	0	0	0	0.00	0	0.00	0	0	426	0.03
0	0.00	0	0	0	0.00	390	0.03	0	390	0	0.00
0	0.00	85	(85)	0	0.00	0	0.00	850	(850)	188	0.01
200	0.18	312	(112)	184	0.15	487	0.04	3,869	(3,382)	2,071	0.16
914	0.82	1,039	(125)	1,415	1.13	10,140	0.79	12,894	(2,754)	11,537	0.91
507	0.45	312	195	274	0.22	4,844	0.38	3,869	975	2,802	0.22
254	0.23	779	(525)	688	0.55	5,872	0.46	9,670	(3,798)	6,717	0.53
25	0.02	31	(6)	0	0.00	140	0.01	387	(247)	155	0.01
190	0.17	187	3	161	0.13	2,056	0.16	2,321	(265)	2,120	0.17
15	0.01	150	(135)	524	0.42	1,014	0.08	1,500	(486)	1,699	0.13
533	0.48	665	(132)	1,424	1.13	10,328	0.80	8,252	2,076	8,714	0.69
13	0.01	0	13	16	0.01	725	0.06	0	725	406	0.03
80	0.07	100	(20)	100	0.08	735	0.06	1,000	(265)	1,200	0.09
516	0.46	150	366	0	0.00	1,519	0.12	1,500	19	731	0.06
1,338	1.20	364	974	497	0.40	5,388	0.42	4,513	875	4,583	0.36
9,077	8.12	7,289	1,788	11,921	9.48	89,512	6.97	94,575	(5,063)	94,617	7.48
11,251	10.07	14,347	(3,096)	11,650	9.27	115,904	9.02	201,021	(85,117)	146,990	11.62

STATISTICS  
Food Rev/Room & Cottage

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
0.64	0.63	0.84	0.52	0.55	0.54

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Variance	Current Month		Percent	Year to Date		Variance	Year to Date Last Year	Percent
				Last Year	Percent		This Year	Percent			
BEVERAGE SCHEDULE											
REVENUES											
5,690	32.34	6,086	(396)	5,771	30.12	77,205	28.41	79,105	(1,900)	77,785	29.80
4,959	28.18	6,390	(1,431)	6,324	33.01	72,455	26.66	83,061	(10,606)	68,148	26.11
3,899	22.16	2,739	1,160	3,039	15.86	35,313	13.00	35,599	(286)	37,543	14.38
14,548	82.68	15,215	(667)	15,134	79.00	184,973	68.07	197,765	(12,792)	183,476	70.29
1,277	7.26	2,470	(1,193)	2,161	11.28	41,591	15.31	35,874	5,717	42,639	16.33
820	4.66	2,823	(2,003)	1,591	8.30	30,608	11.26	41,001	(10,393)	25,064	9.60
950	5.40	1,764	(814)	272	1.42	14,569	5.36	25,624	(11,055)	7,881	3.02
0	0.00	0	0	0	0.00	0	0.00	0	0	1,970	0.75
3,047	17.32	7,057	(4,010)	4,024	21.00	86,768	31.93	102,499	(15,731)	77,554	29.71
17,595	100.00	22,272	(4,677)	19,158	100.00	271,741	100.00	300,264	(28,523)	261,030	100.00
BEVERAGE COST OF SALES											
1,535	8.72	1,797	(262)	1,979	10.33	25,858	9.52	24,146	1,712	25,024	9.59
1,756	9.98	2,580	(824)	2,758	14.40	33,344	12.27	34,738	(1,394)	30,894	11.84
1,828	10.39	1,463	365	1,220	6.37	17,515	6.45	19,897	(2,382)	12,906	4.94
184	1.05	419	(235)	327	1.71	3,418	1.26	5,633	(2,215)	6,187	2.37
319	1.81	175	144	413	2.16	4,094	1.51	2,250	1,844	2,707	1.04
5,622	31.95	6,434	(812)	6,697	34.96	84,229	31.00	86,664	(2,435)	77,718	29.77
11,973	68.05	15,838	(3,865)	12,461	65.04	187,512	69.00	213,600	(26,088)	183,312	70.23
PAYROLL & RELATED EXPENSES											
3,193	18.15	2,088	1,105	4,099	21.40	37,538	13.81	30,314	7,224	38,264	14.66
301	1.71	847	(546)	528	2.76	2,664	0.98	12,301	(9,637)	4,828	1.85
518	2.94	292	226	817	4.26	6,331	2.33	4,757	1,574	7,295	2.79
121	0.69	509	(388)	475	2.48	2,332	0.86	4,675	(2,343)	4,039	1.55
4,133	23.49	3,736	397	5,919	30.90	48,865	17.98	52,047	(3,182)	54,426	20.85



Honey Creek Resort State Park  
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For the Ten Months Ending April 30, 2013

GIFT SHOP SCHEDULE											
Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
REVENUE											
3,550 (188)	105.59 (5.59)	6,156 (923)	(2,606) 735	5,648 (838)	117.42 (17.42)	53,877 (5,253)	110.80 (10.80)	74,400 (11,159)	(20,523) 5,906	82,937 (15,422)	122.84 (22.84)
3,362	100.00	5,233	(1,871)	4,810	100.00	48,624	100.00	63,241	(14,617)	67,515	100.00
GIFT SHOP COST OF SALES											
2,969	88.31	3,401	(432)	3,572	74.26	27,089	55.71	41,105	(14,016)	47,313	70.08
2,969	88.31	3,401	(432)	3,572	74.26	27,089	55.71	41,105	(14,016)	47,313	70.08
393	11.69	1,832	(1,439)	1,238	25.74	21,535	44.29	22,136	(601)	20,202	29.92
PAYROLL & RELATED EXPENSES											
960	28.55	960	0	863	17.94	8,846	18.19	10,768	(1,922)	9,291	13.76
95	2.83	95	0	114	2.37	980	2.02	1,210	(230)	1,150	1.70
59	1.75	59	0	50	1.04	451	0.93	527	(76)	476	0.71
1,114	33.14	1,114	0	1,027	21.35	10,277	21.14	12,505	(2,228)	10,917	16.17
OTHER EXPENSES											
0	0.00	0	0	0	0.00	1,079	2.22	0	1,079	475	0.70
0	0.00	0	0	0	0.00	51	0.10	0	51	25	0.04
0	0.00	0	0	0	0.00	1,130	2.32	0	1,130	500	0.74
(721)	(21.45)	718	(1,439)	211	4.39	10,128	20.83	9,631	497	8,785	13.01

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
303	472	434	439	571	609
STATISTICS					
Gift Sales PAR					

Honey Creek Resort State Park  
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Current Month		Current Month		Current Month		Year to Date		Year to Date		Year to Date	
This Year	Percent	Budget	Variance	Last Year	Percent	This Year	Percent	Budget	Variance	Last Year	Percent
BUCCANEER BAY SCHEDULE											
REVENUES											
3,017	41.67	3,018	(1)	3,163	54.30	41,161	41.26	50,763	(9,602)	38,577	42.61
0	0.00	0	0	3	0.05	14	0.01	0	14	31	0.03
3,017	41.67	3,018	(1)	3,166	54.35	41,175	41.28	50,763	(9,588)	38,608	42.64
4,419	61.03	3,048	1,371	3,174	54.49	62,935	63.09	51,268	11,667	57,659	63.69
490	6.77	543	(53)	293	5.03	8,320	8.34	9,137	(817)	7,418	8.19
(685)	(9.46)	(274)	(411)	(808)	(13.87)	(12,673)	(12.70)	(4,613)	(8,060)	(13,151)	(14.53)
4,224	58.33	3,317	907	2,659	45.65	58,582	58.72	55,792	2,790	51,926	57.36
7,241	100.00	6,335	906	5,825	100.00	99,757	100.00	106,555	(6,798)	90,534	100.00
SNACK BAR COST OF SALES											
1,890	26.10	1,219	671	1,026	17.61	16,685	16.73	20,507	(3,822)	18,110	20.00
130	1.80	163	(33)	91	1.56	2,216	2.22	2,740	(524)	2,206	2.44
328	4.53	180	148	151	2.59	3,401	3.41	3,021	380	2,024	2.24
2,348	32.43	1,562	786	1,268	21.77	22,302	22.36	26,268	(3,966)	22,340	24.68
4,893	67.57	4,773	120	4,557	78.23	77,455	77.64	80,287	(2,832)	68,194	75.32
PAYROLL & RELATED EXPENSES											
3,997	55.20	3,690	307	4,302	73.85	51,581	51.71	52,284	(703)	55,444	61.24
3,360	46.40	3,360	0	3,262	56.00	33,399	33.48	33,600	(201)	32,474	35.87
992	13.70	1,332	(340)	1,017	17.46	15,342	15.38	19,570	(4,228)	14,725	16.26
922	12.73	834	88	1,133	19.45	10,856	10.88	10,888	(32)	11,749	12.98
1,708	23.59	1,158	550	1,265	21.72	17,190	17.23	12,747	4,443	11,769	13.00
10,979	151.62	10,374	605	10,979	188.48	128,368	128.68	129,089	(721)	126,161	139.35

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Variance	Year to Date Last Year	Percent
0	0.00	390	(390)	847	4.42	4,732	1.74	4,475	257	3,570	1.38
0	0.00	0	0	0	0.00	792	0.29	860	(68)	860	0.33
0	0.00	242	(242)	640	3.34	1,279	0.47	2,420	(1,141)	1,894	0.73
0	0.00	25	(25)	0	0.00	0	0.00	250	(250)	0	0.00
0	0.00	42	(42)	0	0.00	37	0.01	420	(383)	105	0.04
272	1.55	244	28	506	2.64	2,111	0.78	2,798	(687)	2,276	0.88
0	0.00	0	0	0	0.00	26	0.01	0	26	58	0.02
50	0.28	50	0	50	0.26	517	0.19	500	17	500	0.19
114	0.65	400	(286)	88	0.46	959	0.35	600	359	429	0.17
134	0.76	54	80	0	0.00	655	0.24	540	115	518	0.20
574	3.26	0	574	0	0.00	574	0.21	500	74	653	0.25
1,144	6.50	1,447	(303)	2,131	11.12	11,682	4.30	13,363	(1,681)	10,863	4.19
(7,230)	(90.55)	(7,048)	(182)	(8,553)	(121.37)	(62,595)	(55.34)	(62,165)	(430)	(68,830)	(68.22)

OTHER EXPENSES

Chemicals	
Licenses	
Linens/Pool Towels	
Safety Equipment	
Supplies - Cleaning	
Supplies - Guest	
Supplies - Other	
Telephone	
Training Equipment	
Travel	
Uniforms	
Total Other Expenses	
Buccaneer Bay Dept Income	

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
653	573	526	900	961	817

STATISTICS

Buccaneer Bay Rev PAR

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Current Month Budget	Variance	Current Month Last Year	Percent	THE PRESERVE			Year to Date This Year	Percent	Year to Date Budget	Variance	Year to Date Last Year	Percent
					Current Month Last Year	Percent	Year to Date Budget						
REVENUES													
20,846	34,620	(13,774)	11,058	28.21	163,629	35.66	322,891	(159,262)	179,508	38.59			
6,138	3,000	3,138	1,523	3.89	39,754	8.66	17,000	22,754	25,296	5.44			
8,490	3,000	5,490	3,800	9.70	32,893	7.17	29,000	3,893	33,133	7.12			
0	0	0	140	0.36	180	0.04	0	180	180	0.04			
509	150	359	483	1.23	2,596	0.57	2,100	496	3,186	0.68			
4,593	0	4,593	4,061	10.36	60,584	13.20	0	60,584	59,175	12.72			
60	100	(40)	35	0.09	1,715	0.37	2,175	(460)	1,960	0.42			
11,727	5,138	6,589	8,142	20.77	41,417	9.03	43,360	(1,943)	37,023	7.96			
7,073	5,139	1,934	5,978	15.25	56,262	12.26	43,360	12,902	62,114	13.35			
(69)	0	(69)	0	0.00	(29)	(0.01)	0	(29)	0	0.00			
(2,612)	(1,000)	(1,612)	(1,850)	(4.72)	(17,738)	(3.87)	(9,500)	(8,238)	(15,194)	(3.27)			
56,755	50,147	6,608	33,370	85.14	381,263	83.08	450,386	(69,123)	386,381	83.06			
PRESERVE COST OF SALES													
6,277	4,861	1,416	3,285	8.38	36,456	7.94	41,016	(4,560)	41,641	8.95			
3,448	4,860	(1,412)	2,538	6.48	41,166	8.97	41,015	151	37,144	7.99			
9,725	9,721	4	5,823	14.86	77,622	16.92	82,031	(4,409)	78,785	16.94			
66,480	59,868	6,612	39,193	100.00	458,885	100.00	532,417	(73,532)	465,166	100.00			
12,152	6,577	5,575	10,463	26.70	58,360	12.72	55,500	2,860	59,709	12.84			
398	257	141	4	0.01	1,442	0.31	2,169	(727)	1,623	0.35			
2,616	1,847	769	1,934	4.93	15,125	3.30	15,587	(462)	15,509	3.33			
877	1,847	(970)	1,147	2.93	11,570	2.52	15,586	(4,016)	11,010	2.37			
16,043	10,528	5,515	13,548	34.57	86,497	18.85	88,842	(2,345)	87,851	18.89			
50,437	49,340	1,097	25,645	65.43	372,388	81.15	443,575	(71,187)	377,315	81.11			
PAYROLL & RELATED EXPENSES													
13,870	13,923	(53)	13,439	34.29	132,512	28.88	135,916	(3,404)	128,574	27.64			
1,402	3,500	(2,098)	1,097	2.80	10,149	2.21	20,150	(10,001)	12,057	2.59			
641	2,500	(1,859)	451	1.15	7,506	1.64	14,750	(7,244)	8,457	1.82			
299	2,000	(1,701)	1,050	2.68	6,886	1.50	10,300	(3,414)	7,680	1.65			
5,522	10,000	(4,478)	8,644	22.05	49,771	10.85	61,000	(11,229)	62,780	13.50			
1,045	1,600	(555)	1,155	2.95	7,035	1.53	10,800	(3,765)	6,908	1.49			
2,493	3,336	(843)	3,193	8.15	21,994	4.79	25,164	(3,170)	24,950	5.36			
1,333	1,560	(227)	1,143	2.92	14,327	3.12	11,281	3,046	9,977	2.14			
26,605	38,419	(11,814)	30,172	76.98	250,180	54.52	289,361	(39,181)	261,383	56.19			

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Current Month Budget	Percent	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Variance	Year to Date Last Year	Percent
0	600	0.00	0	0.00	1,654	0.61	5,000	(3,346)	2,164	0.84
0	300	0.00	0	0.00	0	0.00	1,800	(1,800)	0	0.00
3,395	3,500	19.30	3,008	15.70	12,654	4.66	15,000	(2,346)	16,850	6.50
1,568	1,600	8.91	2,207	11.52	16,311	6.00	15,800	511	13,825	5.34
0	2,500	0.00	3,321	17.33	5,923	2.18	11,500	(5,577)	8,117	3.13
892	1,300	5.07	1,186	6.19	16,824	6.19	23,300	(6,476)	20,979	8.10
0	1,000	0.00	856	4.47	17,534	6.45	13,000	4,534	16,771	6.47
567	1,200	3.22	608	3.17	11,082	4.08	9,400	1,682	6,488	2.50
0	200	0.00	0	0.00	0	0.00	500	(500)	0	0.00
14,737	16,260	83.76	16,232	84.73	70,331	25.88	73,750	(3,419)	73,597	28.41
0	200	0.00	1,128	5.89	1,337	0.49	1,800	(463)	1,391	0.54
0	0	0.00	0	0.00	3,100	1.14	0	3,100	0	0.00
10	50	0.06	0	0.00	10	0.00	300	(290)	47	0.02
0	25	0.00	0	0.00	0	0.00	150	(150)	60	0.02
0	50	0.00	0	0.00	155	0.06	300	(145)	6	0.00
1,700	100	9.66	0	0.00	3,416	1.26	500	2,916	206	0.08
0	0	0.00	0	0.00	1,207	0.44	615	592	610	0.24
142	0	0.81	138	0.72	252	0.09	0	252	138	0.05
0	190	0.00	0	0.00	747	0.27	950	(203)	747	0.29
1,052	50	5.98	2	0.01	1,591	0.59	2,200	(609)	18	0.01
175	205	0.99	205	1.07	1,895	0.70	2,000	(105)	2,000	0.77
125	115	0.71	118	0.62	1,008	0.37	820	188	982	0.38
28	50	0.16	35	0.18	1,839	0.68	3,150	(1,311)	1,831	0.71
0	600	0.00	72	0.38	1,175	0.43	700	475	214	0.08
0	0	0.00	65	0.34	854	0.31	1,090	(236)	926	0.36
24,391	30,095	138.62	29,181	152.32	170,899	62.89	183,625	(12,726)	167,967	64.84
(559)	(19,174)	(102.78)	(33,708)	(163.87)	(48,691)	(36.26)	(29,411)	(19,280)	(52,035)	(39.91)

OTHER EXPENSES

Drainage/Erosion	0	0.00	0	0.00	1,654	0.61	5,000	(3,346)	2,164	0.84
Erosion	0	0.00	0	0.00	0	0.00	1,800	(1,800)	0	0.00
Fertilizer	3,008	15.70	3,008	15.70	12,654	4.66	15,000	(2,346)	16,850	6.50
Gas & Oil	2,207	(32)	2,207	11.52	16,311	6.00	15,800	511	13,825	5.34
Seed, Sod, Sand	3,321	0.00	3,321	17.33	5,923	2.18	11,500	(5,577)	8,117	3.13
Treatment Costs	1,186	5.07	1,186	6.19	16,824	6.19	23,300	(6,476)	20,979	8.10
Water/Irrigation	856	0.00	856	4.47	17,534	6.45	13,000	4,534	16,771	6.47
Equipment Parts/Repairs	608	3.22	608	3.17	11,082	4.08	9,400	1,682	6,488	2.50
Furniture Fixtures Equip - Golf	0	0.00	0	0.00	0	0.00	500	(500)	0	0.00
Golf Cars	16,232	83.76	16,232	84.73	70,331	25.88	73,750	(3,419)	73,597	28.41
Course Equipment	1,128	0.00	1,128	5.89	1,337	0.49	1,800	(463)	1,391	0.54
GPS Lease	0	0.00	0	0.00	3,100	1.14	0	3,100	0	0.00
Supplies - Cleaning	0	0.00	0	0.00	10	0.00	300	(290)	47	0.02
Supplies - Guest	0	0.00	0	0.00	0	0.00	150	(150)	60	0.02
Supplies - Kitchen	0	0.00	0	0.00	155	0.06	300	(145)	6	0.00
Supplies - Other	0	0.00	0	0.00	3,416	1.26	500	2,916	206	0.08
Licenses & Permits	0	0.00	0	0.00	1,207	0.44	615	592	610	0.24
Office Supplies	138	0.81	138	0.72	252	0.09	0	252	138	0.05
Portable Toilets	0	0.00	0	0.00	747	0.27	950	(203)	747	0.29
Pro Shop Supplies	2	0.01	2	0.01	1,591	0.59	2,200	(609)	18	0.01
Telephone	205	1.07	205	1.07	1,895	0.70	2,000	(105)	2,000	0.77
Television	118	0.62	118	0.62	1,008	0.37	820	188	982	0.38
Training/Travel	35	0.18	35	0.18	1,839	0.68	3,150	(1,311)	1,831	0.71
Uniforms	72	0.38	72	0.38	1,175	0.43	700	475	214	0.08
Other Golf Expenses	0	0.00	65	0.34	854	0.31	1,090	(236)	926	0.36
Total Other Expenses	29,181	152.32	29,181	152.32	170,899	62.89	183,625	(12,726)	167,967	64.84
Preserve Dept Income	(33,708)	(163.87)	(33,708)	(163.87)	(48,691)	(36.26)	(29,411)	(19,280)	(52,035)	(39.91)

STATISTICS	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
Preserve Revenue PAR	3,536	4,140	4,804	4,197

Honey Creek Resort State Park  
 Comparative Statement of Income  
 For the Ten Months Ending April 30, 2013

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
TELEPHONE SCHEDULE					
REVENUE					
0	0	0	0	0	15
			0.00	0.00	0.00
			0.00	0.00	0.00
0	0	0	0	0	15
			0.00	0.00	0.00
COST OF CALLS					
1,511	1,240	1,240	15,444	12,400	12,342
747	574	744	8,103	6,579	5,978
			1.23	0.99	0.85
			0.74	0.52	0.41
2,258	1,814	1,984	23,547	18,979	18,320
			1.97	1.50	1.26
EXPENSES					
0	0	0	6,161	6,000	8,617
1,705	1,705	1,705	17,048	17,050	17,050
			0.00	0.39	0.59
			1.69	1.09	1.17
(3,963)	(3,519)	(3,689)	(46,756)	(42,029)	(43,972)
			(3.66)	(2.98)	(3.03)
STATISTICS					
0	0	0	0	0	1
			0	0	1

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
RENTALS-OTHER INCOME SCHEDULE											
SPACE & COMMISSIONS											
601	0.48	380	221	544	0.54	5,475	0.35	6,393	(918)	4,614	0.32
265	0.21	385	(120)	195	0.19	3,105	0.20	2,960	145	3,172	0.22
0	0.00	0	0	40	0.04	5,260	0.34	5,843	(583)	8,021	0.55
538	0.43	1,700	(1,162)	2,060	2.05	26,952	1.72	32,925	(5,973)	35,365	2.43
0	0.00	0	0	0	0.00	11,665	0.74	10,655	1,010	11,037	0.76
0	0.00	0	0	0	0.00	27	0.00	0	27	698	0.05
150	0.12	0	150	100	0.10	598	0.04	100	498	689	0.05
731	0.58	446	285	875	0.87	2,576	0.16	5,118	(2,542)	3,538	0.24
0	0.00	0	0	0	0.00	0	0.00	0	0	90	0.01
60	0.05	64	(4)	20	0.02	814	0.05	730	84	830	0.06
2,345	1.87	2,975	(630)	3,834	3.81	56,472	3.61	64,724	(8,252)	68,054	4.69
0	0.00	0	0	0	0.00	0	0.00	0	0	0	0.00
OTHER INCOME											
0	0.00	0	0	12	0.01	0	0.00	0	0	10	0.00
0	0.00	0	0	0	0.00	44	0.00	0	44	195	0.01
5,162	4.12	5,252	(90)	4,570	4.54	72,966	4.66	75,567	(2,601)	14,126	0.97
0	0.00	0	0	(69)	(0.07)	30	0.00	0	30	(1,681)	(0.12)
9	0.01	0	9	34	0.03	2,783	0.18	0	2,783	170	0.01
5,171	4.12	5,252	(81)	4,547	4.51	75,823	4.84	75,567	256	12,820	0.88
7,516	5.99	8,227	(711)	8,381	8.32	132,295	8.45	140,291	(7,996)	80,874	5.57

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
678	742	756	1,194	1,266	730
STATISTICS					
			Total Rentals/Other Inc PAR		

Honey Creek Resort State Park  
 Comparative Statement of Income  
 For the Ten Months Ending April 30, 2013

Current Month This Year	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
16,966	17,632	(666)	15,842	4.50	167,092	3.51	171,754	(4,662)	161,213	3.53
1,478	1,754	(276)	1,509	0.43	14,542	0.31	18,837	(4,295)	15,354	0.34
1,918	2,157	(239)	1,867	0.53	21,515	0.45	21,011	504	18,631	0.41
20,362	21,543	(1,181)	19,218	5.46	203,149	4.26	211,602	(8,453)	195,198	4.27
201	300	(99)	393	0.11	3,280	0.07	3,000	280	2,816	0.06
8,462	7,365	1,097	7,979	2.27	106,753	2.24	95,030	11,723	95,390	2.09
566	0	566	23	0.01	2,123	0.04	0	2,123	531	0.01
1,849	1,960	(111)	1,942	0.55	18,580	0.39	19,600	(1,020)	20,309	0.44
1,094	1,000	94	1,791	0.51	18,329	0.38	10,000	8,329	5,058	0.11
112	0	112	0	0.00	1,425	0.03	500	925	248	0.01
0	50	(50)	4	0.00	633	0.01	500	133	1,677	0.04
0	0	0	0	0.00	425	0.01	0	425	608	0.01
0	225	(225)	0	0.00	450	0.01	3,225	(2,775)	28	0.00
840	1,500	(660)	1,384	0.39	9,401	0.20	10,000	(599)	8,766	0.19
284	0	284	260	0.07	2,374	0.05	995	1,379	998	0.02
1,530	800	730	1,153	0.33	10,245	0.21	8,000	2,245	9,381	0.21
607	450	157	705	0.20	7,767	0.16	7,075	692	7,258	0.16
544	500	44	390	0.11	5,207	0.11	5,500	(293)	5,437	0.12
999	700	299	664	0.19	8,997	0.19	7,000	1,997	8,009	0.18
0	0	0	0	0.00	30,786	0.65	31,650	(864)	34,179	0.75
0	0	0	0	0.00	804	0.02	0	804	0	0.00
0	0	0	0	0.00	900	0.02	900	0	900	0.02
1,057	1,250	(193)	980	0.28	7,683	0.16	12,500	(4,817)	11,303	0.25
200	175	25	160	0.05	2,081	0.04	1,750	331	1,671	0.04
1,523	1,000	523	1,235	0.35	12,565	0.26	10,800	1,765	11,940	0.26
0	0	0	0	0.00	0	0.00	0	0	0	0.00
105	105	0	0	0.00	1,246	0.03	1,245	1	1,192	0.03
19,973	17,380	2,593	19,063	5.41	252,054	5.29	229,270	22,784	227,699	4.98
40,335	38,923	1,412	38,281	10.87	455,203	9.55	440,872	14,331	422,897	9.25
Current Month This Year	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
3,639	3,512	127	3,454	A & G PAR	4,107	3,978	3,978	129	3,816	

STATISTICS  
 A & G PAR



Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
PROPERTY OPER/MAINT SCHEDULE											
PAYROLL & RELATED EXPENSES											
16,340	4.20	16,239	101	14,614	4.15	157,564	3.31	160,365	(2,801)	147,669	3.23
1,752	0.45	1,616	136	1,766	0.50	16,018	0.34	17,601	(1,583)	15,633	0.34
1,466	0.38	1,613	(147)	1,391	0.39	17,463	0.37	15,362	2,101	13,419	0.29
19,558	5.03	19,468	90	17,771	5.05	191,045	4.01	193,328	(2,283)	176,721	3.87
OTHER EXPENSES											
319	0.08	1,150	(831)	205	0.06	6,327	0.13	13,500	(7,173)	2,297	0.05
3,917	1.01	1,920	1,997	2,544	0.72	35,529	0.75	17,485	18,044	22,172	0.49
111	0.03	300	(189)	0	0.00	3,694	0.08	3,000	694	2,077	0.05
2,967	0.76	500	2,467	855	0.24	17,116	0.36	6,750	10,366	6,104	0.13
58	0.01	300	(242)	38	0.01	549	0.01	1,700	(1,151)	578	0.01
1,056	0.27	1,000	56	246	0.07	1,958	0.04	2,500	(542)	1,057	0.02
0	0.00	200	(200)	0	0.00	489	0.01	1,000	(511)	753	0.02
9	0.00	100	(91)	0	0.00	152	0.00	1,000	(848)	56	0.00
2,095	0.54	600	1,495	595	0.17	7,811	0.16	8,200	(389)	6,101	0.13
2,126	0.55	700	1,426	331	0.09	10,656	0.22	8,400	2,256	13,655	0.30
1,875	0.48	2,000	(125)	1,591	0.45	15,036	0.32	16,500	(1,464)	14,722	0.32
0	0.00	25	(25)	0	0.00	0	0.00	250	(250)	212	0.00
29	0.01	230	(201)	29	0.01	625	0.01	2,300	(1,675)	1,283	0.03
1,165	0.30	500	665	727	0.21	8,445	0.18	5,000	3,445	6,107	0.13
3,928	1.01	600	3,328	305	0.09	27,005	0.57	8,800	18,205	7,530	0.16
0	0.00	0	0	0	0.00	0	0.00	0	0	0	0.00
118	0.03	50	68	77	0.02	1,375	0.03	500	875	1,501	0.03
0	0.00	100	(100)	0	0.00	0	0.00	1,000	(1,000)	0	0.00
0	0.00	85	(85)	12	0.00	95	0.00	850	(755)	162	0.00
0	0.00	0	0	0	0.00	0	0.00	0	0	0	0.00
0	0.00	0	0	0	0.00	252	0.01	0	252	505	0.01
19,773	5.08	10,360	9,413	7,555	2.14	137,114	2.88	98,735	38,379	86,872	1.90
39,331	10.11	29,828	9,503	25,326	7.19	328,159	6.89	292,063	36,096	263,593	5.77

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
3,549	2,691	2,285	2,961	2,635	2,378
STATISTICS					
Total POM PAR					

Honey Creek Resort State Park  
Comparative Statement of Income  
For the Ten Months Ending April 30, 2013

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
ENERGY COSTS SCHEDULE											
20,195	5.19	21,200	(1,005)	17,274	4.90	215,562	4.52	211,200	4,362	205,959	4.51
14,752	3.79	10,640	4,112	7,567	2.15	110,298	2.31	149,600	(39,302)	134,229	2.94
1,407	0.36	1,250	157	1,364	0.39	15,765	0.33	16,000	(235)	15,425	0.34
<u>36,354</u>	<u>9.34</u>	<u>33,090</u>	<u>3,264</u>	<u>26,205</u>	<u>7.44</u>	<u>341,625</u>	<u>7.17</u>	<u>376,800</u>	<u>(35,175)</u>	<u>355,613</u>	<u>7.78</u>

Current Month This Year	Percent	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
3,280		2,986	2,364	3,082	3,400	3,209
STATISTICS						
Total Energy Cost PAR						

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
MANAGEMENT FEE SCHEDULE											
18,166	4.67	18,166	0	17,253	4.90	181,656	3.81	181,660	(4)	172,530	3.78
8,250	2.12	6,300	1,950	6,300	1.79	70,460	1.48	63,000	7,460	63,000	1.38
<u>26,416</u>	<u>6.79</u>	<u>24,466</u>	<u>1,950</u>	<u>23,553</u>	<u>6.69</u>	<u>252,116</u>	<u>5.29</u>	<u>244,660</u>	<u>7,456</u>	<u>235,530</u>	<u>5.15</u>
Total Mgmt & Other Fees											

Current Month This Year	Percent	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
0.05		0.05	0.05	0.04	0.04	0.04
STATISTICS						
Basic Fees/Total Revenue						



Honey Creek Resort State Park  
Statement of Cash Flow  
For the ten Months Ended April 30, 2013

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ (215,317.87)	\$ (1,235,270.32)
Adjustments to reconcile net income to net cash provided by operating activities		
MC & Visa Accts Receivable	0.00	110.88
Direct Bill Accts Receivable	(47,278.21)	11,656.09
Guest Ledger	4,192.35	28,251.02
Accounts Receivable - Other	388.00	2,861.91
Inventories - Food	(997.99)	(741.49)
Inventories - Beverage	(2,542.30)	(1,459.61)
Inventories - Rooms	0.00	5,205.95
Inventories - Gift Shop	960.63	5,689.79
Inventories - Pro Shop	(35,413.96)	(19,454.44)
Inventories - Waterpark	(1,749.30)	(922.44)
Prepaid Exp - Insurance	509.00	(12,727.48)
Prepaid Exp - Worker's Comp	(14,150.00)	(9,446.00)
Prepaid Expenses - Other	(3,152.42)	(20,620.08)
Accounts Payable	88,214.76	58,294.52
Advance Deposits from Guests	39,151.11	91,021.29
Gift Cards - Unredeemed	602.45	22,722.28
Management Fees Payable	0.00	(6,052.42)
Taxes Payable - Sales Tax	(22,142.52)	(62,655.46)
Other Payables	0.00	4,462.98
Accrued Interest Payable	122,773.75	491,095.00
Accrued Payroll Payable	(7,969.42)	(34,626.77)
Total Adjustments	<u>121,395.93</u>	<u>552,665.52</u>
Net Cash provided by Operations	<u>(93,921.94)</u>	<u>(682,604.80)</u>
Cash Flows from investing activities		
Used For		
Furniture Fixtures & Equipment	<u>(6,875.14)</u>	<u>(20,974.71)</u>
Net cash used in investing	<u>(6,875.14)</u>	<u>(20,974.71)</u>
Cash Flows from financing activities		
Proceeds From		
Debt Service Reserve	0.00	736,642.50
Used For		
Net cash used in financing	<u>0.00</u>	<u>736,642.50</u>
Net increase <decrease> in cash	<u>\$ (100,797.08)</u>	<u>\$ 33,062.99</u>
Summary		
Cash Balance at End of Period	\$ 315,405.71	\$ 315,405.71
Cash Balance at Beg of Period	<u>(416,202.79)</u>	<u>(277,342.72)</u>
Net Increase <Decrease> in Cash	<u>\$ (100,797.08)</u>	<u>\$ 38,062.99</u>

Unaudited - For Internal Use Only.

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#6**

**Decision Item**

**Chapter 52, “Wildlife Refuges” – Final Rule**

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The Commission is requested to adopt a final rule to amend Chapter 52, “Wildlife Refuges.”

Chapter 52 contains the regulations for establishing wildlife refuges for the purpose of preserving biological balance and for promoting sound wildlife management. Hunting is not permitted in refuges so as to create a de facto safe zone for the wildlife. The proposed amendment removes two areas that are no longer needed as waterfowl refuges because there are enough refuges in the general area without them. The high number of refuges in the area prevented any one of them from being as effective as planned. The areas being delisted are Three Mile Lake in Union County and Lake Sugema in Van Buren County. Importantly, the two areas being removed will remain public lands open for recreation, including hunting.

In addition, the proposed amendment adds a new waterfowl refuge known as Union Hills in Cerro Gordo County. This new refuge is needed to encourage the growth of waterfowl in this area of the state of Iowa. This area is already state land currently under Department management. A small portion of this area is being redesignated from a wildlife management area to a waterfowl refuge.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0720C. A public hearing was held on May 23, 2013. For Rule consideration, seven comments were received from the public during the comment period and all but one supported the proposed change. No changes were made from the notice.

Dr. Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

Attachment: Chapter 52, “Wildlife Refuges” – Final Rule

## NATURAL RESOURCE COMMISSION [571]

Adopted and Filed

Pursuant to the authority of Iowa Code sections 455A.5(6), 481A.5, 481A.6, and 481A.39, the Natural Resource Commission hereby amends Chapter 52, "Wildlife Refuges," Iowa Administrative Code.

Chapter 52 contains the regulations for establishing wildlife refuges for the purpose of preserving biological balance and for promoting sound wildlife management. Hunting is not permitted in refuges so as to create a de facto safe zone for the wildlife. The proposed amendment removes two areas that are no longer needed as waterfowl refuges because there are enough refuges in the general area without them. The high number of refuges in the area prevented any one of them from being as effective as planned. The areas being delisted are Three Mile Lake in Union County and Lake Sugema in Van Buren County. Importantly, the two areas being removed will remain public lands open for recreation, including hunting.

In addition, the proposed amendment adds a new waterfowl refuge known as Union Hills in Cerro Gordo County. This new refuge is needed to encourage the growth of waterfowl in this area of the state of Iowa. This area is already state land currently under Department management. A small portion of this area is being redesignated from a wildlife management area to a waterfowl refuge.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0720C. A public hearing was held on May 23, 2013. Seven comments were received from the public during the comment period and all but one supported the proposed change. No changes were made from the notice.

The amendment will have a positive effect on jobs by increasing opportunities for waterfowl hunting and viewing in Union, Cerro Gordo, and Van Buren Counties. Since waterfowl hunters frequently travel the entire state to enjoy different locations and zone-specific dates, the waterfowl hunting opportunities created in these specific counties will be enjoyed by hunters statewide. Waterfowl hunting benefits local economies and associated jobs, through equipment retailers, guide services, transportation services, and restaurants. This amendment is intended to implement Iowa Code sections 455A.5(6), 481A.5, 481A.6, and 481A.39.

The following amendment is adopted.

Amend subrule 52.1(3) as follows:

**52.1(3)** Waterfowl refuges. The following areas under the jurisdiction of the department of natural resources are established as waterfowl refuges where posted. It shall be unlawful to hunt ducks and geese on the following areas, where posted, at any time during the year. It shall be unlawful to trespass in any manner on the following areas, where posted, during the dates posted, both dates inclusive, except that department personnel, law enforcement officials, and anyone specifically authorized by the department of natural resources may enter the area at any time in performance of their duties, and hunters, under the supervision of department staff, may enter when specifically authorized by the department of natural resources.

<u>Area</u>	<u>County</u>
Lake Icaria.....	Adams
Pool Slough Wildlife Area.....	Allamakee
Rathbun Area .....	Appanoose, Lucas, Wayne
Sedan Bottoms .....	Appanoose

Sweet Marsh.....Bremer  
 Big Marsh.....Butler  
 Ventura Marsh .....Cerro Gordo  
 Union Hills.....Cerro Gordo  
 Round Lake .....Clay  
 Jemmerson Slough Complex .....Dickinson  
 Forney Lake .....Fremont  
 Riverton Area.....Fremont  
 Dunbar Slough .....Greene  
 Bays Branch .....Guthrie  
 Crystal Hills .....Hancock  
 Eagle Flats.....Hancock  
 Eagle Lake.....Hancock  
 Green Island Area .....Jackson  
 Muskrat Slough.....Jones  
 Red Rock Area.....Marion, Polk, Warren  
 Badger Lake .....Monona  
 Chichaqua Area.....Polk  
 McCausland .....Scott  
 Princeton Area .....Scott  
 Otter Creek Marsh.....Tama  
 Three Mile Lake.....Union  
 Lake Sugema.....Van Buren  
 Rice Lake Area.....Winnebago  
 Snyder Bend Lake .....Woodbury  
 Elk Creek Marsh .....Worth

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Date

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Chuck Gipp, Director

(P:52n/mg)

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#7**

**Decision Item**

**Chapter 100, “Crow and Pigeon Regulations”– Final Rule**

---

The Commission is requested to adopt a final rule to amend Chapter 100, “Crow and Pigeon Regulations.”

Chapter 100 contains the regulations for hunting crows and pigeons. The proposed amendment allows pigeons to be taken year round as studies show the population can withstand this change. The practical effect of the proposed amendment is that dove hunters will be able to shoot a pigeon while hunting doves. Currently, pigeons cannot be shot with a firearm, the weapon of choice for hunting doves, during the majority of the dove season. Dove season is from September 1 through November 9, and pigeons can only be shot with a firearm beginning October 1.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0719C. A public hearing was held on May 23, 2013. For Rule consideration, ten comments were received from the public during the comment period and seven supported the proposed change in the season. No changes were made from the notice.

Dr. Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

Attachment: Chapter 100, “Crow and Pigeon Regulations”– Final Rule

## NATURAL RESOURCE COMMISSION [571]

Adopted and Filed

Pursuant to the authority of Iowa Code sections 481A.38, 481A.39, 481A.48, and 455A.5(6), the Natural Resource Commission hereby amends Chapter 100, "Crow and Pigeon Regulations," Iowa Administrative Code.

Chapter 100 contains the regulations for hunting crows and pigeons. The proposed amendment allows pigeons to be taken year round as studies show the population can withstand this change. The practical effect of the proposed amendment is that dove hunters will be able to shoot a pigeon while hunting doves. Currently, pigeons cannot be shot with a firearm, the weapon of choice for hunting doves, during the majority of the dove season. Dove season is from September 1 through November 9, and pigeons can only be shot with a firearm beginning October 1.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0719C. A public hearing was held on May 23, 2013. Ten comments were received from the public during the comment period and most supported the proposed change in the season. No changes were made from the notice.

After analysis and review of this proposed rule making, no impact on private sector jobs has been found.

This amendment is intended to implement Iowa Code sections 481A.38, 481A.39, and 481A.48.

The following amendment is adopted.

Amend subrule 100.2(1) as follows:

100.2(1) Pigeon season. There is a continuous open season for the taking of pigeons ~~except the season for taking pigeons with firearms shall be October 1 to March 31. However, within 100 yards of buildings and bridges pigeons may be taken with firearms the year around.~~ No bag or possession limit. Entire state open.

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Date

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Chuck Gipp, Director

(P:100f.doc/mg)

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#8**

**Decision Item**

**Chapter 106, “Deer Hunting by Residents”– Final Rule**

---

The Commission is requested to adopt a final rule to amend Chapter 106, “Deer Hunting by Residents.”

Chapter 106 sets regulations for deer hunting by residents and includes season dates, bag limits, possession limits, shooting hours, areas open to hunting, licensing procedures, means and methods of take, and transportation and reporting requirements.

The proposed amendment reduces antlerless deer quota numbers in six counties in the Nishnabotna Wildlife Unit. This quota reduction is designed to stabilize deer numbers in those counties whose deer population has been reduced to levels that were agreed to in 2009 by the Deer Study Advisory Group (DSAG). The DSAG was created to review, analyze, and make recommendations on issues relating to the state’s deer population.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0717C. A public hearing was held on May 23, 2013. For Rule consideration, sixteen comments were received from the public during the comment period and all but two supported the proposed changes in the antlerless quotas. No changes were made from the notice except that wording was added to clarify that the quotas were for the 2013 deer season.

Dr. Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

Attachment: Chapter 106, “Deer Hunting by Residents”– Final Rule

## NATURAL RESOURCE COMMISSION [571]

Adopted and Filed

Pursuant to the authority of Iowa Code sections 455A.5(6), 481A.38, 481A.39, 481A.48(1), 483A.8, 483A.8B, 483A.8C, 483A.24, and 483A.24B, the Natural Resource Commission hereby amends Chapter 106, "Deer Hunting by Residents," Iowa Administrative Code.

Chapter 106 sets regulations for deer hunting by residents and includes season dates, bag limits, possession limits, shooting hours, areas open to hunting, licensing procedures, means and methods of take, and transportation and reporting requirements.

The proposed amendment reduces antlerless deer quota numbers in six counties in the Nishnabotna Wildlife Unit. This quota reduction is designed to stabilize deer numbers in those counties whose deer population has been reduced to levels that were agreed to in 2009 by the Deer Study Advisory Group (DSAG). The DSAG was created to review, analyze, and make recommendations on issues relating to the state's deer population.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0717C. A public hearing was held on May 23, 2013. Sixteen comments were received from the public during the comment period and all but two supported the proposed changes in the antlerless quotas. No changes were made from the notice except that wording was added to clarify that the quotas were for the 2013 deer season.

This rule amendment will have a neutral impact on jobs in the state. Even though the Commission is proposing a license reduction, there should not be a noticeable change in deer hunting. The proposed new quotas are designed to keep deer numbers stable and result in similar license sales overall. Thus, the private sector job impact should remain status quo even with this rule making. The following types of jobs are positively impacted by deer hunting generally (and should see no noticeable change due to this rule making): hunting equipment retailers (weapons, ammunition, clothing, chairs, stands, binoculars, and other supporting equipment); field guides and outfitters; taxidermists; and restaurants, hotels, and gas stations for hunters traveling around the state.

This amendment is intended to implement Iowa Code sections 481A.38, 481A.39, 481A.48(1), 483A.8, 483A.8B, 483A.8C, 483A.24, and 483A.24B.

The following amendment is adopted.

Amend subrule 106.6(6) as follows:

**106.6(6) Antlerless-deer-only licenses.** Paid antlerless-deer-only licenses will be available by county as follows for the 2013 deer season:

<u>County</u>	<u>Quota</u>	<u>County</u>	<u>Quota</u>	<u>County</u>	<u>Quota</u>
Adair	2400	Floyd	0	Monona	2500
Adams	1950	Franklin	0	Monroe	3000
Allamakee	4500	Fremont	<del>1500</del> <u>600</u>	Montgomery	<del>1300</del> <u>1050</u>
Appanoose	3300	Greene	150	Muscatine	1175
Audubon	100	Grundy	0	O'Brien	0
Benton	650	Guthrie	3300	Osceola	0
Black Hawk	0	Hamilton	100	Page	<del>1800</del> <u>950</u>

<u>County</u>	<u>Quota</u>	<u>County</u>	<u>Quota</u>	<u>County</u>	<u>Quota</u>
Boone	650	Hancock	0	Palo Alto	0
Bremer	1000	Hardin	200	Plymouth	100
Buchanan	250	Harrison	2500	Pocahontas	0
Buena Vista	0	Henry	1025	Polk	1500
Butler	0	Howard	350	Pottawattamie	<del>2400</del> <u>1300</u>
Calhoun	0	Humboldt	0	Poweshiek	500
Carroll	100	Ida	0	Ringgold	2600
Cass	<del>1300</del> <u>550</u>	Iowa	775	Sac	0
Cedar	1025	Jackson	1250	Scott	500
Cerro Gordo	0	Jasper	1700	Shelby	400
Cherokee	0	Jefferson	2150	Sioux	0
Chickasaw	450	Johnson	1400	Story	500
Clarke	2500	Jones	975	Tama	500
Clay	0	Keokuk	1900	Taylor	2650
Clayton	3200	Kossuth	0	Union	2100
Clinton	825	Lee	1400	Van Buren	5400
Crawford	300	Linn	1300	Wapello	2150
Dallas	2700	Louisa	850	Warren	4200
Davis	3600	Lucas	2800	Washington	2250
Decatur	2800	Lyon	0	Wayne	3000
Delaware	975	Madison	4000	Webster	100
Des Moines	900	Mahaska	1350	Winnebago	0
Dickinson	0	Marion	2250	Winneshiek	3500
Dubuque	1375	Marshall	500	Woodbury	2500
Emmet	0	Mills	<del>1350</del> <u>950</u>	Worth	0
Fayette	1650	Mitchell	0	Wright	0

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Chuck Gipp, Director

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Date

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#9**

**Decision Item**

**Chapter 108, “Mink, Muskrat, Raccoon, Badger, Opossum, Weasel, Striped Skunk, Fox (Red and Gray), Beaver, Coyote, River Otter, Bobcat, Gray (Timber) Wolf and Spotted Skunk Seasons” – Final Rule**

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The Commission is requested to adopt a final rule to amend Chapter 108, “Mink, Muskrat, Raccoon, Badger, Opossum, Weasel, Striped Skunk, Fox (Red and Gray), Beaver, Coyote, River Otter, Bobcat, Gray (Timber) Wolf and Spotted Skunk Seasons.”

Chapter 108 sets the season dates, bag limits, possession limits and areas open to the hunting or trapping of furbearers. The proposed amendments add six counties to the open area for bobcats and remove the statewide quotas for bobcats and river otters. These amendments allow the season for river otters and bobcats to run concurrently with the other furbearer seasons. Since there will no longer be a quota, the 24-hour reporting requirement will no longer be needed. However, federal regulations require that a CITES tag must still be obtained for each bobcat and river otter harvested.

These amendments reduce the number of river otters a fur harvester may take during the season from three to two to prevent the taking of too many river otters in any one area. Populations of these furbearers are at a level that will sustain this additional level of harvest and allow Iowa’s hunters and trappers additional opportunities without negatively impacting these populations.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0718C. A public hearing was held on May 23, 2013. For Rule consideration, twenty comments were received from the public during the comment period and fourteen supported the proposed changes in the seasons. No changes were made from the notice except the wording added to clarify that otters and bobcats taken outside of the closed season or in excess of the seasonal bag limit needed to be turned over to the DNR without penalty.

Dr. Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

Attachment: Chapter 108, “Mink, Muskrat, Raccoon, Badger, Opossum, Weasel, Striped Skunk, Fox (Red and Gray), Beaver, Coyote, River Otter, Bobcat, Gray (Timber) Wolf and Spotted Skunk Seasons” – Final Rule

## NATURAL RESOURCE COMMISSION[571]

Adopted and Filed

Pursuant to the authority of Iowa Code sections 481A.6, 481A.38, 481A.39, 481A.87, 481A.90, and 455A.5(6), the Natural Resource Commission hereby amends Chapter 108, "Mink, Muskrat, Raccoon, Badger, Opossum, Weasel, Striped Skunk, Fox (Red and Gray), Beaver, Coyote, River Otter, Bobcat, Gray (Timber) Wolf and Spotted Skunk Seasons," Iowa Administrative Code.

Chapter 108 sets the season dates, bag limits, possession limits and areas open to the hunting or trapping of furbearers. The proposed amendments add six counties to the open area for bobcats and remove the statewide quotas for bobcats and river otters. These amendments allow the season for river otters and bobcats to run concurrently with the other furbearer seasons. Since there will no longer be a quota, the 24-hour reporting requirement will no longer be needed. However, federal regulations require that a CITES tag must still be obtained for each bobcat and river otter harvested. These amendments reduce the number of river otters a fur harvester may take during the season from three to two to prevent the taking of too many river otters in any one area. Populations of these furbearers are at a level that will sustain this additional level of harvest and allow Iowa's hunters and trappers additional opportunities without negatively impacting these populations.

Notice of Intended Action was published in the Iowa Administrative Bulletin on May 1, 2013, as ARC 0718C. A public hearing was held on May 23, 2013. Twenty comments were received from the public during the comment period and most supported the proposed changes in the seasons. No changes were made from the notice except the wording added to clarify that otters and bobcats taken outside of the closed season or in excess of the seasonal bag limit needed to be turned over to the DNR without penalty.

The proposed amendments are expected to have a positive impact on jobs by increasing overall trapping activity. By the elimination of statewide quotas, trappers will be able to actually take bobcats and river otters each season. In the past, the quotas filled up quickly, and many trappers who had purchased licenses were not actually able to take a bobcat or river otter because the statewide quota was filled, even if their personal season limit was not yet met. Eliminating these quotas is consistent with sound wildlife management principles and allows fur harvesters more flexibility. For example, trappers will be able to take furbearers later in the season when their pelts are more valuable. In addition, six additional counties have been added for the trapping of bobcats. This will increase trapping activities in these counties. This likely means increased business for the private sector in the following areas: sale of hunting and trapping gear and other related equipment and taxidermy work. It could also lead to increased business for restaurants, hotels, and gas stations as people move around the state participating in the sport.

These amendments are intended to implement Iowa Code sections 481A.6, 481A.38, 481A.39, 481A.87, and 481A.90.

The following amendments are adopted.

Item 1. Amend subrule 108.7(2) as follows:

**108.7(2) *Open area.*** River otters may be taken statewide. Bobcats may be taken in the following counties: Adair, Adams, Appanoose, Audubon, Cass, Clarke, Crawford, Dallas, Davis, Decatur, Des Moines, Fremont, Guthrie, Harrison, Henry, Iowa, Jefferson, Keokuk, Lee, Louisa, Lucas, Madison, Mahaska, Marion, Mills, Monona, Monroe, Montgomery, Muscatine, Page, Pottawattamie, Poweshiek, Ringgold, Taylor, Union, Van Buren, Wapello, Warren, Washington,

Wayne, and Woodbury.

Item 2. Amend subrule 108.7(3) as follows:

**108.7(3) ~~Quotas and seasonal.~~ Seasonal bag limit.**

~~a. Seasonal bag limit. The seasonal bag limit is 3 2 river otters and 1 bobcat per person.~~

~~b. Quotas. The quota for the number of river otters that may be taken is 850 statewide. The quota for the number of bobcats that may be taken is 450 in the open area. The season shall end for river otters when the number of river otters trapped, as determined by the harvest reporting system, reaches the quota. The season shall end for bobcats when the number of bobcats taken, as determined by the harvest reporting system, reaches the quota. Trappers shall be allowed a grace period that ends on midnight of the day after the quota is reached to clear their traps of river otters or bobcats. River otters or bobcats found in traps during the grace period may be kept even though the quota is exceeded provided that the trapper has not reached the trapper's personal bag limit. River otters or bobcats trapped after the grace period or in excess of the seasonal bag limit or in a closed area must be turned over to the department; the trapper shall not be penalized.~~

Item 3. Amend subrule 108.7(4) as follows:

**108.7(4) Season Dates.** The season for taking river otters and bobcats opens on the first Saturday in November and closes ~~when the quota has been reached, as explained in this rule, or~~ on January 31 of the following year ~~, whichever occurs first.~~

Item 4. Amend subrule 108.7(5) as follows:

**108.7(5) Reporting requirements.** ~~a. Anyone, including a landowner or tenant not required to have a fur harvester license, who takes a river otter or bobcat must report the harvest to a DNR conservation officer or designated DNR employee within 24 hours. The fur harvester must and arrange to receive a CITES tag from the officer or designated DNR employee within seven days of the time the harvest is reported. The river otter or bobcat shall be skinned and the carcass lower jaw or skull turned over to the DNR conservation officer or designated DNR employee at the time the CITES tag is issued. If the specimen is to be kept whole for taxidermy purposes, a cut shall be made by the trapper between the gum line and eye so the CITES tag can be attached to the skin. It shall be the responsibility of the taxidermist to have the carcass turned over to a DNR conservation officer or designated DNR employee once that animal has been skinned for taxidermy purposes.~~

~~b. Upon receiving a telephone report that a river otter or bobcat has been legally taken, the conservation officer or DNR employee will call the department's harvest reporting system. The number of river otters and bobcats taken will be updated daily, and a message will be recorded on the department's telephone system. The number taken will be available 24 hours a day. Fur harvesters may check the message daily to determine when the season closes and when the grace period begins and ends. The department will use all practical means to publicize these dates.~~

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Chuck Gipp, Director

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Date

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**Iowa Department of Natural Resources  
Natural Resource Commission**

**\*#10** (\*indicates proposed consent item)

**Decision Item**

**Contract with The Food Bank of Iowa for HUSH**

---

Commission approval is requested for a three-year service contract with The Food Bank of Iowa of Des Moines, IA. The contract will begin July 1, 2013 and terminate June 30, 2016. The amount of this contract shall not exceed \$600,000, annually; \$5 per deer processed through the HUSH (Help Us Stop Hunger) program and reimburses the Food Bank for the cost of processing a deer at \$75 per animal. Funding is through the Fish and Game Trust Fund.

HUSH is funded by a \$1 fee added to each deer license and the program responsibilities are outlined in administrative rule, Iowa Administrative Code 571- Chapter 116. In the last 2 years, the \$1 fee has provided approximately \$380,000, with an average of \$100,000 additional funding per year from the Fish and Game Trust Fund.

HUSH was initiated with the 2003 deer season as an incentive to hunters to harvest more deer. The Food Bank of Iowa is a major partner in HUSH, arranging venison distribution, making more than 300 total payments per year to participating lockers, and collecting information on the number of deer processed and the pounds of venison distributed. Last year, 5281 deer were processed and 220,184 pounds of venison were distributed.

Because of the Food Bank of Iowa's partnership, the DNR can operate the HUSH program with no additional FTEs, unlike other states that run a deer donation program who must devote from 1 to 3 FTEs to their operations.

The Food Bank of Iowa is a sole source provider due to its direct access to the food distribution system and its administrative staff being able to perform the financial arrangements.

Dr. Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#11**

**Decision Item**

**2013-2014 Deer Management Zone Hunts**

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The Commission is requested to approve the list as required in department administrative rules 571-Chapter 105. The list includes zones to be open to hunting, season dates, legal weapons, license types and quotas and other information required in Chapter 105. Representatives from all of the cities on the list have indicated by letter that they want to be included in the list of special hunts.

There will be hunts at 53 different locations. Some of these have multiple hunts in a year. Twenty eight hunts are at state or county parks or other federal or private refuges. Twenty five are urban hunts. Two new areas were added this fall including the city of Mount Pleasant and Jones County Central Park. The Washawtee area of Waubonsie State Park in Fremont county will not be holding a hunt this fall.

The following is the number of licenses, reported harvests, and type of deer harvested for all of the special hunts in 2012-2013.

Licenses	Reported Harvest	Success Rate	Percent Does	Percent Antlerless
4,682	1,851	47%	87%	98%

Dr. Dale Garner  
Chief, Wildlife  
June 13, 2013

Attachment: 2013-2014 Deer Management Zone Hunts

2013-14 Proposed Deer Management Zone Hunts

Zone Name	Zone #	Season Name	Season Number	Season Begin	Dates End	License Quota	Any Deer
Amana Colonies Zone	1	Youth	1	9/21/2013	10/6/2013		
Amana Colonies Zone	1	Disabled	2	9/21/2013	10/6/2013		
Amana Colonies Zone	1	Bow	3	10/1/2013	1/10/2014		
Amana Colonies Zone	1	Early Muzzle	4	10/12/2013	10/20/2013		
Amana Colonies Zone	1	Reg Gun 1	5	12/7/2013	12/11/2013	500	
Amana Colonies Zone	1	Reg Gun 2	6	12/14/2013	12/22/2013		
Amana Colonies Zone	1	Late Muzzle	7	12/23/2013	1/10/2014		
Amana Colonies Zone	1	January	8	1/11/2014	1/19/2014		
Ames (City)	2	Bow	3	9/14/2013	1/20/2014	50	2
Ames (Perimeter)	3	Youth	1	9/21/2013	10/6/2013		
Ames (Perimeter)	3	Disabled	2	9/21/2013	10/6/2013		
Ames (Perimeter)	3	Bow	3	10/1/2013	1/10/2014		
Ames (Perimeter)	3	Early Muzzle	4	10/12/2013	10/20/2013		
Ames (Perimeter)	3	Reg Gun 1	5	12/7/2013	12/11/2013	50	
Ames (Perimeter)	3	Reg Gun 2	6	12/14/2013	12/22/2013		
Ames (Perimeter)	3	Late Muzzle	7	12/23/2013	1/10/2014		
Ames (Perimeter)	3	January	8	1/11/2014	1/19/2014		
Backbone State Park	4	Reg Gun 1	5	12/7/2013	12/8/2013	80	
Bettendorf & Riverdale (City)	7	Bow	3	9/14/2013	1/19/2014	300	2
Cedar Rapids (City)	8	Bow	3	9/15/2013	1/20/2014	500	21
Clinton (City)	9	Bow	3	9/14/2013	1/19/2014	300	6
Coralville (City)	10	Bow	3	9/14/2013	1/20/2014	200	22
Council Bluffs (City)	69	Bow	3	9/14/2013	1/19/2014	300	10
Davenport (City)	11	Bow	3	9/14/2013	1/19/2014	500	9
Denison (City)	12	Bow	3	10/1/2013	1/19/2014	50	
DeSoto NWR	14	Early Muzzle	4	10/19/2013	10/20/2013	100	
Dubuque (City)	16	Bow	3	9/14/2013	1/19/2014	400	20
Dubuque County	17	Youth	1	9/21/2013	10/6/2013		
Dubuque County	17	Disabled	2	9/21/2013	10/6/2013		
Dubuque County	17	Bow	3	10/1/2013	1/10/2014		
Dubuque County	17	Early Muzzle	4	10/12/2013	10/20/2013		
Dubuque County	17	Reg Gun 1	5	12/7/2013	12/11/2013	250	
Dubuque County	17	Reg Gun 2	6	12/14/2013	12/22/2013		
Dubuque County	17	Late Muzzle	7	12/23/2013	1/10/2014		
Dubuque County	17	January	8	1/11/2014	1/19/2014		
Eldora (City)	42	Bow	3	10/1/2013	1/10/2014	50	
Elk Rock State Park	18	Late Muzzle	7	1/11/2014	1/12/2014	50	
Green Valley State Park	20	Early Muzzle	4	11/16/2013	11/17/2013	50	
Iowa Army Ammunition Plant	21	Youth	1	9/21/2013	10/6/2013		
IAAP	21	Disabled	2	9/21/2013	10/6/2013		
IAAP	21	Bow	3	10/1/2013	1/10/2014		
IAAP	21	Early Muzzle	4	10/12/2013	10/20/2013		
IAAP	21	Reg Gun 1	5	12/7/2013	12/11/2013	950	
IAAP	21	Reg Gun 2	6	12/14/2013	12/22/2013		
IAAP	21	Late Muzzle	7	12/23/2013	1/10/2014		

IAAP	21	January	8	1/11/2014	1/19/2014		
IAAP	22	Early Muzzle	4	10/12/2013	10/20/2013	50	
Iowa Falls (Perimeter)	23	Youth	1	9/21/2013	10/6/2013		
Iowa Falls (Perimeter)	23	Disabled	2	9/21/2013	10/6/2013		
Iowa Falls (Perimeter)	23	Bow	3	10/1/2013	1/10/2014		
Iowa Falls (Perimeter)	23	Early Muzzle	4	10/12/2013	10/20/2013		
Iowa Falls (Perimeter)	23	Reg Gun 1	5	12/7/2013	12/11/2013	30	
Iowa Falls (Perimeter)	23	Reg Gun 2	6	12/14/2013	12/22/2013		
Iowa Falls (Perimeter)	23	Late Muzzle	7	12/23/2013	1/10/2014		
Iowa Falls (Perimeter)	23	January	8	1/11/2014	1/19/2014		
Iowa Falls (City)	24	Bow	3	9/14/2013	1/20/2014	50	
Jefferson County Park	64	Bow	3	10/1/2013	1/19/2014	25	
Johnson County	25	Youth	1	9/21/2013	10/6/2013		
Johnson County	25	Disabled	2	9/21/2013	10/6/2013		
Johnson County	25	Bow	3	10/1/2013	1/10/2014		
Johnson County	25	Early Muzzle	4	10/12/2013	10/20/2013	500	
Johnson County	25	Reg Gun 1	5	12/7/2013	12/11/2013		
Johnson County	25	Reg Gun 2	6	12/14/2013	12/22/2013		
Johnson County	25	Late Muzzle	7	12/23/2013	1/10/2014		
Johnson County	25	January	8	1/11/2014	1/19/2014		
<b>Jones County Central Park</b>	<b>65</b>	<b>Bow</b>	<b>3</b>	<b>10/1/2013</b>	<b>1/19/2014</b>	<b>50</b>	
Kent Park	26	Bow	3	10/1/2013	1/19/2014	100	3
Kent Park	27	Reg Gun 1	5	12/7/2013	12/8/2013	60	
Keokuk (City)	83	Bow	3	9/14/2013	1/19/2014	150	3
Knoxville (City)	75	Bow	3	9/15/2012	1/27/2013	50	
Lake Aquahbi State Park	29	Mentor	4	11/2/2013	11/3/2013	15	
Lake Aquahbi State Park	19	Bow	3	10/15/2013	1/10/2014	30	
Lake Darling State Park	30	Reg Gun 1	5	12/7/2013	12/8/2013	100	
Lake Iowa County Park	70	Bow	3	10/20/2012	12/25/2012	50	2
Lake Iowa County Park	71	Late Muzzle	7	12/26/2012	1/20/2013	75	1
Lake Macbride State Park	32	Bow	3	10/1/2013	1/20/2014	25	1
Lake Manawa State Park	33	Bow	3	10/1/2013	1/19/2014	50	1
Lake of Three Fires State Park	34	Firearms	7	1/4/2014	1/5/2014	45	
Ledges State Park	39	Bow	3	10/1/2013	12/31/2013	30	
Linn County	40	Youth	1	9/21/2013	10/6/2013		
Linn County	40	Disabled	2	9/21/2013	10/6/2013		
Linn County	40	Bow	3	10/1/2013	1/10/2014		
Linn County	40	Early Muzzle	4	10/12/2013	10/20/2013		
Linn County	40	Reg Gun 1	5	12/7/2013	12/11/2013	500	
Linn County	40	Reg Gun 2	6	12/14/2013	12/22/2013		
Linn County	40	Late Muzzle	7	12/23/2013	1/10/2014		
Linn County	40	January	8	1/11/2014	1/19/2014		
Marshalltown (City)	78	Bow	3	9/14/2013	1/20/2014	60	3
Marshalltown (Perimeter)	79	Youth	1	9/21/2013	10/6/2013		
Marshalltown (Perimeter)	79	Disabled	2	9/21/2013	10/6/2013		
Marshalltown (Perimeter)	79	Bow	3	10/1/2013	1/10/2014		
Marshalltown (Perimeter)	79	Early Muzzle	4	10/12/2013	10/20/2013	40	
Marshalltown (Perimeter)	79	Reg Gun 1	5	12/7/2013	12/11/2013		
Marshalltown (Perimeter)	79	Reg Gun 2	6	12/14/2013	12/22/2013		
Marshalltown (Perimeter)	79	Late Muzzle	7	12/23/2013	1/10/2014		
Marshalltown (Perimeter)	79	January	8	1/11/2014	1/19/2014		
<b>Mount Pleasant (City)</b>	<b>41</b>	<b>Bow</b>	<b>3</b>	<b>10/1/2013</b>	<b>1/19/2014</b>	<b>150</b>	
Muscatine (City)	43	Bow	3	9/14/2013	1/19/2014	200	4
Oskaloosa (City)	6	Bow	3	9/14/2013	1/19/2014	200	6
Ottumwa (City)	44	Bow	3	9/14/2013	1/19/2014	300	18

Pine Lake State Park	47	Bow	3	10/1/2013	1/10/2014	30	1
Polk-Dallas Archery-only Zone	48	Bow	3	9/14/2013	1/20/2014	1200	70
<i>Licenses valid within POLK/DALLAS Urban deer management zone in urban areas, Polk CCB properties and certain Saylorville Federal lands. Local ordinances or rules apply.</i>							
Polk-Dallas Rural Zone	61	Youth	1	9/21/2013	10/6/2013		
<i>Licenses valid within</i>	61	Disabled	2	9/21/2013	10/6/2013		
<i>POLK/DALLAS deer</i>	61	Bow	3	10/1/2013	1/10/2014		
<i>management zone, outside</i>	61	Early Muzzle	4	10/12/2013	10/20/2013		
<i>controlled/permit-only areas.</i>	61	Reg Gun 1	5	12/7/2013	12/11/2013	200	
	61	Reg Gun 2	6	12/14/2013	12/22/2013		
	61	Late Muzzle	7	12/23/2013	1/10/2014		
	61	January	8	1/11/2014	1/19/2014		
Reichelt Area	74	Bow	3	10/1/2013	12/31/2013	25	
Riverside Park (Carroll CCB)	81	Bow	3	10/1/2013	1/20/2014	40	
Rock Creek State Park	58	Mentor Hunt	1	11/9/2013	11/10/2013	30	
Scott County Park	50	Reg Gun 1	5	12/7/2013	12/8/2013	50	
Smith Wildlife Area	66	Reg Gun 1	5	12/7/2013	12/11/2013	3	
Smith Wildlife Area	67	Reg Gun 2	6	12/14/2013	12/22/2013	3	
Smith Wildlife Area	68	Late Muzzle	7	12/23/2013	1/10/2014	3	
Springbrook State Park	51	Mentor	1	11/23/2013	11/24/2013	30	
Squaw Creek Park	53	Bow	3	10/1/2013	1/19/2014	100	8
Stone State Park	82	Bow	3	10/1/2013	11/29/2013	50	
Viking Lake State Park	54	Firearms	4	11/16/2013	11/17/2013	50	1
Wapsi Environmental Center	55	Mentor Bow	3	10/1/2013	1/10/2014	4	
Waterloo, Cedar Falls, Evansdale	56	Bow	3	10/14/2013	1/10/2014	290	16
Washatee	57	Cancelled 2013	3			50	
New or Changed							

**Iowa Department of Natural Resources  
Natural Resource Commission**

**# 12**

**Decision Item**

**Cooperative Agreement with Ducks Unlimited, Inc.**

---

The Commission is requested to approve an agreement between the Department and Ducks Unlimited, Inc. (DU), for support of waterfowl and wetland habitat restoration activities in Saskatchewan, Canada. The contract period is June 22, 2012, to January 31, 2017. In June 2012, the NRC approved year one of this five year contract (2012-2013). This brief requests approval for the balance of the contract period 2013-2017. There is no change in the content of the contract presented in 2012. The agreement is in the amount of \$32,500, annually, which represents 15% of annual revenue generated from the Iowa migratory bird fee (i.e., State Duck Stamp) which is required in order to hunt waterfowl in Iowa.

DU is dedicated to the increase and production of waterfowl and other migratory bird populations in Canada via restoration and preservation of wetland and grassland habitats. Conserving waterfowl production habitats in Saskatchewan, Canada, is critical to reaching and maintaining continental population goals as set forth in the North American Waterfowl Management Plan. Iowa's State Duck Stamp was established to conserve continental waterfowl populations through habitat conservation projects in Iowa, with authority to provide up to fifteen (15) percent of the revenues to support habitat projects in Canada. This agreement is in recognition that the provinces of Saskatchewan and Manitoba represent the largest geographic portion of North America's Prairie Pothole Region, and that they provide critical nesting habitat for the same waterfowl populations that nest and migrate through the State of Iowa. Since the State Duck Stamp was established in 1972, Iowa has contributed annually to conservation of waterfowl production habitat in Canada via annual cooperative agreements with DU.

The DNR's purpose in entering into this Cooperative Agreement is to support waterfowl habitat projects in the Prairie Pothole Region of Canada. DNR is dedicated toward the conservation of continental populations of waterfowl and other migratory birds, especially those that nest in the Prairie Pothole Region and migrate through the Mississippi Flyway and the State of Iowa. DU's purpose in entering into this Cooperative Agreement is to increase and maintain abundant continental waterfowl populations through restoration and protection of wetlands and other critical waterfowl production habitats in the Prairie Pothole Region of Canada.

Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#13**

**Decision Item**

**Cooperative Agreement with the Iowa Natural Heritage Foundation**

---

The Commission is requested to approve an agreement between the Department and Iowa Natural Heritage Foundation (INHF) authorizing the DNR to provide administrative oversight for the distribution of Department of Transportation (DOT) grant funds.

With INHF and the Department sharing similar goals of land conservation and trail development, the DNR and INHF applied for, and were awarded, the Transportation Enhancement grant by the DOT. The grant funds awarded (\$530,000) will be used by INHF to

- acquire lands and/or conservation easements identified by both INHF and DNR for permanent protection and sale along the Great River Road and the Loess Hills Scenic Byway;
- provide multi-use trail, bicycle and pedestrian planning and implementation assistance to counties and communities throughout the state of Iowa;
- and maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project.

The DNR's partnership in this cooperative agreement will satisfy the DOT's requirement that INHF partner with a governmental body to administer the federal Transportation Enhancement grant dollars.

Dale Garner, Wildlife Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#14**

**Decision Item**

**Agreement with Iowa State University – Research Studies**

---

The Department requests Commission approval of the three year agreement, ending June 30, 2016, with Iowa State University for research studies to be conducted through the Cooperative Fish & Wildlife Research Unit for a total contract amount not to exceed \$212,555.

Research project title: Distribution and Population Dynamics of Asian Carp in Iowa Rivers

Research summary: Bighead and silver carps (collectively, Asian carp) are non-native fishes that have invaded the Mississippi and Missouri river basins. Asian carp can reduce zooplankton assemblages which may result in negative interactions with native fishes. Extensive research has been devoted towards understanding Asian carp populations in the Illinois and lower portions of the Mississippi and Missouri rivers; however, little is known about Asian carp populations in tributaries of these systems, including those throughout southeastern Iowa. The purpose of this study is to 1) evaluate adult population characteristic (abundance, distribution, size structure) and dynamics (recruitment, growth, mortality) of Asian carp among select Iowa rivers, including the Mississippi, Des Moines, Skunk, Iowa, and Cedar rivers; and 2) evaluate Asian carp reproduction (fecundity, larval, and juvenile densities) and recruitment in the Mississippi, Des Moines, Skunk, Iowa, and Cedar rivers. This information will be used to manage/control these populations and prevent the spread of these species to other Iowa waters. Funding supporting this agreement is from the Fish and Game Trust Fund.

Joe Larscheid, Fisheries Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#15**

**Decision Item**

**Master Contract for Archaeological and Architectural Services**

---

Commission approval is requested to enter into master contracts with the Office of the State Archaeologist (OSA), Consulting Archaeological Service, and Louis Berger Group for archeological services and master contracts with OSA, Louis Berger Group, and 106 Group for architectural history services. The master contracts will begin June 20, 2013 and terminate on June 19, 2015. Contracting services for all Conservation and Recreation Division (CRD) master contracts will not exceed a total of \$150,000, annually. The contract may be renewed for up to six years.

Projects conducted under the master contracts will be funded with multiple funding sources that are available to the CRD and may include but not limited to the Fish & Wildlife Trust Fund, General Fund, Resource and Enhancement and Protection Fund, and the Lake Restoration Fund.

The DNR must comply with the National Environmental Policy Act (NEPA) before conducting development and construction activities on its public managed lands. This NEPA compliance requires investigations to identify and assess the presence of archeological and architectural resources. To comply with NEPA the DNR must contract for outside services.

CRD staff and Environmental Services Division staff worked cooperatively to develop a joint Request for Proposals (RFP). The RFP was modeled after the master contracts for archeology and architectural history investigations in use by ESD. Interested vendors had the flexibility to submit proposals for CRD and/or ESD projects and based on their professional expertise in providing archeology and/or architectural history services. Technical proposals were scored by committee consisting both CRD and ESD staff. State Historical Preservation Office staff were present during RFP ranking for the purpose of providing their knowledge and past performance of interested vendors. Cost proposals were scored separately by committee members in their respective division (CRD or ESD). Separate CRD and ESD contracts will be offered to successful bidders. Vendors were selected based on a combine ranking of their technical and cost proposals. Technical proposals were scored first and cost proposals were then opened and scored. Four firms submitted proposals for both archaeological and architectural services, three firms submitted proposals for archaeological only services, one firm submitted a proposal for architectural only services, and one archaeological firm's proposal was rejected because its cost proposal was not submitted as requested by the RFP.

All CRD bureaus will have access to the recommended master contracts. Each bureau will coordinate its own archeological and/or architectural projects. To initiate a project, a staff person will email a request for bids with pertinent project information to contracted firms. Pertinent information will include site photos and location; site boundaries according to area and depth of ground disturbance; description of the development activity and a schedule for job completion. The staff person then selects the firm that submits the most favorable bid based on the guidelines given in the bid request.

Master contracting will give CRD bureaus ready access to firms qualified in conducting archeological or architectural history investigations and will increase project efficiency.

Joe Larscheid, Fisheries Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#16**

**Decision Item**

**Publicly Owned Lakes Program Watershed Eligibility**

---

The Department requests NRC approval of the priority list of watersheds above publicly owned lakes and reservoirs where private landowners are eligible to receive cost-share funding of up to 75 percent of the cost of approved permanent soil and water conservation practices in fiscal year 2014. In accordance with Iowa Administrative Code 571, Chapter 31, Public Owned Lakes Program the Commission establishes a priority list of watersheds above publicly owned lakes. The Department is responsible to make an annual recommendation to the Commission utilizing the criteria established in the rule. The Iowa Department of Agriculture and Land Stewardship's Division of Soil Conservation manages the Public Owned Lakes Program, which makes funds available to private landowners in the watersheds above the designated publicly owned lakes. Funds for the program come from appropriations to the Iowa Department of Agriculture and Land Stewardship.

The following eleven applications were submitted:

- Big Creek Lake, Boone and Polk Counties
- Clear Lake, Cerro Gordo and Hancock Counties
- Hawthorn Lake, Mahaska County
- Lake Geode, Des Moines and Henry Counties
- Lake Icaria, Adams County
- Little River Lake, Decatur County
- Prairie Rose Lake, Shelby County
- Swan Lake, Carroll County
- Twelve Mile Lake, Adair and Union Counties
- West Lake, Clarke County
- Williamson Pond, Lucas County

The applications were evaluated on their identification of locations within the watershed that contribute significant sediment to the lake and their plans for targeted installation of permanent soil conservation practices to reduce that sediment delivery. A six member team evaluated the applications: George Antoniou and Mike McGhee from DNR's Conservation and Recreation Division, Steve Hopkins and Adam Kiel from DNR's Environmental Services Division, and Vince Sitzmann and Tony Toigo from the Department of Agriculture and Land Stewardship.

In accordance with the administrative rules, the Department has determined that ten of the eleven watersheds adequately meet the requirements for eligibility in fiscal year 2014. The Clear Lake, Cerro Gordo and Hancock Counties application did not qualify because it contained ineligible cost share projects for this review.

Staff recommends approval of the following ten watersheds for program eligibility.

- Big Creek Lake, Boone and Polk Counties
- Hawthorn Lake, Mahaska County
- Lake Geode, Des Moines and Henry Counties
- Lake Icaria, Adams County
- Little River Lake, Decatur County
- Prairie Rose Lake, Shelby County
- Swan Lake, Carroll County
- Twelve Mile Lake, Adair and Union Counties
- West Lake, Clarke County
- Williamson Pond, Lucas County

Joe Larscheid, Fisheries Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**#17**

**Decision Item**

**Agreement with U. S. Fish & Wildlife Service**

---

The Department requests Commission approval to enter into a one year agreement with the U. S. Fish and Wildlife Service (FWS) to culture mussel species for stocking into the Iowa River. The contract period is from June 14, 2013 through June 13, 2014 with options to renew two additional years. The contract amount shall not exceed \$15,210 per year nor exceed \$45,630 over a three year contracting period. The funding source for this agreement is the Fish and Wildlife Trust Fund.

The DNR does not have the facilities or staff expertise to culture mussel species. The FWS have these capabilities at Genoa National Fish Hatchery (GNFH). The GNFH has been actively involved in mussel propagation since 2000 and has successfully developed culture methods for multiple species in efforts to introduce and restore mussel species to Midwest rivers. Currently, GNFH is producing four federally endangered species, one candidate species, and several state species of interest.

The purpose is for the DNR to enter into this agreement with GNFH to propagate mussel species with specific emphasizes on the listed state endangered pistolgrip (*Tritogonia verrucosa*). Mussels will be reared to a sub-adult size suitable for stocking (25mm – 50mm) in the Iowa River at Iowa City. The pistolgrip is difficult to culture due to its complex reproductive cycle. Because of this, a multi-year approach is needed to successfully culture, introduce and restore pistolgrip populations to the Iowa River.

Joe Larscheid, Fisheries Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

\*#18 (\*indicates proposed consent item)

**Decision Item**

**Donations**

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The Natural Resource Commission is requested to approve the following donations:

Donation to:	Amount	Description	Donation Provided by:
Wildlife Diversity Program	\$25.00	Funds to support the Wildlife Diversity Program	Marilyn Wallace
Wildlife Diversity Program	\$50.00	Funds to support the Wildlife Diversity Program	MOC-Floyd Valley Community Schools
DNR Adventure Ready license promotion	\$50.00	1 \$50 gift card as a prize for the DNR Adventure Ready license promotion.	Vicki Herbst, Four Seasons Bait & Tackle
DNR Adventure Ready license promotion	\$50.00	1 \$50 gift card as a prize for the DNR Adventure Ready license promotion.	Diane Casper, Jerry's Live Bait & Tackle
DNR Adventure Ready license promotion	\$50.00	1 \$50 gift card as a prize for the DNR Adventure Ready license promotion.	Theisen's of Dubuque
DNR Adventure Ready license promotion	\$50.00	1 \$50 gift card as a prize for the DNR Adventure Ready license promotion.	The Baker's Pantry
DNR Adventure Ready license promotion	\$50.00	1 \$50 gift card as a prize for the DNR Adventure Ready license promotion.	Hy Vee
Lacey-Keosauqua State Park	\$90.00	Repair by welding JD mower deck.	David McQuoid, McQuoid Welding
DNR Adventure Ready license promotion	\$100.00	2 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Joel Frye, Scheel's All Sports
DNR Adventure Ready license promotion	\$100.00	2 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Lola Hodge, Cappel's Ace Hardware
DNR Adventure Ready license promotion	\$100.00	2 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Dave Nitzel, Sportsman's Warehouse
Wapsipinicon St. Park	\$150.00	Hand painted artwork of turkeys.	Dolores Chadwell
DNR Adventure Ready license promotion	\$150.00	3 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Linda Mildenstein, Fin & Feather
DNR Adventure Ready license promotion	\$250.00	5 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Bass Pro Shops
DNR Adventure Ready license promotion	\$250.00	5 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Rod Dereus, Bass Pro Shops
DNR Adventure Ready license promotion	\$500.00	10 \$50 gift cards as prizes for the DNR Adventure Ready license promotion.	Jeff Borgardt, Mills Fleet & Farm

Fisheries Research/Lake Restoration Lake Mapping Project	\$1,049.00	Hummingbird 798ci HD SI unit; a side imaging sonar for mapping underwater fish habitat.	LakeMaster Lake Maps
George Wyth State Park	\$1,471.95	Funds to purchase fishing gear, tackle, first aid kits in memory of her husband, Ron Norris.	Sharon Norris
Green Valley State Park	\$2,200.00	A high pressure sprayer unit that slides into the back of a utility vehicle that can be used to provide water for controlled prairie burns, cleaning of restrooms, and applying herbicides to control noxious vegetation in the park.	Doug Jones, President High Lakes Outdoor Alliance
Stephens State Forest	\$2,305.00	Funds to be used toward equestrian trail improvements at Stephens State Forest.	Sharon Ellis
Stephens State Forest	\$2,500.00	Funds to be used for Stephens State Forest campground improvements on behalf of Sharon Ellis.	Plumb Supply

Chuck Corell, Administrator  
 Conservation and Recreation Division  
 June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**\*#19** (\*indicates proposed consent item)

**Decision Item**

**Contract with Kalkomey Enterprises, Inc., for Recreational Education Materials**

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The Department requests Commission approval of a one year agreement, with the option to renew two additional years, with Kalkomey Enterprises, Inc., to provide the recreational safety education programs with printed manuals, handbooks, and videos for our Hunter Education Program, Boating Education, ATV Education, and Snowmobile Education.

The contract period is from July 1, 2013-June 30, 2014. The total amount of the contract shall not exceed \$50,000, annually. The contract will be funded by Recreational Boating Safety Federal Grant, Boat Registration Fees, Hunter Education Federal Grant, ATV Registrations, and Snowmobile Registrations.

The Department solicited bids from targeted small businesses and also published the request on the Department of Administrative Services website. Kalkomey Enterprises, Inc., Dallas, TX, was the sole bidder on this project.

The Department has had prior contracts with Kalkomey for materials for Hunter Education, Boating Education, ATV Education, and Snowmobile Education. They currently are the only vendor who is able to provide a complete and consistent suite of education materials which meets the Department's needs. The material is produced, designed, and developed by a team of writers, videographers, and graphic designers. Kalkomey Enterprises is a well respected vendor in the outdoor education community and is used by nearly all 50 states.

Chuck Corell, Division Administrator  
Conservation and Recreation Division  
June 13, 2013

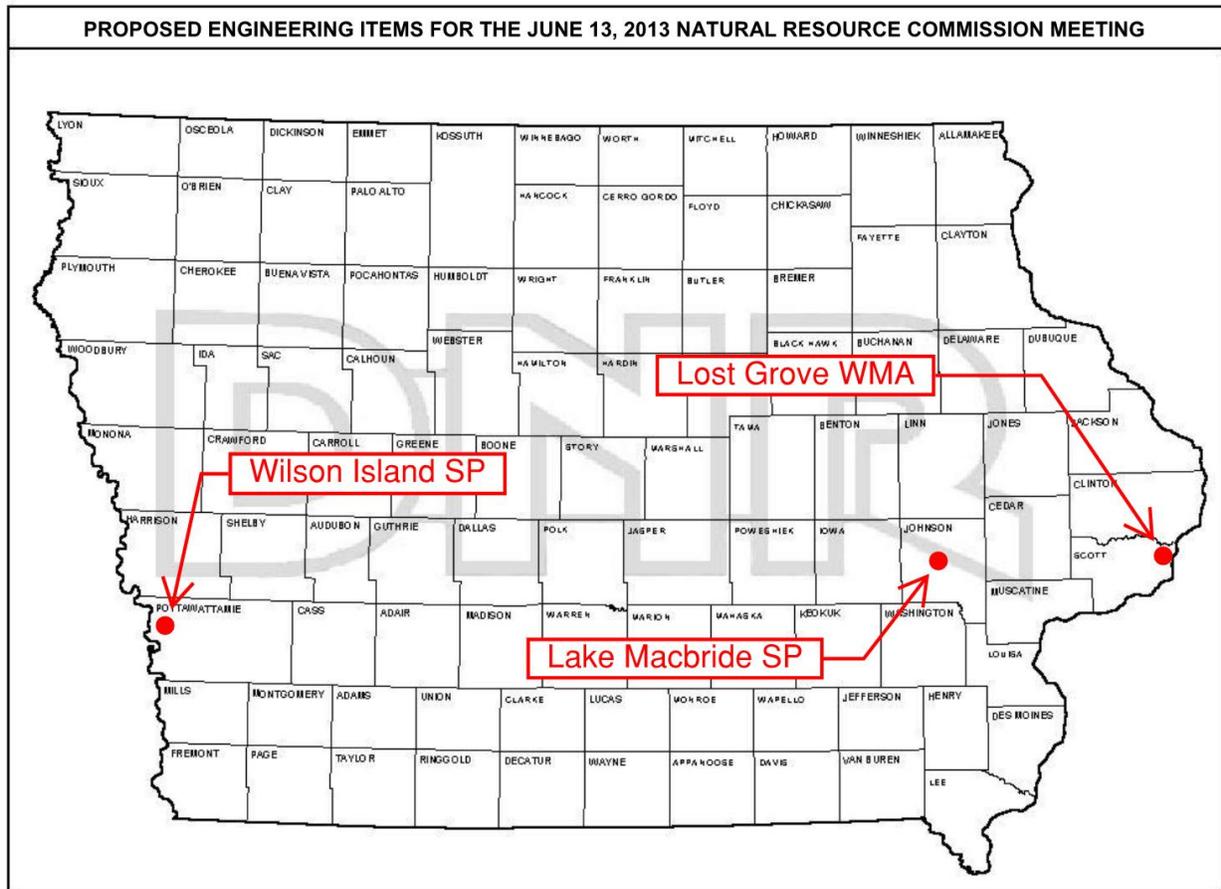
Iowa Department of Natural Resources  
Natural Resource Commission

#20

Decision Item

Engineering Construction Items

The Department requests Commission approval of the following construction projects:



1. Lake Macbride State Park, Vault Latrines at Boat Ramps  
JOHNSON COUNTY-- PROJECT # 13-06-52-02

**Project Summary:** This project consists of installing a new single vault latrine at the main boat ramp on the north side of the park, the demolition of two existing vault latrine buildings at the sailboat ramp, and the installation of a new double vault latrine building. Both boat ramps are heavily used and Lake Macbride State Park is a very busy park serving the nearby Iowa City/Coralville metropolitan area.

Portable toilets were currently utilized to serve as toilet facilities at the main boat ramp. Toilet rental fees have caused significant impact to the annual operations budget. These toilets on occasion were blown over or were vandalized. Portable toilets were not provided during winter months due to low usage. Winter hikers and ice fisherman have to use an outdated and non-ADA compliant 1930s toilet facility about 400 yards up the road. This new main boat ramp vault latrine will help the park operations budget and will be easy to clean and maintain. It is located near the main boat ramp and a shoreline trail. It will be more accessible to all users and ADA compliant.

The sailboat area boat ramp is located on the south side of the park. This sailboat area is the busiest boat ramp and picnic area on the south side of the park. The sailboat storage sites and the two popular shelters are also located in this area. Toilet facilities were provided by two double vault latrines constructed in 1976. They are constructed of wood and cement blocks; the buildings have deteriorated and are non-appealing. One of the latrines is not ADA compliant. Their design causes offensive odors to flow up from the sewage vault. Flies and mosquitoes are quite thick inside of these latrines during the recreational season and are quite unpleasant. Replacing these two old vault latrines with one new style double vault will be an amenity to the area. It will be located next to the ramp and near the shelters. The new latrine will be ADA compliant. Despite staff's cleaning efforts, these two old and poorly designed vault latrines are a constant source of complaints from park visitors.

**Function of the Project:** To enhance the use of the boat ramp locations by constructing a vault latrine at the main boat ramp and replacing two existing latrines at the sailboat ramp with a double vault latrine.

**Construction Needed:** Work includes installation of two new vault latrines in two locations at the main boat ramp; the installation of underground utilities, and provide concrete access. In addition, the project replaces two old vault latrines at the sailboat area boat ramp with one new double vault latrine. Other work includes necessary utility work, concrete flatwork, site restoration and incidental items as required.

**Green Features:** Solar powered interior lighting. These new latrines also have a large venting pipe each, which terminates higher than the roof ridgeline. A solar powered fan is installed to vent the offensive odors. This would minimize odors coming up through the toilet.

**DNR Project Manager:** Mandi Aldrich-Peters, PE; Engineering Bureau

**Designer:** Mandi Aldrich-Peters, PE; Engineering Bureau

**DNR Inspector:** Bruce Flippin, PE; Engineering Bureau

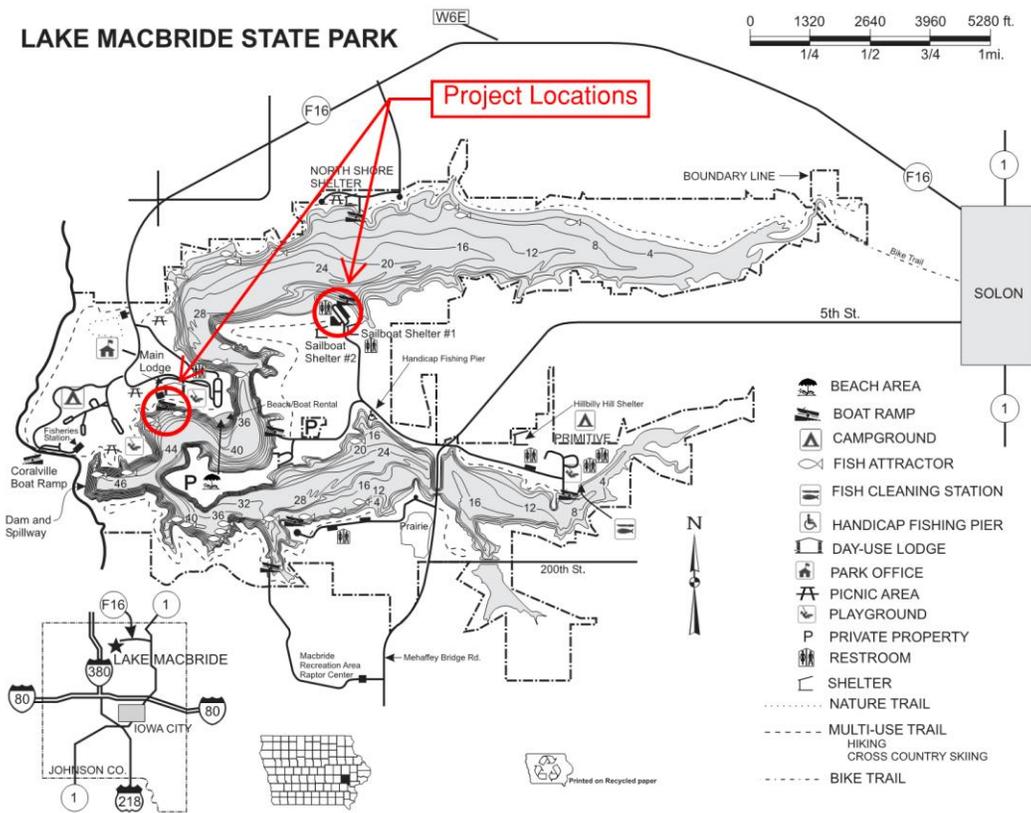
**Operating Bureau:** Parks and Preserves  
**Funding Source:** 50% Marine Fuel Tax; 50% Federal-Boat Safety Coast Guard Capital Link #159  
**Cost Estimate:** \$96,000  
**Plans Issue Date:** 4/26/13  
**Bid Letting Date:** 5/16/13  
**Plan Holders:** 8  
**Number of Bids Received:** 3

**Bidders**

Triple B Construction	Wilton, IA	\$93,860.00
FL Krapfl Company Inc	Dyersville, IA	\$105,920.00
Boulder Contracting LLC	Grundy Center, IA	\$109,375.00

**IDNR recommends awarding the Bid to Triple B Construction.**

*Pictures will be presented during the NRC meeting*



## 2. Wilson Island State Park, Flood Damage Remediation & Campground Upgrade

POTTAWATTAMIE COUNTY -- PROJECT # 12-04-78-08

**Project Summary:** This project consists of extensive remediation work to the infrastructure and the park due to damage from the 2011 flood. A new 80x45 shop/office building will be constructed along with several campsite upgrades. The shop/office building will have one large open office, a conference room, and a three heated-bay shop area. Improvements to the campsites will include resurfacing, electrical service upgrades and the addition of guest parking features. Some of the low-lying campsites will be relocated and moved to higher elevation to minimize future flooding impacts. Campground upgrades includes construction of a twin RV dump stations and new road to improve traffic flow through the park. This project also includes major silt removal and re-grading of the park to improve water drainage during rain events. Four new non-discharging onsite wastewater treatment systems will be constructed to treat the wastewater. A shower building, previously approved, was never constructed due to same 2011 flood and will be added to this project. The shower is a prefabricated concrete building with four shower rooms, a men bathroom, and a women bathroom.

**Function of the Project:** The main objective of this project is to redevelop the park as it was heavily damaged by the floods of 2011. Along with reconstruction, improvements will be made to electrical, wastewater utilities, and roads. The storm water drainage and site plan were designed and to be constructed to minimize impact during storm events. Improvements were added to this project to improve traffic flow patterns within the park.

### **Green Features:**

Wastewater Treatment: Iowa Water Quality Standards and Anti Degradation Policy for the Iowa Water Ways encourage treated wastewater from onsite treatment systems to use ground percolation as means of final disposal. These non-discharging systems have no water degradation impact on the receiving streams and help to achieve NPDES goals for the state. All the wastewater produced in the park will be treated by four different onsite treatment systems and will be percolated back into the ground.

### Shop/Office building:

- Standing Seam Metal Roof – Life expectancy 50+ years – fully recyclable.
- Structural Insulated Panels – Insulated resistance R-42.
- LED lighting (full cut-off) used on all evening security and way-finding lights.
- Cement Fiber Siding – Recycled content & recyclable when finish has expired.
- Pervious paving throughout equipment yard.
- Oil separators – Automatically contains oil spills within premises.
- Photo sensors on garage bay lights – Monitors and dims lights to appropriate levels.
- Nylon Carpeting with recycled content / low-VOC.
- Energy efficient windows / local fabrication – Fiberglass.
- Ultra low-flow plumbing fixtures.

**DNR Project Manager:** “Mike” Shahid Hameed, PE; Engineering Bureau

**Designer:** Bob Griffin, PE; Ehrhart Griffin & Associates  
Ryan Richey, NCARB; Engineering Bureau

**DNR Inspector:**  
**Operating Bureau:**  
**Funding Source:**  
**Cost Estimate:**

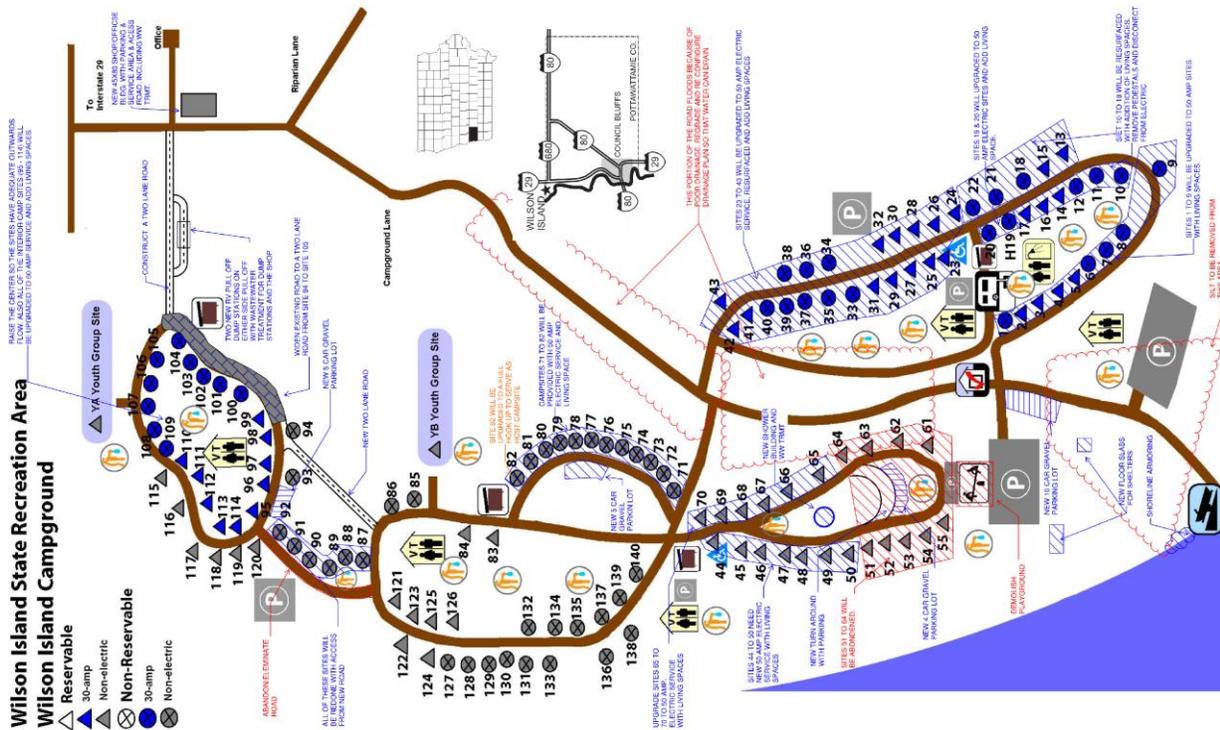
“Mike” Shahid Hameed, PE; Engineering Bureau  
 Mark Johnson; Engineering Bureau  
 Parks  
 66% Executive Council & 33% FEMA  
 \$3,362,000  
 Capital Links #253 & #254

**Plans Issue Date:** 5/3/2013  
**Bid Letting Date:** 6/5/2013  
**Plan Holders:** 25  
**Number of Bids Received:** 3

**Bidders**

Thompson Construction Inc.	Arlington, NE	\$2,485,325.40
K & L Landscape & Construction	Sergeant Bluff, IA	\$3,064,723.65
Hawkins Construction Company	Omaha, NE	\$3,226,172.91

**IDNR recommends awarding the Bid to Thompson Construction Inc.**



3. Lost Grove Wildlife Management Area, Main Boat Ramps  
SCOTT COUNTY -- PROJECT # 08-06-82-05

**Project Summary:**

This project consists of constructing three boating facilities. Each facility will include a boat ramp, concrete parking lot, and gravel access road. This project is one of the final major projects for building infrastructure at Lost Grove Lake.

Lost Grove Lake is a newly constructed lake and was originally conceived in 1983, with a purpose of providing a recreational fishing lake in eastern Iowa area with a dense population that did not have close access to a lake. Land purchases began in 1988 and the dam embankment construction began in 2010, with the project reaching substantial completion in the summer of 2012. Currently, the lake is being filled.

Multiple construction projects have been completed to protect the lake from sedimentation. Prior to embankment construction and in cooperation with the local NRCS office, thirteen sediment basins were constructed around the lake, including an in-lake silt dam. Culvert risers, designed by Scott County and administered by DNR, have been constructed on both major streams feeding the lake. Culvert risers are small water control structures designed to hold water back upstream from a roadway culvert. Concurrent with embankment construction, several infrastructure projects have been constructed. Much of the vulnerable shoreline has been armored and fish habitat has been constructed. Parking lots, fishing jetties, fishing piers, canoe accesses, and rock paths have been constructed to improve access to the lake.

This project is one of the final major construction phases. Future projects for this area include an additional sediment basin, a dog training area, and paving the boat ramp access roads with concrete.

**Function of the Project:** This project will provide access to the lake. Six boat ramp lanes will be constructed along with a total of 60 car-and-trailer parking spaces and 12 single-car spaces.

**Construction Needed:** Earthwork and concrete paving will be required for this project. The lake has not yet completely filled, so ramps may be cast-in-place.

**Green Features:** The parking lot locations were selected to minimize storm water runoff into the lake. Each parking lot has a grassy or vegetative barrier to treat storm runoff before reaching the lake. The concrete pavement of the parking lots can be recycled as road base material at the end of its design life.

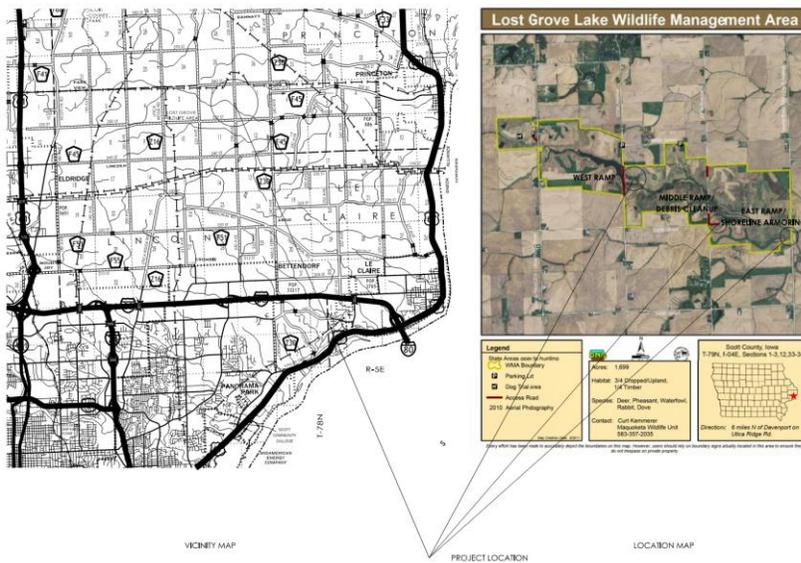
**DNR Project Manager:** Heath Delzell, PE; Engineering Bureau  
**Designer:** Heath Delzell, PE; Engineering Bureau  
**DNR Inspector:** Bruce Flippin, PE; Engineering Bureau  
**Operating Bureau:** Wildlife  
**Funding Source:** 40% MFT, 30% F&W Trust - Fisheries, 30% Federal-Boat Safety (Coast Guard)  
Capital Links #83 & #128

**Cost Estimate:** \$1,400,000  
**Plans Issue Date:** 4/26/13  
**Bid Letting Date:** 5/16/13  
**Plan Holders:** 21  
**Number of Bids Received:** 11

**Bidders**

BWC Excavating LC	Solon, IA	\$919,892.70
Langman Construction, Inc.	Rock Island, IL	\$1,097,720.40
Wicks Construction Inc.	Decorah, IA	\$1,104,945.65
Fye Excavating	Sperry, IA	\$1,114,604.00
Smith Seeding Inc	Eldridge, IA	\$1,130,808.04
McCarthy Improvement Company	Davenport, IA	\$1,132,927.00
Valley Construction Company	Rock Island, IL	\$1,168,352.55
Brandt Construction Co.	Milan, IL	\$1,168,953.00
Hawkeye Paving Corporation	Bettendorf, IA	\$1,234,867.50
Ardo Schmidt Construction Inc.	Preston, IA	\$1,234,876.13
Portzen Construction, Inc.	Dubuque, IA	\$1,537,512.25

**IDNR recommends awarding the Bid to BWC Excavating LC.**



Gabe Lee, PE, Engineering Bureau Chief  
 Conservation and Recreation Division  
 June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

#21

**Information Item**

**Small Construction Projects**

The following Engineering Bureau managed projects have been let utilizing the Competitive Quotation process for projects \$100,000 or less:

<b>Bid Date</b>	<b>Project No.</b>	<b>Location</b>	<b>County</b>	<b>Summary</b>	<b>Cost Estimate</b>	<b>Bids</b>
4/23/2013	13-04-39-06 Parks	Springbrook State Park	Guthrie	Abandoning an existing underground pressure tank, installing three pressure tanks and associated controls.	\$50,000	<b>\$45,475.00</b> \$56,780.00
4/25/2013	12-05-77-17 Fisheries	State Fair Building	Polk	Installation of a water chiller, heat exchanger, and power supply at the DNR Building on the Iowa State Fairgrounds.	\$12,000	<b>\$14,778.00</b> \$19,970.00 \$24,200.00 \$24,318.00
4/25/2013	12-06-52-01 Fisheries	Lake Macbride State Park	Johnson	Construct 828' of handicap accessible trail along the west side of the causeway road.	\$17,000	<b>\$14,722.28</b> \$16,771.93 \$24,981.10 \$261,923.88
4/25/2013	13-04-36-03 Wildlife	Riverton WMA	Fremont	Remove sediment 2' deep and 25' wide from 4300' of channel placing and shaping spoil material on one side and 2' deep and 50' wide from 2000' of channel placing and shaping spoil on both sides. Site restoration required for areas above normal water levels.	\$40,000	<b>\$35,275.00</b> \$41,387.50 \$99,730.00
5/2/2013	14-05-04-01 Wildlife	Sedan Bottoms	Appanoose	Installation of a stoplog structure for water control.	\$12,000	<b>\$10,610.00</b> \$11,873.50 \$24,500.00 \$44,000.00

5/2/2013	13-03-17-01 Wildlife	Ventura Marsh WMA	Cerro Gordo	Excavation of 2 sediment basins in the SW corner of Ventura Marsh WMA. Excavated material to be placed in a designated spoil area. Spoil area will be seeded with a stabilizing crop seeding.	\$8,000	<b>\$19,140.00</b> \$24,140.00
5/2/2013	13-03-96-02 Fisheries	Coldwater Creek	Winneshiek	Trout habitat improvement at 10 locations; shaping and stabilizing stream banks, installing bankhides, rootballs, J-Hook weirs, and provide angling access, and seed disturbed areas.	\$30,000	<b>\$24,996.95</b> \$28,056.25 \$34,367.50 \$67,181.50 \$83,872.50 \$89,396.93
5/9/2013	13-04-78-02 Parks	Lake Manawa State Park	Pottawattamie	Resurface an existing asphalt parking lot. Asphalt will be applied over existing parking lot to a thickness of 5". Around the perimeter of the newly resurfaced parking lot a 4'granular rock shoulder will be installed.	\$60,000	<b>\$46,785.00</b> \$49,920.00
5/16/2013	09-06-53-01 Parks	Wapsipinicon State Park	Jones	Repair flood damage from the Wapsipinicon River to include silt/gravel removal, granular parking lot resurfacing, removal and disposal of trees, placement of revetment and the relocation of mini-shelters; including the reconstruction of the access road to the mini-shelters.	\$150,000	<b>\$48,952.35</b> \$57,445.11 \$72,754.58 \$82,209.52
5/16/2013	12-06-53-02 Parks	Wapsipinicon State Park	Jones	Repair the heated storage roof, trusses and ceiling as well as reconstruct the cold storage bay to its original condition.	\$35,000	<b>\$18,450.00</b> \$25,641.00

*Pictures will be presented during the meeting*

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The following CRD field staff managed projects have been let utilizing the Competitive Quotation process for projects \$100,000 or less:

<b>Bid Date</b>	<b>Contract No.</b>	<b>Location</b>	<b>County</b>	<b>Summary</b>	<b>DNR Engineering Consultant</b>	<b>Bids</b>
5/2/2013	13CRDLWBKOP0001-A01	Klondike Rapids Access Area	Lyon	Landscaping rock purchase and delivery supporting water trails crew habitat, public safety, and access work after dam-to-rapids conversion project completion.	Jeff Felts	<b>\$22,667</b>
5/7/2013	13CRDLWBZKOP0002	Klondike Rapids Access Area	Lyon	Loader with operator and dump truck to assist with finish grading for water trails crew native plantings and landscaping improvements.	Jeff Felts	<b>\$4,060</b> \$4,640

Gabe Lee, PE, Engineering Bureau Chief  
 Conservation and Recreation Division  
 June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

#22 (\* indicates proposed consent item)

**Decision Item**

**Land Acquisition Projects**

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**1. Dugout Creek WMA – Dickinson Co. – Goodell**

The Natural Resource Commission is requested to approve the acquisition of a tract of land located 2 miles south of Lake Park. Bruce and Jeri Goodell are offering this 106-acre tract for the appraised price of \$132,500.00. The property is adjacent to, and has access from 140th Avenue on the east, and land owned by the Fish & Wildlife Service (managed by the Iowa DNR) on the north. Licensed appraiser, Greg Tritle of Vander Werff and Associates, Sanborn, Iowa submitted the appraisal. The purchase agreement was negotiated by Jerry Gibson.

The subject tract has 102.89 acres that are encumbered by a WRP easement; 1.99 acres of unencumbered non-economic land; and 1.12 acres of road right-of-way. Dugout Creek has the largest glacial calcareous fen complex in Iowa. The tract contains three calcareous fens with continuous flowing water. After restoration the tract now contains 69.4 acres seeded to native prairie species; 14 acres of old pasture (prairie remnant); 10.6 acres of fen wetlands; 1.12 acres of ROW; and 8.3 acres of restored wetlands that will provide watershed protection and water quality improvement. The acquisition will provide additional upland nesting habitat for migratory game and non-game wildlife species. There are no buildings. The property will be managed by the Wildlife Bureau.

Acquisition funding will be a federal NAWCA Grant. Incidental closing costs will be the responsibility of the Department. Staff recommends approval of the land acquisition.

**2. Elk Lake WMA – Clay Co. – Salton**

The Natural Resource Commission's approval is requested to acquire a tract of land located 10 miles east and three miles south of Spencer. This 77-acre tract is offered by Larry Salton, Linda Salton, and the Estate of Kenneth Salton for the appraised price of \$384,900.00. Licensed appraiser, Greg Tritle, of Vander Werff and Associates, Inc., Sanborn, Iowa submitted the appraisal. Jerry Gibson negotiated the purchase agreement.

The property is located adjacent to the south and east sides of 260-acre Elk Lake. Acquisition of the tract will allow protection of approximately 3,550' of shoreline, and 20 acres of prairie. The property has excellent public access from 340th Avenue along the east side, and is adjacent to state-owned land on the southern border and federal land on the northern border. Acquisition will also protect the habitat from rural residential development that the appraiser noted has happened on nearby Silver Lake.

The property consists of 37.2 acres of cropland; 37.9 acres of non-crop (pasture/recreation) land; and 1.88 acres of road right-of-way. After development the property will consist of 10 acres of

suitable for food plots; 18 acres of pasture; 27.1 acres of native prairie seeding; 20 acres of restored wetlands; and 1.88 acres of road ROW. There are no buildings. The property will be managed by the Wildlife Bureau.

Acquisition funding will be a federal NAWCA Grant. Incidental closing costs are the responsibility of the Department. Staff recommends approval of the land acquisition.

### **3. Union Hills WPA – Cerro Gordo Co. – INHF**

The Natural Resource Commission's approval is requested to purchase a tract of land located in Cerro Gordo County adjacent to the north boundary of the DNR managed Union Hills Waterfowl Production Area (WPA). The Iowa Natural Heritage Foundation offers this 51.67 acre tract for \$425,000. The appraised value is \$444,000. Fred Greder, Licensed Appraiser of Mason City, Iowa, submitted the appraisal.

The property is located in southwest Cerro Gordo County 8 miles southeast of Ventura, Iowa. This addition to Union Hills WPA will be the cornerstone tract for a 200 acre wetland basin restoration project. A majority of the property is within a 100 year flood zone. The irregularly shaped tract is characterized as 49.6 acres tillable ground with a 0.5 acre building site. The building site contains a 3,200 square foot Lester wood-frame pole building. The property will be managed by the Wildlife Bureau.

Acquisition funding will be 75% Pittman-Robertson and 25% Wildlife Habitat Stamp. The property will remain on the Cerro Gordo property tax rolls. No surveying or fencing costs is anticipated. Incidental closing costs will be the responsibility of the Department. Staff recommends approval of the acquisition.

### **\*4. Ocheydan WMA – Clay Co. – DOT**

The Natural Resource Commission is requested to approve a transfer of jurisdiction agreement with the Iowa DOT as a result of the highway being constructed north of the section line instead of on the section line as planned. The subject tract is approximately 2 miles west of the north junction of U.S. Hwy. 18 and U.S. Hwy. 71 (north of Spencer) and adjacent to the south boundary of Ocheydan Wildlife Management Area. Consideration for this permanent transfer of jurisdiction is Mutual Benefit.

Certain real property owned by the State of Iowa in Clay County was acquired by the Iowa DNR for the Use and Benefit of the State of Iowa in 1996. The Iowa DOT has had use of a small part of said property for a public highway since 1930. It has just now come to the attention of the Iowa DOT that the alignment was actually constructed north of the original plans. The Iowa DOT is asking Iowa DNR to relinquish its jurisdiction and access control over 4.39 acres, inclusive of 0.11 acre, to the Iowa DOT.

The transfer does not affect public use of or DNR management of the area. Said real estate agreement and interagency transfer of jurisdiction is duly authorized by Chapter 28E and Sections 306.4 of the Code of Iowa. Staff recommends approval of the agreement.

### **\*5. Hawthorn Lake WMA – Mahaska Co. – Dunnick**

The Natural Resource Commission's approval is requested to accept the donation of a permanent easement for storage of water and retention of silt adjacent north of Hawthorn Lake Wildlife Management Area (WMA) in northeastern Mahaska County. The donors are Arnout and Janet Dunnick. The easement shall serve as temporary and permanent storage of water and retention of silt on an area totaling approximately 0.4 acres lying below top of an earthen structure. This easement grant was negotiated by Rick Hansen of the department.

This property is located adjacent north of Hawthorn Lake WMA in Section 3 of Pleasant Gove Township. The easement segment is grassland and drainage ditch. The earthen dam will be located on State land. The structure will be designed to trap sediment and to impound water to reduce runoff of soil and nutrients into Hawthorn Lake. The project will cause water impoundment and sediment retention within the basin and located on a portion of the subject property. During extreme precipitation runoff, floodwater could result in occasional flooding to the top of the structure's elevation.

This easement will become part of the Hawthorn Lake WMA, and will be managed by the Wildlife Bureau in accord with the area management plan. Incidental closing costs will be the responsibility of the Department. Staff recommends approval of the easement acquisition.

Travis Baker, Land & Waters Bureau Chief  
Conservation and Recreation Division  
June 13, 2013

**Iowa Department of Natural Resources  
Natural Resource Commission**

**\*#23** (\*indicates proposed consent item)

**Decision Item**

**Land Management Project - Minne Estema Area – Benton Co. – Benton CCB**

The Natural Resource Commission's approval is requested for the renewal of a management agreement with the Benton County Conservation Board and the DNR. This agreement authorizes the Benton County Conservation Board to manage Minne Estema Area through 2037. Benton CCB has managed the area since 1987.

The agreement covers an approximately 63 acre historic river park located 8 miles north of Vinton on the Cedar River providing river access and secluded campsites. Rolling hills, tree-lined trails and prairie/wetland restoration projects are in progress. Benton County is also planning to upgrade the campground by removing some of the gravel pads and adding vegetative barriers between the pads to make the park more attractive and establish some of the lost habitat within the park. The County desires to continue management of the area. Staff recommends approving the agreement.

Travis Baker, Land & Waters Bureau Chief  
Conservation and Recreation Division  
June 13, 2013