

MINUTES
OF THE
NATURAL RESOURCE COMMISSION
MEETING

JANUARY 16, 2013

HELD AT:

IOWA DEPARTMENT OF NATURAL RESOURCES
HENRY WALLACE STATE OFFICE BUILDING
502 EAST 9TH STREET
DES MOINES, IA 50319

For Office Use Only

Date Minutes Approved By NRC: 2/14/13

Director's Signature: Chuck Gipp
Chuck Gipp
Director

RECORD COPY

File Name: ADM 1-1-1

NRC MINUTES

Sender's initials: KP

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MEETING MINUTES

CALL TO ORDER

The meeting of the Natural Resource Commission was called to order by the NRC Chair, Margo Underwood, on 01/16/13 at 1:15pm.

COMMISSIONER ATTENDANCE

Present

Richard (Kim) Francisco, Secretary
Dr. Sally Prickett, Vice-Chair (by phone)
Janelle Rettig
Dennis Schemmel
Margo Underwood, Chair

Absent

Conrad Clement
Gregory Drees

PUBLIC PARTICIPATION

None

1. APPROVAL OF AGENDA

Motion – Commissioner Francisco
Seconded – Commissioner Schemmel
Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

2. APPROVE MINUTES OF 12/13/12 NRC PUBLIC MEETING

Commissioner Rettig requested a reference to Gabe Lee be clarified in the minutes.
Motion – Commissioner Francisco moved to approve the minutes with a reference revision to Gabe Lee and include Commissioner Underwood’s information request regarding Pleasant Creek State Park.
Seconded – Commissioner Schemmel
Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

3. DIRECTOR’S REMARKS

None

4. HONEY CREEK RESORT STATE PARK UPDATE

Chuck Corell, DNR Conservation and Recreation Division Administrator, presented information on budget, marketing, and public relations.

INFORMATIONAL

***5 HARDWOOD TIMBER SALE COLDWATER WILDLIFE MANAGEMENT AREA**

The Department requests Commission approval of the sale of an estimated 83,713 board feet of mixed hardwood trees at the Coldwater Wildlife Management Area in Winneshiek County. The sale consists of 586 trees. There are an additional 201cull trees marked for harvest. These trees may be harvested, but are not included in the board foot volume of the sale. The harvest is in accordance a Forest Wildlife Stewardship Plan written and approved in 2008. 5.5 acres will be clear cut to regenerate shade intolerant species. The clear cut will allow sunlight to stimulate the growth of oak and walnut seedlings already present on the site. 10 acres will be cut to create early successional habitat for wildlife. 18 acres will be thinned to make room for existing pole sized trees to grow. Additionally, prescribed fire may be used as a management tool to stimulate oak regeneration and

control competing vegetation following the harvest. A natural areas inventory was conducted and there are no known threatened and endangered species in the harvest areas. This harvest is being done specifically to improve wildlife habitat and diversity. Wildlife den trees will not be marked and will be left standing. Best management practices (BMP's) will apply to the harvest. No tops or harvesting residue will be left in adjacent waterways. Harvesting is to occur only when ground is firm or frozen to minimize soil disturbance. Skid trails and landing areas will be repaired following the harvest. No skid trails will be allowed in the SMA (within 50 feet of the adjacent waterway) except at designated stream crossings. The following bids were received for the sale:

Company	Location	Amount of Bid
Flanagan Logging	Coggon, IA	\$53,375.00
Jones Logging	McGregor, IA	\$44,122.00
Dan Jones Logging	Waterville, IA	\$37,796.00

The Department requests Commission approval to execute a contract with the high bidder, Flanagan Logging for \$53,375.00.

CARRIED UNDER CONSENT AGENDA

6. ENGINEERING CONSTRUCTION ITEMS

The Department requests Commission approval of the following construction projects:

6.1. SPRINGBROOK STATE PARK, SHOWER BUILDING REPLACEMENT

GUTHRIE COUNTY-- PROJECT # 13-04-39-04 Project Summary: This project consists of the demolition of an existing shower building, a 1968 construction, the procurement and installation of a precast concrete shower building, necessary sewer, water, and electrical utilities, concrete flatwork, site restoration and incidental items as required by the project documents and the IDNR Construction Inspector. **Function of the Project:** The existing shower building has outlived its design life and is in need of replacement. In addition, the existing building is not ADA compliant. The purpose of this project is to replace the old shower building at the east end of the campground with a precast concrete shower building. **Construction Needed:** Work includes demolition of an existing building and construction of a new foundation, at this location, installation of underground utilities, setting of the new 29'x33' precast concrete building and providing concrete access as well as two parking stalls.

Green Features:

- Exterior lighting will be photocell activated (full cut-off), Dark Sky compliant
- Interior lighting will be motion activated

DNR Project Manager: Mandi Aldrich, P.E.; Engineering Bureau
Designer: Mandi Aldrich, P.E.; Engineering Bureau
DNR Inspector: Mark Johnson, Engineering Bureau
Operating Bureau: Parks
Funding Source: 100% Infrastructure 2013
 Cap Link #240

Cost Estimate: \$270,000

Plans Issue Date: 11/30/12

Bid Letting Date: 12/24/12

Plan Holders: 8

Number of Bids Received: 3

AAA Concrete LLC dba Caliber Concrete LLC	Adair, IA	\$270,087.81
Murphy Heavy Contracting Corp.	Anita, IA	\$293,008.17
Blue Ribbon Builders	Earlham, IA	\$343,613.83

IDNR Recommends awarding the bid to Caliber Concrete LLC.

Motion – Commissioner Schemmel
 Seconded – Commissioner Rettig
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

6.2. HAWKEYE WMA, WATER QUALITY & WETLAND PROJECT-PHASE 1

JOHNSON COUNTY-- PROJECT # 12-06-52-06 Project Summary: This project will entail the construction of a new berm to include excavation, compaction, seeding, and mulching on the west end of the project site (Hawkeye WMA – Knapp Creek). The Hawkeye WMA is the upper half of Coralville Reservoir. The primary purpose of the DNR’s lease from the Corps of Engineers is to manage Hawkeye for waterfowl habitat. As a flood pool reservoir, managing aquatic vegetation for waterfowl is challenging. Constructed wetlands or marshes inside the flood pool would allow better conditions to develop good, aquatic vegetation with appropriate water levels for migrating waterfowl. The first three large sub-impoundments were developed in the early 1980s. Others were planned but funding was not available until after 2001. Two sub-impoundments were proposed to the west of Plum Creek Marsh in 2002. Archaeology surveys negated one of these. The remaining one, Knapp Creek went forward in 2006. Flooding of 2008, 2009 and 2010 and subsequent wet conditions caused delays; although some work had already been completed before the 2008 flood. The project has been redesigned to accommodate the necessary changes and new conditions. This project is needed to complete the remaining work. **Function of the Project:** The project will provide for a managed wetland impoundment in the Hawkeye WMA. The seasonal management of the impoundment water levels will enhance the area for increased growth of plants that are beneficial for waterfowl and other wetland species of wildlife. The proposed wetland will increase opportunities for hunting and viewing of waterfowl. The 13,500-acre Hawkeye WMA lies between the two major cities of Cedar Rapids and Iowa City. The area receives high public use especially from waterfowl hunters. The area is also a major birding area hosting a large variety of shorebirds and other migrants. Hawkeye WMA has been the host site to the Pelican Festival the last two years. During annual summer flooding on the reservoir, vegetation will failed to develop. However, this sub-impoundment was designed to allow vegetation to flourish during this time. With water control inlets and outlets, water levels can be managed to create optimal conditions for fall migration and waterfowl hunters. Knapp Creek sub-impoundment will not only accessible by small boats but also provide numerous opportunities for walk-in hunters. The primary function will be for waterfowl usage and to provide hunters additional places to hunt. **Construction Needed:** The project will require clearing and/grubbing and dike construction of approximately 3,900 LF of impoundment dikes. This project is Phase 1 of a two-phase project. Phase 2 will needs an additional 5,500 LF dike construction and will include a discharge structure that will provide for management and control of the wetland water levels. Ultimately, this project will create approximately 250 acres of wetlands available for fall migrating waterfowl and shorebirds. This project is financed with agricultural lease generated funding that must be used on the area. A two phase project is needed in order to bring in another year of funding from the next ag lease year. **Green Features:** Upon completion of both phases of this project, a wetland will be completed, in turn enhances wildlife and waterfowl for years to come. The sub-impoundment was designed to be filled and drawn down without pumping. Water will be diverted from Knapp Creek on the northwest side. Water will gravity flow into the marsh and it will be released at the east outlet when drawdowns occur.

- DNR Project Manager:** Butch Doorenbos, P.E.; Engineering Bureau
- Designer:** McClure Engineering
- DNR Inspector:** Bruce Flippin, P.E.; Engineering Bureau
- Operating Bureau:** Wildlife
- Funding Source:** 100% Federal – Other
Capital Link #68
- Cost Estimate:** \$464,000.00
- Plans Issue Date:** 11/30/12
- Bid Letting Date:** 12/24/12
- Plan Holders:** 28
- Number of Bids Received:** 16

Dunn Construction Inc.	Bellevue, IA	\$202,054.80
DeLong Construction, Inc.	Washington, IA	\$257,230.00
Ag & Turf Construction LLC	Davenport, IA	\$282,241.83

Cole Construction Co, Inc.	Keosauqua, IA	\$289,242.64
Cornerstone Excavating Inc.	Washington, IA	\$292,656.56
JB Holland Construction, Inc.	Decorah, IA	\$309,586.50
Steger Construction Company Inc.	Dyersville, IA	\$319,665.88
Lester Construction, Inc.	Rock Island, IL	\$377,795.44
Langman Construction	Rock Island, IL	\$387,123.80
Schrader Excavating & Grading Co	Walford, IA	\$399,621.82
LRC, Inc.	Vermillion, SD	\$402,549.35
Connolly Construction Inc.	Peosta, IA	\$402,826.65
Reilly Construction Co., Inc.	Ossian, IA	\$454,932.00
CJ Moyna & Sons, Inc.	Elkader, IA	\$619,262.39
Peterson Contractors, Inc.	Reinbeck, IA	\$660,796.20
ENCAP, Inc.	Sycamore, IL	\$1,155,982.00

IDNR Recommends awarding the bid to Dunn Construction Inc.

Motion – Commissioner Francisco
 Seconded – Commissioner Rettig
 Discussion – Gabe Lee provided information the the project is being designed to coordinate a more shallow slope to reduce flood impacts on the dam and that the dike is wider to slow the water flow over it. Todd Bishop, Wildlife, provided structure location and water effects information.
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

6.3. LAKE OF THREE FIRES STATE PARK, THREE FIRES OFFICE & SHOP

TAYLOR COUNTY-- PROJECT # 13-04-87-01 **Project Summary:** Lake of Three Fires State Park Office is located near the main park entrance in Bedford, IA. This project will consist of constructing 40’x80’ three heated garage/storage bays, one open office, one conference room, one restroom, and a mechanical and storage room. It will also have an equipment yard in the rear of the building. This new office/shop will replace an outdated, undersized, shop/office building currently on site. The existing shop at Lake of Three Fires State Park is one of the oldest and smallest in the state. The building dates back to the CCC era. The building is inadequately insulated. The furnace has been updated over the years but the building remains cold in the winter months. The building has a low ceiling so the Parks front-loader tractor will not fit in the building. Much of the equipment has to sit outside in the weather as there is no room for it in this building. It is nearly impossible to do much work in the building during the winter months due to the limited space. The office is extremely small and unpleasant when meeting the public. The proposed new shop/office building will meet the needs of the employees and visiting public. **Function of the Project:** To provide Lake of Three Fires State Park with new office/storage space this will be the new face of the park and will provide a modern facility to park patrons. There will be adequate room for maintenance work in a conditioned space in the winter months. The new building will have a suitable office space, a welcoming information/entry area for the public and a meeting room. Aside for staff meetings, the meeting room can be use for the annual safety meetings for controlled deer hunt, Friends group and other stakeholder’s meetings. The new building will be located further from the road so that all of the Parks equipment and projects will be out of public view. The improved traffic flow within the new building will allow better access to the park manager and staff offices. The additional office space will help improve staff productivity and efficiency. The building itself will be energy efficient. It utilizes the Structural Insulated Panel construction and will have energy star rated furnaces and air conditioning. The lights on the building will be dark-skies compliant. The ability to store equipment indoors will increase their life expectancy. Replacing the old shop building that has existed for seventy years will bring added professionalism to Lake of Three Fires State Park. **Construction Needed:** Cutting and filling of current location, utility runs to location, concrete foundation work, building erection and finish work. The new shop follows the Parks design guide so it will fit with the CCC structures that exist in the park.

Green Features:

- Standing Seam Metal Roof – Life expectancy 50+ years – fully recyclable.
- Structural Insulated Panels – Insulated resistance R-42.
- LED lighting (full cut-off) used on all evening security and way-finding lights.
- Cement Fiber Siding – Recycled content & recyclable when finish has expired.
- Pervious paving throughout equipment yard.
- Oil separators – Automatically contains oil spills within premises.
- Photo sensors on garage bay lights – Monitors and dims lights to appropriate levels.
- Nylon Carpeting with recycled content / low-VOC.
- Energy efficient windows / local fabrication – Fiberglass.
- Ultra low-flow plumbing fixtures.

DNR Project Manager: Ryan Richey, NCARB; Engineering Bureau
Designer: Ryan Richey, NCARB; Engineering Bureau
DNR Inspector: Mark Johnson, Engineering Bureau
Operating Bureau: Parks
Funding Source: FY13 100% Infrastructure
 Capital Link #235
Cost Estimate: \$450,000.00
Plans Issue Date: 11/30/12
Bid Letting Date: 12/24/12
Plan Holders: 12
Number of Bids Received: 5

Hymbaugh Construction	Creston, IA	\$480,589.80
TEK Builders, Inc.	Mt Ayr, IA	\$566,369.34
Larry Elwood Construction	Mason City, IA	\$567,939.40
Cornerstone Commercial Contractors, Inc.	Corning, IA	\$602,808.97
Lewis Contracting Company	Red Oak, IA	\$727,613.51

IDNR Recommends awarding the bid to Hymbaugh Construction.

Motion – Commissioner Francisco
 Seconded – Commissioner Schemmel
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

6.4. LAKE OF THREE FIRES STATE PARK, SHOWER BUILDING REPLACEMENT

TAYLOR COUNTY-- PROJECT # 13-04-87-03 **Project Summary:** To replace an existing shower building, a 1968 construction, with a new CXT shower building, add two concrete parking spaces, and install a new concrete host pad in the campground. **Function of the Project:** To upgrade the existing facilities. In addition, the existing building is not ADA compliant. **Construction Needed:** This project consists of the demolition of the existing shower building along with the removal of 3 adjacent trees, the installation of a new CXT Cheyenne Shower Building, reconnection of all services to the new 29'x33' proposed building, construction of 2 new paved PCC parking spaces for the building with a PCC paving connection to the existing loop road, construction of a new camp host site located in the campground to include new sanitary sewer service as well as new water service, and a PCC paved camp pad.

Green Features:

- Exterior lighting will be photocell activated (full cut-off), Dark Sky compliant
- Interior lighting will be motion activated

DNR Project Manager: Brett Johnson; P.E.; Engineering Bureau
Designer: Brett Johnson; P.E.; Engineering Bureau
DNR Inspector: Mark Johnson, Engineering Bureau

Operating Bureau: Parks
Funding Source: FY13 100% Infrastructure
 Capital Link #234
Cost Estimate: \$277,566.00
Plans Issue Date: 11/30/12
Bid Letting Date: 12/24/12
Plan Holders: 13
Number of Bids Received: 7

TEK Builders, Inc.	Mt Ayr, IA	\$271,800.90
Cornerstone Commerical Contractors, Inc.	Corning, IA	\$273,480.25
AAA Concrete LLC dba Caliber Concrete	Adair, IA	\$274,647.74
Blue Ribbon Builders	Earlham, IA	\$297,285.42
Murphy Heavy Contracting	Anita, IA	\$305,376.64
Larry Elwood Construction	Mason City, IA	\$306,966.86
Lewis Contracting Company	Red Oak, IA	\$321,509.38

IDNR Recommends awarding the bid to TEK Builders, Inc.

Motion – Commissioner Schemmel
 Seconded – Commissioner Prickett
 Discussion – Regarding the trees being removed during constructions, Commissioner Underwood encouraged the Department to look at replacing those trees.
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

7. ENGINEERING PROFESSIONAL SERVICES MASTER CONTRACT - SW REGIONAL OFFICE ADDITION AND TENANT IMPROVEMENTS

The Department requests Commission approval of the following Professional Services: The Department has negotiated a Delivery Order under a Master Contract with WHKS Engineering Company, Ames, Iowa for the survey and design of the SW Regional Office site. Under this delivery order WHKS Engineering will be retained for the following services:

- Survey of the Surrounding Area
- Site Grading Plans
- Site Utility Plans

This project will accommodate the growing staff at the new centralized SW Regional Office. Fisheries & Wildlife currently have offices in this building and will be joined by Parks Staff. The existing building will remain and a new 1,000 SF addition will house two new open offices (2 staff each), one conference/break room (12 person) and a new restroom. The existing building will have two offices converted into a modern laboratory with fume hood. The exterior of the building will mimic the original construction and site will be minimally disturbed. Compensation for the services provided under this Delivery Order will not exceed \$7,340.00 (pending proposal) and has been described in detail in the Delivery Order Contract. The funding source is F & W Trust–Fisheries Non-Habitat Stamp 85% & Infrastructure 2012 15%.

IDNR recommends awarding the Delivery Order to WHKS Engineering.

Prior WHKS Civil Delivery Orders:

Lake Ahquabi Concession Building Survey & Site Plans	\$9,320.00
Lake of Three Fires Office Survey & Site Plans	\$8,550.00
Mt. Ayr Fisheries Site plan	\$6,270.00
	\$24,140.00

Motion – Commissioner Francisco

Seconded – Commissioner Rettig
 Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

8. SMALL CONSTRUCTION PROJECTS CONTRACTS

The following projects have been let utilizing the Competitive Quotation process for projects \$100,000 or less:

Bid Date	Project No.	Location	County	Summary	Cost Estimate	Bids
11/29/2012	12-05-26-04	Lake Wapello State Park	Davis	Removal of four light poles and the installation of three light poles.	\$4,000.00	\$4,935.00 \$8,143.00 \$9,500.00 \$10,254.00 \$16,619.00

INFORMATIONAL

9. LAND MANAGEMENT PROJECTS

***9.1 MISSISSIPPI RIVER – SCOTT CO. – CHAPTER 18 LEASE**

The Natural Resource Commission is requested to approve, for submission to the Iowa Executive Council for final approval, the renewal of Chapter 18 Lease 87-R with Isle of Capri Bettendorf L.C. of Bettendorf, Iowa. The lease area consists of a portion of state-owned riverfront and riverbed located at approximate Mississippi River Mile 486.2 in Section 33, Township 78 North, Range 4 East of the 5th P.M., Bettendorf, Scott County, Iowa. The leased area contains a rock jetty structure approximately 207 feet long by 85 feet wide. The jetty serves as a mooring facility for a riverboat gambling vessel. A 30 foot diameter sheet pile cell adjacent to the levee, below the OHWL, serves as an additional mooring facility and a 22 foot diameter mooring cell. This site has been under lease since 1992. The proposed lease will be for a three year period. Isle of Capri has requested the three year lease as use of the area may not be needed after November 2015. Due to the mussels in the area, the Surrender of Premise clause will be revised to require Isle of Capri to submit a six month departure plan for removal to be approved by DNR. The annual fee is \$2,645.00 with a condition that the fee may be adjusted to comply with adopted administrative rule changes that affect lease fees. Staff recommends approval of the lease agreement.

CARRIED UNDER CONSENT AGENDA

***9.2 COLD SPRINGS STATE PARK – CASS CO. – CASS CCB**

The Natural Resource Commission’s approval is requested for a management agreement renewal with the Cass County Conservation Board and the DNR. This agreement authorizes the Cass County Conservation Board to manage Cold Springs State Park through 2037. The agreement covers approximately 104 acres located South of Lewis, Iowa, adjacent to the offices of Cass County Conservation. The lake area of the park provides opportunities for boating, swimming and picnicking. There is also a campground equipped with electric and non-electric sites and a picnic shelter. The area has been managed by the County since 1987 and desires to continue to manage the area. Staff recommends approval of the management agreement.

CARRIED UNDER CONSENT AGENDA

***9.3 FRANK CHAPMAN PELLETT MEMORIAL WOODS – CASS CO. – CASS CCB**

The Natural Resource Commission’s approval is requested for a management agreement with the Cass County Conservation Board and the DNR. This agreement authorizes the Cass County Conservation Board to manage Frank Chapman Pellett Memorial Woods through 2037. The agreement covers approximately 20 acres and

contains woodland comprised of red oak, basswood hackberry, ash and walnut. The area was established as a wildflower preserve in 1908 and is known to contain over 120 species of plants. Visitors to the preserve may follow a footpath through the forest. The area has been managed by the County since 1987 and desires to continue to manage the area. Staff recommends approval of the management agreement.

CARRIED UNDER CONSENT AGENDA

***9.4 OAK GROVE STATE PARK – SIOUX CO. – SIOUX CCB**

The Natural Resource Commission’s approval is requested for a management agreement with the Sioux County Conservation Board and the DNR. This agreement authorizes the Sioux County Conservation Board to manage Oak Grove State Park through 2037. The agreement covers approximately 100 acres and combines with the Big Sioux County Park managed by the Sioux County Conservation Board for a total of 433 acres. The area is adjacent to the Big Sioux River providing excellent fishing access; contains several scenic observation points; and is home of the remains of a 100 year old coal bed providing geological interests. The park provides opportunities for fishing, hiking, camping, and picnicking. The area is equipped with electric and non-electric camping sites and picnic shelters. The administrative office and maintenance headquarters of the Sioux County Conservation Board is located within the park. The area has been managed by the County since 1987 and desires to continue to manage the area. Staff recommends approval of the management agreement.

CARRIED UNDER CONSENT AGENDA

9.5 FALL’S ACCESS WMA – BLACK HAWK CO. – MIDAMERICAN ENERGY CO.

The Natural Resource Commission is requested to approve issuance of a permanent easement for an overhead electric power line at Fall’s Access WMA. The easement will consist of an 80’ corridor spanning 165’ of the WMA. The easement is for overhang only and does not include the right to place poles, towers, or other structures within the easement area. MidAmerican Energy Company has offered \$507.53 for the easement. Staff recommends issuance of the easement.

Motion – Commissioner Francisco
Seconded – Commissioner Schemmel
Discussion – Travis Baker provided information the minimal impact this sliver of land will have wildlife in relation to power lines and overhang lines are used elsewhere in the county.
Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

9.6 CHAIN-O-LAKES WMA – LINN CO. – ITC MIDWEST LLC

The Natural Resource Commission is requested to approve issuance of a permanent easement for an overhead electric power line at Chain-O-Lakes WMA. The easement will consist of a 25’ corridor spanning 3,195’ of the WMA running adjacent to the right of way line of Blairs Ferry Road. The easement includes the right to place poles, towers, or other structures within the easement area. ITC Midwest LLC has offered \$14,067.98 for the easement. Staff recommends issuance of the easement.

Motion – Commissioner Schemmel
Seconded – Commissioner Francisco
Discussion – Travis Baker provided information that this land runs along the edge of the area and is a permanent easement. The Department’s compensation is in the current value of the land.
Decision – Approved by Unanimous Vote

CARRIED AS PRESENTED

10. STABILIZATION AT BLACK HAWK LAKE

The Department requests Commission approval of a contract, in an amount not to exceed \$237,000, for armoring of approximately 2,300 feet of shoreline at Black Hawk Lake with native field stone. Placement of native field

stone will help protect this unique natural feature from erosion as well as help improve water quality. A shoreline assessment identified Cottonwood Point, the southern shore of Black Hawk Lake, as an area in greatest need of protection. Cottonwood Point is now only a few feet wide in some areas due to past erosion. The area identified for protection can best be reached during periods of low water and the current historic low water levels, along with frozen ground during the winter, offer ideal conditions for the Department to accomplish this project. Project completion will be scheduled for this spring. The Lake Restoration Program will fund this contract as one of the significant public lakes prioritized for restoration. Lake Restoration Program guidelines recommend the Department give priority for funding to active lake projects as long as progress toward completion of the project remains consistent with the goals of the program. The Department will select a contractor by the competitive bid process.

Motion – Commissioner Francisco

Seconded – Commissioner Schemmel

Discussion – Staff presented information on the ideal conditions occurring at this time, such as the low water level, and the bids are due January 24, 2013. Commissioners discussed they would prefer to vote on the item when bids are available.

Decision – Denied as Presented

Motion – Commissioner Francisco moved to have a special phone meeting to be able to review bids

Seconded – Commissioner Schemmel

Discussion – Telephone meeting tentatively scheduled for 01/25/13 2:30pm

Decision – Approved by Unanimous Vote

DENIED AS PRESENTED

11. MEMORANDUM OF UNDERSTANDING WITH DEPARTMENT OF ADMINISTRATIVE SERVICES FOR CONSTRUCTION MANAGEMENT

Commission approval is requested to enter into a series of memorandum of understandings (MOUs) with the Department of Administrative Services, State Design & Construction Resources Bureau. The start date of the series will begin on January 16, 2013, and terminate on December 31, 2013. The total amount of these MOUs will not exceed \$900,000, which shall include project oversight, design and construction for each of the subject projects. DNR shall have the option to renew this MOU as long as this MOU and any extensions are consistent with the rules governing Commission approval of such amendments. This contract will be funded through Marine Fuel Tax matched with U.S. Coast Guard funding, North American Wetland Conservation Act (NAWCA), and Fish & Wildlife Trust Fund. The parties propose to enter into a series of MOUs for the purpose of retaining Department of Administrative Service's State Design & Construction Resources Bureau to provide construction management services on projects that are in need of outside design services. Each MOU will define a specific project and will allow for the transfer of funds for project oversight, design, and construction costs for which the State Design & Construction Resources Bureau is responsible.

Motion – Commissioner Francisco

Seconded – Commissioner Underwood

Discussion – Staff provided information on the internal Engineering capacity, federal funding expenditures, DAS administrative costs, and project management. Commissioners discussed the benefits of seeing a breakdown of projects considered for the MOUs

Roll Call Vote:

Richard (Kim) Francisco - nay

Dr. Sally Prickett - nay

Janelle Rettig - nay

Dennis Schemmel - nay

Margo Underwood – aye

Decision – Denied as Presented

Discussion – Staff will provide the Commission additional information for a vote at a future meeting.

DENIED AS PRESENTED

12. DIVISION ADMINISTRATOR REMARKS

Chuck Corell provided information regarding management of public land and public land use. The Director and staff have discussed the Department's mission and land management plans. In relation to the topic of dog trials on public land and the specific land management requests being made to accommodate dog trial events, the Department believes this would be an incompatible use regarding wildlife use affecting habitat. If any of our state parks have a size the dog trailers are looking for, it would either be unsuitable forest or wildlife management areas. Commissioner Francisco shared he has talked to different people about this issue and suggested the Department look at a fall or early winter burn plan versus a spring burn plan. Although there may be a conflict with hunters, he thought burning 1/3 per year should not be too bad since the it would be improving the habitat.

Commissioner Rettig inquired about the Governor's budget, Lake Delhi, and what is the Ocoola project on his budget. Chuck provided information on the information on the lake in Clarke County / Ocoola area and Winterset. A copy of the Governor's budget will be sent to the Commissioners.

13. GENERAL DISCUSSION

- Waterfowl Working Group Update – Commissioner Francisco reported the first meeting is tentatively set for 02/07/13, but will need to confirm with Commissioner Drees first, then the letters will be mailed out. There is currently a rough draft of the letter.
- Commissioner Francisco shared Kyle Jensen, CO, received a nice thank you for his loan of tools to a local shop class because they learned so much using them.
- Commissioner Underwood would like to review the NRC annual report with legislators and talked to Diane Ford about the best way to coordinate these meetings.
- Commissioner Rettig, after a brief presentation Mike McGhee, Fisheries, provided on the Lake Restoration program, projects, and funding, she requested a handout similar to Lakes Restoration be prepared for State Parks. Chuck Corell will follow up on the request.

ADJOURNMENT

Motion to adjourn the meeting – Commissioner Schemmel

Seconded – Commissioner Rettig

Decision - Approved by Unanimous Vote

With no further business to come before the Natural Resource Commission, Chair Underwood adjourned the meeting on 01/16/13 at 3:50 pm.

CARRIED – MEETING ADJOURNED

UPCOMING NRC MEETING DATES

- February 14, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am
- March 14, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am
- April 11, 2013 – Henry Wallace State Office Building, Des Moines, 9:30am