

**MINUTES**  
**OF THE**  
**NATURAL RESOURCE COMMISSION**  
**MEETING**

**MARCH 14, 2013**

**HELD AT:**

**IOWA DEPARTMENT OF NATURAL RESOURCES**  
**HENRY WALLACE STATE OFFICE BUILDING**  
**502 EAST 9<sup>TH</sup> STREET**  
**DES MOINES, IA 50319**

For Office Use Only

Date Minutes Approved By NRC: 4/11/13

Director's Signature: Chuck Gipp  
Chuck Gipp  
Director

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File Name: ADM 1-1-1

NRC MINUTES

Sender's initials: KR

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**MEETING MINUTES**

**CALL TO ORDER**

The meeting of the Natural Resource Commission was called to order by the NRC Chair, Margo Underwood, on 03/14/13 at 9:30am.

**COMMISSIONER ATTENDANCE**

Present

- Gregory Drees
- Richard (Kim) Francisco, Secretary
- Dr. Sally Prickett, Vice-Chair (by phone)
- Janelle Rettig
- Dennis Schemmel
- Margo Underwood, Chair

Absent

- Conrad Clement

**PUBLIC PARTICIPATION**

- Walter Simmons. Pleasant Creek Recreation Area  
*Kevin Szcodronski, State Parks Bureau Chief, provided information on land management and and an upcoming stakeholder meeting to discuss the areas at Pleasant Creek State Recreation Area.*

**APPROVAL OF AGENDA**

Commissioner Rettig requested item 13.5 be removed from consent for purposes of abstaining.  
 Motion – Commissioner Francisco moved to amend the agenda as requested and to include moving two General Discussion items, Waterfowl Working Group Update and Status of 2013 Wildlife Rules, be moved to right after public comment.  
 Seconded – Commissioner Drees  
 Decision – Approved by Unanimous Vote

CARRIED AS AMENDED

**2. APPROVE MINUTES OF 02/14/13 NRC PUBLIC MEETING**

Motion – Commissioner Drees  
 Seconded – Commissioner Francsico  
 Decision – Approved; Commissioner Rettig abstained since absent 02/14/13.

CARRIED AS PRESENTED

**3. DIRECTOR’S REMARKS**

Director Gipp provided an update on the legislative session and status of the budget. He also provided information on the statewide safety assessment the Department is performing on its facilities and that the DNR building on the State Fair fairgrounds has also been evaluated and an upgrade on that facility is also being coordinated. The Director reported on Chronic Wasting Disease (CWD) and that the facility in southeast Iowa has been depopulated as agreed. Three-fourths of the wild heard samples in proximity have been tested and came back negative for CWD. The DNR and State veterinarian have worked well together. The property will be in quarantine for five years and, since we do not know how long the prions last, we plan to maintain the fence.

Deputy Director Trautman reported that he attended a budget subcommittee this morning and he provided information on the non-resident deer tag legislative changes that may occur.

**4. HONEY CREEK RESORT STATE PARK UPDATE**

Diane Ford, DNR Conservation and Recreation, presented information on budget, marketing, and public relations.

Commissioner Underwood requested a strategic plan update and information on the food and beverage plan.

INFORMATIONAL

**5 SPORT FISH RESTORATION OUTSTANDING PROJECT AWARD IN AQUATIC EDUCATION**

The annual Sport Fish Restoration Outstanding Project awards are given by the Fisheries Administrators' Section of the American Fisheries Society are intended to both highlight the importance and effectiveness of the Sport Fish Restoration Program and recognize excellence in fisheries management, research, and education. The *"Fish Iowa! Urban Fishing Program Development and Case Study"* was the recipient of the 2012 winner in for aquatic education. In 2005, *Fish Iowa!* initiated grants to support summer fishing programs through parks and recreation departments to better provide follow-up to school-based efforts in urban settings. We soon acknowledged the need to improve access to *nearby* fishing to support angling education efforts. The complexity of entities involved in programming and site management, as well as the diversity of stakeholders, presented unique opportunities/challenges and required a plethora of partnerships. These partnerships offered an opportunity for increased trust and collaboration among and between government agencies and residents, but little guidance analyzing how to form and maintain them exists in the literature. We worked with the City of Des Moines and Iowa State University to develop fisheries and watershed assessments for small urban impoundments, provide programming, and explore potential for partnering to develop and sustain neighborhood fisheries. We also contracted with Iowa State to conduct a case study of the overall process to inform future endeavors to implement a holistic urban fishing effort. Knowledge gained from this process has not only been integrated into efforts in Des Moines, but is being expanded to assessment of potential for family friendly fishing sites throughout Central Iowa.

INFORMATIONAL

**6. BRUSHY CREEK TRAILS ADVISORY BOARD 2012 ANNUAL REPORT**

Pat Reed, Chairperson of the Brushy Creek Trails Advisory Board, will present the 2012 Annual Report. Mr. Reed will show photos and maps during the presentation to allow commissioners and attendees to better visualize the Board's activities.

**Brushy Creek Trails Advisory Board 2012 Annual Report**

Board Members: Pat Reed, Linda Jenny, Ron Jacobson, Beth Aswegan, Lori Lange, Doug Follman, Tom Putnam, Amber O'Neill, Kevin Szcodronski

**Events of 2012:** Linda Jenny was reappointed and new member Doug Follman was welcomed as well as new Preserves Board representative Tom Putnam. Sadly, we lost long time board member Mike Tinkham. In memorial, a Bur Oak was planted in the South Campground. His position was left vacant for the year. Three positions are up for election for 2013. A leadership team meeting (DNR director, deputy director, and DNR division administrators) was held in March at Brushy Creek. This was an opportunity to showcase the area and identify needs. In April, trail workday volunteers helped plant willow stakes for bank stabilization along the preserve trail (previous effort was washed out in the 2010 flood) and pruned the Clay Hill and Preserve trails. It was another trying year budget-wise. Brushy remained short 2 full-time staff members and down on seasonal hours. Thanks to great seasonal staff, campground hosts, and volunteers the park and trails remained as well-kept as possible. A new park ranger was hired mid-October. Eddie Elkin will attend the law enforcement academy January-April 2013 and will serve both Brushy Creek and Dolliver State Park and will move into the park residence at Brushy. Formation of an official park "friends" group was discussed. Finding a way to combine such various user groups may prove difficult, but is something that park staff would like to pursue in the future. Board members discussed the possibility of placing some horse traffic warning signs along county road D-46 and along the main park road. This would give motorists an extra reminder to be cautious and slow down because we do have horse-driven wagons using the roads and when trails are closed horse riders often ride the road shoulders. The county road engineer approved the idea, so now we will pursue funding routes and hopefully have something in place for 2013. The signs will each cost around \$100. Drought conditions caused an unpopular burn ban which included campfires. One positive result of the lack of rain was trails being closed very few times, in fact there was never a full weekend of trail closure all year long. Many water crossings completely dried up or became a trickle and the lake is down several feet. Boat ramps were usable but the docks sat very high off the water. Although the extremely hot weather kept some campers away in July and August, overall camping was slightly up from last year. Labor Day weekend numbers were down. Trails Program Coordinator, Whitney Davis, presented to the board at the July meeting. She explained the history, funding, and goals of the program. One of the goals here at Brushy has been to place a trail bridge below the spillway to cross Brushy Creek. Currently there is a rock dam crossing that has been

completely washed out in the last 3 floods and often suffers damage during the spring rains and snowmelt making it virtually unusable. Horse riders are forced to cross the creek itself. During dangerously high water levels, riders are forced to ride up above on the dam road. Inexperienced riders also do not feel comfortable crossing the sometimes deep water of the creek and the water can be quite cold in the spring and fall. A bridge will allow hikers and bikers to complete the Lake Trail rather than being forced to use the road and will offer a safe alternative for horse riders. Whitney Davis submitted this bridge proposal to the State DOT Recreational Trails Grant Fund and the project was approved. Once the archeological study is completed, construction will begin in 2013 to place a trail bridge below the spillway. The DNR trail crew will also construct the new section of trail leading up to the bridge. Other upcoming construction projects for 2013 include 2 year-round cabins placed near the beach. Due to some product issues, the South Campground playground equipment will be re-bid and placed spring of 2013. A survey has been requested for an area known as the Lost 40 bordering our southeast property that was given to us by Webster County Conservation Board. The terrain and flood probability will have to be determined for any future trail expansion. Naturalist, Erin Ford, continues to offer many programs such as a geo-caching event, National Kids to Park Day, a kids fishing derby, No Woman Left Inside, Moonlight Canoe paddles, night hikes, and campground movie nights. The next meeting is scheduled for April 16, 2013 at 6pm with a 4 pm tour (weather permitting). Our meetings are always open to the public. Please let Pat Reed or Amber O'Neill know if you are interested in attending any of our meetings. A volunteer trail work day has been tentatively scheduled for April 20, 2013, details to be posted on TAB webpage.

INFORMATIONAL

**7. BRUSHY CREEK TRAILS ADVISORY BOARD APPOINTMENTS**

Commission approval is requested for the following recommended appointments to the Brushy Creek Trails Advisory Board. The Trails Advisory Board advises the Department and Natural Resource Commission regarding issues and recommendations relating to development and maintenance of trails and related activities at or adjacent to the Brushy Creek Recreation Area. As outlined in Iowa Code 455A.8, the Board is comprised of 10 members: the DNR Director or his designee, a member of the State Preserves Board, the park employee responsible for Brushy Creek Recreation Area, and seven members recommended by the Director and appointed by the Natural Resource Commission. Board members must actively participate in recreational trail activities such as hiking, bicycling, an equestrian sport, or a winter sport at the Brushy Creek Recreation Area. The DNR Communications Bureau prepared two statewide press releases with the first being sent on December 6, 2012, and the second on December 31, 2012. The Fort Dodge Messenger publicized the announcement for both press release dates. We also announced the opening in our DNR website under the heading of "Boards and Commissions" and Brushy Creek's web page. The two web sites were linked to assure applicants could access the application form, application period, and a description of the Trail Advisory Board. The recommended appointments are based on average scores and include consideration for gender balance, length of term in coordination with the staggered term system, and spouses not serving on the board at the same time. The scoring was conducted by DNR staff Amber O'Neill, Sherry Arntzen, Angela Corio, Greg Van Fosson, Steve Derman, and Travis Baker. The following table lists the applicants and their respective average score.

Brushy Creek Advisory Board Applicants 2013

Applicant	Average Score
Sandstrom, Preston	33.0
Peterson, Jake	32.3
Jacobson, Ron	31.8
Steele, Mary	29.5
Doll, Karl T.	23.5
Bacon, Tony	27.3
Bohan, Michael G.	15.8

The NRC is requested to appoint the following three applicants for the following terms of service: Preston Sandstrom to serve a one year term to replace Mike Tinkham's vacated position. Jake Peterson to serve a three year term, and Mary Steele will fill the other three year term to maintain gender balance.

**Preston Sandstrom:** Preston lives in Harcourt and works for the USDA Rural Development as a Community Programs Specialist. In this capacity Preston helps rural communities with financing needs. This will be his first year serving on the board; however, he is a long time user of Brushy Creek. He is an avid mountain biker, hiker, kayaker and camper.

**Jake Peterson:** Jake lives in Webster City and works for Peterson Construction out of Webster City. He and his family use the recreation area for hunting, horseback riding, snowmobiling, camping and fishing. He is a year-round multi-user of the recreation area. This will also be Jakes first time serving on the board.

Mary Steere: Mary lives in Greene and is a retired school teacher. Mary founded the Iowa Trail Sisters which is a group of over 1300 women who enjoy equestrian trail riding in Iowa. Mary and her family enjoy camping, fishing, hiking, trail riding, and hunting. This appointment will also be Mary's first time serving on the board.

The three new appointed members will join the 4 standing members (Pat Reed, Beth Aswegan, Doug Follman, and Linda Jenny), Tom Putnam (Preserves Board designee), Amber O'Neill (Park Manager), and Kevin Szcodronski (DNR Director Designee) to make up the 10 member board.

Motion – Commissioner Francisco  
 Seconded – Commissioner Drees  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**\*8. AMENDMENT WITH BECKY ROSE FOR PINE LAKE CABIN CLEANING**

Commission approval is requested for a one year-service contract amendment with Becky Rose of Eldora, Iowa. The amendment will begin on May 17, 2013, and terminate on May 16, 2014. This is the third amendment to the original contract. This amendment will be for \$11,440.00. The total amount of the original contract and all amendments is \$43,680.00. DNR shall have the option to renew this contract as long as this contract and any extensions do not exceed a six-year period. This contract will be funded through State Park funds. The DNR entered into the original contract in 2010 for the purpose of retaining the Contractor to provide general house cleaning and deep cleaning for the four (4) family cabins owned by the DNR at Pine Lake State Park in Eldora, IA. With only one full-time staff member it was necessary to provide this service to ensure the cleanliness of the (4) cabins though out the year. The cabins have a 66% occupancy rate and maintain a profit each year which more than pays for the service and general maintenance of the (4) cabins. In 2010, an informal bidding process was used and an RFP was posted to TSB. One bid was received and accepted. Becky Rose has provided quality and economical service since the original contract.

CARRIED UNDER CONSENT AGENDA

**\*9. SALVAGE TIMBER SALE BACKBONE STATE PARK**

The Department requests Commission approval of the sale of an estimated 23,600 board feet of mixed hardwood trees at Backbone State Park in Delaware County. The sale consists of 113 trees. There are an additional 12 cull trees marked for harvest. These trees may be harvested, but are not included in the board foot volume of the sale. This sale was presented at a public meeting on January 22, 2013. The purpose of this sale is to improve the health and aesthetics of Backbone State Park by salvaging trees that have been damaged by wind storms and flooding in recent years. The trees being harvested are damaged, uprooted or dead and are potentially hazardous to park visitors. This harvest includes scattered trees on 25 acres as shown on the attached maps. Oak and walnut seedlings will be planted following the harvest. A natural areas inventory was conducted and there are no known threatened and endangered species in the harvest areas. Best management practices (BMP's) will apply to the harvest. Harvesting is to occur only when ground is firm or frozen to minimize soil disturbance. Skid trails and landing areas will be repaired following the harvest. Harvesting will only be allowed from November 15 to March 15 when the park can be closed for public safety.

The following bids were received for the sale:

Company	Amount of Bid
Kendrick Forest Products	\$27,916.00
Jones Wood Heating and Logging	\$24,920.00
Dan Jones Logging	\$24,723.00
Merle Hershberger	\$21,840.00

The Department requests Commission approval to execute a contract with the high bidder, Kendrick Forest Products for \$27,916.00.

CARRIED UNDER CONSENT AGENDA

**\*10. CONTRACT WITH P&N CORPORATION FOR AERIAL GOOSE SURVEYS**

Commission approval is requested for a contract with P&N Corporation of Marion, IA. The contract period will begin on April 1, 2013, and terminate on March 31, 2014. The contract is to perform the annual statewide Canada Goose survey and shall not exceed \$28,050. Pursuant to the terms of the contract, DNR has the option to renew the contract as long as the contract and any extensions do not exceed a six-year period. The Canada goose population is monitored annually via a statewide aerial survey. Population status is used to determine appropriate hunting regulations each year. Federal regulations also require the Canada goose population be monitored annually to use lethal control methods in Iowa. Two bids were received; one from Bachman Aero, Inc., Skokie, IL, and one from P&N Corporation. P&N Corporation was chosen using

the informal competitive selection process. They achieved the highest overall score in the selection evaluation process due to the model and flying abilities of their helicopters, low level flying experience, and efficiencies gained through their GPS navigational systems for identifying location of survey sites. This contract will be funded through the Fish and Game Trust Fund.

Proposals Received	City, State	Criteria Ranking	Proposed Cost
P&N	Marion, IA	1	\$28,050.00
Bachman Aero, Inc.	Skokie, IL	2	\$26,175.00

CARRIED UNDER CONSENT AGENDA

**11. CHAPTER 56 – SHOOTING RANGE GRANT RECOMMENDATIONS**

The Commission is requested to approve grants recommended by the review and selection committee pursuant to Chapter 56, Shooting Range Grant Program.

The grant review and selection committee met on March 6, 2013, to evaluate applications and to provide recommendations for grant awards. The review and selection committee consisted of six members:

- Iowa State Archery Association (1)
- Iowa State Trapshooting Association (1)
- Iowa State Rifle and Pistol Association (1)
- DNR Staff (3)

The committee scored each application and individual scores were summarized. Funding available for this grant cycle include:

- \$50,001 fish/game trust fund for development or equipment
- \$32,100 federal funding (equipment only)

The committee recommends funding to the top 3 ranked development projects and top 2 ranked equipment projects. If the highest ranked projects decline the funding, the Department requests authority to offer those funds to the next highest scored projects that meet the grant criteria or return the funds to the grant program for distribution in the next grant cycle.

DEVELOPMENT/EQUIPMENT GRANT					
Ranked by Score	Grant Applicant	Grant Type	Project Description	Grant Amount Requested	Recommended Award
100	City of West Des Moines	Development	Raccoon River Park Archery Facility	\$50,000.00	\$23,682.00
99	Three Mile Shooting Sports Complex	Development	Three Mile Shooting Sports Complex	\$50,000.00	\$23,682.00
90	Waltonian Archers of Linn County	Development	Handicapped Parking for Indoor Ranges	\$2,560.00 \$2,637.00	\$2,637.00
83	Iowa State Trapshooting Association	Development	Traphouse Replacement	\$8,775.00	0
81	Crawford County Shooting Sports Association	Development	Crawford County Trap and Rifle Range	\$50,000.00	0
79	West Liberty Gun Club	Development	Rebuild Indoor Range and Building	\$50,000.00	0
78	Des Moines County Conservation	Development	Kevin J. Gahn Shooting Sports Complex Phase I Development	\$26,580.00	0
68	Fremont County Conservation	Development	Fremont County Archery Range	\$12,050.00	0
65	Linn County Conservation	Development	Matsell Bridge Natural Area	\$35,000.00	0
51	Dragoon Trail Chapter of the Izaak Walton League	Development	Range Improvement Grant	\$50,000.00	0
46	Des Moines County Conservation	Development	Big Hollow Shooting Range Improvement	\$36,345.00	0

<b>DEVELOPMENT GRANT TOTALS</b>	<b>371,310.00</b>	<b>50,001.00</b>
	<b>371,387.00</b>	

<b>EQUIPMENT GRANT</b>					
Ranked by Score	Grant Applicant	Grant Type	Project Description	Grant Amount Requested	Recommended Award
90	AVAD Hunt Club	Equipment	2013 Range Expansion - Bunker	\$27,225.00	\$27,225.00
81	Crawford County Shooting Sports Association	Equipment	Crawford County Trap and Rifle Range	\$11,522.00	\$4,875.00
68	Dragoon Trail Chapter of the Izaak Walton League	Equipment	Equipment Grant Application	\$8,966.00	0
<b>EQUIPMENT GRANT TOTALS</b>				<b>47,713.00</b>	<b>32,100.00</b>

Motion – Commissioner Rettig moved approval with exception that the excess awarded to the third ranked Waltonian Archers be split between the top two grantees.

Seconded – Commissioner Schemmel

Discussion – Ben Berka provided information that there are applicants who have applied and received funds before and each grant recipient must submit reports related to their award.

Ben researched and provided information that there was a typo in the grant awards brief and the third ranked Waltonian Archers did request the \$2,637 amount awarded. The \$2,560 Grant Amount Requested should be corrected to \$2,637.

Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**12. LAND ACQUISITION PROJECTS**

**12.1 GABRIELSON WMA – HANCOCK CO. – MOKLESTAD ESTATE**

The Natural Resource Commission is requested to approve the acquisition of a tract of land located 3 miles Southeast of Forest City adjacent to the south side of County Road B-14. This 82.38-acre parcel is offered by the Joyce Moklestad Estate for the appraised price of \$103,000.00. Licensed appraiser, Fred Greder, Benchmark Agribusiness, Inc., Mason City, Iowa submitted the appraisal. The purchase agreement was negotiated by Jerry Gibson. The subject tract consists of 80.44 acres that are enrolled in the Wetland Reserve Program, and 1.94 acres of road right-of-way. Cover types include 66 acres of pasture and 16.2 acres of timber. Restoration will include 58 acres seeded to native prairie; 6 acres of wetlands; and 18.2 acres of timber. There are no buildings. The tract is immediately adjacent to the west side of the 610-acre Gabrielson Wildlife Management Area, and one half mile south of Pilot Knob State Park. The Wildlife Bureau will manage the property. Acquisition funding will be North American Wetland Conservation Act (Prairie Lakes 5 NAWCA). Incidental closing costs will be the responsibility of the Department. Staff recommends approval of the land acquisition.

Motion – Commissioner Schemmel

Seconded – Commissioner Prickett

Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**12.2 ELK CREEK MARSH WMA – WORTH CO. – INHF**

The Natural Resource Commission’s approval is requested to purchase a tract of land located in Worth County one-quarter mile east of Elk Creek Marsh Wildlife Management Area. The Iowa Natural Heritage Foundation offers this 75.8 acre tract for \$81,000. The appraised value is \$85,500. Fred Greder, Licensed Appraiser of Mason City, Iowa, submitted the appraisal. The property is located 4.5 miles northeast of Kensett and 6 miles southwest of Northwood. The majority (70.24 acres) of the property is encumbered by a Wetlands Reserve Program (WRP) easement with the south half lying within the 100-yr flood plain of Elk Creek. The topography varies from nearly level alluvial ground at the south end to rolling upland at the

north end. County Highway A34 passes along the north side with one quarter mile of frontage providing excellent access. The tract will be managed as part of the Elk Creek wetland complex for migratory and grassland birds and to provide enhanced outdoor recreation. The Wildlife Bureau will manage the property. Acquisition funding will be provided by a federal NAWCA grant. No surveying or fencing costs is anticipated. Incidental closing costs will be the responsibility of the Department. Staff recommends approval of the acquisition.

Motion – Commissioner Drees  
Seconded – Commissioner Rettig  
Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**\*13. LAND MANAGEMENT PROJECTS**

**\*13.1 MISSISSIPPI RIVER – CLAYTON CO. – CONSOLIDATED GRAIN & BARGE COMPANY**

The Natural Resource Commission is requested to approve the renewal of Chapter 17 Barge Fleeting Lease with Consolidated Grain and Barge Company. The location is described as a portion of the bed of the Mississippi River bed in Sections 1, 6, and 7, Township 93 North, Range 2 and 3 West of the 5th P.M., Clayton County, Iowa, at approximate River Miles 624.1-622.34. The lease area consists of four segments in three locations listed as:

Segment A is located at River Mile 624.1 consisting of 400 feet of frontage and 175 feet of depth.

Segments B and C are located at River Mile 623.44 and extend to River Mile 623.74. This area contains 1400 feet of frontage and 175 feet of depth.

Segment E begins at River Mile 622.28 and ends at river mile 623.37. This area contains 2200 feet of frontage by 175 feet of depth.

This area has been under a barge fleeting lease since 1982. A Public Notice was printed in two local newspapers. No comments were received. The annual fee is \$25,181.00 and will be increased annually based on the percentage increase of the consumer price index. The term of the lease will be five years. Staff recommends approval of the lease agreement.

CARRIED UNDER CONSENT AGENDA

**\*13.2 MISSISSIPPI RIVER – CLAYTON CO. – BUNGE NORTH AMERICA**

The Natural Resource Commission is requested to approve the renewal of Chapter 17 Barge Fleeting Lease No. 18-R with Bunge North America, Inc. formerly AGRI McGregor Terminal, L.L.C. of Ankeny, Iowa. In November 2010, Bunge purchased AGRI. The operation will remain the same. The location is described as a portion of the bed of the Mississippi River including approximately 1000 feet of frontage by 140 feet of depth located at Mississippi River Mile 633.3 located in Section 22, Township 75 North, Range 3 West of the 5th P.M., Clayton County, Iowa. The site is used as a barge fleeting area for a grain elevator and has been under a barge fleeting lease since 1983. A Public Notice was printed in two local newspapers. No comments were received. The annual fee is \$7,554.00 and will be increased annually based on the percentage increase of the consumer price index. The term of the lease will be five years. Staff recommends approval of the lease agreement.

CARRIED UNDER CONSENT AGENDA

**\*13.3 MISSISSIPPI RIVER – MUSCATINE CO. – FAIRPORT LANDING MARINA, INC.**

The Natural Resource Commission is requested to recommend to the Executive Council approval of a Chapter 18 lease with Fairport Landing Marina, Inc. for a portion of the riverbed of the Mississippi River. The lease area consists of a man-made harbor in a portion of the Mississippi River bed with 150 feet of frontage by 100 feet of depth located in Section 31, Township 77 North, Range 1 East of the 5th P.M. at Mississippi River Mile 463.2, Muscatine County, Iowa. The leased area is used for commercial purposes as part of a marina and restaurant operation. This site has been under lease since 1983. The proposed lease will be for a five-year period. The annual fee is \$1,200 with a condition that the fee will be adjusted to comply with adopted administrative rule changes that affect lease fees. Staff recommends approval of the lease agreement.

CARRIED UNDER CONSENT AGENDA

**\*13.4 MISSISSIPPI RIVER – SCOTT CO. – CENEX HARVEST STATES, INC.**

The Natural Resource Commission is requested to recommend to the Executive Council approval for the renewal of a Chapter 18 lease with CENEX Harvest States, Inc. for a portion of the riverbed of the Mississippi River. The location is described as a portion of the bed of the Mississippi River approximately 215 feet of frontage by 45 feet of depth located in Section 25, Township 77 North, Range 2 East of the 5th P.M. at Mississippi River Mile 475.7, near the town of Buffalo, in Scott County, Iowa. The site is used for barge loading and unloading. The location has been under lease since 1998. The

term of the lease will be for five years. The annual fee is \$1,500.00 with a condition that the fee may be adjusted to comply with adopted administrative rule changes that affect lease fees. Staff recommends approval of the management agreement.

CARRIED UNDER CONSENT AGENDA

13.5 SUTLIFF ACCESS – JOHNSON COUNTY – MANAGEMENT AGREEMENT

The Natural Resource Commission’s approval is requested for the renewal of a management agreement with the Johnson County Conservation Board and the DNR. This agreement authorizes the Johnson County Conservation Board to manage Sutliff Access through 2037. Sutliff Access is a small, one-half acre area, located nine miles northeast of Solon in the settlement of Sutliff. There is a picnic area and boat ramp which provides access to the Cedar River for boating and fishing. The County desires to continue to manage the area. Staff recommends approval of the management agreement.

Motion – Commissioner Schemmel  
Seconded – Commissioner Francisco  
Decision – Approved; Commissioner Rettig abstained due to being on the Johnson County Board.

CARRIED AS PRESENTED

14. ENGINEERING CONSTRUCTION ITEMS

The Department requests Commission approval of the following construction projects:

14.1. LAKE MANAWA STATE PARK, SHORELINE ARMORING

POTTAWATTAMIE COUNTY-- PROJECT # 13-04-78-03; **Project Summary:** Project is needed to install riprap armoring along the eastern shorelines of the western canals of Lake Manawa. Boat traffic and wind action has caused erosion to the banks of the canals. The banks have to be stabilized to reduce future erosion. **Function of the Project:** To protect and reduce erosion of the embankment. The project goal is to armor the shoreline due to safety issues and to mitigate soil erosion from getting into the lake. The banks have eroded over the years. Fluctuations of water levels have had impacted on the banks. Some parts of the shoreline have lost two or three mower widths in the last 10 years. Last summer, a DNR summer aide was killed while mowing along this bank. Stabilizing this part of the shoreline is imperative to safety. **Construction Needed:** This project consists of installing riprap along the eastern shoreline of the western canals at Lake Manawa State Park and reseeding/mulching all disturbed access areas. **Green Features:** None.

- DNR Project Manager:** Brett Johnson, PE; Engineering Bureau
- Designer:** Brett Johnson, PE; Engineering Bureau
- DNR Inspector:** Mark Johnson, Engineering Bureau
- Operating Bureau:** Parks and Preserves
- Funding Source:** 50/50 Marine Fuel Tax & Coast Guard Capital Link #130
- Cost Estimate:** \$172,940.00
- Plans Issue Date:** 1/31/13
- Bid Letting Date:** 2/21/13
- Plan Holders:** 14
- Number of Bids Received** 16

**Bidders**

TEK Builders, Inc.	Mount Ayr, IA	\$150,486.80
Peterson Contractors, Inc.	Reinbeck, IA	\$161,530.00
L.A. Carlson Contracting, Inc.	Merrill, IA	\$167,033.80
LRC, Inc.	Vermillion, SD	\$167,734.00
Murphy Heavy Contracting	Anita, IA	\$169,661.19
Carley Construction	Treynor, IA	\$174,750.00
K.M. King, Inc.	Burlington, IA	\$178,488.80
Nelson & Rock Contracting Inc.	Onawa, IA	\$180,545.00
Torco Enterprises Inc.	Lavista, NE	\$186,267.20
Big River Construction Co.	Nebraska City, NE	\$199,560.00
Action Contracting Inc.	Valley, NE	\$199,700.00
Kent Loynachan dba KLC Construction	Russell, IA	\$206,300.00
K & L Landscape & Construction, Inc.	Sergeant Bluff, IA	\$215,020.00
Brunow Contracting, LLC	Council Bluffs, IA	\$220,285.00
MLS Landscape & Design Inc.	Granville, IA	\$248,937.74
Superior Seawalls Inc.	West Illinois City, IL	\$283,280.40

**IDNR recommends awarding the Bid to TEK Builders, Inc. pending Federal forms verification.**

Motion – Commissioner Francisco  
 Seconded – Commissioner Schemmel  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**14.2. MT AYR FISH HATCHERY, STORAGE BUILDING ADDITION**

**RINGGOLD COUNTY-- PROJECT # 13-04-80-02; Project Summary:** The Fisheries Building is located near Mt Ayr in Ringgold County, IA. The Fisheries staff at this facility are responsible for both the management of approximately 45 public fishing areas in an eight county area and operation of a fish rearing facility raising wipers and largemouth bass. The existing building measures 60 feet long by 32 feet deep. The building houses the offices and has a small shop that has unconditioned space. The remainder is unheated and used to store the some of the ground maintenance equipment. This project consists of the construction of a one story, pre-engineered stick-frame building addition with a metal roof and metal siding, approximately 28'-0" x 32'-0", including one cold bay with an overhead door and egress door. The work also includes five (5) separate alternates for paving, new loading dock, roofing, new doors, and bollards. This project would allow increased square footage for storage of the remainder of the maintenance and fish handling equipment. **Function of the Project:** Provide Fisheries Bureau with cold storage space for equipment and supplies. Staff at this location are responsible for both fish rearing and fish management in an eight county area. The increased storage area will be used to house the equipment used for the fish rearing and to maintain the grounds. The fish rearing equipment commonly utilizes large quantities of rubber and PVC material. These materials are sensitive to sunlight thus requiring rebuilding every few years, if stored outside. Storing these materials indoors, when not in use, will extend equipment life minimizing rebuilding by staff. The fisheries staff also use boats and trailers which are necessary in managing the fishery. This equipment is expensive and when exposed to the elements the equipment has a shortened life and is difficult to properly maintain. Construction this building addition will reduce equipment maintenance costs and increase resale value. **Construction Needed:** Cutting and filling of current location, utility runs to location, concrete foundation work, building erection and finish work. **Green Features:** Metal Roof – Fully Recyclable, Re-wall Essential Abuse Board (post-consumer recycled plywood alternative), Pervious paving throughout the equipment yard.

- DNR Project Manager:** Ryan Richey, NCARB; Engineering Bureau
- Designer:** Ryan Richey, NCARB; Engineering Bureau
- DNR Inspector:** Mark Johnson, Engineering Bureau
- Operating Bureau:** Fisheries
- Funding Source:** 100% F & W Trust, Fisheries Non-Habitat Stamp Capital Link #34
- Cost Estimate:** \$75,000.00
- Plans Issue Date:** 1/31/13
- Bid Letting Date:** 2/21/13
- Plan Holders:** 9
- Number of Bids Received:** 6

**Bidders**

Hymbaugh Construction	Creston, IA	\$94,780.40
Burkett Construction LLC	Winterset, IA	\$119,004.90
Winterstien Construction LLC	Creston, IA	\$142,753.70
Larry Elwood Construction Inc	Mason City, IA	\$164,841.11
AAA Concrete dba Caliber Concrete	Adair, IA	\$186,921.05
Lansink Construction Inc.	Johnston, IA	\$201,145.60

**IDNR recommends awarding the Bid to Hymbaugh Construction.**

Motion – Commissioner Rettig  
 Seconded – Commissioner Schemmel  
 Discussion – Gabe Lee provided information on the essential abuse board. Commission Underwood requested a presentation on the recycled product.  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**14.3. PRAIRIE ROSE, LAKE MANAWA, & VIKING LAKE STATE PARKS, VAULT LATRINE**

**SHELBY, POTTAWATTAMIE, & MONTGOMERY COUNTIES, PROJECT # 13-04-83-02; Project Summary:** This project consists of construction of one campsite and demolition of 3 existing vault latrine buildings, the procurement and

installation of 3 precast concrete vault latrine buildings, necessary utility work, concrete flatwork, site restoration and incidental items as required by the project documents and the IDNR Construction Inspector at Prairie Rose, Lake Manawa and Viking Lake State Parks in Shelby, Pottawattamie and Montgomery Counties, Iowa. **Function of the Project:** At two of the three sites, the existing vault latrines have outlived their design life and are in need of replacement and at the third site, a vault latrine is being added to enhance the use of the site. **Construction Needed:** Work includes construction of one campsite, demolition of existing buildings and installation of new vault latrines in new locations, installation of underground utilities as needed, and provide concrete access. **Green Features:** Solar powered interior lighting.

**DNR Project Manager:** Prairie Rose, Lake Manawa – Mandi Aldrich, PE; Engineering Bureau  
 Viking Lake – Brett Johnson, PE; Engineering Bureau

**Designer:** Prairie Rose, Lake Manawa – Mandi Aldrich, PE; Engineering Bureau  
 Viking Lake – Brett Johnson, PE; Engineering Bureau

**DNR Inspector:** Mark Johnson, Engineering Bureau

**Operating Bureau:** Parks

**Funding Source:** Prairie Rose State Park - 100% I-Jobs 2  
 Capital Link #267  
 Lake Manawa State Park - 50% Marine Fuel Tax; 50%  
 Federal-Boat Safety Coast Guard  
 Capital Link #126  
 Viking Lake State Park - 100% Infrastructure 2013  
 Capital Link #242

**Cost Estimate:** \$127,000  
 Prairie Rose State Park - \$57,000  
 Lake Manawa State Park - \$32,000  
 Viking Lake State Park - \$38,000

**Plans Issue Date:** 1/31/13

**Bid Letting Date:** 2/21/13

**Plan Holders:** 8

**Number of Bids Received:** 5

**Bidders**

AAA Concrete LLC dba Caliber Concrete	Adair, IA	\$139,189.34
TEK Builders, Inc.	Mt Ayr, IA	\$146,263.00
Drake Construction LC	Menlo, IA	\$175,914.00
Andersen Construction Company	Council Bluffs, IA	\$254,382.00
KE Builders LLC	Boone, IA	\$336,766.00

**IDNR recommends awarding the Bid to AAA Concrete LLC dba Caliber Concrete.**

Motion – Commissioner Prickett  
 Seconded – Commissioner Francisco  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**14.4. MISSOURI RIVER WILDLIFE UNIT – TYSON BEND WMA, SEDIMENT REMOVAL**

HARRISON COUNTY – PROJECT # 13-04-43-01; **Project Summary:** Remove and dispose of the sediment from the river boat ramp parking area and access road into the Missouri River. Then place new gravel on the parking area and access road and seed disturbed areas. **Function of the Project:** The silt was deposited by the 2011 flooding of the river and is being removed to return the area to pre flood condition. **Construction Needed:** Sediment removal and placement of new gravel on the boat ramp parking area and access road. **Green Features:** None

**DNR Project Manager:** Mark Johnson, Engineering Bureau

**Designer:** Mark Johnson, Engineering Bureau

**DNR Inspector:** Mark Johnson, Engineering Bureau

**Operating Bureau:** Wildlife

**Funding Source:** 75% FEMA, 25% F&W Trust-Wildlife Non-Habitat Stamp

**Cost Estimate:** \$94,100

**Plans Issue Date:** 2/8/13

**Bid Letting Date:** 2/21/13

**Plan Holders:** 8

Number of Bids Received: 7

**Bidders**

Hill Contracting	Leon, IA	\$52,316.07
Carley Construction LLC	Treynor, IA	\$55,669.65
TEK Builders, Inc.	Mt Ayr, IA	\$60,368.98
Richards Construction Co., Inc.	Sac City, IA	\$66,533.65
K & L Landscape & Construction, Inc.	Sergeant Bluff, IA	\$83,905.05
Murphy Heavy Contracting Corporation	Anita, IA	\$111,224.16
L.A. Carlson Contracting, Inc.	Merrill, IA	\$114,384.60

**IDNR recommends awarding the Bid to Hill Contracting pending qualifications verification.**

Motion – Commissioner Francisco  
 Seconded – Commissioner Drees  
 Discussion – Gabe Lee provided information about the boat ramps and access during low water. He will discuss further with his designers the access issues Commissioner Francisco shared.  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**14.5. LACEY KEOSAUQUA STATE PARK, BEACH HOUSE CONVERSION – CHANGE ORDER NO 4**

Van Buren County – Project # 11-06-89-01. A contract was awarded to Smith Seeding Inc. on July 14, 2011. The contract included items to renovate an existing beach house building for conversion to rental space for family gatherings. Work includes interior modifications, finishes, and exterior repairs to the roof, siding and openings. Site repairs were also included to improve storm water drainage and repair the stone retaining walls. The low bid contract amount was \$132,000. A deteriorating unused concrete water supply tank at the beach house site needs to be demolished was included in the original scope. The tank is adjacent to grading required for the beach house project. Demolition included removal of the upper concrete slab and vertical walls, fill the excavation, and site grading. The concrete slab had deteriorated significantly and had become a safety hazard. Work also included removal adjacent concrete block building. The paperwork for this change order was prepared by Dave Heer (SE District Engineer) shortly before he retired on December 23, 2011. This change order was part of a large amount of paperwork to be process after he left. This change order was inadvertently missed by the Bureau Chief and therefore not forwarded to the NRC for approval. The purpose for this request is to rectify the error.

Change Order #4

Demolish Water Supply Tank and Building L.S. \$15,000.00

**DNR recommends awarding the contract change order to Smith Seeding, Inc.**

Motion – Commissioner Rettig  
 Seconded – Commissioner Drees  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**15. SMALL CONSTRUCTION PROJECTS CONTRACTS**

The following Engineering managed projects have been let utilizing the Competitive Quotation process for projects \$100,000 or less:

Bid Date	Project No.	Location	County	Summary	Cost Estimate	Bids
2/14/2013	12-05-04-07 Parks	Honey Creek Resort	Appanoose	Modify the existing Activities Center. One of the two solar panel inverters is currently inoperable and needs replacement. Install new inverter and hook all sensing equipment into inverter and send old inverter back. Contractor will provide and install two check valves and two mixing valves.	\$10,000	<b>\$7,825.00</b> \$8,500.00

2/21/2013	12-05-62-01 Parks	Lake Keomah State Park	Mahaska	Replacement of shingles, gutters, downspouts, fascia, soffit, flashing, drip edge, and pipe boots.	\$12,000	\$13,600.00 \$14,679.00
2/21/2013	13-06-92-01 Parks	Geode State Park	Henry	Install a precast concrete pit latrine, 15 feet of new PCC sidewalk for access to the precast concrete structure from the parking lot, and a 20'X15' concrete pad for a new handicap parking stall.	\$27,108	\$36,091.00 \$44,688.46
2/21/2013	13-06-92-02 Parks	Fairport SRA	Muscatine	Install a precast concrete pit latrine, 100 feet of new PCC sidewalk for access to the precast concrete structure from the parking lot, and a 20'X15' concrete pad for a new handicap parking stall.	\$28,584	\$37,369.00 \$45,933.74

INFORMATIONAL

**16. ENGINEERING PROFESSIONAL SERVICES: MULTI-PROJECT MEP (MECHANICAL, ELECTRICAL & PLUMBING)**

**ENGINEERING DELIVERY ORDER**

The Department requests Commission approval of the following professional services: Multi-project MEP (Mechanical, Electrical & Plumbing) Engineering Delivery Order for the following projects the MEP Engineers are to complete the following tasks.

Projects

- Otter Creek Wildlife Renovation** – 3,500sf renovation of existing building, requires MEP services
- Colyn Wildlife Shop Addition** – 960sf heated addition will require MEP services
- Brushy Creek Cabins** – 500sf cabins will have in-floor heat and require MEP services
- Unions Grove Cabin** - 500sf cabin will have in-floor heat and require MEP services
- Wapsipinicon Storage Building** – 2,400sf shop will require electrical services only
- Odessa Wildlife Headquarters & Shop** – 5,000sf office and shop, requires MEP services

Tasks

1. Prepare final designs, including drawings, specifications and cost estimates for the Project at milestones described in the Project Schedule found in Section 4.5;
2. Attend one onsite pre-design meeting at all sites;
3. Prepare construction documents;
4. Answer pre-bid questions;
5. Issue necessary addenda to Iowa DNR project manager, for distribution, during the bidding phase;
6. Construction Administration, including but not limited to: answering all questions by Iowa DNR project staff or contractor(s), receiving, logging and replying to all shop drawings, submittals and RFIs until project closeout.

Using a RFP process, proposals were accepted through February 27<sup>th</sup>, 2013. There were two proposals received. The proposals were evaluated based on design capability, technical expertise, work plan, and cost. Using the selection criteria, the selection committee of four DNR staff recommends KCL Engineers as the professional services consultant.

Proposals Submitted	City, State	Rank	Score (400)	Proposed Project Cost
KCL	Des Moines, IA	1	309	\$30,125
KJWW	Des Moines, IA	2	277	\$113,215

**IDNR recommends accepting KCL Engineer's proposal for the MEP Delivery Order not to exceed \$30,125.00.**

Motion – Commissioner Drees  
 Seconded – Commissioner Francisco  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**17. DONATIONS**

The Natural Resource Commission is requested to approve the following donations:

Donation to:	Amount	Description	Donation Provided by:
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Fish and Wildlife Trust Fund	\$5.00	Funds to support the Fish and Wildlife Trust Fund in memory of Jerry McClanahan.	Sally Marriott
Fish and Wildlife Trust Fund	\$10.00	Funds to support the Fish and Wildlife Trust Fund in memory of Jerry McClanahan.	Patricia Lehner
Wildlife Diversity Program	\$25.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	John and Gwen Detlefsen
Wildlife Diversity Program	\$25.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	Marjorie Hoehle
Fish and Wildlife Trust Fund	\$25.00	Funds to support the Fish and Wildlife Trust Fund	Dan Brown, ConAgra Mills
Wildlife Diversity Program	\$35.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	James Ferree & Elizabeth Baum-Ferree
Wildlife Diversity Program	\$50.00	Funds to support the Wildlife Diversity Program	Marilyn and Lawrence Staples
Wildlife Diversity Program	\$50.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	Ann Detlefsen-Hoehle
Fish and Wildlife Trust Fund	\$50.00	Funds to support Fisheries in memory of Jerry Stegge.	Jake and Ruth Graves
Hunting and Conservation Camp	\$50.00	Funds to support hunter education programs in memory of Bill Blume, who enjoyed the outdoors and encouraged safe and responsible hunting and fishing.	Larry and Phyllis Lepke
Wildlife Diversity Program	\$80.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	anonymous
Wildlife Diversity Program	\$150.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	Jerry Hoehle
Fish and Wildlife Trust Fund	\$200.00	Funds to support the Fish and Wildlife Trust Fund	Janice Kerkove
Lake Macbride State Park	\$300.00	Labor for taxidermy mount of otter	Tim Kleinmeyer
Big Creek Lake	\$393.74	Funds toward the construction of a fish barrier	Teeg Stouffer, Director Recycled Fish
Fish and Wildlife Trust Fund	\$500.00	Funds to support the Iowa's wildlife	Chloris Robinson
Prairie Rose State Park	\$500.00	Trees for Prairie Rose State Park	Dan Crees, Crees Garden Center
Wildlife Diversity Program	\$500.00	Funds in memory of Edna G. Hoehle to be used toward the purchase a spotting scope for a recently installed viewing platform.	Robert Hoehle II
Iowa DNR Prairie Resource Center	\$500.00	Labor harvesting 34 lbs. of Baptisia alba seed	Glenn Pollack
Parks Central Shop	\$725.00	250 board feet of 8x4 black walnut for furniture construction	Elk Creek Gardens
Lake Macbride State Park	\$1,000.00	Funds to support Lake Macbride State Park	Dick and Sunday Antrim

Lake Macbride State Park	\$1,500.00	Funds to support improvements at Lake Macbride State Park	Solon Beef Days Committee
Big Creek State Park	\$2,330.00	Cross country ski trail grooming equipment that includes 1 1996 Ski-Doo snowmobile, 1 6' Tidd Tech Roller, 1 4" Tidd Tech Tenderizer, 1 20" x 24" Tidd Tech Tracksetter.	Thomas F. Wilton
Red Haw State Park	\$2,829.00	Funds to purchase and labor to install 22 ground grills at Red Haw State Park campground	Ben Morrett, Boy Scout Troop 149
Big Marsh Wildlife Management Area	\$5,000.00	50 bags of corn seed	Tom Barnett
Big Marsh Wildlife Management Area	\$5,000.00	50 bags of corn seed	Epley Brothers Hybrids
Lake Darling State Park	\$7,875.00	48'x 8.5' aluminum semi trailer; trailer will be used in the construction of a trail bridge which will cross a creek at Lake Darling.	Cobb Oil Co., Inc.
Mines of Spain	\$33,802.74	Funds to support the purchase of trail maintenance materials, interpretive materials and supplies, park improvements, and facility and equipment maintenance	Douglas Olk, President Friends of the Mines of Spain

Motion – Commissioner Francisco  
 Seconded – Commissioner Schemmel  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**18. CONTRACT WITH IOWA STATE UNIVERSITY FOR WILDLIFE MONITORING IN NORTHEAST IOWA**  
 Commission approval is requested for a 1 year-service contract with Iowa State University Department of Natural Resource Ecology and Management of Ames, Iowa. The contract will begin on March 15, 2013 and terminate on March 14, 2014. The total amount of this contract shall not exceed \$30,000.00. DNR shall have the option to renew this contract long as this contract and any extensions do not exceed a six-year period. This contract will be funded through the Timber Improvement portion of the State Fish and Game Trust Fund. That fund comes from the sale of timber on our forested Wildlife Areas and is intended to be utilized on those Wildlife Management Areas (WMAs). Sampling of birds and butterflies is intended to serve as an indicator of how well the habitat improvement practices conducted through the grant are working for open woodland species. These taxa were chosen because they are early colonizers of newly created habitat. This project is part of a larger, multi-State Federal grant through the Competitive State Wildlife Grants program to improve the habitat on forested Wildlife Management Areas in Northeast Iowa. We committed to monitoring birds and butterflies in the project area as part of our state match for the grant. The parties propose to enter into this Contract for the purpose of retaining the Contractor to conduct surveys of the bird and butterfly community within the forested Wildlife Management Areas (WMAs) in northeast Iowa and within the area contained within a 3 mile buffer of those WMAs. In addition, the purpose is to compile the results of the bird and butterfly community surveys, conduct statistically sound and biologically relevant analyses of the data which contribute to improved an understanding of the distribution of bird and butterfly species, the patterns of occupancy for selected species, and the use of DNR's forested Wildlife Management Areas by birds and butterflies in northeast Iowa. Iowa State University was chosen using the Intergovernmental agreement process. Iowa State University-NREM was chosen for this project because their faculty have the relevant expertise to conduct statistically sound sampling design, properly conducted ecological surveys for birds and butterflies, and analyze the resulting data in a way that is relevant to our wildlife management decisions.

Motion – Commissioner Drees  
 Seconded – Commissioner Schemmel  
 Discussion – Katy Reeder provided information about the habitat, species, and the gathering of baseline information for this project.  
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

**19. DIVISION ADMINISTRATOR REMARKS**

Diane Ford, legislative liaison, provided information regarding the Landowner Liability legislative bill, the Aquatic Invasive Species bill, the License Increase bill, Lake Restoration funding, and REAP funding. The Department has been working with a group called Hunting Work\$ and local chambers of commerce have scheduled to be in the Capitol rotunda on 04/17/13. Diane invited the Commissioners to attend.

**20. GENERAL DISCUSSION**

- Waterfowl Working Group Update – Commissioner Drees stated the meeting was productive and went well. He was impressed by the diversity of the members of the group. Commissioner Francisco commented that Michelle Wilson did a fantastic job facilitating the meeting. The general consensus of the group was to move forward versus rehashing the past. The group agreed to continue meeting. Commissioner Drees expressed an interest in continuing on the working group after his NRC term has expired. The other commissioners concurred and encouraged that participation. Commissioner Underwood asked the commissioners to consider serving on the working group as an NRC representative or make a recommendation after Commissioner Drees’ NRC term expires in April.
- Status of 2013 Wildlife Rules (Wildlife Bureau) – Dale Garner, Wildlife Bureau Chief, and Willie Suchy, Wildlife Bureau Research Supervisor, provided information about the Deer Advisory Group and Waterfowl Advisory Group meetings, as well as the statewide ICN meetings and their discussions with the DNR’s Law Enforcement bureau. The ICN meetings were to facilitate input for the Executive Order 71 requirements before a Rule is drafted. Comments from the ICN meetings are being coordinated by the local facilitators. After the rules request is approved by the Governor’s office, the Notice of Intended Action will be brought before the NRC.
- Commissioner Underwood announced a special appreciation celebration will be held at April’s NRC meeting to thank Commissioners Drees and Rettig for their service on the Commission. She encouraged the Commissioners to attend and invite staff.

Lunchtime Presentation: Spreading the Canopy: Promoting Trees and Urban Forests as Key to Healthy Communities (presenters Shannon Ramsey and Leslie Berckes).

Motion to adjourn the meeting – Commissioner Francisco  
 Seconded – Commissioner Schemmel  
 Decision - Approved by Unanimous Vote  
 With no further business to come before the Natural Resource Commission, Chair Underwood adjourned the meeting on 03/14/13 at 1:19pm.

CARRIED – MEETING ADJOURNED

**UPCOMING NRC MEETING DATES**

- April 11, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am
- May 8, 2013 – Field Tour: Mines of Spain/EB Lyons Interpretive Center, Dubuque, IA, tbd
- May 9, 2013 – Business Meeting: Mines of Spain/EB Lyons Interpretive Center, Dubuque, IA, 8:30am
- June 13, 2013 - Henry Wallace State Office Building, Des Moines, 9:30am