

**IOWA DEPARTMENT OF NATURAL RESOURCES
NATURAL RESOURCE COMMISSION**

Meeting Date: Thursday, February 14, 2013
Meeting Location: Wallace Bldg – 4th Floor Conference Rooms
502 E. 9th Street, Des Moines, IA

MEETING AGENDA
Meeting convenes at 9:30am
Public Participation begins at approximately 10:00am

1.	Approval of Agenda <i>Consent Agenda (*within agenda indicates proposed consent agenda items)</i> *5 Hardwood Timber Sale Lansing Wildlife Management Area *6 Contract with Johnson Helicopter Services for Aerial Deer Surveys *15.3 Pictured Rock Area – Jones CCB – Management Agreement *15.4 Idlewild Access – Floyd CCB – Management Agreement *15.5 Brandon Road Access – Black Hawk CCB – Management Agreement *15.6 Rainbow Bend Access – Calhoun CCB – Management Agreement	Decision	Commission
2.	Approve Minutes of 01/16/13 and 01/25/13 NRC Public Meetings	Decision	Commission
3.	Director Remarks	Information	Director
4.	Honey Creek Resort State Park Update	Information	Chuck Corell
*5.	Hardwood Timber Sale Lansing Wildlife Management Area	Decision	Paul Tauke
*6.	Contract with Johnson Helicopter Services for Aerial Deer Surveys	Decision	Dale Garner
7.	Wildlife Habitat Promotion With Local Entities Program Grant Review	Decision	Dale Garner
8.	Fish Habitat Promotion With Local Entities Program Grant Review	Decision	Joe Larscheid
9.	Memorandums of Understanding with Department of Administrative Services for Construction Management	Decision	Chuck Corell
10.	Engineering Construction Projects		
10.1	Black Hawk Lake, Shoreline Armoring – Phase 2	Decision	Gabe Lee
10.2	Lake Icaria WMA – Zimmerman Pool, Wetland Restoration Project	Decision	Gabe Lee
10.3	Lacey Keosauqua State Park, Campground Water And Electrical	Decision	Gabe Lee
11.	Small Construction Projects	Information	Gabe Lee
12.	Contracts for Big Creek State Park Sewer Expansions	Decision	Kevin Szcodronski
13.	Engineering Professional Services Item - Big Creek State Park Wastewater Project	Decision	Gabe Lee
14.	Land Acquisition Projects		

For details on the NRC meeting schedule, visit:
<http://www.iowadnr.gov/InsideDNR/BoardsCommissions/NaturalResourceCommission.aspx>

Comments during the public participation period regarding proposed rules or notices of intended action are not included in the official comments for that rule package unless they are submitted as required in the Notice of Intended Action.

14.1	Clear Creek WMA – Allamakee Vista Co. – Blair	Decision	Travis Baker
14.2	Elk Lake WMA – Palo Alto Co. – Janssen	Decision	Travis Baker
14.3	Barkley State Forest – Boone Co. – INHF	Decision	Travis Baker
14.4	Blue Wing Marsh WMA – Palo Alto Co. – INHF	Decision	Travis Baker
14.5	West Okoboji Wetlands Complex – Dickinson Co. – INHF	Decision	Travis Baker
15.	Land Management Projects		
15.1	Pikes Peak State Park – Clayton Co. – Chapter 18 Lease, H.Moose	Decision	Travis Baker
15.2	Pikes Peak State Park – Clayton Co. – Chapter 18 Lease, Knapp	Decision	Travis Baker
*15.3	Pictured Rock Area – Jones CCB – Management Agreement	Decision	Travis Baker
*15.4	Idlewild Access – Floyd CCB – Management Agreement	Decision	Travis Baker
*15.5	Brandon Road Access – Black Hawk CCB – Management Agreement	Decision	Travis Baker
*15.6	Rainbow Bend Access – Calhoun CCB – Management Agreement	Decision	Travis Baker
16.	Division Administrator Remarks	Information	Chuck Corell
17.	General Discussion <ul style="list-style-type: none"> • Waterfowl Working Group Update • Public Land Management and Public Land Use 		
Upcoming NRC Meeting Dates: <ul style="list-style-type: none"> • March 14, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am • April 11, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am • May 9, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am 			

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**Iowa Department of Natural Resources
Honey Creek Resort State Park
Comparative Financial Statements**

December 31, 2012

Property Management by:
CENTRAL GROUP MANAGEMENT LLC



Honey Creek Resort State Park
Property Business Critique
December 2012

Operating Statistics:

December room revenue exceeded budget and was significantly greater than last year. Lodge revenue was over budget by \$36,707 and was \$39,346 more than last year. Cottage revenue was \$10,728 over budget and \$12,630 more than 2011. The total number of occupied units was more than budgeted but the average daily rate in the lodge was slightly lower due to special promotions. The average rate in the cottages exceeded budget by \$27.70.

According to Smith Travel Research Honey Creek Resort finished the month slightly behind its competitive set in average daily rate, but significantly ahead in occupancy and revenue per available room. The resort achieved an occupancy index score of 185.7% (100% being even with our comp set), an average daily rate index score of 92.9%, and a RevPAR index score of 172.5%. For the twelve month period ending December 31st the resort has an occupancy index score of 114.4%, an average daily rate index score of 104.9%, and a RevPAR index score of 120.0%. For the past twelve months the resort has a positive year over year RevPAR index score of 4.6%. Our competitor's index score for the same period is a negative (- 1.3%).

Our reservationist and sales department booked 1,084 reservations equating to 1,799 room nights and \$203,614 in revenue. There are 20,440 room nights consumed and on the books for the fiscal year beginning July 1st accounting for more than \$2,589,000 in room revenue.

Rooms Department:

The Lodge and Cottages had combined revenue of \$183,061 compared to a budget of \$135,626 and \$131,085 last year. The lodge ADR was \$84.09 with group business accounting for 39.0%, corporate 0.2%, and leisure business 60.8%.

The cottages had an average daily rate of \$182.46, an increase of \$36.61/25% over last year, with 365 cottages rented. The market mix of the cottage revenue was 8.2% from the one bedroom cottages, 41.25% from the two bedroom, and 50.55% from the four bedroom cottages.

The RV Park is closed for the season.

Front office and gift shop payroll, including management and reservations, was \$523 less than budget.

Housekeeping payroll includes the housekeeping and laundry staff, housekeeping supervisor, inspectors and public space staff. Staff time for these positions was budgeted at \$12.53 per occupied room and was \$8.30 in December. Cottage housekeeping payroll was 8.7% of revenue on a budget of 16.6%.

Reservations expense includes commissions booked as a result of our Living Social offer. We continue to purchase linen when needed and we remain well under budget for the

year. There were no other unusual expenditures and other expenses were \$1,559 over budget.

Gift shop revenues were \$763 less than budgeted. Net income was equal to budget.

Food and Beverage:

Total food and beverage revenue was \$11,037 more than budgeted and \$3,573 more than December 2011. Restaurant covers were 922/17% more than last year, and the average check was similar to budget for all meal periods. Grille food revenue was \$152 more than budgeted and \$9,532 more when compared to last year.

Total banquet revenue which includes food, beverage and other revenue was \$62,256 compared to a budget of \$48,243. Banquet covers were 348/16% higher than budget and 261 higher than last December. Year-to-date banquet covers are 1,927/8% higher than 2011.

Food cost, not including meeting room and other revenue was 39.4% of pre-discounted sales. We are making adjustments in purchasing to be on target with our budget of 34.5%. Food Payroll was \$9,065 more than budgeted but is in line with expectations for the year.

Beverage cost as a percentage of total sales was 35.0% for the month compared to a budgeted cost of 28.9%. Beverage payroll was \$1,170 more than budgeted. Other expenses for the food and beverage department were \$629 under budget for the month.

Water Park:

Waterpark pass and birthday party sales were \$1,524 under budget in December but snack bar sales were over budget by \$886.

Water park labor and other costs were in line with expectations and remain below budget for the year.

Golf:

December weather was warm enough to offer play through the first weekend. Due primarily to typical weather, however, there were no budgeted rounds for December. That said, there were 53 rounds played accounting for \$988 of additional revenue for the month. The additional play and holiday promotions contributed to merchandise and food and beverage sales that exceeded budget for the month. December merchandise sales were \$1,540 and food and beverage sales were \$297. A Christmas special involving punch cards and season passes contributed to a respectable revenue increase in both categories. Season pass and punch card sales reached \$3,629 for the month on a budget of \$2,500. GPS payments received in December contributed the bulk of our departmental revenue and positive departmental income for the month. We will continue to capitalize on opportunities to increase season pass and punch card players for the 2013 season.

Our staff began scheduled off-season work. Included are snow removal and road care, native prairie maintenance, machine repairs, spring preparation, and trash collection. Payroll and expenses are in line for the month. We will again save on cart storage in December.

The process of working with our GPSi partner and procuring new GPS units for our golf cars has been started. Cost savings, upgraded technology, and better product warranty are all elements of this new agreement.

Administrative and General:

Administrative payroll expense was \$104 under budget for the month of December.

Computer hardware maintenance includes monthly maintenance plus work on our server and data base. Credit card fees were higher for the month reflecting more reservation activity.

Property Operations/Maintenance:

The maintenance department payroll includes the lodge, restaurant, and cottage maintenance staff as well as landscaping and recycling staff. Payroll for the month was \$1,570 under budget.

Furniture and fixtures expense was over budget in December as we expensed our fleet of rental bikes. Our old bikes were two years old and have been traded in for new ones.

Swimming pool expense reflects the cost of an auto water controller box which failed and needed to be replaced.

The cost for electricity was \$1,870 under budget for the period. Propane expense was \$9,782 less than budgeted and significantly less than last year.

Sales and Marketing:

Sales and marketing payroll is \$4,226 under budget. Our new sales staff member will start in January.

The sales team completed 16 new contracts equating to 590 group room nights. There were 570 group rooms in the December accounting for more than \$50,000 in revenue. Catering and banquet revenue also exceeded budget and was more than \$62,000. New Year's Eve festivities included a wedding in the main ballroom, a DJ in the lounge, and a party for families in the water park.

Sales, marketing and public relations efforts included Iowa Society of Association Executives Holiday Party, West Des Moines Chamber luncheon and Young Professionals New View Meeting.

Winter promotions included advertising for the Magic Show held December 27th, in addition to our Yoga Retreat January 25 – 27th, Kids at the Creek January 26th, and the Bridal, Prom and Quinceanera Expo January 27th.

Holiday advertising in Des Moines Register included the 2-night winter package at \$179 and the Magic Show on December 27th. Ads ran throughout December and were online 12/7 – 12/23. Total investments for the ads run were \$2,955. We had a total of 77 rooms booked in December for the 2-night package.

The Living Social promotion resulted in 420 packages sold for weekday and weekend stays to be used now through April.

Television spots are being developed with OnMedia to run in February/March and June/July during spring break and to push early spring traffic. Total commercials 1,224/ trade of \$3,390 /total investment of \$9,594. Markets: Cedar Rapids, SE Iowa & Des Moines metro. Networks: History, Discovery, Food Network, Hallmark, The Weather channel. These networks were chosen after reviewing our demographic research.

Television spots are being prepared to run on abc5 in January and February to promote golf packages, specials, and the start of the season in early March. Our focus is on the male demographics and spots were chosen accordingly.

Electronic marketing strategies include rebuilding the website structure not only on the back-end but also making changes to the overall website presence. We are updating the layout, imagery and content so the website is streamlined and user-friendly on any mobile device.

We developed supporting collateral material for upcoming events in January and promotional flyers for activities in January and February. In addition, new collateral material was developed for the Religious conference being attended by the sales staff in Minneapolis. Ads were prepared for the Iowa Travel Guide, AAA living and Quinceanera magazine. Radio copy was completed for the University of Northern Iowa to run during games.

Restaurant Marketing initiatives included Sunday brunch coupons running in local newspapers, and promotion of Chef Bob's Saturday classes. A retro menu was implemented for December with special menu items to run weekly. The new menus are in development and will be completed in January.

Golf initiatives during December include promoting punch cards through email blasts and 2013 season passes.

Gift card sales were promoted through email blasts, newspaper ads and radio during December, for all venues at Honey Creek Resort.

90-Day Outlook:

January: We have forecasted occupancy of 25.3% in the lodge and 24.8% in the cottages. We have 61% of lodge revenue on the books and 47% of cottage revenue. We are forecasting an ADR of \$79.00 in the lodge and \$150.00 in the cottages.

February: We have forecasted occupancy of 37.2% in the lodge and 28.1% in the cottages. We have 14% of lodge revenue on the books and 26% of cottage revenue. We are forecasting an ADR of \$88.00 in the lodge and \$165.00 in the cottages.

March: We have forecasted occupancy of 47.6% in the lodge and 38.0% in the cottages. We have 26% of lodge revenue on the books and 25% of cottage revenue. We are forecasting an ADR of \$88.00 in the lodge and \$194.00 in the cottages.

Honey Creek Resort State Park
Operating Statistics
For the Six Months Ending December 31, 2012

CURRENT MONTH				YEAR TO DATE		
<u>THIS YEAR</u>	<u>BUDGET</u>	<u>LAST YEAR</u>		<u>THIS YEAR</u>	<u>BUDGET</u>	<u>LAST YEAR</u>
<u>LODGE OCCUPANCY STATISTICS:</u>						
\$84.09	\$87.44	\$85.23	AVERAGE DAILY RATE	\$101.80	\$111.72	\$109.06
42.1%	27.7%	27.5%	PERCENT OF OCCUPANCY	56.2%	51.7%	49.9%
1,371	903	894	TOTAL ROOMS SOLD	10,851	9,979	9,641
53	0	34	COMPLIMENTARY ROOMS	369	0	313
1,424	903	928	TOTAL ROOMS OCCUPIED	11,220	9,979	9,954
<u>ADR BY MARKET SEGMENT:</u>						
\$75.67	\$80.27	\$50.00	CORPORATE	\$85.22	\$86.96	\$71.58
\$83.20	\$97.96	\$76.06	GROUP	\$95.55	\$110.34	\$99.89
\$84.70	\$83.13	\$90.25	TOURIST/OTHER	\$107.87	\$114.28	\$118.07
<u>MARKET MIX PERCENT:</u>						
0.2%	5.0%	0.4%	CORPORATE	0.3%	3.2%	0.9%
39.0%	30.0%	34.1%	GROUP	48.7%	42.9%	47.4%
60.8%	65.0%	65.4%	TOURIST/OTHER	51.1%	53.9%	51.8%
2.7	2.2	2.5	NUMBER OF GUEST/ROOM SOLD	2.5	2.1	2.7
\$35.42	\$24.26	\$23.41	REVENUE PER AVAILABLE ROOM	\$57.18	\$57.71	\$54.42
<u>COTTAGE OCCUPANCY STATISTICS:</u>						
\$182.46	\$154.76	\$145.85	AVERAGE DAILY RATE	\$250.81	\$265.70	\$260.83
42.1%	41.6%	42.6%	PERCENT OF OCCUPANCY	57.4%	56.9%	54.1%
365	361	370	TOTAL COTTAGES SOLD	2,959	2,930	2,788
\$76.72	\$64.37	\$62.17	REVENUE PER AVAIL. COTTAGE	\$144.05	\$151.11	\$141.15
<u>RATHBUN LAKESHORE GRILLE</u>						
6,260	6,136	5,338	NUMBER OF COVERS	53,415	51,730	51,636
\$9.83	\$9.50	\$9.23	DINING AVE COVER - BREAKFAST	\$9.15	\$9.50	\$9.40
\$10.93	\$10.40	\$10.90	DINING AVE COVER - LUNCH	\$9.94	\$10.40	\$10.02
\$10.26	\$10.95	\$10.40	DINING AVE COVER - DINNER	\$10.14	\$10.95	\$10.72
<u>BANQUETS</u>						
2,509	2,161	2,248	NUMBER OF COVERS	24,970	28,249	23,043
\$11.47	\$9.00	\$9.21	BANQUET - BREAKFAST	\$8.58	\$9.00	\$9.32
\$6.96	\$5.75	\$14.54	BANQUET - BREAKS	\$4.96	\$5.75	\$6.16
\$19.37	\$10.50	\$12.80	BANQUET - LUNCH	\$12.70	\$10.60	\$12.80
\$25.77	\$24.00	\$24.81	BANQUET - DINNER	\$20.69	\$21.80	\$24.21

**Honey Creek Resort State Park
Combined Balance Sheet
December 31, 2012**

Current Assets

Cash on Hand and in Bank	\$ 479,761.22
Accounts Receivable	\$ 64,626.33
Inventory on Hand	\$ 106,386.10
Prepaid Insurance and Expenses	\$ 174,860.73
Operating Reserve	\$ 159,551.72
Construction and Bond Reserve	\$ 202,788.21

Fixed Assets

Land Improvements	\$ 9,160,807.00
Buildings	\$ 29,826,988.62
Golf Course and Buildings	\$ 7,709,607.50
Furniture Fixtures and Equipment	\$ 4,615,364.65

Other Assets

Pre-Bond and Legal	\$ 2,053,132.82
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Total Assets

\$ 54,553,874.90

Current Liabilities

Accounts Payable	\$ 114,028.47
Advance Payments	\$ 391,649.18
Taxes Payable	\$ 48,963.00
Accrued Payroll	\$ 111,956.50
Accrued Interest Payable	\$ 122,773.75

Long Term Liabilities and Equity

Bonds Payable	\$ 28,000,000.00
Funding	\$ 33,391,024.17

Retained Earnings

Construction Expenses	\$ (2,094,171.66)
Debt Service	\$ (5,119,566.92)
Operations Retained Earnings	\$ (860,245.83)
Operating Income - Current Fiscal Year	\$ 447,464.24

Total Liabilities & Equity

\$ 54,553,874.90

Honey Creek Resort State Park
 Summary Income Statement
 For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	REVENUES	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
116,464	32.68	79,757	36,707	77,118	25.99	Room	1,124,797	31.76	1,124,275	522	1,065,129	31.33
66,597	18.69	55,869	10,728	53,967	18.19	Cottage	742,150	20.96	778,504	(36,354)	727,189	21.39
110,994	31.15	103,673	7,321	103,441	34.86	Food	922,828	26.06	979,969	(57,141)	880,208	25.89
25,172	7.06	21,456	3,716	29,152	9.82	Beverage	207,058	5.85	216,774	(9,716)	198,376	5.83
3,535	0.99	4,298	(763)	6,120	2.06	Gift Shop	35,771	1.01	43,891	(8,120)	50,031	1.47
9,226	2.59	9,864	(638)	9,697	3.27	Buccaneer Bay Waterpark	51,822	1.46	68,521	(16,699)	53,772	1.58
19,434	5.45	8,000	11,434	17,178	5.79	The Preserve - Golf	351,366	9.92	422,450	(71,084)	366,152	10.77
0	0.00	0	0	0	0.00	Telephone	0	0.00	0	0	15	0.00
4,941	1.39	4,998	(57)	72	0.02	Other	105,513	2.98	115,123	(9,610)	59,004	1.74
356,363	100.00	287,915	68,448	296,745	100.00	Total Revenue	3,541,305	100.00	3,749,507	(208,202)	3,399,876	100.00
41,934	11.77	40,723	1,211	34,944	11.78	DEPARTMENTAL COSTS AND EXPENSES	300,391	8.48	315,552	(15,161)	273,103	8.03
8,155	2.29	12,148	(3,993)	8,949	3.02	Room	65,946	1.86	93,479	(27,533)	73,960	2.18
106,425	29.86	89,137	17,288	92,523	31.18	Cottage	798,335	22.54	814,421	(16,086)	743,142	21.86
15,373	4.31	11,559	3,814	14,957	5.04	Food	110,652	3.12	116,465	(5,813)	102,877	3.03
2,919	0.82	3,675	(756)	3,481	1.17	Beverage	27,739	0.78	37,979	(10,240)	44,089	1.30
17,569	4.93	16,061	1,508	15,615	5.26	Gift Shop	101,348	2.86	108,518	(7,170)	100,696	2.96
15,802	4.43	15,701	101	17,626	5.94	Waterpark	367,983	10.39	404,968	(36,985)	374,126	11.00
7,894	2.22	5,351	2,543	5,537	1.87	Golf	28,980	0.82	26,160	2,820	27,947	0.82
216,071	60.63	194,355	21,716	193,632	65.25	Total Dept Costs & Expense	1,801,374	50.87	1,917,542	(116,168)	1,739,940	51.18
140,292	39.37	93,560	46,732	103,113	34.75	Operating Dept Income	1,739,931	49.13	1,831,965	(92,034)	1,659,936	48.82
58,461	16.40	59,708	(1,247)	57,263	19.30	UNDISTRIBUTED EXPENSES	300,730	8.49	295,728	5,002	282,620	8.31
48,829	13.70	62,647	(13,818)	57,577	19.40	Administrative & General	316,204	8.93	346,180	(29,976)	356,517	10.49
33,367	9.36	27,581	5,786	25,253	8.51	Sales & Marketing	211,591	5.97	182,451	29,140	166,388	4.89
33,145	9.30	45,140	(11,995)	40,423	13.62	Property Operation/Maintenance	200,789	5.67	222,140	(21,351)	219,754	6.46
173,802	48.77	195,076	(21,274)	180,516	60.83	Energy	1,029,314	29.07	1,046,499	(17,185)	1,025,279	30.16
(33,510)	(9.40)	(101,516)	68,006	(77,403)	(26.08)	Total Undistributed Expenses	710,617	20.07	785,466	(74,849)	634,657	18.67
18,166	5.10	18,166	0	17,253	5.81	Income Bf Mgmt Fee & Fixed Chg	108,993	3.08	108,996	(3)	103,518	3.04
6,530	1.83	6,300	230	6,300	2.12	MANAGEMENT FEES AND FIXED CHARGES	40,900	1.15	37,800	3,100	37,800	1.11
19,860	5.57	20,375	(515)	18,535	6.25	Base Management Fee	113,265	3.20	122,250	(8,985)	103,173	3.03
122,774	34.45	122,774	0	124,390	41.92	Asset/Prop Management Fees	736,643	20.80	736,644	(1)	746,343	21.95
167,330	46.95	167,615	(285)	166,478	56.10	Rent, Prop Tax & Insurance	999,801	28.23	1,005,690	(5,889)	990,834	29.14
(200,840)	(56.36)	(269,131)	68,291	(243,881)	(82.19)	Interest	(289,184)	(8.17)	(220,224)	(68,960)	(356,177)	(10.48)
						Total Mgmt Fee-Fixed Charges						
						Net Income Before Taxes						

Honey Creek Resort State Park
 Summary Income Statement
 For the Six Months Ending December 31, 2012

122,774	34.45	122,774	0	\$ 124,390	41.92	736,643	20.80	736,644	(1)	746,343	21.95
(78,066)		(146,357)		(119,491)		447,459		516,420		390,166	
Current Month This Year		Current Month Budget		Current Month Last Year		Year to Date This Year		Year to Date Budget		Year to Date Last Year	
32,153		25,977		26,774		53,253		56,384		51,126	
(3,023)		(9,159)		(6,984)		10,686		11,812		9,544	
(18,121)		(24,282)		(22,004)		(4,349)		(3,312)		(5,356)	

BOND FUND INTEREST

Bond Interest Accrued
 Net Operating Income

STATISTICS

Total Revenue PAR
 Income before Fixed Chgs PAR
 Income Before Income Tax PAR

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

ROOMS SCHEDULE											
Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
REVENUE											
227	0.19	3,612	(3,385)	200	0.26	3,068	0.27	27,566	(24,498)	6,013	0.56
44,511	38.22	26,548	17,963	23,197	30.08	504,528	44.86	472,827	31,701	456,214	42.83
70,551	60.58	48,797	21,754	52,796	68.46	597,061	53.08	614,482	(17,421)	589,179	55.32
1,175	1.01	800	375	925	1.20	20,140	1.79	9,400	10,740	13,723	1.29
116,464	100.00	79,757	36,707	77,118	100.00	1,124,797	100.00	1,124,275	522	1,065,129	100.00
PAYROLL & RELATED EXPENSES											
3,167	2.72	3,083	84	2,583	3.35	19,000	1.69	18,498	502	15,500	1.46
6,535	5.61	7,142	(607)	6,189	8.03	49,620	4.41	54,349	(4,729)	47,241	4.44
3,348	2.87	3,348	0	2,958	3.84	19,872	1.77	19,872	0	19,396	1.82
5,086	4.37	4,043	1,043	3,576	4.64	41,344	3.68	43,602	(2,258)	40,516	3.80
1,021	0.88	1,219	(198)	693	0.90	12,482	1.11	12,873	(391)	13,540	1.27
634	0.54	903	(269)	611	0.79	8,079	0.72	9,979	(1,900)	5,816	0.55
2,662	2.29	2,666	(4)	2,844	3.69	17,630	1.57	15,996	1,634	16,405	1.54
4,394	3.77	4,557	(163)	4,219	5.47	26,475	2.35	27,342	(867)	25,619	2.41
2,414	2.07	2,480	(66)	2,081	2.70	17,353	1.54	17,696	(343)	16,695	1.57
3,038	2.61	3,430	(392)	3,232	4.19	22,540	2.00	25,654	(3,114)	21,205	1.99
3,260	2.80	3,560	(300)	2,140	2.77	21,718	1.93	21,886	(168)	14,964	1.40
35,559	30.53	36,431	(872)	31,126	40.36	256,113	22.77	267,747	(11,634)	236,897	22.24
OTHER EXPENSES											
2,571	2.21	90	2,481	0	0.00	5,913	0.53	888	5,025	758	0.07
1,385	1.19	1,350	35	1,348	1.75	8,310	0.74	8,100	210	8,089	0.76
0	0.00	0	0	0	0.00	0	0.00	0	0	388	0.04
607	0.52	0	607	0	0.00	3,515	0.31	7,500	(3,985)	223	0.02
0	0.00	0	0	454	0.59	871	0.08	1,300	(429)	454	0.04
135	0.12	225	(90)	141	0.18	3,085	0.27	1,350	1,735	1,682	0.16
323	0.28	470	(147)	662	0.86	4,684	0.42	5,189	(505)	6,420	0.60
957	0.82	1,535	(578)	1,213	1.57	11,704	1.04	16,965	(5,261)	13,777	1.29
0	0.00	442	(442)	0	0.00	3,183	0.28	4,518	(1,335)	2,319	0.22
256	0.22	72	184	0	0.00	825	0.07	798	27	887	0.08
0	0.00	0	0	0	0.00	352	0.03	0	352	358	0.03
50	0.04	0	50	0	0.00	300	0.03	0	300	150	0.01
91	0.08	108	(17)	0	0.00	1,536	0.14	1,197	339	701	0.07
6,375	5.47	4,292	2,083	3,818	4.95	44,278	3.94	47,805	(3,527)	36,206	3.40
74,530	63.99	39,034	35,496	42,174	54.69	824,406	73.29	808,723	15,683	792,026	74.36
STATISTICS											
13,310		9,115	8,813	21,425		21,425		21,415		20,288	

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
COTTAGE SCHEDULE											
REVENUE											
5,477	8.22	7,061	(1,584)	6,855	12.70	81,496	10.98	93,282	(11,786)	88,248	12.14
27,470	41.25	18,428	9,042	18,010	33.37	318,075	42.86	343,094	(25,019)	304,380	41.86
33,650	50.53	30,380	3,270	29,102	53.93	342,579	46.16	342,128	451	334,561	46.01
66,597	100.00	55,869	10,728	53,967	100.00	742,150	100.00	778,504	(36,354)	727,189	100.00
PAYROLL & RELATED EXPENSES											
3,941	5.92	6,292	(2,351)	4,323	8.01	33,309	4.49	50,430	(17,121)	40,521	5.57
1,049	1.58	1,444	(395)	1,101	2.04	7,404	1.00	9,364	(1,960)	7,144	0.98
569	0.85	902	(333)	713	1.32	4,637	0.62	6,965	(2,328)	5,158	0.71
256	0.38	646	(390)	443	0.82	3,469	0.47	4,173	(704)	3,950	0.54
5,815	8.73	9,284	(3,469)	6,580	12.19	48,819	6.58	70,932	(22,113)	56,773	7.81
OTHER EXPENSES											
895	1.34	895	0	894	1.66	5,366	0.72	5,370	(4)	5,363	0.74
303	0.45	0	303	0	0.00	1,364	0.18	2,500	(1,136)	111	0.02
100	0.15	307	(207)	291	0.54	432	0.06	2,491	(2,059)	1,790	0.25
419	0.63	975	(556)	570	1.06	5,392	0.73	7,911	(2,519)	6,226	0.86
0	0.00	72	(72)	0	0.00	800	0.11	585	215	0	0.00
623	0.94	615	8	614	1.14	3,755	0.51	3,690	65	3,697	0.51
0	0.00	0	0	0	0.00	18	0.00	0	18	0	0.00
2,340	3.51	2,864	(524)	2,369	4.39	17,127	2.31	22,547	(5,420)	17,187	2.36
58,442	87.75	43,721	14,721	45,018	83.42	676,204	91.11	685,025	(8,821)	653,229	89.83

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
28,542	23,944	23,129	53,011	55,607	51,942
STATISTICS					
Cottage Revenue PAR					

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	FOOD SCHEDULE			Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
						Year to Date This Year	Year to Date Percent	Year to Date Percent				
REVENUE												
64,357	57.98	64,205	152	54,825	53.00	Dining Room	525,983	57.00	538,360	(12,377)	528,882	60.09
0	0.00	0	0	0	0.00	Bar Area	0	0.00	0	0	0	0.00
44,951	40.50	34,977	9,974	42,268	40.86	Banquet	334,139	36.21	387,098	(52,959)	293,859	33.39
0	0.00	0	0	0	0.00	Hotel/Room Service	0	0.00	0	0	0	0.00
0	0.00	0	0	0	0.00	Catering	0	0.00	0	0	0	0.00
0	0.00	0	0	0	0.00	Take Out	0	0.00	0	0	0	0.00
(6,240)	(5.62)	(2,247)	(3,993)	(3,336)	(3.23)	Discounts	(32,503)	(3.52)	(18,843)	(13,660)	(28,658)	(3.26)
103,068	92.86	96,935	6,133	93,757	90.64	Food Revenue	827,619	89.68	906,615	(78,996)	794,083	90.22
OTHER INCOME												
2,847	2.57	2,611	236	3,876	3.75	Meeting Room Rentals	41,056	4.45	28,012	13,044	38,081	4.33
684	0.62	326	358	690	0.67	Setup Fees	8,900	0.96	3,500	5,400	7,274	0.83
12	0.01	653	(641)	835	0.81	Misc. Banquet Income - AV	7,483	0.81	7,003	480	7,628	0.87
0	0.00	0	0	0	0.00	Misc. Other Income	1,044	0.11	0	1,044	1,975	0.22
4,383	3.95	3,148	1,235	4,283	4.14	Service Charge	36,726	3.98	34,839	1,887	31,167	3.54
7,926	7.14	6,738	1,188	9,684	9.36	Total Other Revenue	95,209	10.32	73,354	21,855	86,125	9.78
110,994	100.00	103,673	7,321	103,441	100.00	Total Food Revenue	922,828	100.00	979,969	(57,141)	880,208	100.00
FOOD COST OF SALES												
43,115	38.84	34,218	8,897	34,261	33.12	Food Consumed	313,118	33.93	310,929	2,189	292,506	33.23
43,115	38.84	34,218	8,897	34,261	33.12	Total Cost of Sales	313,118	33.93	310,929	2,189	292,506	33.23
67,879	61.16	69,455	(1,576)	69,180	66.88	Gross Food Income	609,710	66.07	669,040	(59,330)	587,702	66.77
PAYROLL & RELATED EXPENSES												
5,083	4.58	7,750	(2,667)	0	0.00	Salaries & Wages -Rest Manager	39,414	4.27	46,500	(7,086)	17,072	1.94
13,683	12.33	9,513	4,170	12,381	11.97	Salaries & Wages -Dining Room	112,835	12.23	125,561	(12,726)	105,356	11.97
6,560	5.91	6,282	278	8,243	7.97	Salaries & Wages -Banquet	48,322	5.24	56,490	(8,168)	54,037	6.14
18,133	16.34	13,617	4,516	19,570	18.92	Salaries & Wages -Kitchen	131,808	14.28	119,163	12,645	130,392	14.81
3,200	2.88	1,581	1,619	2,297	2.22	Salaries & Wages -Other	24,403	2.64	25,522	(1,119)	21,338	2.42
6,509	5.86	4,514	1,995	6,975	6.74	Payroll Taxes	50,851	5.51	43,481	7,370	46,132	5.24
2,224	2.00	3,070	(846)	2,282	2.21	Employee Benefits	19,558	2.12	19,931	(373)	15,869	1.80
55,392	49.91	46,327	9,065	51,748	50.03	Total Payroll - Related Expenses	427,191	46.29	436,648	(9,457)	390,196	44.33

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
127	0.11	388	(261)	0	0.00	127	0.01	3,627	(3,500)	640	0.07
1,355	1.22	1,355	0	0	0.00	1,355	0.15	1,355	0	1,355	0.15
62	0.06	200	(138)	953	0.92	763	0.08	1,700	(937)	2,136	0.24
216	0.19	0	216	29	0.03	4,477	0.49	0	4,477	2,860	0.32
310	0.28	300	10	314	0.30	928	0.10	900	28	942	0.11
0	0.00	194	(194)	0	0.00	65	0.01	1,812	(1,747)	0	0.00
293	0.26	291	2	546	0.53	2,410	0.26	2,721	(311)	2,573	0.29
1,864	1.68	1,842	22	1,880	1.82	17,751	1.92	17,226	525	20,334	2.31
0	0.00	0	0	0	0.00	0	0.00	300	(300)	304	0.03
0	0.00	97	(97)	299	0.29	633	0.07	907	(274)	299	0.03
0	0.00	0	0	0	0.00	1,812	0.20	1,200	612	656	0.07
0	0.00	0	0	158	0.15	0	0.00	0	0	426	0.05
230	0.21	0	230	0	0.00	390	0.04	0	390	0	0.00
0	0.00	85	(85)	0	0.00	0	0.00	510	(510)	2	0.00
0	0.00	291	(291)	0	0.00	(170)	(0.02)	2,721	(2,891)	1,887	0.21
909	0.82	969	(60)	209	0.20	7,177	0.78	9,066	(1,889)	7,307	0.83
346	0.31	291	55	230	0.22	2,851	0.31	2,721	130	1,366	0.16
290	0.26	727	(437)	403	0.39	4,323	0.47	6,799	(2,476)	4,845	0.55
0	0.00	29	(29)	0	0.00	104	0.01	272	(168)	119	0.01
119	0.11	174	(55)	194	0.19	1,434	0.16	1,632	(198)	1,508	0.17
0	0.00	150	(150)	20	0.02	802	0.09	900	(98)	996	0.11
844	0.76	620	224	823	0.80	7,055	0.76	5,802	1,253	5,580	0.63
31	0.03	0	31	0	0.00	382	0.04	0	382	184	0.02
80	0.07	100	(20)	50	0.05	415	0.04	600	(185)	750	0.09
44	0.04	150	(106)	83	0.08	564	0.06	900	(336)	466	0.05
798	0.72	339	459	323	0.31	2,378	0.26	3,173	(795)	2,905	0.33
7,918	7.13	8,592	(674)	6,514	6.30	58,026	6.29	66,844	(8,818)	60,440	6.87
4,569	4.12	14,536	(9,967)	10,918	10.55	124,493	13.49	165,548	(41,055)	137,066	15.57

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
0.61	0.76	0.79	0.49	0.52	0.49

STATISTICS
Food Rev/Room & Cottage

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Variance	Current Month Last Year	Percent	BEVERAGE SCHEDULE		Year to Date This Year	Percent	Year to Date Budget	Variance	Year to Date Last Year	Percent
						BEVERAGE SCHEDULE	BEVERAGE SCHEDULE						
REVENUES													
7,155	28.42	5,971	1,184	6,008	20.61	Restaurant - Liquor Sales	57,083	27.57	54,698	2,385	58,686	29.58	
5,924	23.53	6,270	(346)	5,448	18.69	Restaurant - Beer Sales	51,813	25.02	57,434	(5,621)	47,462	23.93	
2,714	10.78	2,687	27	2,731	9.37	Restaurant - Wine Sales	23,852	11.52	24,615	(763)	26,483	13.35	
15,793	62.74	14,928	865	14,187	48.67	Restaurant Beverage Revenue	132,748	64.11	136,747	(3,999)	132,631	66.86	
5,046	20.05	2,285	2,761	8,937	30.66	Banquet - Liquor Sales	36,921	17.83	28,009	8,912	38,227	19.27	
2,780	11.04	2,611	169	3,926	13.47	Banquet - Beer Sales	24,776	11.97	32,012	(7,236)	18,867	9.51	
1,553	6.17	1,632	(79)	632	2.17	Banquet - Wine Sales	12,613	6.09	20,006	(7,393)	6,681	3.37	
0	0.00	0	0	1,470	5.04	Other Beverage Income	0	0.00	0	0	1,970	0.99	
9,379	37.26	6,528	2,851	14,965	51.33	Banquet Beverage Revenue	74,310	35.89	80,027	(5,717)	65,745	33.14	
25,172	100.00	21,456	3,716	29,152	100.00	Beverage Revenue	207,058	100.00	216,774	(9,716)	198,376	100.00	
BEVERAGE COST OF SALES													
2,730	10.85	1,734	996	2,317	7.95	Liquor Consumed	20,828	10.06	17,369	3,459	18,818	9.49	
2,869	11.40	2,487	382	3,005	10.31	Beer Consumed	24,775	11.97	25,045	(270)	21,001	10.59	
2,135	8.48	1,404	731	1,020	3.50	Wine Consumed	13,067	6.31	14,502	(1,435)	8,214	4.14	
547	2.17	405	142	362	1.24	Beverage Mixers	2,440	1.18	4,052	(1,612)	4,520	2.28	
523	2.08	175	348	168	0.58	Other Cost of Sales	2,796	1.35	1,550	1,246	1,459	0.74	
8,804	34.98	6,205	2,599	6,872	23.57	Total Cost of Sales	63,906	30.86	62,518	1,388	54,012	27.23	
16,368	65.02	15,251	1,117	22,280	76.43	Gross Beverage Income	143,152	69.14	154,256	(11,104)	144,364	72.77	
PAYROLL & RELATED EXPENSES													
3,657	14.53	2,250	1,407	3,473	11.91	Salaries & Wages - Dining Room	25,648	12.39	20,756	4,892	24,110	12.15	
416	1.65	783	(367)	476	1.63	Salaries & Wages - Banquet	2,066	1.00	9,604	(7,538)	2,822	1.42	
675	2.68	353	322	724	2.48	Payroll Taxes	4,489	2.17	3,538	951	4,538	2.29	
319	1.27	511	(192)	377	1.29	Employee Benefits	1,776	0.86	2,928	(1,152)	2,446	1.23	
5,067	20.13	3,897	1,170	5,050	17.32	Total Payroll - Related Expenses	33,979	16.41	36,826	(2,847)	33,916	17.10	

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

GIFT SHOP SCHEDULE											
Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
3,960	112.02	5,056	(1,096)	8,967	146.52	40,327	112.74	51,636	(11,309)	62,041	124.01
(425)	(12.02)	(758)	333	(2,847)	(46.52)	(4,556)	(12.74)	(7,745)	3,189	(12,010)	(24.01)
3,535	100.00	4,298	(763)	6,120	100.00	35,771	100.00	43,891	(8,120)	50,031	100.00
GIFT SHOP COST OF SALES											
1,574	44.53	2,793	(1,219)	3,036	49.61	19,945	55.76	28,528	(8,583)	35,697	71.35
1,574	44.53	2,793	(1,219)	3,036	49.61	19,945	55.76	28,528	(8,583)	35,697	71.35
1,961	55.47	1,505	456	3,084	50.39	15,826	44.24	15,363	463	14,334	28.65
PAYROLL & RELATED EXPENSES											
744	21.05	744	0	373	6.09	6,198	17.33	8,120	(1,922)	6,793	13.58
87	2.46	87	0	57	0.93	721	2.02	947	(226)	805	1.61
51	1.44	51	0	15	0.25	308	0.86	384	(76)	319	0.64
882	24.95	882	0	445	7.27	7,227	20.20	9,451	(2,224)	7,917	15.82
OTHER EXPENSES											
463	13.10	0	463	0	0.00	567	1.59	0	567	475	0.95
463	13.10	0	463	0	0.00	567	1.59	0	567	475	0.95
616	17.43	623	(7)	2,639	43.12	8,032	22.45	5,912	2,120	5,942	11.88
STATISTICS											
319		388		552		538		660		752	
						GIFT SALES PAR					

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

BUCCANEER BAY SCHEDULE											
Current Month This Year	Percent	Current Month Budget	Variance	Current Month Last Year	Percent	Year to Date		Year to Date Budget	Variance	Year to Date	
						This Year	Percent			Last Year	Percent
REVENUES											
3,175	34.41	4,699	(1,524)	3,679	37.94	22,897	44.18	32,643	(9,746)	22,073	41.05
0	0.00	0	0	0	0.00	0	0.00	0	0	14	0.03
3,175	34.41	4,699	(1,524)	3,679	37.94	22,897	44.18	32,643	(9,746)	22,087	41.08
6,753	73.20	4,746	2,007	6,150	63.42	30,765	59.37	32,969	(2,204)	34,485	64.13
1,131	12.26	846	285	1,062	10.95	4,096	7.90	5,876	(1,780)	4,123	7.67
(1,833)	(19.87)	(427)	(1,406)	(1,194)	(12.31)	(5,936)	(11.45)	(2,967)	(2,969)	(6,923)	(12.87)
6,051	65.59	5,165	886	6,018	62.06	28,925	55.82	35,878	(6,953)	31,685	58.92
9,226	100.00	9,864	(638)	9,697	100.00	51,822	100.00	68,521	(16,699)	53,772	100.00
SNACK BAR COST OF SALES											
1,822	19.75	1,898	(76)	1,916	19.76	9,641	18.60	13,187	(3,546)	11,681	21.72
374	4.05	254	120	129	1.33	936	1.81	1,762	(826)	1,571	2.92
480	5.20	280	200	220	2.27	1,946	3.76	1,943	3	1,129	2.10
2,676	29.00	2,432	244	2,265	23.36	12,523	24.17	16,892	(4,369)	14,381	26.74
6,550	71.00	7,432	(882)	7,432	76.64	39,299	75.83	51,629	(12,330)	39,391	73.26
PAYROLL & RELATED EXPENSES											
5,353	58.02	4,756	597	5,391	55.59	34,043	65.69	35,269	(1,226)	37,241	69.26
3,360	36.42	3,360	0	3,262	33.64	19,961	38.52	20,160	(199)	19,427	36.13
2,097	22.73	2,091	6	1,866	19.24	10,631	20.51	12,657	(2,026)	9,720	18.08
1,164	12.62	1,190	(26)	1,307	13.48	6,828	13.18	7,171	(343)	6,971	12.96
1,565	16.96	1,370	195	1,111	11.46	10,752	20.75	8,157	2,595	7,364	13.69
13,539	146.75	12,767	772	12,937	133.41	82,215	158.65	83,414	(1,199)	80,723	150.12

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

		Current Month		Year to Date		Year to Date		Year to Date	
Current Month	Percent	Current Month	Percent	This Year	Percent	Budget	Variance	Last Year	Percent
This Year		Last Year							
THE PRESERVE									
REVENUES									
640	3.29	0	0.16	139,730	39.77	275,470	(135,740)	156,106	42.63
3,629	18.67	5,619	32.71	17,210	4.90	5,000	12,210	14,034	3.83
13,710	70.55	10,500	61.12	14,910	4.24	6,000	8,910	10,500	2.87
0	0.00	0	0.00	100	0.03	0	100	20	0.01
0	0.00	0	0.00	1,988	0.57	1,950	38	2,263	0.62
348	1.79	10	0.06	55,106	15.68	0	55,106	50,987	13.93
0	0.00	0	0.00	1,655	0.47	2,075	(420)	1,820	0.50
98	0.50	228	1.33	25,349	7.21	36,090	(10,741)	24,862	6.79
1,440	7.41	1,021	5.94	43,096	12.27	36,089	7,007	51,077	13.95
(728)	(3.75)	(293)	(1.71)	(14,349)	(4.08)	(8,500)	(5,849)	(11,855)	(3.24)
19,137	98.47	17,113	99.62	284,795	81.05	354,174	(69,379)	299,814	81.88
142	0.73	3	0.02	29,560	8.41	34,138	(4,578)	34,685	9.47
155	0.80	62	0.36	37,011	10.53	34,138	2,873	31,653	8.64
297	1.53	65	0.38	66,571	18.95	68,276	(1,705)	66,338	18.12
19,434	100.00	17,178	100.00	351,366	100.00	422,450	(71,084)	366,152	100.00
PRESERVE COST OF SALES									
868	4.47	3,679	21.42	38,866	11.06	46,194	(7,328)	43,949	12.00
0	0.00	0	0.00	1,126	0.32	1,805	(679)	1,365	0.37
411	2.11	145	0.84	12,126	3.45	12,973	(847)	13,592	3.71
72	0.37	(12)	(0.07)	10,443	2.97	12,972	(2,529)	9,233	2.52
1,351	6.95	3,812	22.19	62,561	17.81	73,944	(11,383)	68,139	18.61
18,083	93.05	13,366	77.81	288,805	82.19	348,506	(59,701)	298,013	81.39
PAYROLL & RELATED EXPENSES									
11,743	60.43	10,811	62.94	79,348	22.58	81,881	(2,533)	77,751	21.23
0	0.00	0	0.00	8,747	2.49	15,150	(6,403)	10,568	2.89
0	0.00	0	0.00	6,865	1.95	11,250	(4,385)	7,818	2.14
0	0.00	0	0.00	6,587	1.87	7,800	(1,213)	6,449	1.76
0	0.00	0	0.00	43,777	12.46	47,000	(3,223)	48,811	13.33
0	0.00	0	0.00	5,479	1.56	7,600	(2,121)	5,234	1.43
1,111	5.72	1,364	7.94	15,135	4.31	16,982	(1,847)	15,965	4.36
1,250	6.43	849	4.94	9,415	2.68	6,926	2,489	6,302	1.72
14,104	72.57	13,024	75.82	175,353	49.91	194,589	(19,236)	178,898	48.86

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Current Month Budget	Percent	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Variance	Year to Date Last Year	Percent
0	0	0.00	0	0.00	1,654	0.80	3,800	(2,146)	2,164	1.10
0	0	0.00	0	0.00	0	0.00	1,500	(1,500)	0	0.00
0	0	0.00	0	0.00	9,258	4.47	11,000	(1,742)	13,842	7.05
0	0	0.00	0	0.00	13,879	6.70	13,200	679	10,752	5.47
0	0	0.00	0	0.00	5,923	2.86	9,000	(3,077)	4,796	2.44
0	0	0.00	0	0.00	15,932	7.69	22,000	(6,068)	19,793	10.08
0	0	0.00	0	0.00	17,534	8.47	12,000	5,534	15,915	8.10
0	500	0.00	19	0.07	9,848	4.76	6,100	3,748	4,809	2.45
0	450	0.00	536	1.94	49,644	23.98	50,415	(771)	50,538	25.73
0	0	0.00	0	0.00	435	0.21	600	(165)	262	0.13
0	0	0.00	0	0.00	0	0.00	200	(200)	42	0.02
0	0	0.00	0	0.00	0	0.00	100	(100)	60	0.03
0	0	0.00	0	0.00	0	0.00	200	(200)	6	0.00
0	0	0.00	0	0.00	274	0.13	400	(126)	206	0.10
0	0	0.00	0	0.00	1,207	0.58	615	592	610	0.31
0	0	0.00	0	0.00	82	0.04	0	82	0	0.00
0	0	0.00	0	0.00	747	0.36	760	(13)	747	0.38
0	0	0.00	0	0.00	451	0.22	2,150	(1,699)	0	0.00
180	180	0.72	180	0.65	1,130	0.55	1,205	(75)	1,205	0.61
0	5	0.00	5	0.02	590	0.28	580	10	585	0.30
57	100	0.23	50	0.18	572	0.28	400	172	243	0.12
0	0	0.00	0	0.00	455	0.22	100	355	142	0.07
110	110	0.44	0	0.00	454	0.22	110	344	372	0.19
347	1,345	1.38	790	2.85	130,069	62.82	136,435	(6,366)	127,089	64.71
3,632	(7,701)	19.10	(448)	(0.86)	(16,617)	(30.53)	17,482	(34,099)	(7,974)	(32.18)

OTHER EXPENSES

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
1,753	722	1,550	5,284	6,353	5,506

STATISTICS

Preserve Revenue PAR

Honey Creek Resort State Park
 Comparative Statement of Income
 For the Six Months Ending December 31, 2012

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
TELEPHONE SCHEDULE					
REVENUE					
0	0	0	0	0	15
			0.00	0	0.00
			0.00	0	0.00
			0.00	0	0.00
			0.00	0	0.00
COST OF CALLS					
1,515	1,240	1,172	9,433	7,440	7,381
676	406	382	5,211	4,490	3,718
			0.84	1,993	0.69
			0.46	721	0.35
2,191	1,646	1,554	14,644	11,930	11,099
			1.30	2,714	1.04
EXPENSES					
3,998	2,000	2,278	4,108	4,000	6,618
1,705	1,705	1,705	10,228	10,230	10,230
			0.37	108	0.62
			0.91	(2)	0.96
(7,894)	(5,351)	(5,537)	(28,980)	(26,160)	(27,932)
			(2.58)	(2,820)	(2.62)

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
STATISTICS					
0	0	0	0	0	1
			0	0	1

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
311	0.27	592	(281)	86	0.11	2,748	4,112	(1,364)	2,535	0.24
25	0.02	0	25	0	0.00	2,725	2,575	150	2,382	0.22
0	0.00	0	0	0	0.00	5,260	5,843	(583)	7,961	0.75
0	0.00	0	0	0	0.00	26,414	31,045	(4,631)	32,376	3.04
0	0.00	0	0	0	0.00	11,665	10,655	1,010	11,037	1.04
4	0.00	0	4	60	0.08	4	0	4	568	0.05
0	0.00	0	0	0	0.00	0	100	(100)	288	0.03
0	0.00	316	(316)	(3)	0.00	1,193	3,493	(2,300)	2,012	0.19
0	0.00	0	0	0	0.00	0	0	0	60	0.01
0	0.00	45	(45)	20	0.03	544	498	46	460	0.04
340	0.29	953	(613)	163	0.21	50,553	58,321	(7,768)	59,679	5.60
0	0.00	0	0	0	0.00	0	0	0	0	0.00
0	0.00	0	0	(44)	(0.06)	0	0	0	(32)	0.00
0	0.00	0	0	6	0.01	12	0	12	133	0.01
5,451	4.68	4,045	1,406	0	0.00	55,122	56,802	(1,680)	0	0.00
(8)	(0.01)	0	(8)	0	0.00	(140)	0	(140)	(872)	(0.08)
(842)	(0.72)	0	(842)	(53)	(0.07)	(34)	0	(34)	96	0.01
4,601	3.95	4,045	556	(91)	(0.12)	54,960	56,802	(1,842)	(675)	(0.06)
4,941	4.24	4,998	(57)	72	0.09	105,513	115,123	(9,610)	59,004	5.54

RENTALS-OTHER INCOME SCHEDULE

SPACE & COMMISSIONS

OTHER INCOME

STATISTICS

Current Month This Year	446	Current Month Budget	451	Current Month Last Year	7	Year to Date This Year	1,587	Year to Date Budget	1,731	Year to Date Last Year	887
						Total Rentals - Other Inc PAR					

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
16,993	16,793	200	15,969	5.38	98,958	102,904	(3,946)	97,041	2.85
1,560	1,956	(396)	1,673	0.56	8,313	11,987	(3,674)	8,468	0.25
2,220	2,128	92	1,842	0.62	13,285	12,641	644	10,956	0.32
20,773	20,877	(104)	19,484	6.57	120,556	127,532	(6,976)	116,465	3.43
ADMINISTRATIVE - GENERAL SCHEDULE									
PAYROLL & RELATED EXPENSES									
460	300	160	336	0.11	2,218	1,800	418	1,585	0.05
5,913	4,846	1,067	5,536	1.87	79,050	74,441	4,609	71,680	2.11
11	0	11	187	0.06	934	0	934	(273)	(0.01)
1,699	1,960	(261)	2,157	0.73	10,583	11,760	(1,177)	12,277	0.36
1,948	1,000	948	1,600	0.54	13,118	6,000	7,118	3,133	0.09
336	0	336	0	0.00	1,589	500	1,089	248	0.01
0	50	(50)	439	0.15	570	300	270	1,673	0.05
0	0	0	0	0.00	380	0	380	358	0.01
0	225	(225)	0	0.00	450	2,325	(1,875)	28	0.00
333	750	(417)	201	0.07	5,855	5,500	355	5,108	0.15
0	0	0	0	0.00	1,027	710	317	708	0.02
1,292	800	492	812	0.27	6,201	4,800	1,401	5,750	0.17
467	450	17	427	0.14	3,480	3,425	55	3,275	0.10
468	500	(32)	712	0.24	3,144	3,500	(356)	3,803	0.11
595	700	(105)	1,187	0.40	5,333	4,200	1,133	4,637	0.14
22,156	24,000	(1,844)	21,151	7.13	29,448	31,650	(2,202)	34,379	1.01
223	0	223	0	0.00	804	0	804	0	0.00
0	0	0	0	0.00	900	900	0	900	0.03
715	1,250	(535)	766	0.26	4,500	7,500	(3,000)	7,626	0.22
225	175	50	125	0.04	1,150	1,050	100	966	0.03
847	1,000	(153)	1,283	0.43	8,425	6,800	1,625	7,211	0.21
0	0	0	0	0.00	0	0	0	0	0.00
0	825	(825)	860	0.29	1,015	1,035	(20)	1,083	0.03
37,688	38,831	(1,143)	37,779	12.73	180,174	168,196	11,978	166,155	4.89
58,461	59,708	(1,247)	57,263	19.30	300,730	295,728	5,002	282,620	8.31
Current Month This Year	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
5,275	5,387	(112)	5,167	A & G PAR	4,522	4,447	75	4,250	
STATISTICS									

Honey Creek Resort State Park
Comparative Statement of Income
For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
14,263	4.00	15,898	(1,635)	14,504	4.89	97,870	2.76	96,819	1,051	92,565	2.72
1,447	0.41	1,852	(405)	1,604	0.54	9,497	0.27	11,278	(1,781)	8,873	0.26
2,071	0.58	1,601	470	1,311	0.44	11,797	0.33	9,309	2,488	8,213	0.24
17,781	4.99	19,351	(1,570)	17,419	5.87	119,164	3.36	117,406	1,758	109,651	3.23
0	0.00	1,150	(1,150)	0	0.00	4,571	0.13	8,900	(4,329)	1,448	0.04
2,445	0.69	1,690	755	2,694	0.91	22,648	0.64	11,255	11,393	11,022	0.32
0	0.00	300	(300)	0	0.00	2,790	0.08	1,800	990	2,077	0.06
5,433	1.52	500	4,933	602	0.20	10,857	0.31	4,750	6,107	3,546	0.10
0	0.00	0	0	0	0.00	109	0.00	1,200	(1,091)	490	0.01
0	0.00	0	0	0	0.00	507	0.01	1,300	(793)	569	0.02
57	0.02	0	57	86	0.03	252	0.01	700	(448)	698	0.02
0	0.00	100	(100)	41	0.01	60	0.00	600	(540)	56	0.00
604	0.17	600	4	867	0.29	3,868	0.11	5,800	(1,932)	3,832	0.11
162	0.05	700	(538)	64	0.02	6,621	0.19	5,600	1,021	13,094	0.39
3,603	1.01	1,600	2,003	822	0.28	11,013	0.31	10,800	213	9,330	0.27
0	0.00	25	(25)	0	0.00	0	0.00	150	(150)	212	0.01
49	0.01	230	(181)	113	0.04	489	0.01	1,380	(891)	708	0.02
514	0.14	500	14	306	0.10	5,321	0.15	3,000	2,321	3,456	0.10
2,614	0.73	600	2,014	1,757	0.59	22,103	0.62	6,400	15,703	5,112	0.15
0	0.00	0	0	0	0.00	0	0.00	0	0	0	0.00
105	0.03	50	55	230	0.08	871	0.02	300	571	835	0.02
0	0.00	100	(100)	0	0.00	0	0.00	600	(600)	0	0.00
0	0.00	85	(85)	0	0.00	95	0.00	510	(415)	0	0.00
0	0.00	0	0	0	0.00	0	0.00	0	0	0	0.00
0	0.00	0	0	252	0.08	252	0.01	0	252	252	0.01
15,586	4.37	8,230	7,356	7,834	2.64	92,427	2.61	65,045	27,382	56,737	1.67
33,367	9.36	27,581	5,786	25,253	8.51	211,591	5.97	182,451	29,140	166,388	4.89
Current Month This Year		Current Month Budget		Current Month Last Year		Year to Date This Year		Year to Date Budget		Year to Date Last Year	
3,011		2,489		2,278		3,182		2,744		2,502	
STATISTICS											
Total POM PAR											

Honey Creek Resort State Park
 Comparative Statement of Income
 For the Six Months Ending December 31, 2012

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
ENERGY COSTS SCHEDULE											
16,130	4.53	18,000	(1,870)	15,902	5.36	134,230	3.79	135,000	(770)	128,791	3.79
15,608	4.38	25,390	(9,782)	23,313	7.86	55,622	1.57	76,140	(20,518)	80,533	2.37
1,407	0.39	1,750	(343)	1,208	0.41	10,937	0.31	11,000	(63)	10,430	0.31
<u>33,145</u>	<u>9.30</u>	<u>45,140</u>	<u>(11,995)</u>	<u>40,423</u>	<u>13.62</u>	<u>200,789</u>	<u>5.67</u>	<u>222,140</u>	<u>(21,351)</u>	<u>219,754</u>	<u>6.46</u>

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
2,991	4,073	3,647	3,019	3,340	3,305
STATISTICS					
Total Energy Cost PAR					

Current Month This Year	Percent	Current Month Budget	Current Month Variance	Current Month Last Year	Percent	Year to Date This Year	Percent	Year to Date Budget	Year to Date Variance	Year to Date Last Year	Percent
MANAGEMENT FEE SCHEDULE											
18,166	5.10	18,166	0	17,253	5.81	108,993	3.08	108,996	(3)	103,518	3.04
6,530	1.83	6,300	230	6,300	2.12	40,900	1.15	37,800	3,100	37,800	1.11
<u>24,696</u>	<u>6.93</u>	<u>24,466</u>	<u>230</u>	<u>23,553</u>	<u>7.94</u>	<u>149,893</u>	<u>4.23</u>	<u>146,796</u>	<u>3,097</u>	<u>141,318</u>	<u>4.16</u>
Total Mgmt & Other Fees											

Current Month This Year	Current Month Budget	Current Month Last Year	Year to Date This Year	Year to Date Budget	Year to Date Last Year
0.05	0.06	0.06	0.03	0.03	0.03
STATISTICS					
Base Fees/Total Revenue					

Honey Creek Resort State Park
Statement of Cash Flow
For the six Months Ended December 31, 2012

	Current Month	Year to Date
Cash Flows from operating activities		
Net Income	\$ (200,833.94)	\$ (289,178.26)
Adjustments to reconcile net income to net cash provided by operating activities		
MC & Visa Accts Receivable	0.00	110.88
Direct Bill Accts Receivable	29,564.43	45,295.20
Guest Ledger	(8,645.91)	28,737.13
Accounts Receivable - Other	0.00	1,539.55
Inventories - Food	4,439.92	2,085.14
Inventories - Beverage	2,076.26	1,819.12
Inventories - Rooms	5,205.95	5,205.95
Inventories - Gift Shop	(278.38)	7,432.76
Inventories - Pro Shop	2,002.96	37,739.70
Inventories - Waterpark	304.26	(255.16)
Prepaid Exp - Insurance	(23,613.00)	(8,385.48)
Prepaid Exp - Worker's Comp	8,697.00	(24,683.00)
Prepaid Expenses - Other	5,226.63	(7,171.47)
Accounts Payable	15,647.37	(64,030.87)
Advance Deposits from Guests	(1,129.10)	(210,953.44)
Gift Cards - Unredeemed	27,664.22	27,333.70
Management Fees Payable	(6,965.00)	(6,052.42)
Taxes Payable - Sales Tax	14,692.41	(34,704.00)
Other Payables	0.00	4,462.98
Accrued Interest Payable	(613,868.75)	0.00
Accrued Payroll Payable	(1,975.58)	(42,653.66)
Total Adjustments	<u>(540,954.31)</u>	<u>(237,127.39)</u>
Net Cash provided by Operations	<u>(741,788.25)</u>	<u>(526,305.65)</u>
Cash Flows from investing activities		
Used For		
Furniture Fixtures & Equipment	0.00	(12,918.35)
Net cash used in investing	<u>0.00</u>	<u>(12,918.35)</u>
Cash Flows from financing activities		
Proceeds From		
Debt Service Reserve	736,642.50	736,642.50
Used For		
Net cash used in financing	<u>736,642.50</u>	<u>736,642.50</u>
Net increase <decrease> in cash	<u>\$ (5,145.75)</u>	<u>\$ 197,418.50</u>
Summary		
Cash Balance at End of Period	\$ 479,761.22	\$ 479,761.22
Cash Balance at Beg of Period	<u>(484,906.97)</u>	<u>(277,342.72)</u>
Net Increase <Decrease> in Cash	<u>\$ (5,145.75)</u>	<u>\$ 202,418.50</u>

Unaudited - For Internal Use Only.

**Iowa Department of Natural Resources
Natural Resource Commission**

5 (indicates proposed consent item)

Decision Item

Hardwood Timber Sale Lansing Wildlife Management Area

The Department requests Commission approval of the sale of an estimated 86,304 board feet of mixed hardwood trees at the Lansing Wildlife Management Area in Allamakee County. The sale consists of 615 trees. There are an additional 85 cull trees marked for harvest. These trees may be harvested, but are not included in the board foot volume of the sale.

The harvest is in accordance a Forest Wildlife Stewardship Plan written and approved in 2006. Fifteen acres will be clearcut and replanted to regenerate oak. A Shelterwood Harvest will be done on 9 acres, to allow sunlight to stimulate the growth of oak and other shade intolerant already present on the site. Additionally, prescribed fire may be used as a management tool to stimulate oak regeneration and control competing vegetation following the harvest.

A natural areas inventory was conducted and there are no known threatened and endangered species in the harvest areas. This harvest is being done specifically to improve wildlife habitat and diversity. Wildlife den trees will not be marked and will be left standing.

Best management practices (BMP's) will apply to the harvest. No tops or harvesting residue will be left in adjacent waterways. Harvesting is to occur only when ground is firm or frozen to minimize soil disturbance. Skid trails and landing areas will be repaired following the harvest. No skid trails will be allowed in the SMA (within 50 feet of the adjacent waterway) except at designated stream crossings.

The following bids were received for the sale:

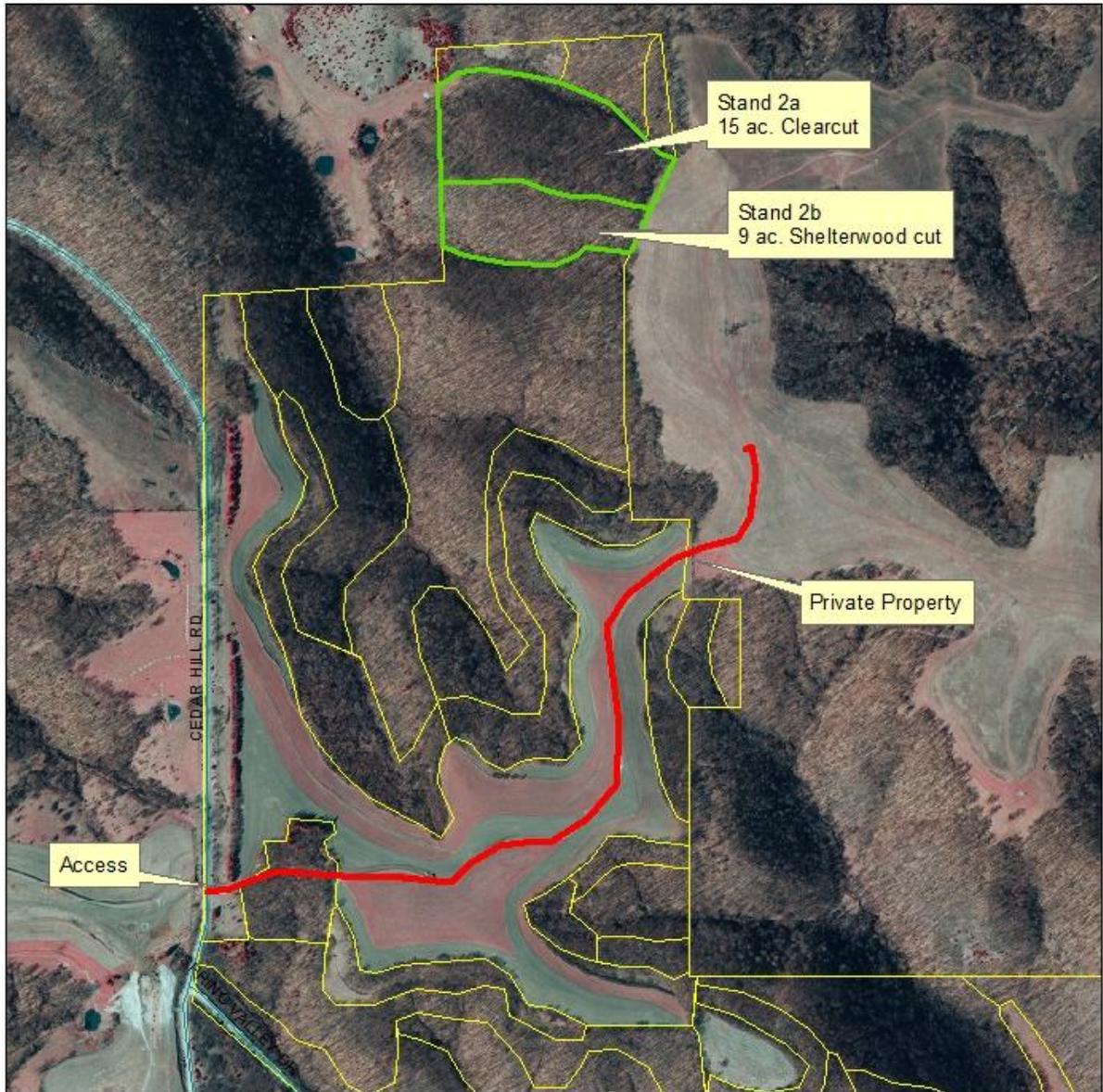
Company	Location	Amount of Bid
Jones Wood Heating and Logging	McGregor, IA	\$30,030.00
Dan Jones Logging	Waterville, IA	\$29,536.00

The Department requests Commission approval to execute a contract with the high bidder, Jones Wood Heating and Logging for \$30,030.00.

Paul Tauke, Forestry Bureau Chief
Conservation and Recreation Division
February 14, 2013

Attachment: timber sale map

LANSING WILDLIFE AREA STANDS 1-10



Sec. 2, 11, 12, 13, 14, & 23
Lansing Twp., T99N-R4W,
Allamakee County



**Iowa Department of Natural Resources
Natural Resource Commission**

#*6 (** indicates proposed consent item*)

Decision Item

Contract with Johnson Helicopter Services for Aerial Deer Surveys

Commission approval is requested for a 2 year contract with Johnson Helicopter Services, LLC, of Red Oak, IA. The contract period will begin on January 18, 2013 and terminate on December 31, 2014. The total amount of this contract shall not exceed \$32,500. Pursuant to the terms of this contract, DNR has the option to renew this contract as long as this contract and any extensions do not exceed a six-year period.

Statewide aerial deer surveys are used to monitor deer populations in areas of special concern. This typically includes urban areas, county or state parks or other areas in need of or with localized deer population management. These surveys document the success of urban hunts, as well as identify areas that need additional work to better meet deer herd objectives.

Johnson Helicopter Services was chosen using the informal competitive selection process. Selection criteria considerations were having a suitable helicopter (size and make) and experience. A bid was also submitted by Back Nine Aerial LLC for \$36,000. This contract will be funded through the Fish and Game Trust Fund.

Dale Garner, Wildlife Bureau Chief
Conservation and Recreation Division
February 13, 2013

**Iowa Department of Natural Resources
Natural Resource Commission**

#7

Decision Item

Wildlife Habitat Promotion With Local Entities Program Grant Review

In 1979, the Iowa General Assembly passed legislation requiring hunters and trappers to purchase a wildlife habitat stamp. All revenue derived from the sale of habitat stamps are used within the state of Iowa for acquisition of land, leasing of land, obtaining easements from willing sellers for use as wildlife habitats, and for the development and enhancement of wildlife lands and habitat areas. At least 50 percent of the stamp revenues are apportioned to local entities (county conservation boards) on a semiannual basis. Cost sharing will not be approved for more than 75 percent of the approved appraised value. The Wildlife Habitat Stamp Fund Program is administered by the DNR in compliance with 571 Iowa Administrative Code Chapter 23.

Natural Resource Commission approval is requested for the wildlife habitat grant recommendations. The Wildlife Habitat Promotion with Local Entities Program Grant Review Committee met on January 18, 2013, to review a total of 7 county conservation board projects requesting \$1,104,838.00 in Habitat Funds. A total of \$450,070.00 was available for this grant review.

The committee recommends fully funding the top three ranked projects and the remaining funds of \$92,375.00, along with any undistributed funds from previous grant cycles, to the next ranked projects. Undistributed funds may be available from cost savings on other projects and/or previous funds declined by county conservation boards. If the highest ranked project declines the funding, the Department requests authority to offer those funds to the next highest scored projects. Any remaining funds will be distributed in the next grant cycle.

Rank by Score	County	Project	Acres	Grant Request	Grant Awarded	Total Project Cost
1	Dickinson	Milford Woods	77.5	\$100,000.00	\$100,000	\$331,088.00
2	Howard	Eagle View	101	\$225,000.00	\$225,000	\$300,000.00
3	Decatur	Bishop Timber	49	\$32,625.00	\$32,625	\$43,500.00
4	Poweshiek	Fox Land	240	\$450,750.00		\$601,000.00
5	Lyon	Little Rock River Area	29.5	\$53,545.00		\$103,545.00
6	Tama	Salt Creek Wildlife Area	77	\$75,000.00		\$100,000.00
7	Butler	N Butler Wilderness Area	76.5	\$167,918.00		\$223,118.00

There were no unsuccessful grant applicants in this grant cycle.

Dale Garner, Wildlife Bureau Chief
Conservation and Recreation Division
February 14, 2013

Wildlife Habitat Promotion with Local Entities Program Project Descriptions

Milford Woods/Little Sioux River Valley – Dickinson County

This 77.5 acres is located less than 2 miles west of Milford, Iowa, and has relatively undisturbed oak woods, oak savannah, remnant prairie, Little Sioux River riparian habitat, and restorable river bottom wetlands and prairie.

The property just south of Milford Woods and north of Horseshoe Bend is now being enrolled in into a 10-year Grass Land Reserve Easement (Hamdorf Property). This leaves only 1,000 feet of private property remaining along the Little Sioux River between the properties. With Horseshoe Bend Wildlife Preserve, the Hamdorf Easement and this acquisition, there will be approximately 3 contiguous miles of the Little Sioux River with protection.

Funding sources include the North American Wetland Conservation Act (NAWCA) and the LaVonne Foote Estate.

Upper Iowa River Corridor Eagle View – Howard County

The Upper Iowa River dissects this 101-acre property, located approximately 10 miles northwest of Cresco. Acquisition will permanently protect important “large-block” woodland and riverine habitats in the Upper Iowa River corridor and ensure perpetual connectivity along the river valley increasing hunting opportunities for the public.

The Upper Iowa River Corridor in Howard County is a very distinctive area where the driftless region meets the vast upland prairie. The two landscapes converge to create some of the most unique habitat acres in the state. Diverse habitats encompass the entire Eagle View area. Habitat types ranging from a river-system, to low-lying timber, to steep, hardwood lined bluffs and undisturbed native prairie, allow for a variety of plant, insect and animal species to survive and flourish on this property.

Funding sources include Iowa Natural Heritage Foundation, Turkey River Pheasants Forever, Upper Iowa Pheasants forever, Lime Springs Fish and Game Club, Cresco Wildlife Club, Whitetails Unlimited, and Howard County Conservation Board.

Bishop Timber – Decatur County

The Grand River is one of the few rivers in Iowa that has remained largely unchanged by channelization. The Bishop timber consists of 49 acres of oak/hickory woodland located along the Grand River’s beautiful unspoiled corridor. This property consists of steep bluffs and deep valleys along the Grand River with numerous limestone rock outcroppings both along the river and up many of the valleys.

The Grand River corridor is documented as home to the federally protected Indiana Bat and neotropical birds frequent the area during spring and fall migration. This area also has a wide variety of plant species including the Little Snow Tillium *T. nivale*. Other inhabitants of this area include the Southern Flying Squirrel, deer, turkey, fox squirrels, river otters, bobcat, fox, raccoon, mink, beaver and Bald Eagles.

Funding sources include the John Untiedt Conservation Endowment.

Fox Land – Poweshiek County

The Fox Land is located three miles north and one mile west of New Sharon—basically located on the Poweshiek/Mahaska County Line. The land borders two sides of an existing wildlife area Millgrove Access Wildlife Area already managed by the Poweshiek County Conservation Board. This acquisition will increase the wildlife area from 610 acres to 850 acres. Poweshiek county contains very few large areas of wildlife habitat and with the exception of 168 acre state area which adjoins Millgrove Access Wildlife Area—there are no state or federal areas in the county.

This land is very steep and rolling in areas, and is fairly flat in the south and central part. About one-third of the area is covered with oak/hickory timber. This purchase will protect many century old oak trees and provide wildlife habitat and recreational opportunities.

Funding sources include Pheasants Forever.

Little Rock River Wildlife Area – Lyon County

The Lyon County Conservation Board is actively involved in setting up a greenbelt of wildlife areas along the /Little Rock River. This acquisition of 29.5 acres on both sides of the Little Rock River would continue this greenbelt. It is also within a half mile of another 155 acres tract the county already owns.

This land has been heavily grazed over several years and will take a few years to regenerate. It offers excellent habitat to protect the banks of the river.

Funding sources include Pheasants Forever.

Salt Creek Wildlife Area – Tama County

This project site of almost 77 acres includes emergent wetland, forested wetland, mature woodland, native grass buffer, and upland. It is located immediately west of Salt Creek in eastern Tama County. Salt Creek is a major drainage entering the Iowa River approximately six miles south of the site. The site is a wetland mitigation bank that is set to be closed during 2012.

The Salt Creek mitigation site is located adjacent to the Iowa River Corridor Bird Conservation Area (BCA). The same area has also received designation as an Audubon Important Bird Area (IBA). The Iowa River Corridor BCA has reported fifty-eight nesting species of Greatest Conservation Need.

The protection and long term management of this site will benefit many of the species that nest in and travel through the Iowa River Corridor. This site will provide important habitat to wildlife species in the area.

North Butler Wilderness Area – Butler County

This acquisition of 76 acres located less than a mile north of Dumont will expand the North Butler Wilderness Area from 150 acres to 227 acres. The property consists of both grassland and bottomland timber with a portion of the West Fork Cedar River widening through it.

Wood Turtle habitat is found along rivers with timber and wetlands nearby and Butler County is one of the few counties in Iowa to have a documented Wood Turtle population. Currently Wood Turtles are listed on the Iowa DNR's endangered species list and have been documented at Big Marsh just six miles downstream.

Funding sources include Pheasants Forever.

**Iowa Department of Natural Resources
Natural Resource Commission**

#8

Decision Item

Fish Habitat Promotion With Local Entities Program Grant Review

Natural Resource Commission approval is requested for the fish habitat grant recommendations. All revenue derived from fish habitat fees, paid for as part of fishing licenses, is deposited in the state fish and game protection fund to be used for fish habitat development. In compliance with 571 Iowa Administrative Code Chapter 35, at least fifty percent of all revenue from the sale of fish habitat fees is distributed equally among six county districts to county conservation boards. Each district is allowed to hold a two-year apportionment before money is reverted and redistributed equally among all districts. This program is a 90% cost share grant open to all county conservation boards for the development of fish habitat or acquisition of land to be used for fish habitat development purposes.

The Fish Habitat Grant Review Committees met in December 2012 and January 2013 to review county conservation board projects. Each district forms a grant committee made up of at least five county conservation board directors that rank and score all of the projects in their district. A district fisheries biologist sits on each committee for advisory purposes. The committee recommends funding the projects as follows:

District 1 committee recommends funding the following seven (7) ranked projects.

Webster County	\$ 8,190.00	Fishing Jetty/Spawning Bed Construction – Moorland Pond
Polk County	\$11,971.00	Diffused Aeration Installation – Two Dam Pond, Thomas Mitchell Pond
Marshall County	\$45,000.00	Silt Removal – Green Castle Recreation Area
Jasper County	\$22,419.00	Reimer Refuge Pond Project
Poweshiek County	\$15,867.00	Diamond Lake Shoreline Armoring and Repair
Tama County	\$10,527.00	Shoreline Armoring – Otter Creek Lake
Carroll County	\$20,950.00	Pond Construction at Tigges South Wildlife Area

District I Total \$134,924.00

District II committee recommends funding the following four (4) projects.

Mitchell County	\$10,980.00	Rock Creek Wildlife Area Crossing Removal
Chickasaw County	\$19,800.00	Haus Park Fish Passage Structure
Worth County	\$33,660.00	Sidney Swensrude Bank Stabilization
Winneshiek County	\$78,143.00	Lake Meyer Sediment Retention Basin

District II Total \$142,583.00

District III committee recommends funding the following seven (7) ranked projects.

Woodbury County	\$30,690.00	Snyder Bend Park Shoreline Armoring
Ida County	\$18,810.00	Crawford Creek lake Shore Armoring
Palo Alto County	\$10,716.00	Basswood Recreation Area River Rip Rap
Lyon County	\$27,859.00	Lake Pahoja Fish Jetty
Lyon County	\$23,490.00	Lake Pahoja Renovation of Fish Population

Monona County	\$18,000.00	Savery Pond Shoreline Armoring
O'Brien County	\$19,947.00	Dog Creek Lake Fish Population Renovation

District III Total \$149,512.00

District IV committee recommends funding the following seven (7) projects.

Adams County	\$34,871.00	Lake Icaria Sediment Retention Ponds
Harrison County	\$25,200.00	Silt Retention Ponds—Willow Lake
Union County	\$25,538.00	Pond Renovation—Cedar Park
Audubon County	\$7,398.00	Littlefield Lake Wetland Restoration
Audubon County	\$13,950.00	Littlefield Lake Shoreline Restoration
Audubon County	\$8,331.00	Littlefield Lake Shoreline Dredging
Taylor County	\$2,700.00	Fish Restoration—Sands Timber Area

District IV Total \$117,998.00

District V committee recommends funding the following three (3) projects.

Appanoose County	\$31,500.00	Lelah Bradley Park Fishing Improvement Project
Marion County	\$69,741.00	Fish Habitat/Lake Renovation Marion Co. Park
Washington County	\$13,500.00	Marr Park Pond Restoration & Enhancement Project

District V Total \$114,741.00

District VI committee recommends funding the following six (6) ranked projects.

Dubuque County	\$10,335.00	Upper Catfish Creek Aquatic Habitat Improvement
Buchanan County	\$14,760.00	Grover Fish Jetties
Jackson County	\$37,925.00	Spruce Creek Park-Harbor Restoration
Iowa County	\$16,632.00	Gunderson Conservation Area East Pond Reconstruction
Dubuque County	\$16,000.00	Massey Marina Over-Winter Habitat Improve.
Jones County	\$42,406.00	Central Park Lake Restoration and Pond Construction

District VI Total \$138,058.00

The projects described in the table below represent the unsuccessful grant applicants. It is provided for the Commission's information but is not recommended for funding at this time.

Butler County	\$26,685.00	South Fork Park Pond Improvement
Hamilton County	\$38,700.00	Little Wall Lake Shoreline Armoring and Habitat
Kossuth County	\$7,141.00	Siems Park Aerator Project
Story County	\$24,000.00	Dakins Lake Expansion – Fish Habitat Enhancements
Taylor County	\$42,704.00	Sand's Timber Rec. Area Handicap Access. Jetty
Taylor County	\$19,800.00	Sand's Timber Recreation Shoreline Deepening Fish Habitat Improvement

The Department recommends the Commission to approve the aforementioned projects, as described above.

Joe Larscheid, Fisheries Bureau Chief
 Conservation and Recreation Division
 February 14, 2013

Fish Habitat Promotion with Local Entities Program Grant Project Descriptions

District I

Construction of two fishing jetties with adjoining spawning beds and rock piles at **Moorland Pond** will provide greater fishing access, diminish the amount of wave erosion, and lead to better fishing success by allowing the smaller fish access to structure after spawning or in case of danger.

Polk County Conservation Board will install diffused aeration at **Thomas Mitchell Pond** and **Two Dam Pond** which extend the life of the ponds by maintaining a healthy level of dissolved oxygen at the bottom of the ponds. Additional benefits include improved water clarity, reduced weeds and algae, removal of Phosphorus, reduction in the need for chemicals, prevention of summerkill and winterkill, and promotion of healthier and larger fish populations.

Marshall County Conservation Board will remove accumulated silt from the main lake at **Green Castle Recreation** Area reclaiming a portion of the lake bed back to its original depth. In addition to silt removal during draw down, additional fish habitat structures will be placed throughout the lake bed. Roughly 1/3 of the lake has received significant siltation since its initial construction in 1953. Some material will also be manipulated to create uneven bottom features creating both deeper and shallow spawning areas.

Reimer Refuge is a 120 acre wildlife refuge located on the north edge of Kellogg in Jasper County. Installing a .5 acres pond on this site will reduce sediment delivery to Coon Creek and provide a source of recreation, education, and fish habitat within the refuge.

The need to armor the roadway shoreline and adjacent shoreline at **Diamond Lake** is to protect the area from wave erosion and provide better access for fishermen. Overall, Diamond Lake's water quality is very good and with additional rip rap to be placed along the northwest shoreline, it will ensure its protection for many years to come.

Tama County Conservation Board will place rip rap in five sites along the lake shoreline of **Otter Creek Lake** in an effort to halt shoreline erosion. The erosion caused primarily by wind action causes a great increase in turbidity in those areas negatively impacting water quality and fish habitat.

Carroll County Conservation Board will construct a new 1.87 acre pond at the south **Tigges Wildlife** tract just 12 miles south of Carroll. This pond will provide new fish habitat and new angling opportunities for the public. The pond will also improve the wildlife habitat on the Tigges 80 acre public hunting area.

District II

Funding for the **Rock Creek** project in Mitchell County will allow for removal of a concrete crossing this is restricting the flow of water, blocking fish migration, causing bank erosion, raising stream bed depth and filling the stream with sediments. Installing a natural crossing will improve migration ability by fish and other stream inhabitants, and will restore the natural ecosystem of the creek.

Removing the dam at **Haus Park** in Chickasaw County and replacing it with a rock vortex weir will provide habitat for fish and still allow fish passage. This dam removal will reconnect 22 miles of the Little Wapsipinicon River.

The **Sidney Swensrude Bank Stabilization** project in Worth County is located in the Shell Rock River just south of the Iowa/Minnesota border. Bank armoring will provide stabilization and j-hook wiers will provide current breaks for the fish—along with some strategically placed boulders in the deep water. Root balls will also be added to the bank to act as fish hides.

Lake Meyer was added to Iowa's List of Impaired Waters for excessive sediment and nutrients. The project at Lake Meyer will allow for construction of a sediment/nutrient rock chute retention wetland which will act as a sponge in collecting excess free nutrients and trapping sediment before it reaches the lake. The Lake Meyer Watershed is part of the larger, Turkey River Watershed and the efforts of this project will complement improvement efforts of the Turkey River Watershed Management Authority.

District III

Armoring the park shoreline along **Snyder Lake** in Woodbury County will protect it from further erosion and provide structure and habitat for fish and macro invertebrates. Reshaping the bank will provide a better shoreline fishing experience for anglers as well as much needed structure for fish.

The **Crawford Creek Lake** shoreline armoring will help protect the already eroded shoreline. The eroded bank will be reshaped and erosion stone will be placed by excavator to prevent the bank from sloughing off in the future as well as provide critical habitat.

Palo Alto County will rip rap the shoreline in an effort to stabilize the bank of the West Fork Des Moines River adjacent to the **Basswood Recreation Area**. The rip rap will significantly improve fish habitat structure in the river and positively impact the quantity and quality of fisheries. It will also improve fishing opportunities by making the shoreline safer and provide easier accessibility to anglers

Two more fishing jetties in **Lake Pahoja** will provide quality fishing opportunities from the shoreline. It will also provide needed habitat for shoreline fishermen. These will be built with a bluegill spawning area between two of the jetties. Lake Pahoja currently has 6 jetties.

Lake Pahoja experienced a major fish kill in September 2012 due to inadequate oxygen levels. By losing a lot of the sport fish, the carp population will explode. The purpose of this project is to renovate the fish population at Lake Pahoja by killing off the common carp and white amur by using rotenone and then initiating a rigorous stocking program of bass, bluegill, catfish, and some crappie.

The Monona County Conservation Board will continue armoring the shoreline of the **Savery Pond**. Placing rip rap along the shoreline will allow for bank stabilization, increase shoreline accessibility to anglers, and improve the water quality of the pond. This project will extend the shoreline rip rap on the south side of the existing length of rip rap placed in 2009.

The project at the 28 acre **Dog Creek Park** in O'Brien County will consist of renovating the fish population and allowing watershed flowing in the lake. This project will significantly improve water quality within the lake as well as develop and improve sport fisheries.

District IV

The Adams County Conservation Board will construct four sediment control ponds on the **Lake Icaria** Recreation Area. Two ponds will be siltation retention ponds needed to reduce sediment going into the 660 acre Lake Icaria. Two ponds will be used to raise walleye, catfish, and wipers from the fry stage

and subsequently stocked in Lake Icaria. This project will improve water quality and promote better fishing opportunities.

Harrison County Conservation Board will excavate a silt retention structure located in the direct watershed of the 26 acre **Willow Lake**. With this project, the entire lake will be protected from the increasing erosion and siltation issues. The proposed dredging will also provide excellent opportunities for the public to enjoy recreational and sport fishing with tremendous bass and bluegill fishing.

Benefits of renovating the fishery at **Cedar Park** in Union County include improved water quality, deepening of the pond, introduce needed habitat and sport fishing opportunities. The Union County Conservation Board will raise the height of the principle spillway pipe and do remove sediment to deepen the pond which will help ensure overwintering of fish populations and will increase water quality.

The following three projects will build on a \$250,000 watershed improvement project that is close to completion. This 58 acre lake outside Exira was constructed in 1977.

By removing sediment and restoring the function of a 5 acre **wetland** east of **Littlefield Lake**, the Audubon County Conservation Board will improve the water quality and aquatic habitat in the lake. This will also reduce the sediment and nutrient delivery to the lake.

The **shoreline** on the north side of the **Littlefield Lake** will be reshaped and armored by placing rip rap on the bank—reducing sediment and nutrient delivery to the lake.

Dredging of the lake bottom on the eastern half of the north shore of **Littlefield Lake** will clean the silt out and improve fishing from shore by making the water deeper and encourage the fish to come in close to the anglers. This will help improve water quality of the lake by creating an area for silt to settle close to shore making it possible to clean this area again in the future if necessary.

While the lake at **Sand's Timber Recreation Area** is drained in the midst of another project of installing a rock chute wetland—the Taylor County Conservation Board will use funding for fish habitat improvement to put in spawning beds, shoreline deepening and the eliminating of carp. The lake will be restocked with largemouth bass, bluegill, black crappie, and channel catfish. The sport fishery is expected to develop rapidly and provide excellent sport-fishery opportunity.

District V

Placing rip rap along the shorelines at **Lelah Bradley Park** in Appanoose County will reduce shoreline erosion, slow the process of the lakes silting in, and extend the lakes' life. The water quality will also improve, thereby improving the fishery as a whole. The rip rap placed under the water to stabilize the banks will create spawning habitat for the fish and the rip rap placed along the slopes will make it much easier for shoreline fishermen to fish.

The six acre lake at **Marion County Park** near Knoxville was originally constructed in 1961 and covered 7.7 acres with maximum depth of 24'. Over the past 50 years, sedimentation has reduced its water surface to 6 acres with a maximum depth of 9 feet. Marion County is in the 1st of 4 phases to improve fisheries habitat and renovate the lake. Funds from this grant will replace the gate valve in order to draw the lake down for dredging. Funds will also allow for dry dredging of material from the lake.

Funding will allow for the rebuilding of the **Marr Park** pond fishery in Washington County. This will involve draining the lake to allow for removal of all existing structures, reshaping shorelines, constructing two benched jetties and then installing habitats.

District VI

The **Upper Catfish Creek Aquatic Habitat Improvement** project in Dubuque County will involve sloping and stabilizing an actively eroding stream bank with rip rap. The overhead habitat will be improved by adding five bank-hide structures. One Fish Weir will also be installed to improve in-stream habitat.

Buchanan County Conservation Board will establish two fishing jetties in the County's newly acquired **Guy Grover** Timber and Tree Plantings. The project will improve fish habitat both by increasing the amount of shoreline and providing much needed structure in the form of rock structure and gaps.

The harbor restoration at **Spruce Creek Park** will provide better deep water habitat conditions for the members of the sunfish family. The Jackson County Conservation Board will mechanically dredge within the harbor creating 2 large deep water habitats and install 4 fish habitat structures to provide additional structure for fish. Upon completion, these deep water habitats will create excellent habitat, thereby increasing the fishing opportunities within the park area.

A prime sustainable fish habitat will be created by developing the east pond at **Gunderson Conservation Area** in Iowa County. The project will involve dredging silt out of the current pond, building a new dam, and armoring the shoreline.

The **Massey Marina** project in Dubuque County involves constructing over-wintering habitat for the sunfish family, as well as other species of fish, turtles and bullfrogs, by removing sediment from the back end of the lower harbor. This will also provide an accessible, quality fishery for over 20 years.

The **Central Park Lake** restoration and pond construction in Jones County will provide fish habitat through construction of two ponds and provide catch basins to improve water quality and fisheries in the existing 23 acre Central Park Lake. Construction of these two ponds is critical in improving water quality and de-listing Central Park Lake from the impaired water list. Central Park Lake has a watershed of 384 acres. These two ponds will treat and filter runoff from 218 acres of the watershed. The ponds will also provide significant fish habitat.

**Iowa Department of Natural Resources
Natural Resource Commission**

9

Decision Item

Memorandums of Understanding with Department of Administrative Services for Construction Management

Commission approval is requested to enter into a series of memorandums of understanding (MOUs) with the Department of Administrative Services, State Design & Construction Resources Bureau. The total amount of these MOUs will not exceed \$758,322.00, which shall include project oversight, design and construction for each of the subject projects. Funding used will be Marine Fuel Tax matched with U.S. Coast Guard funding, NAWCA (North American Wetlands Conservation Act), and Fish & Wildlife Trust Fund.

The parties propose to enter into a series of MOUs for the purpose of retaining Department of Administrative Service's State Design & Construction Resources Bureau to provide construction management services on projects that are in need of outside design services. Each MOU will define a specific project (listed below) and will allow for the transfer of funds for project oversight, design, and construction costs for which the State Design & Construction Resources Bureau is responsible.

Location	Description	Construction Costs		Contingency	Design and Engineering	Total
		Federal Funds	State Funds			
Tug Forks	Boat Ramp Extension	10,000	10,000	5,000	6,000	31,000
West Nishnabotna River	Hwy 34 Boat Ramp	12,500	12,500	6,250	7,500	38,750
Red Rock	Box Car Access Repair	20,000	45,000	16,250	19,500	100,750
Williamson Pond	Boat Ramp/Gravel Parking	15,500	15,500	7,750	9,300	48,050
Keomah State Park	Boat Ramp Replacement	15,000	15,000	7,500	9,000	46,500
Rock Creek State Park	Concession Area Boat Ramp Replacement	25,000	25,000	12,500	15,000	77,500
*Olin Access	Boat Ramp	0	54,400	5,500	15,797	75,697
*DeWitt Access	Boat Ramp	0	75,000	7,900	17,225	100,125
Clear lake Wildlife Area	Ventura Marsh boat Ramp	7,500	7,500	3,750	4,500	23,250
Marble Beach & Triboji State Park	Boat Ramp Repairs	6,000	6,000	3,000	3,600	18,600
Emerson Bay	Boat Ramp Repairs	6,000	6,000	3,000	3,600	18,600
Hinshaw Bridge	Boat Ramp Replacement	30,000	30,000	15,000	18,000	93,000
Sny Magill	Boat Ramp Replacement	15,000	15,000	7,500	9,000	46,500
Trumbull Lake	Hydraulic Analysis for new outlet structure	0	0	0	40,000	40,000
Total		162,500	316,900	100,900	178,022	758,322

*NOTE: Indicates two individual projects that are a part of the pilot with the Department of Administrative Service's State Design and Construction Resources Bureau. Design is complete, no construction has commenced.

Chuck Corell
Division Administrator
Conservation & Recreation Division
February 14, 2013

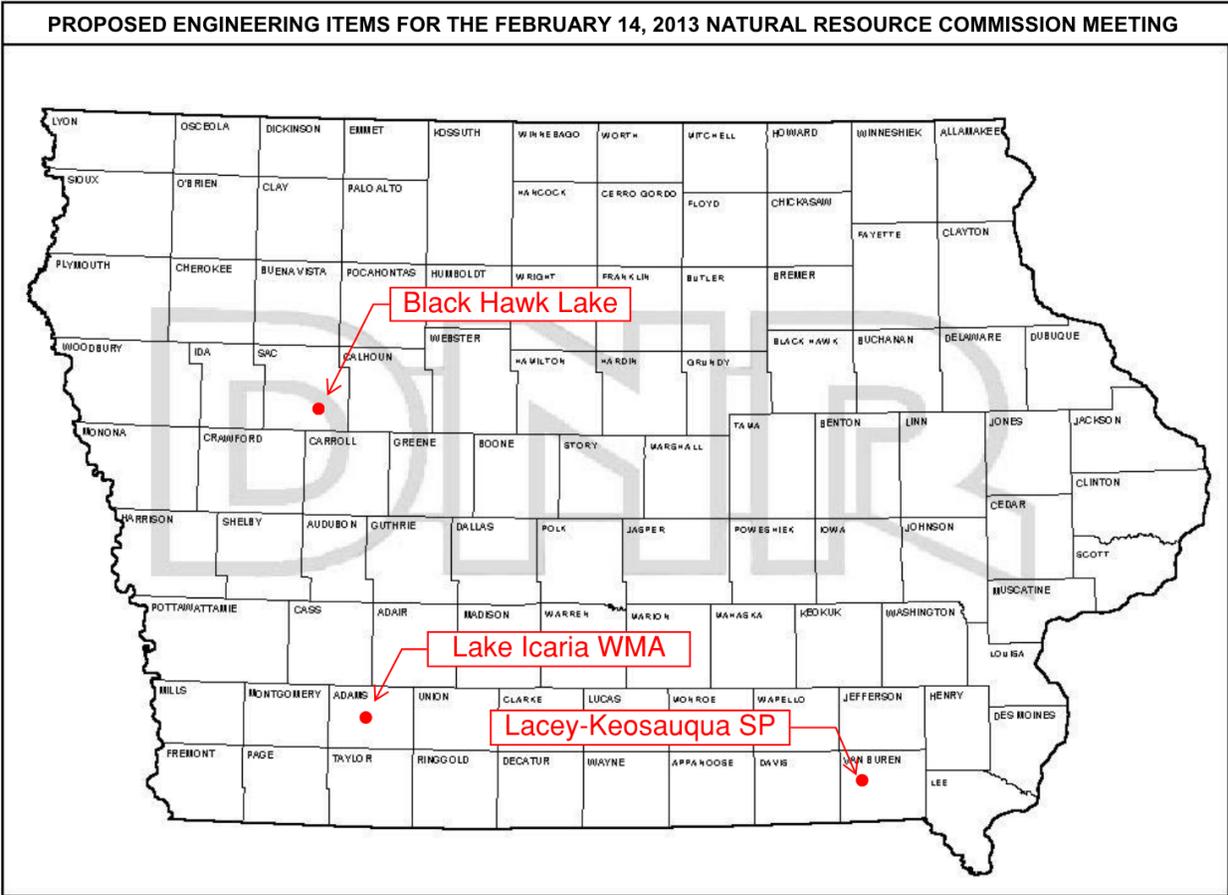
Iowa Department of Natural Resources
Natural Resource Commission

#10

Decision Item

Engineering Construction Items

The Department requests Commission approval of the following construction projects:



1. SAC COUNTY -- PROJECT #13-01-81-04
BLACK HAWK LAKE, SHORELINE ARMORING – PHASE 2

Project Summary: The scope of this project involves installation of class “B” fieldstone revetment along 1,200 feet of shoreline at Cottonwood Point, Black Hawk Lake. This project will supplement the armoring placed under DNR Project No. 13-01-81-03 that was approved via teleconference January 25, 2013. At the time of bidding, for Project No. 13-01-81-03, it was anticipated there would not be enough fieldstone available to bid both projects. Since the bid, additional fieldstone has become available.

The Lake Restoration Program will fund this contract as one of the significant public lakes prioritized for restoration. Lake Restoration Program guidelines recommend the Department give priority for funding to active lake projects so long as progress toward completion of the project remains consistent with the goals of the program. The project was designed and bid by the Engineering Bureau.

Function of the Project: A shoreline assessment identified Cottonwood Point area has the greatest need of protection. Placement of native fieldstone will help protect this unique natural feature from erosion as well as help improve water quality. Cottonwood Point is now only a few feet wide in some areas due to previous erosion. The erosion on the point shall be mitigated by Phase 1. Phase 2 of this project is needed to protect the western shoreline of the base of the point. The use of fieldstone will also provide a more long-term solution vs. limestone as it does not break down over time under freeze-thaw conditions.

Construction Needed: Work under this project includes a small amount of clearing to gain access to the shoreline. Contractors will then place a 4 to 6 foot wide revetment stone barrier along the existing eroded shoreline. A total of 1,100 Ton of class “B” fieldstone will be installed as part of this project.

Green Features: This project will utilize reclaimed or repurposed fieldstones from farm fields.

DNR Project Manager: Jeff Felts, PE; Engineering Bureau
Designer: Jeff Felts, PE; Engineering Bureau
DNR Inspector: Jeff Felts, PE; Engineering Bureau
Operating Bureau: Fisheries
Funding Source: 100% Lakes Restoration; Capital Link #88
Cost Estimate: \$70,000.00
Plans Issue Date: 01/28/13
Bid Letting Date: 02/07/13
Plan Holders: 8
Number of Bids Received: 5

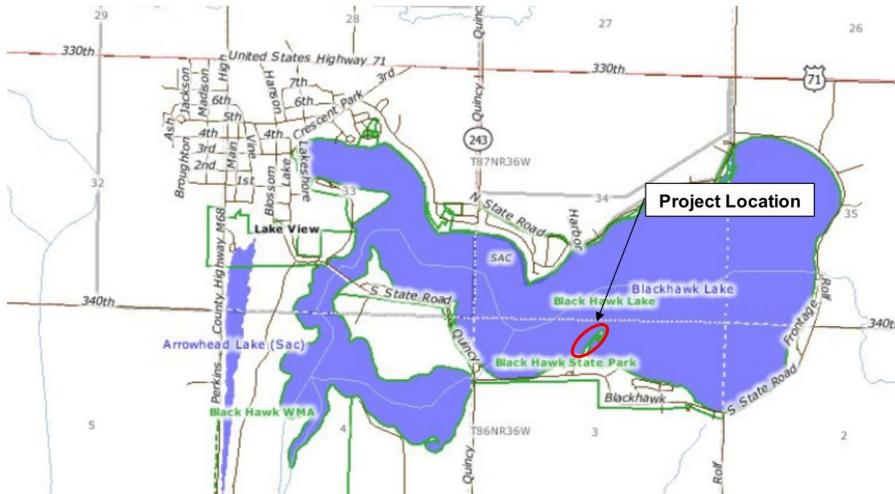
Bidders

L.A. Carlson Contracting, Inc.	Merrill, IA	\$64,225.00
Richards Construction Co., Inc.	Sac City, IA	\$67,750.00
Flewelling Earthmoving Inc.	Moville, IA	\$72,812.00
Nelson & Rock Contracting, Inc.	Onawa, IA	\$81,600.00
Schoon Construction, Inc.	Cherokee, IA	\$90,550.00

IDNR recommends awarding the bid to L.A. Carlson Contracting, Inc.



Location Map – Cottonwood Point Shoreline Armoring Project



Black Hawk Lake - Shoreline Armoring - Phase 2



- Construction Access
- Shoreline Armoring



2. ADAMS COUNTY, IA-- PROJECT # 12-04-02-01
LAKE ICARIA WMA – ZIMMERMAN POOL, WETLAND RESTORATION PROJECT

Project Summary: The Lake Icaria Rock Chute Wetland is a crucial conservation practice, which insures quality drinking water is provided to residents of Adams and Montgomery Counties. In 2012 concerns over observed land use changes in the watershed prompted a land use assessment to be performed. Project sponsor concerns were verified with the assessment. Over 2,000 acres of what was once grassland had been converted to row crop. The change in land use prompted more erosion and sediment deposition in the lake. Constructed in 2004 as part of the Three Lakes Water Quality Project, the structure treats an 11,100-acre drainage area preventing 3,000 tons of sediment and 3,900 lbs of phosphorus from being deposited in the lake each year. The structure was the key practice that enabled Lake Icaria to be removed from the EPA's 303d list of Impaired Water bodies. The structure also provides 60 acres of wetland habitat to migrating waterfowl as well as public hunting.

The rock chute has suffered significant damage due to riprap spalling from frost action and riprap migration during large runoff events. The wetland rock chute is located at the north end of Lake Icaria. Work will include the replacement of the deteriorated existing chute riprap, installation of geotextile fabric, and cementing riprap with grout. Slurry grout will be used to bind the stones so that they will not dislodge during large rain events. This project includes a new outlet riser structure with approximately 80 LF of 30" diameter CMP outlet pipe, seeding, de-watering and minor earthwork. The Icaria Rock Chute was the first of its kind in Iowa, an innovative practice that treated large amounts of acres. Several more structures of this type have been constructed since 2004, each leveraging lessons learned since the construction of the Icaria structure.

Function of the Project: This project will restore an existing wetland impoundment in the Lake Icaria WMA, which will continue to improve the water quality in the Lake. The wetland will enhance the area for increased growth of plants that are beneficial for waterfowl and other wetland species of wildlife. The wetland that is created will also increase hunting opportunities and water fowl viewing in the WMA.

Construction Needed: The project will include the removal and disposal of an existing rock chute that was deteriorating and washing out due to previous storm events. New riprap of a higher quality will be placed in the chute area to restore the operation of the system. Construction will also include a new discharge structure that will provide for more management flexibility and control of the wetland water levels. A control structure will be added to improve the management of the wetland. This will allow managers to drain the wetland in the summer to allow moist soil vegetation to grow for the benefit of fall migrations.

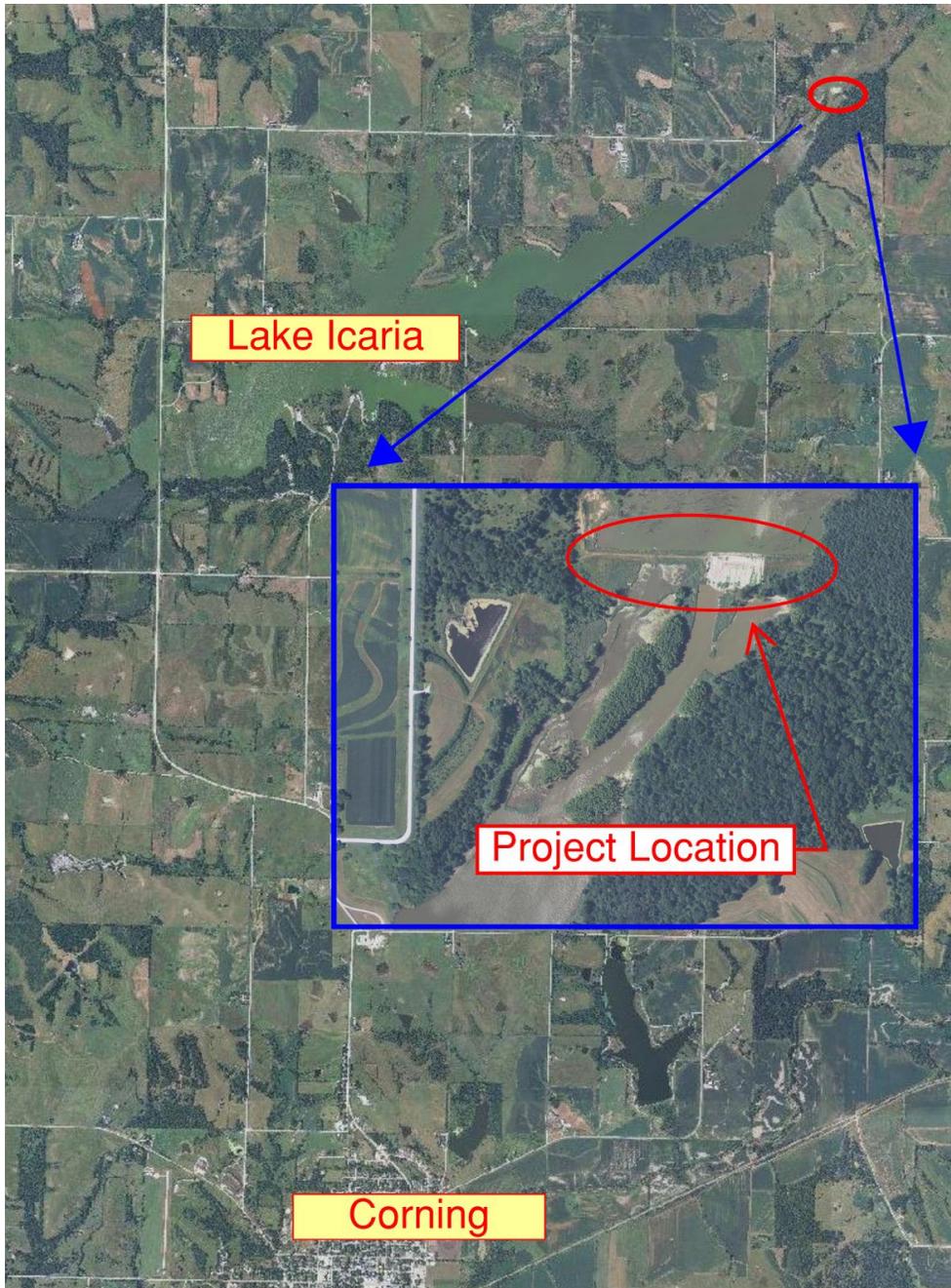
Green Features: The resulting wetlands will enhance the area for increased growth of plants that are beneficial for waterfowl and other wetland species of wildlife. The wetland that is created will also increase the opportunities for hunting and viewing of waterfowl in the WMA. By repairing the Rock Chute Wetland of Zimmerman Pool, it will ensure the longevity of practice and thus quality water in Lake Icaria.

DNR Project Manager:	Butch Doorenbos, PE; Engineering Bureau
Designer:	Dave Rohlf, PE; Engineering Bureau
DNR Inspector:	Mark Johnson; Engineering Bureau
Operating Bureau:	Wildlife
Funding Source:	50% Lake Restoration, 50% Other
Cost Estimate:	\$341,050.00
Plans Issue Date:	12/31/12
Bid Letting Date:	1/17/13
Plan Holders:	18
Number of Bids Received:	8

Bidders

Murphy Heavy Contracting Corporation	Anita, IA	\$333,924.00
Michael J. Lamb	Greenfield, IA	\$344,953.70
Kevin Kent Construction	Lucas, IA	\$353,252.50
Carley Construction, LLC	Treynor, IA	\$394,677.00
P & P Contractors	Winterset, IA	\$443,298.00
Nelson & Rock Contracting Inc.	Onawa, IA	\$443,550.00
TEK Builders Inc.	Mount Ayr, IA	\$450,382.00
K.M. King, Inc	Burlington, IA	\$595,910.00

IDNR recommends awarding the Bid to Murphy Heavy Contracting Corporation.



3. VAN BUREN COUNTY-- PROJECT # 13-06-89-01
LACEY KEOSAUQUA STATE PARK, CAMPGROUND WATER AND ELECTRICAL

Project Summary: This project will entail the installation of new water and electrical service, site-specific excavation, compaction, seeding, mulching, overall site restoration and incidental items. The project will increase the amount of electrical campsites by 10 by converting some of the non-electric sites to 50-amp electric with a frost-free hydrant located at each site and one additional hydrant along the road for use by the campers in the remaining non-electric sites in the north arm of that campground section. The electrical campsites are consistently full on weekends while the majority of our non-electric campsites sit vacant. The Friends of Lacey Keosauqua and the DNR Parks Bureau have partnered to increase camping numbers and visitors to this park in rural southeast Iowa in Van Buren County. This project will benefit park users and visitors looking to camp with modern amenities. The Friends group raised approximately \$47,000 for this project and have lined up In-Kind donations including reduced cost of rock from a local quarry and donated site preparation work for the camp pads. The local electric provider has also donated some of the supplies needed for this project. The Friends group understands that increased campers have a positive impact on the local economy so they want this upgrade in order to be able to serve the campers who are now being turned away due to lack of vacancies on many of the weekends throughout the camping season

Function of the Project: This project will provide Lacey/Keosauqua State Park with 10 additional campsite pads that will offer water and 50-amp electrical service. An extra hydrant will be included in this project for use in the north arm of this campground where there currently is not one. We will increase camping numbers by adding these additional 10 sites. The new sites are larger, facilitating access and accommodating larger campers and vehicles. In addition, 50 amp services instead of 30 amp will work better for the larger campers.

Construction Needed: Work includes setting a 400 amp distribution panel with primary mainline power connection, the installation of approximately 954 lineal feet of bored waterline with 10 associated campsite pad yard hydrants and one flushing hydrant, along with approximately 740 lineal feet of bored secondary electrical service with 50 amp post mounted electrical service boxes to each site, associated utility testing and site restoration.

Green Features: This project utilizes underground boring installation in lieu of traditional open cut installation, which will be minimally invasive to nearby tree root systems.

DNR Project Manager: Bruce Flippin, PE; Engineering Bureau
Designer: Bruce Flippin, PE; Engineering Bureau
DNR Inspector: Bruce Flippin, PE; Engineering Bureau
Operating Bureau: Parks
Funding Source: Other – 100%
Cost Estimate: \$50,000.00
Plans Issue Date: 12/30/2012
Bid Letting Date: 02/07/2013
Plan Holders: 28
Number of Bids Received: 10

Bidders

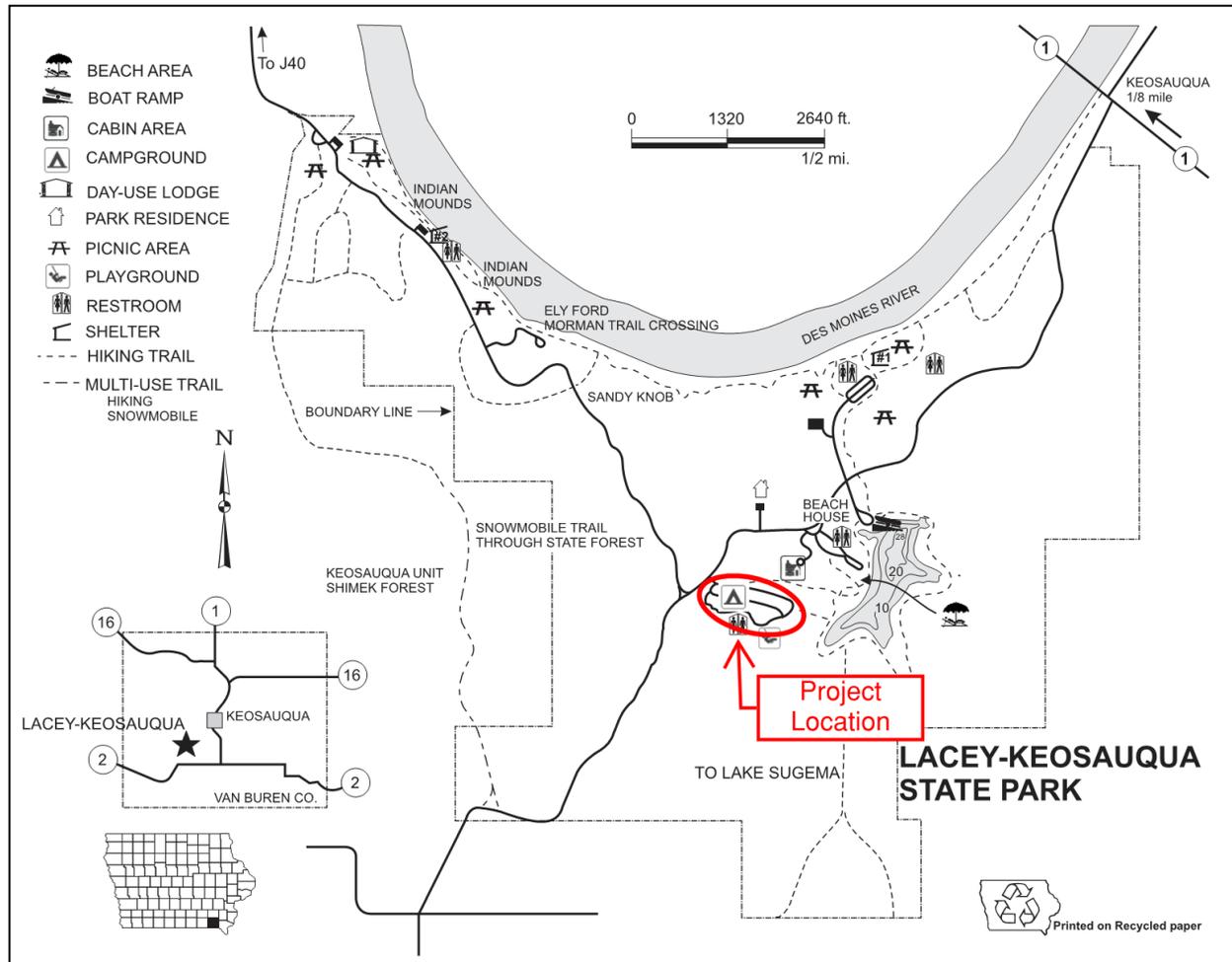
Cicco Construction, LLC	Centerville, IA	\$58,092.79
Joiner Construction	Plano, IA	\$66,056.00
K.M. King, Inc.	Burlington, IA	\$67,134.62
Snyder LLC	Bonaparte, IA	\$72,446.51

WAG Trenching and Construction
 Smith Seeding Inc.
 Schoon Construction Inc.
 Hennigar Construction L.C.
 Meyers Driveway
 King Construction, LLC

Burlington, IA
 Eldridge, IA
 Cherokee, IA
 Fort Madison, IA
 Keokuk, IA
 Wall Lake, IA

\$77,239.16
 \$79,804.73
 \$82,767.40
 \$100,953.71
 \$112,913.80
 \$157,409.65

Pending verification of Contractor qualifications, IDNR will recommend award at the 2/14/13 NRC Meeting.



Gabe Lee, PE, Engineering Bureau Chief
 Conservation and Recreation Division
 February 14, 2013

**Iowa Department of Natural Resources
Natural Resource Commission**

#11

Information Item

Small Construction Projects

The following Engineering managed projects have been let utilizing the Competitive Quotation process for projects \$100,000 or less:

Bid Date	Project No.	Location	County	Summary	Cost Estimate	Bids
12/27/2012	13-02-77-06	Big Creek State Park	Polk	Directional boring of a 6" HDPE water pipe for approximately 300 feet under the spillway channel at Big Creek State Park.	\$30,000	\$28,350
1/17/2013	12-06-53-04	Maquoketa Wildlife Unit	Jones	Construction of an approximately 550 CY impoundment, including the installation of a water control structure.	\$15,000	\$19,609.00 \$21,360.00 \$24,122.00 \$27,290.00
1/17/2013	09-06-52-9	Sutliff Boat Ramp	Johnson	Repair boat ramp undermining.	\$5,000	\$5,700.00 \$7,119.00 \$8,750.00 \$10,980.00 \$11,597.01 \$13,800.00 \$24,500.00
1/24/2013	09-06-29-01	Geode State Park	Des Moines	Remove and replace culvert under roadway.	\$20,000	\$11,368.20 \$12,324.80 \$12,597.55 \$14,121.10 \$19,683.00 \$20,937.07 \$24,604.00

The following CRD field staff managed projects have been let utilizing the Competitive Quotation process for projects \$100,000 or less:

Bid Date	Contract No.	Location	County	Summary	DNR Engineering Consultant	Bids
1/28/2013	13PI-CRDPBCHack-0002	Springbrook State Park	Guthrie	Install a perimeter collection system to collect and remove water in all forms. Install vapor barrier on all external walls which will also direct water to the perimeter system. Install direction system under window to direct water into perimeter system. Install sump system to collect from the perimeter system and discharge collected water away from residence.	Mark Johnson	\$944.50 9680.00 10,022.00

Gabe Lee, PE, Engineering Bureau Chief
Conservation and Recreation Division
February 14, 2013

Attached: Project Information/Photos



Big Creek Water Line Replacement
Crew determining depth and location of directional
drilling head



Big Creek Water Line Replacement
Construction crew disconnecting old line
and connecting the new water line



Sutliff Boat Ramp Repair

Erosion



Sutliff Boat Ramp Repair

**Iowa Department of Natural Resources
Natural Resource Commission**

#12

Decision Item

Contracts for Big Creek State Park Sewer Expansions

Commission approval is requested for a two contracts, both of which support the Big Creek Sewer Expansion and Connection project (Project).

Big Creek State Park (Park) currently utilizes a lagoon system for its wastewater treatment. The existing system is not functioning well and the Parks Bureau must either (1) repair the lagoons, at a cost of approximately \$750,000; or (2) connect to the Wastewater Reclamation Authority (WRA), which is a 28E organization comprised of 17 regional municipalities to collectively address wastewater issues, at a total cost of approximately \$750,000. This second approach is preferable in terms of budget, staff resources, and environmental compliance. All work must be completed by Summer 2014.

Contract between the Department of Natural Resources and Polk City:

The first contract is proposed between the Department and Polk City (City). The contract will authorize the voluntary annexation of portions of Big Creek State Park into the City and will serve as the rate agreement for the City's management of Big Creek's wastewater. The City is part of the WRA, and as part of WRA, the City may provide wastewater treatment services to properties within its city limits only. Coincidentally, WRA may not provide wastewater treatment service directly to customers but only to its member municipalities. Therefore, the portions of the Big Creek State Park which shall benefit from the wastewater treatment provided by the City must be annexed into the City and DNR must enter into a rate agreement with the City for its treatment of Big Creek's wastewater.

This first agreement will set the annual rate which the Department must pay for wastewater treatment services as well as the payment for the initial purchase of capacity from the system, which shall not exceed \$575,000. The rates are consistent with other ratepayers in Polk City and are more competitive than paying to improve, operate, manage and maintain the lagoons. (The City is also working with the U.S. Army Corps of Engineers to annex federal property at the Park currently managed by the Department through lease.)

Contract between the Department of Natural Resources, Polk City, and Knapp Properties, Inc.:

The second contract will be among the Department, Polk City and Knapp Properties, Inc. (Knapp), for the installation of sewer lines across Knapp-owned property. Knapp is in the early stages of developing its properties in the area and the Department can realize approximately \$25,000 to \$60,000 in savings by purchasing capacity from Knapp's sewer lines that will run through its property, as opposed to installing sewers in county- and city-owned rights-of-ways to another connection point. The agreement will authorize the

Department to pay Knapp an amount not to exceed \$40,000.00, which represents the portion of the sewer line attributable to the Department's use thereof.

The Department will be requesting approval from the Commission for a subsequent construction contract at a future meeting. The purpose of that construction project will be to install a meter pit and connect the sewer line at the terminus of the Knapp property to the existing infrastructure at the Park and to complete the necessary infrastructure within the Park. The agreement for professional architectural and engineering design services for such work is before you as a separate agenda item at this meeting.

The wastewater treatment capacity contemplated in the two agreements will be funded through Parks Infrastructure funds. Future wastewater treatment by the City will be paid by Park's operations funds.

Kevin Szcodronski, State Parks Bureau Chief
Conservation and Recreation Division
February 14, 2013

Attached: Big Creek State Park Sewer Renovation Map

**Iowa Department of Natural Resources
Natural Resource Commission**

#13

Decision Item

Engineering Professional Services Item - Big Creek State Park Wastewater Project

The Department has requested proposals of a Delivery Order under a master contract with the five consulting firms currently contracted in the Environmental and Sanitary Master Contracts. These five firms have been invited to submit a proposed Delivery Order by February 7, 2013 for professional services in preparing designs for completing the wastewater pumping facilities on the east side of Big Creek State Park in Polk County, Iowa. The DNR evaluation team has reviewed four submitted proposals and recommended their choice for the selected firm. This document is to update the NRC the evaluation team's recommendation for the chosen consultant for the NRC meeting of February 14, 2013.

Function of the Service: The wastewater treatment facilities at Big Creek State Park are not adequate. The solution to this problem is to collect the wastewater generated on the east side of the lake and pump it to the wastewater collection system that serves the city of Polk City, Iowa. Services necessary consist of survey and design of the pump stations, force main, piping work and metering facilities that are necessary to convey the wastewater to eventual treatment at the Des Moines Wastewater Reclamation Agency regional treatment plant.

Design Needed: The contract will include topographic survey work, soil boring information at the site, and preliminary and final design of the wastewater pump station, force mains, piping work and wastewater metering equipment.

DNR Project Manager:	Butch Doorenbos, PE; Engineering Bureau
Selected Consultant:	Stanley Consultants
Operating Bureau:	Parks Bureau
Funding Source:	100% State Revolving Fund
Contract Cost:	\$34,513.00 (not to exceed)

IDNR recommends awarding the contract to Stanley Consultants not to exceed \$34,513.00

Gabe Lee, PE, Engineering Bureau Chief
Conservation and Recreation Division
February 14, 2013

**Iowa Department of Natural Resources
Natural Resource Commission**

#14

Decision Item

Land Acquisition Projects

1. Clear Creek WMA – Allamakee Vista Co. – Blair

The Natural Resource Commission's approval is requested to purchase a tract of land located in Allamakee County adjacent to state-owned and managed Clear Creek Wildlife Management Area. George and Angela Blair offer this 35-acre tract for the appraised price of \$114,444. The offer to the State of Iowa prohibits the extraction of surface and subsurface minerals, specifically for the purpose of hydraulic fracturing of natural gas or oil. Steve Badger, Licensed Appraiser of Marshalltown, Iowa, submitted the appraisal. Rick Hansen negotiated the purchase agreement.

This rectangular-shaped property is located 6 miles southwest of New Albin in northeastern Allamakee County. The moderately sloping to steep, heavily wooded tract has a "dry creek" extending from east to west, as well as goat prairie at the west central portion of the tract. Oak and Hickory are the prevalent species within the heavily forested tract. There are no building improvements. Access is provided by a 66 foot wide permanent access easement extending 318 feet east of county, gravel-base Blair Road as well as through existing State of Iowa (DNR) land adjacent south.

This tract will provide for wildlife habitat, protection of Clear Creek trout stream, and enhance public recreation to this area. Valuable goat prairie will be restored as well as restoration of open woodland habitat. The Wildlife Bureau will manage the property in accord with the area management plan.

Acquisition funding will be \$63,400 from State Wildlife Grant (federal), and \$51,044 from Wildlife Habitat Stamp (state). The tract will remain on the property tax rolls. No fencing or survey costs is anticipated. Incidental closing costs will be the responsibility of the Department.

Staff recommends approval of the land acquisition.

2. Elk Lake WMA – Palo Alto Co. – Janssen

The Natural Resource Commission's approval is requested to purchase a tract of land located in Palo Alto County adjacent east of Elk Lake Wetland Complex. Marvin and Jane Janssen offer this 66-acre tract for the appraised price of \$82,300. Greg Tritle, Licensed Appraiser of Sanborn, Iowa, submitted the appraisal. Rick Hansen negotiated the purchase agreement.

This property is located three miles south of Ruthven in west central Palo Alto County. The undulating tract consists of 62 enrolled in a permanent Wetlands Reserve Program (WRP) easement (September 2011), and 4 acres of public road right-of-way. Restoration reflects an upland native seed mix as well as the existing semi-permanent wetland habitat.

A county gravel-base road along the south and a county blacktop road along the west provide excellent access to the property.

This tract will be managed for outdoor recreation. The acquisition will provide water quality benefits and assist in improving a future shallow lake project. The Wildlife Bureau will manage the property.

Acquisition funding will be provided by a federal NAWCA grant. No surveying or fencing costs is anticipated. Incidental closing costs will be the responsibility of the Department.

Staff recommends approval of the acquisition.

3. Barkley State Forest – Boone Co. – INHF

The Natural Resource Commission is requested to approve the acquisition of a tract of land located 1.5 miles north of Frazier and 8 miles north of Boone adjacent on the south boundary with DNR land. This 75.72-acre parcel is offered by the Iowa Natural Heritage Foundation for \$116,250.00. The property appraised for \$155,000.00. The property has been approved for a REAP Public/Private cost share. The grant recipient's responsibility is 25% with the REAP fund paying 75%. Licensed appraiser, David Nebel, Hertz Appraisal Services, Nevada, Iowa submitted the appraisal. The purchase agreement was negotiated by Jerry Gibson.

The subject property consists of 75.72 acres of timber adjacent to existing DNR property. The tract is timbered with steep sloping ravines about one mile north of the Des Moines River. It has been several years since the land was logged.

Acquisition funding will be REAP Public/Private cost share. Incidental closing costs will be the responsibility of the Department. Real estate acquired by the DNR with REAP funding is eligible to remain on county property tax rolls.

Staff recommends approval of land acquisition.

4. Blue Wing Marsh WMA – Palo Alto Co. – INHF

The Natural Resource Commission is requested to approve the acquisition of a tract of land located 2 miles northeast of Ruthven approximately 300 feet east of the eastern shoreline of Lost Island Lake. The 10-acre tract is offered for the appraised price of \$75,000.00. The land was part of a 60-acre tract acquired by the Iowa Natural Heritage Foundation in January 2012 for \$471,000.00. Licensed appraiser, Brett J. Blanchfield, Blanchfield Appraisal Services, Des Moines, Iowa submitted the appraisal. The purchase agreement was negotiated by Jerry Gibson.

The subject tract has been used as cropland in conjunction with the larger parcel to the East, and has public access from 330th Street on the north edge of the property. [There is 0.131 acre of road right-of-way, and 3.5 acres enrolled in the Conservation Reserve Program.] It borders land on the west that has rental cabins and campground; DNR land on the Southwest corner; and land north of 330th Street that is owned by Palo Alto County Conservation Board. There are no buildings. The average CSR is 73. The DNR will seed 9 acres to native prairie plant species, and restore a one-acre wetland.

Acquisition funding will be \$40,000 from NAWCA, and \$35,000 from Lake Restoration funds. Incidental closing costs will be the responsibility of the Department.

Staff recommends approval of the land acquisition.

5. West Okoboji Wetlands Complex – Dickinson Co. – INHF

The Natural Resource Commission is requested to approve the acquisition of a tract of land located 1.5 miles south of the junction of Iowa Hwys. 9 & 86 (west of Spirit Lake), and 0.75 mile west of West Okoboji Lake. The 40-acre tract is offered by the Iowa Natural Heritage Foundation for the bargain sale price of \$101,000.00. The tract was appraised for \$337,000.00. The Iowa Natural Heritage Foundation received a grant of \$75,000.00 from the Dickinson County Water Quality Commission toward acquisition, and contributed \$50,000.00 from the LaVonne Foote Estate bequeath. Licensed appraiser, Greg Tritle, of Vander Werff and Associates, Sanborn, Iowa submitted the appraisal. The purchase agreement was negotiated by Jerry Gibson.

This property is part of a larger tract of 120 acres acquired by the Iowa Natural Heritage Foundation in December 2010 for \$680,000.00. The U.S. Fish & Wildlife Service has an option to acquire the south 80 acres. This portion of the larger tract consists of 37 acres of tillable land, and 3 acres of non-cropland. After restoration the tract will have 23 acres seeded to native prairie species, and 17 acres of restored wetlands that will provide watershed protection. There are no buildings. It's reported that the option acquired by the U.S. Fish and Wildlife Service includes an easement reservation to access the subject tract from 170th Street. Average CSR is 66.

Acquisition funding includes \$21,000 Lake Restoration and \$80,000 federal NAWCA. Incidental closing costs will be the responsibility of the Department.

Staff recommends approval of the land acquisition.

Travis Baker, Land & Waters Bureau Chief
Conservation and Recreation Division
February 14, 2013

**Iowa Department of Natural Resources
Natural Resource Commission**

#15 (**indicates proposed consent item*)

Decision Item

Land Management Projects

1. Pikes Peak State Park – Clayton Co. – Chapter 18 Lease, H.Moose

The Natural Resource Commission is requested to approve, for submission to the Iowa Executive Council for final approval, a Chapter 18 Lease with Hubert Moose. The Moose lease will cover a portion of blacktop driveway, wood shed and fence.

We are adding the following stipulations to the Chapter 18:

1. Any and all personal belongings shall be removed from State property.
2. The structures shall be properly maintained.
3. No additions or changes shall be made to the existing structures.
4. If the structure deteriorates beyond repair or is destroyed by natural causes, the structure may not be rebuilt or replaced and the remnants will need to be removed.
5. Landscaping of and removal of trees from State property is prohibited.
6. Limit mowing to grass only. Avoid removing woody vegetation and/or shrubs of any kind.

The proposed lease will be for a five year period. The annual fee is \$300.00 with a condition that the fee may be adjusted to comply with adopted administrative rule changes that affect lease fees.

Staff recommends approval of the agreement.

2. Pikes Peak State Park – Clayton Co. – Chapter 18 Lease, Knapp

The Natural Resource Commission is requested to approve, for submission to the Iowa Executive Council for final approval, a Chapter 18 Lease with Donald and Lois Knapp. The Knapp lease will cover portions of a mobile home court. A boundary survey revealed several encroachments in the area which total 2,408 square feet. The nature of the encroachments are four storage buildings and portions of four mobile homes.

We are adding the following stipulations to the Chapter 18:

1. Any and all personal belongings, sheds, LP tanks, piles of woods, boats, etc. shall be removed from State property leaving ONLY the mobile home.
2. If title to the mobile home is sold or transferred to another party, the mobile home shall be removed from State property.
3. If an existing tenant leaves the residence, the mobile shall be moved off State property prior a new tenant moving in.
4. The existing structures are to be properly maintained. No additions or changes shall be made to the existing structures.

5. If the structure deteriorates beyond repair or is destroyed by natural causes, the structure may not be rebuilt or replaced and the remnants shall be removed by tenant.
6. All flower beds and landscaping shall be removed from State property.
7. Removal of trees from State property is prohibited.
8. Limit mowing to grass only. Please avoid removing woody vegetation and/or shrubs of any kind.

The proposed lease will be for a five year period. The annual fee is \$300.00 with a condition that the fee may be adjusted to comply with adopted administrative rule changes that affect lease fees.

Staff recommends approval of the lease agreement.

***3. Pictured Rock Area – Jones CCB – Management Agreement**

The Natural Resource Commission's approval is requested for the renewal of a management agreement with the Jones County Conservation Board and the DNR. This agreement authorizes the Jones County Conservation Board to manage the Pictured Rocks Area through 2037.

The agreement covers 68 acres located south of Monticello. It is named for the steep limestone bluffs that enclose the narrow river valley. The area offers primitive camping, hiking and access to the Maquoketa River.

The area has been managed by Jones County since 1987. The county desires to continue the agreement. Staff recommends approval of the management agreement.

***4. Idlewild Access – Floyd CCB – Management Agreement**

The Natural Resource Commission's approval is requested for the renewal of a management agreement with the Floyd County Conservation Board and the DNR. This agreement authorizes the Floyd County Conservation Board to manage the Idlewild Access through 2037.

The agreement covers approximately 40 acres and has been maintained as a river access for boats and fisherman, as a small campground and day-use facility for the public. The area features an improved canoe ramp, fishing access, hunting and hiking trails.

The area has been managed by Jones County since 1961. The county desires to continue the agreement. Staff recommends approval of the management agreement.

***5. Brandon Road Access – Black Hawk CCB – Management Agreement**

The Natural Resource Commission's approval is requested for a management agreement with the Black Hawk County Conservation Board and the DNR. This agreement authorizes the Black Hawk County Conservation Board to manage Brandon Road Access through 2037.

This tract is adjacent to the Klima Wildlife Area also managed by Black Hawk County and can be accessed by the public as a river access for boats, fishing and hiking.

The County desires to manage the area. Staff recommends approval of the management agreement.

***6. Rainbow Bend Access – Calhoun CCB – Management Agreement**

The Natural Resource Commission's approval is requested for the renewal of a management agreement with the Calhoun County Conservation Board and the DNR. This agreement authorizes the Calhoun County Conservation Board to manage Rainbow Bend Access through 2037.

The area consists of approximately 19 acres adjacent to the Raccoon River Wildlife Area owned by the County. There is a boat ramp to provide access to the river for boating and fishing. The area is also accessed by the public for hiking and hunting.

The County desires to continue to manage the area. Staff recommends approval of the management agreement.

Travis Baker, Land & Waters Bureau Chief
Conservation and Recreation Division
February 14, 2013